



The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

DISTRICT BOARD
Megan Clark
Rabi Elias
Craig K. Murray
Judy Schriebman
Crystal J. Yezman

DISTRICT ADMINISTRATION
Mike Prinz,
General Manager
Michael Cortez,
District Engineer
Mel Liebmann,
Plant Manager
Greg Pease,
Collection System/Safety Manager
Robert Ruiz,
Administrative Services Manager

BOARD MEETING AGENDA

July 17, 2019

MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, OR ON THE DISTRICT WEBSITE WWW.LGVSD.ORG

Estimated
Time

- 3:00 PM 1. PUBLIC COMMENT**
This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

CLOSED SESSION:

- 3:05 PM 2. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION –** Significant exposure to litigation pursuant to paragraph (2) of Government Code § 54956.9: One potential case.
- 3. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – GENERAL MANAGER:** pursuant to subdivision (b)(1) of Government Code Section 54957.

OPEN SESSION:

- 4:15 PM 1. PUBLIC COMMENT**
This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

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- 4:20 PM **2. CONSENT CALENDAR:**
These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.
- A. Approve the Board Minutes for June 20 and June 27, 2019
 - B. Approve the amended Warrant List for June 20, 2017 and the Warrant List for July 17, 2019
 - C. Approve Board Compensation for June, 2019
 - D. Approve Order of the Board that Publication of Ordinance 177 and 178 has occurred
- Possible expenditure of funds: Yes, Items B and C.
Staff recommendation: Adopt Consent Calendar – Items A through D.
- 4:35 PM **3. APPROVE RESOLUTION 2019-2173 PROJECT APPROVAL AND NOTICES OF EXEMPTION**
Board and Staff to review and discuss Resolution 2019-2173 and associated Notices of Exemption.
- 4:50 PM **4. APPROVE AWARD OF CONTRACT TO KENNEDY JENKS FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE SECONDARY TREATMENT PLANT UPGRADE AND RECYCLED WATER EXPANSION**
Board and staff to discuss awarding of Construction Management to Kennedy Jenks for the Secondary Treatment Plant Upgrade and Recycled Water Expansion.
- 5:05 PM **5. APPROVE AWARD OF CONTRACT TO KLEINFELDER FOR MATERIAL TESTING AND SPECIAL INSPECTION SERVICES FOR THE SEONDARY TREATMENT PLANT UPGRADE AND RECYCLED WATER EXPANSION**
Board and staff to discuss awarding of contract to Kleinfelder for material testing and special inspection services for the Secondary Treatment Plant Upgrade and Recycled Water Expansion.
- 5:20 PM **6. APPROVE AWARD OF CONTRACT TO DAC & ASSOCIATES FOR GEOTECHNICAL ENGINEERING SUPPORT SERVICES DURING CONSTRUCTION FOR THE SECONDARY TREATMENT PLANT UPGRADE AND RECYCLED WATER EXPANSION**
Board and staff to discuss awarding of contract to DAC & Associates for geotechnical engineering support services during construction for the Secondary Treatment Plant Upgrade and Recycled Water Expansion.
- 5:35 PM **7. VOTING AT CALIFORNIA ASSOCIATION OF SANITATION AGENCIES (CASA) CONFERENCE FOR CASA BOARD OF DIRECTOR CANDIDATES AND NEW DUES RESOLUTION**
Board to determine the CASA voting member representative and alternates and approve/disapprove the slate of four nominees for the open seats on the CASA Board of Directors and the Dues Resolution.

5:50 PM

8. INFORMATION ITEMS:

A. STAFF/CONSULTANT REPORTS:

- 1. General Manager Report – Verbal
- 2. Beechnut Court Easement Sewer Main Rehabilitation
- 3. Change Order 1 to Suez Water Technologies & Solutions for Z-Pak Ultrafiltration Water Treatment System
- 4. Marin County Civil Grand Jury Report Special District’s Transparency Update Report Dated June 13, 2019

6:05 PM

9. BOARD REPORTS:

- 1. LAFCO - Verbal
- 2. Gallinas Watershed Council / Miller Creek Watershed Council– Verbal
- 3. JPA Local Task Force on Solid and Hazardous Waste – Verbal
- 4. Flood Zone 7 - Verbal
- 5. NBWA – Verbal
- 6. NBWRA/North Bay Water – Verbal
- 7. Engineering Subcommittee – Verbal
- 8. Other Reports – Written – Special District Leadership Academy

6:20 PM

10. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Verbal
- B. Board Agenda Item Requests – Verbal

6:25 PM

11. VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE

6:30 PM

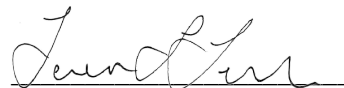
12. ADJOURNMENT

FUTURE BOARD MEETING DATES – AUGUST 1, AUGUST 15 AND AUGUST 28, 2019

AGENDA APPROVED:	Craig K. Murray, Board President	Pat Richardson, Legal Counsel
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CERTIFICATION: I, Teresa Lerch, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before July 12, 2019 at 3:00 p.m., I posted the Agenda for the Board Meeting of said Board to be held July 17, 2019 at the District Office, located at 300 Smith Ranch Road, San Rafael, CA.

DATED: July 12, 2019



Teresa L. Lerch
District Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the first and third Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 300 Smith Ranch Road, San Rafael.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.