



101 Lucas Valley Road, Suite 300
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MANAGEMENT TEAM
General Manager, Curtis Paxton
Plant Operations, Mel Liebmann
Collections/Safety/Maintenance, Greg Pease
Engineering, Michael P. Cortez
Administrative Services, Dale McDonald

DISTRICT BOARD
Megan Clark
Craig K. Murray
Barry Nitzberg
Gary E. Robards
Crystal J. Yezman

The Mission of the Las Gallinas Valley Sanitary District is to protect public health and our environment, providing effective wastewater collection, treatment, and resource recovery.

BOARD MEETING AGENDA

October 17, 2024

MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, SAN RAFAEL, OR ON THE DISTRICT WEBSITE WWW.LGVSD.ORG

Estimated
Time

OPEN SESSION:

- 4:00 PM** **1. PUBLIC COMMENT**
This portion of the meeting is reserved for people desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.
- 4:05 PM** **2. 101 LUCAS VALLEY ROAD OFFICE LEASE RENEWAL**
Pursuant to Gov. Code Sec. 54956.8, the Board will consider the appointment of Curtis Paxton, General Manager, as the District's negotiator regarding the lease of the properties at 101 Lucas Valley Road, Suite 300/301, San Rafael. The appointed negotiator will discuss the lease of said properties with Rathlin Properties LLC (Ciaran Scally).

CLOSED SESSION:

- 4:10 PM** **3. CONFERENCE WITH REAL PROPERTY NEGOTIATORS** – Pursuant to Government Code § 54954.5; Commercial Property (101 Lucas Valley Road, Suite 300/301) to be leased on an interim basis. Agency Negotiator: Curtis Paxton, General Manager for the Las Gallinas Valley Sanitary District. Negotiating parties: Rathlin Properties LLC (Ciaran Scally). Under negotiation: Board to provide instruction to Agency Negotiator concerning price and/or terms of payment.

OPEN SESSION:**4:45 PM****4. CONSENT CALENDAR**

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for October 3, 2024
- B. Receive and Ratify the Check Warrant List
- C. Approve Board Compensation for September 2024
- D. Approve Clark attending the SDLF Leadership Academy in San Rafael on November 3-5, 2024
- E. Approve the Capital Facilities Charge Report
- F. Approve the Employee Relations Resolution 2024-2342 and the Personnel Policies and Procedures Revisions Resolution 2024-2343

Possible expenditure of funds: Yes, Item B through D.

Staff recommendation: Adopt Consent Calendar – Items A through F.

5:00 PM**5. INFORMATION ITEMS:**

STAFF/CONSULTANT REPORTS:

1. General Manager's Report – verbal
2. Winter Newsletter Topics – written

5:30 PM**6. BOARD MEMBER REPORTS:**

1. CLARK
 - a. NBWA Board Committee, Operations Control Centers Ad Hoc Committee, Fleet Management Ad Hoc Committee, FutureSense Ad Hoc Committee, Energy Ad Hoc Committee, CASA Workforce Committee, Other Reports
2. MURRAY
 - a. Marin LAFCo, Flood Zone 6, Biosolids Ad Hoc Committee, CASA Energy Committee, Development Ad Hoc Committee, Energy Ad Hoc Committee, San Francisco Bay Trail Ad Hoc Committee, Other Reports
3. NITZBERG
 - a. Operations Control Centers Ad Hoc Committee, Fleet Management Ad Hoc Committee, McInnis Marsh Ad Hoc Committee, San Francisco Bay Trail Ad Hoc Committee, Other Reports
4. ROBARDS
 - a. Gallinas Watershed Council/Miller Creek, NBWRA, Engineering Ad Hoc Committee re: STPURWE, McInnis Marsh Ad Hoc Committee, Development Ad Hoc Committee, FutureSense Ad Hoc Committee, Other Reports
5. YEZMAN
 - a. Flood Zone 7, CSRMA, Ad Hoc Engineering Committee re: STPURWE, Marin Special Districts, Biosolids Ad Hoc Committee, Other Reports

- 5:45 PM **7. BOARD REQUESTS:**
 - A. Board Meeting Attendance Requests – Verbal
 - B. Board Agenda Item Requests – Verbal

5:50 PM **8. VARIOUS INDUSTRY RELATED ARTICLES**

6:00 PM **9. ADJOURNMENT**

FUTURE BOARD MEETINGS NOVEMBER 7 AND NOVEMBER 21, 2024

AGENDA APPROVED:	Craig K. Murray, President	Patrick Richardson Legal Counsel
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CERTIFICATION: I, Teresa Lerch, Board Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before October 14, 2024 4:00 p.m., I posted the Agenda for the Board Meeting of said Board to be held on October 17, 2024 at the District Office, located at 101 Lucas Valley Road, Suite 300, San Rafael, CA.

DATED: October 10, 2024



 Teresa L. Lerch
 Board Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the first and third Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study sessions. Regular meetings are held at the District Office, 101 Lucas Valley Road, Suite 300, San Rafael, CA.

In compliance with the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), if you need special assistance to participate in this meeting, please contact the Board Secretary at the District at (415) 472-1734 at least 24 hours prior to the meeting. **Notification prior to the meeting will enable the District to make reasonable disability-related modifications or accommodations, including auxiliary aids or services, to help ensure accessibility to this meeting.**