

## MEETING MINUTES OF FEBRUARY 6, 2025

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION AT 4:02 PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

- BOARD MEMBERS PRESENT:** Megan Clark (arrived at 4:08 pm), Nichoals Lavrov, Craig Murray, Gary Robards and Crystal Yezman
- BOARD MEMBERS ABSENT:** None.
- STAFF PRESENT:** Curtis Paxton, General Manager; Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer; Greg Pease, Collection/Safety/Maintenance Manager
- OTHERS PRESENT:** Patrick Richardson, District Counsel;
- ANNOUNCEMENT:** President Robards announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.
- 1. PUBLIC COMMENT:** None.

### 2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for January 16 and January 23, 2025
- B. Receive and Ratify the Check Warrant List
- C. Approve Order of Publications - Ordinances 196 and 197
- D. Approve nominating Craig Murray for the LAFCo Special District Seat

### ACTION:

Board approved (M/S Yezman/Lavrov 4-0-1-0) the Consent Calendar items A through D.

- AYES: Lavrov, Murray, Robards and Yezman  
NOES: None.  
ABSENT: Clark.  
ABSTAIN: None.

### 3. INFORMATION ITEMS:

#### STAFF / CONSULTANT REPORTS:

1. General Manager's Report – Paxton reported.
2. Administration Department Report – McDonald reported.
3. Financial Quarterly Report – McDonald reported.
4. Collections/Safety/Maintenance Department Report – Pease reported.
5. Ordinance Title 1 Chapter 3 Purchasing Update – McDonald reported.
6. Board Policy O-30 Emergencies – McDonald reported.

#### 4. BOARD REPORTS

##### 1. CLARK

- a. NBWA Board Committee – no report
- b. Operation Control Centers Ad Hoc Committee – no report
- c. Human Resources Ad Hoc Committee – no report
- d. Energy Committee Ad Hoc Committee – no report
- e. CASA Workforce Committee – no report
- f. Other Reports – CASA January conference – verbal report

##### 2. LAVROV

- a. Operation Control Centers Ad Hoc Committee – no report
- b. Fleet Management Ad Hoc Committee – no report
- c. McInnis Marsh Ad Hoc Committee – no report
- d. San Francisco Bay Trail Ad Hoc Committee – no report
- e. GM Evaluation Ad Hoc Committee – no report
- f. Other Reports – none

Lavrov requested meetings be set up for the Ad Hoc Committees for Fleet Management, McInnis Marsh, SF Bay Trail and GM Evaluation.

##### 3. MURRAY

- a. Marin LAFCO – no report
- b. Flood Zone 6 – no report
- c. CASA Energy Committee – no report
- d. Biosolids Ad Hoc Committee – no report
- e. Development Ad Hoc Committee – no report
- f. SF Bay Trail Ad Hoc Committee – verbal report
- g. Energy Ad Hoc Committee – no report
- h. Other Reports – CASA January conference – verbal report

##### 4. ROBARDS

- a. Gallinas Watershed Council/Miller Creek – no report
- b. NBWRA – no report
- c. Engineering Ad Hoc Committee – no report
- d. McInnis Marsh Ad Hoc Committee – no report
- e. Development Ad Hoc Committee – no report
- f. Human Resources Ad Hoc Committee – no report
- g. GM Evaluation Committee – no report
- h. Other Reports – SVNA meeting – verbal report

##### 5. YEZMAN

- a. Flood Zone 7– no report
- b. CSRMA – verbal report
- c. Marin Special District Association – no report
- d. Engineering Ad Hoc Committee – no report
- e. Biosolids Ad Hoc Committee – no report
- f. Fleet Management Ad Hoc Committee – no report
- g. Other Reports– attended the Gallinas Trail kickoff.

#### 6. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – None.
- B. Board Agenda Item Requests – Yezman requested Executive Orders and their impact to the District be discussed at a future Board meeting.


**7. VARIOUS INDUSTRY ARTICLES**  
Discussion ensued.

**8. ADJOURNMENT:**  
**ACTION:**

The board approved (Yezman/Murray 5-0-0-0) the adjournment of the meeting 5:44 p.m.  
AYES: Clark, Lavrov, Murray, Robards and Yezman  
NOES: None.  
ABSENT: None.  
ABSTAIN: None.

The next Board Meeting is scheduled for February 20, 2025 at the District office.

ATTEST:

  
\_\_\_\_\_  
Teresa Lerch, Board Secretary

APPROVED:

  
\_\_\_\_\_  
Gary E. Robards, President

