



The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

DISTRICT BOARD
Megan Clark
Rabi Elias
Craig K. Murray
Judy Schriebman
Crystal J. Yezman

DISTRICT ADMINISTRATION
Mike Prinz,
General Manager
Michael Cortez,
District Engineer
Mel Liebmann,
Plant Manager
Greg Pease,
Collection System/Safety Manager
Robert Ruiz,
Administrative Services Manager

BOARD MEETING AGENDA

February 28, 2019

MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, OR ON THE DISTRICT WEBSITE WWW.LGVSD.ORG

Estimated
Time

- 4:30 PM 1. PUBLIC COMMENT**
This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.
- 4:35 PM 2. CONSENT CALENDAR:**
These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.
A. Approve the Board Minutes for February 14, 2019
B. Approve the Warrant List for February 28, 2019
C. Approve Contract to Brown and Caldwell for Engineering Services during Construction for the Secondary Treatment Plant Upgrade and Recycled Water Expansion (Project).

Possible expenditure of funds: Yes, Items B and C.
Staff recommendation: Adopt Consent Calendar – Items A through C.
- 4:40 PM 3. MARIN LAFCO ELECTION FOR SPECIAL DISTRICT MEMBER**
Board to rank first, second and third choices.
- 4:45 PM 4. COLLECTION SYSTEM MASTER PLAN SCOPE REVISION AND REQUEST FOR PROPOSALS – INTEGRATED WASTEWATER MASTER PLAN**
Board to discuss changing the Collection System Master Plan to a Systemwide Master Plan.

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- 5:00 PM 5. REGULAR BOARD MEETING DAY AND TIME DISCUSSION**
Board to discuss potential changes to regular meeting schedule.
- 5:20 PM 6. BOARD MEMBER OUTSIDE COMMITTEE MEETING ATTENDANCE COMPENSATION**
Board to discuss and clarify criteria for committee meeting attendance compensation.
- 5:35 PM 7. BOARD COMPENSATION FOR JANUARY 2019**
Board to discuss January Board meeting compensation.
- 5:50 PM 8. INFORMATION ITEMS:**
- A. STAFF/CONSULTANT REPORTS:
1. General Manager Report – Verbal
 2. Administration Department Quarterly Report – Written
 3. Collection Department Quarterly Report – Written
 4. Engineering Department Quarterly Report – Written
 5. Operations Department Quarterly Report – Written
- 6:15 PM 9. BOARD REPORTS:**
1. LAFCO - Verbal
 2. Gallinas Watershed Council / Miller Creek Watershed Council– Verbal
 3. JPA Local Task Force on Solid and Hazardous Waste – Verbal
 4. Flood Zone 7 – Verbal
 5. NBWA – Verbal
 6. NBWRA/North Bay Water – Verbal
 7. Engineering Subcommittee – Verbal
 8. Other Reports - Verbal
- 6:20 PM 10. BOARD REQUESTS:**
- A. Board Meeting Attendance Requests – Verbal
 - B. Board Agenda Item Requests – Verbal
- 6:25 PM 11. VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE**
- 6:30 PM 12. ADJOURNMENT**

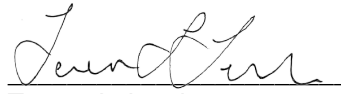
AGENDA APPROVED:

Craig K. Murray, Board President

Patrick Richardson, Legal Counsel

CERTIFICATION: I, Teresa Lerch, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before February 25, 2019 at 4:30 p.m., I posted the Agenda for the Board Meeting of said Board to be held February 28, 2019 at the District Office, located at 300 Smith Ranch Road, San Rafael, CA.

DATED: February 25, 2019



Teresa L. Lerch
District Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the second and fourth Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 300 Smith Ranch Road, San Rafael.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.