

MEETING MINUTES OF NOVEMBER 4, 2021

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION BY ZOOM CONFERENCE ON NOVEMBER 4, 2021 AT 4:02 PM AND STAFF BY ZOOM CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

BOARD MEMBERS PRESENT: M. Clark, R. Elias, C. Murray, J. Schriebman and C. Yezman

BOARD MEMBERS ABSENT: None.

STAFF PRESENT: Mike Prinz, General Manager; Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer

OTHERS PRESENT: Dave Byers, District Counsel;

ANNOUNCEMENT: President Yezman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law

1. PUBLIC COMMENT: None

ACTION:

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION ON NOVEMBER 4, 2021 , AT 4:06 PM, BY ZOOM CONFERENCE AND AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

Lerch, McDonald and Prinz left at 4:06 pm.

CLOSED SESSION:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION – General Manager: pursuant to subdivision (b)(1) of Government Code Section 54957.

ADJOURNMENT:

ACTION:

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on November 4, 2021 at 5:11 pm.

BOARD MEMBERS PRESENT: (By Roll Call): M. Clark ,R. Elias, C. Murray, J. Schriebman, C. Yezman

STAFF PRESENT: Mike Prinz, General Manager; Dale McDonald, District Treasurer; Teresa Lerch, District Secretary; Mel Liebmann, Plant Manager; Mike Cortez, District Engineer; Greg Pease, Collections and Safety Manager; Amy Schultz, Administrative/Financial Specialist

OTHERS PRESENT: Alyssa Thompson, Koff and Associates.

PUBLIC COMMENT: None.

REPORT ON CLOSED SESSION: President Yezman reported that there were no reportable actions in Closed Session.

2. MANAGEMENT AND UNREPRESENTED EMPLOYEE CONTRACT TERMS AND APPROVALS

Board reviewed the modified contract terms for Management and the unrepresented employee. Discussion ensued. The Board made suggestions to staff who will bring the contracts back to a future Board meeting.

3. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for October 7th and October 11, 2021
- B. Approve the Warrant List for November 4, 2021

ACTION:

Board approved (M/S Schriebman/Elias 5-0-0-0) the Consent Calendar items A and B.

AYES: Clark, Elias, Murray, Schriebman and Yezman
NOES: None.
ABSENT: None.
ABSTAIN: None.

4. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

- 1. General Manager Report – Prinz reported.
- 2. Departmental Reports – Cortez, Liebmann, McDonald and Pease reported
- 3. Enterprise Resource Management Accounting System Software and Services – McDonald reported.
- 4. Secondary Treatment Process Upgrade and Recycled Water Expansion Project Update- postponed.

ACTION:

Board approved (M/S Schriebman/Yezman 5-0-0-0) postponing item 4 of the Consent Calendar and Board Reports to the next Regular meeting.

AYES: Clark, Elias, Murray, Schriebman and Yezman
NOES: None.
ABSENT: None.
ABSTAIN: None.

5. PUBLIC COMMENT - NONE

6. BOARD MEMBER REPORTS – POSTPONED

7. BOARD REQUESTS:

- A. Board Meeting Attendance Requests- none.
- B. Board Agenda Item Requests- the Board requested the managers and unrepresented employee contracts and the Environmental Compliance Manager position be brought back to a future Board meeting. Schriebman asked for the notes taken by Kendall Flint from the September District Organizational Roles Board Meeting.
- C. Board Secretary Lerch advised the upcoming Board Meeting dates:
 - November 8 Special Meeting Strategic Plan at the Embassy Suites Hotel
 - November 10 Special Board Meeting FutureSense Report 1 pm Zoom
 - November 18 Regular Board Meeting 4 pm
 - December 2 Regular Board Meeting 4 pm
 - December 16 Regular Board Meeting 4 pm

There will also be two special zoom Board meetings in December - one for Strategic Initiatives and one for Board Policy review. A doodle poll for potential dates will be sent out.

Lerch inquired if the Board was available for Board Director interviews on January 4th and January 5th.

The meetings would start at 3 pm. An additional doodle poll will be sent out for those dates.

At this time, Schriebman and Clark are available and Yezman is available on Jan 5 after 11 am.

10. VARIOUS INDUSTRY RELATED ARTICLES – no discussion.

11. ADJOURNMENT:

ACTION:

Board approved (M/S Schriebman/Clark 5-0-0-0) the adjournment of the meeting at 7:28 pm.

AYES: Clark, Elias, Murray, Schriebman and Yezman

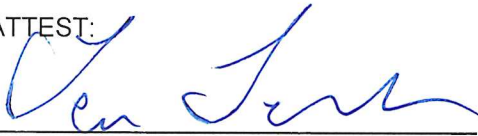
NOES: None.

ABSENT: None.

ABSTAIN: None.

The next Board Meeting is scheduled for Monday, November 8, 2021 at 8:30 am at the Embassy Suites Hotel, San Rafael.

ATTEST:



Teresa Lerch, District Secretary

APPROVED:



Megan Clark, Board Vice-President

