



The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

DISTRICT BOARD
Megan Clark
Rabi Elias
Craig K. Murray
Judy Schriebman
Crystal J. Yezman

DISTRICT ADMINISTRATION
Mike Prinz,
General Manager
Michael Cortez,
District Engineer
Mel Liebmann,
Plant Manager
Greg Pease,
Collection System/Safety Manager
Robert Ruiz,
Administrative Services Manager

BOARD MEETING AGENDA

November 21, 2019

MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, OR ON THE DISTRICT WEBSITE WWW.LGVSD.ORG

Estimated
Time

- 4:15 PM **1. PUBLIC COMMENT**
This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

CLOSED SESSION:

- 4:20 PM **2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS** – Pursuant to Government Code § 54956.5; Regarding real property located at 405 Vendola Drive, San Rafael. Real Property Negotiator is Mike Prinz, General Manager. Seeking instruction/authority concerning price and/or terms of payment.

OPEN SESSION:

- 4:30 PM **1. PUBLIC COMMENT**
This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

4:35 PM

- 2. PUBLIC HEARING FOR ORDINANCE NO. 179 AMENDING TITLE 1, CHAPTER 2 – SANITARY CODE OF THE LAS GALLINAS VALLEY SANITARY DISTRICT PUBLIC HEARING – TO CHANGE THE REGULAR BOARD MEETINGS PLACE AND DISTRICT OFFICE LOCATION**
- A. OPEN PUBLIC HEARING**
District staff presents the Ordinance No 179 Amending Title 1, Chapter 2 Sanitary Code of the Las Gallinas Valley Sanitary District.
- B. REVIEW DISTRICT STAFF RECOMMENDATIONS**
Board to consider staff recommendation to amend Title 1, Chapter 2 Sanitary Code of the Las Gallinas Valley Sanitary District.
- C. PUBLIC COMMENT**
This portion of the meeting is reserved for persons desiring to address the Board regarding the proposed rate increase. Presentations are generally limited to three minutes.
- D. CLOSE THE PUBLIC HEARING**
Board to close the public hearing.
- E. BOARD DETERMINATION AND ACTION**
Board to consider comments from public, review administrative record and make determination regarding action to change the Regular Board meeting place and District Office location.

4:45 PM

- 3. PUBLIC HEARING FOR ORDINANCE NO. 180 AMENDING VARIOUS SECTIONS OF THE SANITARY CODE OF THE LAS GALLINAS VALLEY SANITARY DISTRICT – SEWER LATERAL ORDINANCE**
- A. OPEN PUBLIC HEARING**
District staff presents the Ordinance No 180 Amending Various sections of the Sanitary Code of the Las Gallinas Valley Sanitary District – Sewer Lateral Ordinance.
- B. REVIEW DISTRICT STAFF RECOMMENDATIONS**
Board to consider staff recommendation to amend various sections of the Sanitary Code of the Las Gallinas Valley Sanitary District – Sewer Lateral Ordinance.
- C. PUBLIC COMMENT**
This portion of the meeting is reserved for persons desiring to address the Board regarding the proposed Sewer Lateral Ordinance. Presentations are generally limited to three minutes.
- D. CLOSE THE PUBLIC HEARING**
Board to close the public hearing.
- E. BOARD DETERMINATION AND ACTION**
Board to consider comments from public, review administrative record and make determination regarding action to change the various sections of the Sanitary code of the Las Gallinas Valley Sanitary District.

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- 5:00 PM **4. SAN FRANCISCO BAY TRAIL UPDATE**
Maureen Gaffney of the Bay Trail will provide an update on the San Francisco Bay Trail Project.
- 5:25 PM **5. CONSENT CALENDAR:**
These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.
- A. Approve the Board Minutes for November 7, 2019
 - B. Approve the Warrant List for November 21, 2019
 - C. Approve Change Order 11 Additional AC Paving Plant Improvements 2018
- Possible expenditure of funds: Yes, Items B and C.
Staff recommendation: Adopt Consent Calendar – Items A through C.
- 5:30 PM **6. GENERAL MANAGER PERFORMANCE EVALUATION LOGISTICS**
Board and staff to discuss facilitation of General Manager’s Performance Evaluation logistics.
- 5:40 PM **7. 2020 NBWA CONFERENCE DONATION**
Board and staff to discuss the April 3, 2020 NBWA Conference donation.
- 5:45 PM **8. INFORMATION ITEMS:**
- A. STAFF/CONSULTANT REPORTS:
 - 1. General Manager Report – Verbal
 - 2. LGVSD Public Outreach for “Non-Flushable Wipes” Awareness
 - 3. Out of Class Assignment – Maintenance Supervisor
- 6:05 PM **9. BOARD REPORTS:**
- 1. LAFCO - Verbal
 - 2. Gallinas Watershed Council / Miller Creek Watershed Council– Verbal
 - 3. JPA Local Task Force on Solid and Hazardous Waste – Written
 - 4. Flood Zone 7 - Verbal
 - 5. NBWA – Verbal
 - 6. NBWRA/North Bay Water – Verbal
 - 7. Engineering Subcommittee – Verbal
 - 8. Other Reports –Written – Murray – Grade Separations, Roundabouts & Diasters, Oh My! And Trenchless Elevated 2019 , Day 1

6:25 PM

10. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Verbal
- B. Board Agenda Item Requests – Verbal

6:29 PM

11. VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE

None for this Board meeting.

6:30 PM

12. ADJOURNMENT

FUTURE BOARD MEETING DATES – DECEMBER 5, DECEMBER 19, 2019 AND JANUARY 16, 2020

AGENDA APPROVED:	Craig K. Murray, Board President	Pat Richardson, Legal Counsel
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CERTIFICATION: I, Teresa Lerch, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before November 18, 2019 at 4:15 p.m., I posted the Agenda for the Board Meeting of said Board to be held November 21, 2019 at the District Office, located at 300 Smith Ranch Road, San Rafael, CA.

DATED: November 18, 2019



Teresa L. Lerch
District Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the first and third Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 300 Smith Ranch Road, San Rafael.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.