



101 Lucas Valley Road, Suite 300  
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www.LGVSD.org

**MANAGEMENT TEAM**  
General Manager, Curtis Paxton  
Plant Operations, Mel Liebmann  
Collections/Safety/Maintenance, Greg Pease  
Engineering, Michael P. Cortez  
Administrative Services, Dale McDonald

**DISTRICT BOARD**  
Megan Clark  
Ronald Ford  
Craig K. Murray  
Judy Schriebman  
Crystal J. Yezman

The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

## **BOARD MEETING AGENDA**

**November 17, 2022**

On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which enhances State and Local Governments' ability to respond to COVID-19 Pandemic based on Guidance for Gatherings issued by the California Department of Public Health. The Executive Order specifically allows local legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, in order to protect public health, which was *due to end on September 30, 2021 (Exec. Ord. N-08-21)*. However, the Legislature passed AB 361 which provides local agencies with the ability to meet remotely during proclaimed state emergencies under modified Brown Act requirements, similar in many ways to the rules and procedures established by the Governor's previous Executive Orders. - In light of this – the November 17, 2022 meeting of the LGVSD Board will be held via Zoom electronic meeting\*. There will be NO physical location of the meeting. Due to the current circumstances, there may be limited opportunity to provide verbal comments during the meeting. Persons who wish to address the Board for public comment or on an item on the agenda are encouraged, but not required, to submit comments in writing to the Board Secretary (tlerch@lgsd.org ) by 5:00 pm on Wednesday, November 16, 2022. In addition, Persons wishing to address the Board verbally must contact the Board Secretary, by email tlerch@lgsd.org ) and provide their Name; Address; Tel. No.; and the Item they wish to address by the same date and time deadline for submission of written comments, as indicated above. Please keep in mind that any public comments must be limited to 3 minutes due to time constraints. Any written comments will be distributed to the LGVSD Board before the meeting.

\*Prior to the meeting, participants should download the Zoom app at:  
<https://zoom.us/download>.

### **REMOTE CONFERENCING ONLY**

Join Zoom Meeting online at: <https://us02web.zoom.us/j/88996659465>

**OR**

By teleconference at: +16699009128 Meeting ID: Meeting ID: 889 9665 9465

**MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR  
PUBLIC INSPECTION ON THE DISTRICT WEBSITE WWW.LGVSD.ORG**

**NOTE: Final board action may be taken on any matter appearing on agenda**

Estimated  
Time

**OPEN SESSION:**

4:00 PM

**1. PUBLIC COMMENT**

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

4:05 PM

**CLOSED SESSION:**

- 1A. CONFERENCE WITH LABOR NEGOTIATOR** – Agency designated representative : Gregory Ramirez, IEDA; Employee organization : IUOE Local 3;pursuant to Government Code Section 54957.6

**OPEN SESSION:**

4:25 PM

**2. CONSENT CALENDAR:**

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for November 3, 2022
- B. Approve the Warrant List for November 17, 2022
- C. Approve Board Compensation for October 2022
- D. Approve Clark attending CSDA Webinar Special Districts and Next Door on November 29
- E. Approve Murray attending CalRecycle SB 1383 Chat Webinar November 16
- F. Approve Resolution 2022-2287 Remote Meetings
- G. Approve Resolution 2022-2288 B-130 Conflict of Interest
- H. Approve Resolution 2022-2289 Ratification of Side Letter Emergency Response

Possible expenditure of funds: Yes, Item B through E.

Staff recommendation: Adopt Consent Calendar – Items A through H.

4:40 PM

**3. INFORMATION ITEMS:**

**STAFF/CONSULTANT REPORTS:**

- 1. General Manager's Report – verbal
- 2. Special Districts Leadership Foundation (SDLF) Transparency Award Presentation – Colleen Haley from SDLF to present the award to the Board - written
- 3. Board Policy Review – B-140 Board Meetings and F-140 Donation Policy – written

4. Department Reports – Collections /Maintenance/Safety Department – written
5. Department Reports – Operations Department – written

5:30 PM

**4. REVIEW OF THE GARBAGE AND REFUSE RATE FOR 2023 AND SET PUBLIC HEARING FOR ORDINANCE 190**

Board and staff to receive Review of Marin Sanitary Service 2023 Rate Application Report, review draft Ordinance 190 amending Marin Sanitary Service Rates for 2023 and set Public Hearing date to consider adoption of Ordinance.

6:00 PM

**5. RECEIVE SEWER CAPITAL FACILITIES CHARGE STUDY REPORT AND ADOPT RESOLUTION AMENDING MISCELLANEOUS FEE SCHEDULE**

Board to consider Sewer Capital Facilities Charge (CFC) Study Report from HDR, Inc. and adopt Resolution 2022-2290 amending the Miscellaneous fee schedule connection fees imposed by the District.

6:15 PM

**6. BOARD MEMBER REPORTS:**

1. CLARK

- a. NBWA Board Committee, 2022 Operations Control Center Ad Hoc Committee, 2022 Legal Services Ad Hoc committee, 2022 Human Resources Ad Hoc committee, Other Reports

2. FORD

- a. NBWRA, Marin Special Districts Association, 2022 Ad Hoc Engineering Committee re: STPURWE, 2022 Operations Control Center Ad Hoc Committee, 2022 Human Resources Ad Hoc Committee, 2022 McInnis Marsh Ad Hoc Committee, Other Reports

3. MURRAY

- a. Marin LAFCO, 2022 Biosolids Ad Hoc Committee, CASA Energy Committee, Other Reports

4. SCHRIEBMAN

- a. JPA Local Task Force, Gallinas Watershed Council, Other Reports

5. YEZMAN

- a. Flood Zone 7, CSRMA, 2022 Ad Hoc Engineering Committee re: STPURWE, 2022 Legal Services Ad Hoc Committee, Marin Special Districts, 2022 Biosolids Ad Hoc committee, 2022 McInnis Marsh Ad Hoc Committee, Other Reports

6:30 PM

**7. BOARD REQUESTS:**

- A. Board Meeting Attendance Requests – Verbal
- B. Board Agenda Item Requests – Verbal

6:40 PM

**8. VARIOUS INDUSTRY RELATED ARTICLES**

6:45 PM

**9. ADJOURNMENT**

**FUTURE BOARD MEETING DATES: DECEMBER 1 AND DECEMBER 15, 2022**

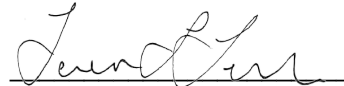
AGENDA APPROVED:

Judy Schriebman, Board President

Patrick Richardson, Legal Counsel

**CERTIFICATION:** I, Teresa Lerch, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before November 14, 2022 4:00 p.m., I posted the Agenda for the Board Meeting of said Board to be held by Zoom November 17, 2022, at the District Office, located at 101 Lucas Valley Road, Suite 300, San Rafael, CA.

DATED: November 14, 2022



Teresa L. Lerch  
Board Secretary

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The Board of the Las Gallinas Valley Sanitary District meets regularly on the first and third Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 101 Lucas Valley Road, Suite 300, San Rafael, CA.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.