MEETING MINUTES OF SEPTEMBER 3, 2026

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION AT 4:00 PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

BOARD MEMBERS PRESENT: Megan Clark, Nicholas Lavrov, Craig Murray, Gary Robards, and Crystal Yezman

BOARD MEMBERS ABSENT: None

STAFF PRESENT: Curtis Paxton, General Manager; Dale McDonald, Administrative Services Manager and Acting Board Secretary; Jasmine Diaz, District Engineer; Don Moore, Plant Manager

OTHERS PRESENT: Patrick M.K. Richardson, District Counsel; Gregory Ramirez, IEDA

ANNOUNCEMENT: President Yezman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

1. PUBLIC COMMENT: None

2. CLOSED SESSION:

ACTION:

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION SEPTEMBER 3, 2026, AT 4:01 PM. AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

Diaz and Moore left the meeting at 4:01 p.m.

2.A. CONFERENCE WITH LABOR NEGOTIATOR – Agency designated representative: Gregory Ramirez, IEDA; Employee organization: IUOE Local 3: pursuant to Government Code Section 54957.

McDonald and Gregory Ramirez left the closed session at 4:46 p.m.

Diaz and Moore joined the closed session at 4:48 p.m.

2.B. CONFERENCE WITH REAL PROPERTY NEGOTIATOR - Pursuant to Government Code Section 54956.8 - Two Items:

A. 301 Smith Ranch Road (APN 155-121-16/APN 155-121-15/APN 155-121-14) : Approximately 5.0 acres of developed land, located at 301 Smith Ranch Road, San Rafael, in the County of Marin.
B. 291 Smith Ranch Road (APN 155-011-11): Approximately 1.3 acres of developed land located at 291 Smith Ranch Road, San Rafael, in the County of Marin.

Agency negotiator: Curtis Paxton, General Manager. Negotiating parties: Silveira San Rafael Ranch, LLC/Cornish and Carey Commercial (Newmark). Under negotiation: Instruction to negotiator will concern both price and terms of payment.

RETURN TO OPEN SESSION:

ACTION:
The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on September 3, 2026 at 5:05 p.m.

BOARD MEMBERS PRESENT: Megan Clark, Nicholas Lavrov, Craig Murray, Gary Robards, and Crystal Yezman

STAFF PRESENT: Curtis Paxton, General Manager; Dale McDonald, Administrative Services Manager and Acting Board Secretary; Jasmine Diaz, District Engineer; Don Moore, Plant Manager; Angela Beran, Grant Management and Procurement Specialist

OTHERS PRESENT: Patrick K. Richardson, District Counsel; Laurette Rogers, John Parodi, and Dante Khan with Point Blue Conservation Science; Patty Garbarino, Justin Wilcock, and Jason Raleigh with Marin Sanitary Service

REPORT ON CLOSED SESSION: President Yezman reported that there was nothing to report out from the closed session.

President Yezman moved Agenda Item 4 and 5 up in the agenda to be heard before the Consent Calendar.

4. POINT BLUE CONSERVATION SCIENCE'S STUDENTS AND TEACHERS RESTORING A WATERSHED (STRAW) PROGRAM REPORT AND REQUEST FOR DONATION
Laurette Rogers from Point Blue Conservation Science presented a report on their STRAW program from the school year 2025-2026. John Parodi, Restoration Director, and Dante Kahn, Project Manager with STRAW, also spoke on the success of the program. Request for donation for the program year 2026-2027 in the amount of $10,000 was considered by the Board.

ACTION: The Board approved (M/S Clark /Lavrov (5-0-0-0) donation request in the amount of $10,000
AYES: Clark, Lavrov, Murray, Robards, and Yezman
NOES: None
ABSENT: None
ABSTAIN: None

Point Blue Conservation Science representatives left the meeting at 5:31 p.m.

5. INFORMATION ITEMS:
STAFF / CONSULTANT REPORTS:

A. Marin Sanitary Service (MSS) 2025 Annual Report – annual report was included in the agenda packet. A verbal presentation on the report was given by representatives of MSS.

Marin Sanitary Service representatives and Angela Beran, Grant Management and Procurement Specialist left the meeting at 5:58 p.m.

General Manager Paxton informed the Board that Eileen Diepenbrock, mediator on the Myers & Sons Construction, LLC v. Las Gallinas Valley Sanitary District litigation, is in the wating room to partficapte on closed session Item 6.a. President Yezman moved Agenda Item 6 up in the agenda.

6. CLOSED SESSION:

ACTION:

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION SEPTEMBER 3, 2026, AT 6:00 PM. AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

Eileen Diepenbrock joined the closed session at 6:01 p.m.

McDonald and Moore left the meeting at 6:01 p.m.

6.A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – (Paragraph (1) of subdivision (d) of Section 54956.9) Name of Case: Myers & Sons Construction, LLC v. Las Gallinas Valley Sanitary District et al. Marin County Superior Court Case No. CV0004963.

Eileen Diepenbrock left the meeting at 6:18 p.m.

RETURN TO OPEN SESSION:

ACTION:
The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on September 3, 2026 at 6:19 p.m.

BOARD MEMBERS PRESENT:	Megan Clark, Nicholas Lavrov, Craig Murray, Gary Robards, and Crystal Yezman
STAFF PRESENT:	Curtis Paxton, General Manager; Dale McDonald, Administrative Services Manager and Acting Board Secretary; Jasmine Diaz, District Engineer; Don Moore, Plant Manager
OTHERS PRESENT:	Patrick K. Richardson, District Counsel
REPORT ON CLOSED SESSION:	President Yezman reported the Board took action and voted unanimously to settle the claim as listed in Board agenda item 6.a., Myers & Sons Construction, LLC v. Las Gallinas Valley Sanitary District, and gave authority to settle for $1,766,462.

7. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

A. Approve the regular Board Minutes for August 20, 2026
B. Receive and Ratify the Check Warrant List ending August 13, 2026
C. Adopt Resolution No. 2026-2403 Amending Board Policy F-90, adding contract amendments and changes orders section to the policy
D. Approve response to the 2025-2026 Marin County Civil Grand Jury Report, Better Service at Lower Cost – Optimizing Essential Services for the Future of Marin, dated June 11, 2026

Item B was pulled for discussion. Murray said he was not at the August 20, 2026 meeting and will abstain from voting on item A.

ACTION: The Board approved (M/S Clark /Lavrov (4-0-0-1) Consent Calendar item A.
AYES: Clark, Lavrov, Robards, and Yezman
NOES: None
ABSENT: None
ABSTAIN: Murray

ACTION: The Board approved (M/S Clark /Lavrov (5-0-0-0) Consent Calendar items B through D.
AYES: Clark, Lavrov, Murray, Robards, and Yezman
NOES: None
ABSENT: None
ABSTAIN: None

5. INFORMATION ITEMS *(continued)*:

STAFF / CONSULTANT REPORTS :

B. General Manager's Report – Paxton gave verbal report to the Board.

After the General Manger report was given, President Yezman renamed the Terra Linda/Hwy 101 Undercrossing Project Ad Hoc Committee to the San Rafael Meadows Pump Station Project Ad Hoc Committee.

C. Engineering Department Report – Diaz presented written engineering report for the period June 5 through September 3, 2026 to the Board.

D. Operations Department Report – Moore gave plant operations quarterly department report for the period April to June 2026 to the Board.

6. BOARD REPORTS

1. CLARK
   a. NBWA Board Committee – no report
   b. CASA Workforce Committee – no report
   c. Human Resources/Finance Committee – no report
   d. Operations Control Centers Ad Hoc Committee – no report
   e. Public Information/Public Relations Ad Hoc Committee – no report
   f. Other Reports – nothing to report

2. LAVROV
   a. Marin Special Districts Association – no report
   b. Human Resources/Finance Committee – no report
   c. Myers Litigation Ad Hoc Committee – no report
   d. Operations Control Centers Ad Hoc Committee – no report
   e. Public Information/Public Relations Ad Hoc Committee – no report
   f. Other Reports – nothing to report

3. MURRAY
   a. Marin LAFCo – was appointed to vote for Marin LAFCo at the upcoming State conference Oct 21
   b. Flood Zone 6 – no report
   c. Biosolids Ad Hoc Committee – no report
   d. CASA Energy Workgroup –meets later this month and will report at next meeting
   e. Sustainability Committee – no report
   f. Other Reports – have some items but will report at the next meeting

4. ROBARDS
   a. NBWRA – no report
   b. Flood Zone 7 – no report
   c. Planning/Engineering Committee – no report
   d. Sustainability Committee - no report
   e. San Rafael Meadows Pump Station Project Ad Hoc Committee - no report
   f. Myers Litigation Ad Hoc Committee - no report, suggested dropping as no longer needed
   g. Other Reports – nothing to report

5. YEZMAN
   a. NBWA – no report
   b. CSRMA – no report
   c. Planning/Engineering Committee – no report
   d. Biosolids Ad Hoc Committee – no report
   e. San Rafael Meadows Pump Station Project Ad Hoc Committee – no report
   f. Other Reports – no report

President Yezman disbanded the Myers Litigation Ad Hoc Committee and Grand Jury Report Ad Hoc Committee dropped/disbanded

7. BOARD REQUESTS:

A. Board Meeting Attendance Requests – Murray requested to attend CSDA Mastering Difficult Conversations at Work webinar, request will be in the September 17 Board packet. Clark and Lavrov submitted two requests each which will be included in the September 17 Board packet.

B. Board Agenda Item Requests – Murray requested a status report on grant and grant applications. Paxton said that grant reporting is now incorporated in the quarterly administration department report.

8. VARIOUS INDUSTRY RELATED ARTICLES DISCUSSION

Presented via weekly emails. No comments.

9. ADJOURNMENT:

ACTION:
The Board approved (M/S Murray /Robards 5-0-0-0) the adjournment of the meeting at 7:16 p.m.

AYES:	Clark, Lavrov, Robards, Murray, and Yezman
NOES:	None
ABSENT:	None
ABSTAIN:	None

The next Board Meeting is scheduled for Thursday, September 17, 2026, at the District office.

ATTEST:

Dale McDonald, Acting Board Secretary

APPROVED:

Nicholas Lavrov, Vice-President

LAS GALLINAS VALLEY SANITARY DISTRICT INCORPORATED APRIL 6, 1954 SEAL MARIN COUNTY, CALIFORNIA