



The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

DISTRICT BOARD
Megan Clark
Rabi Elias
Russ Greenfield
Craig K. Murray
Judy Schriebman

DISTRICT ADMINISTRATION
Chris DeGabriele,
Interim General Manager
Michael Cortez,
District Engineer
Mel Liebmann,
Plant Manager
Susan McGuire,
Administrative Services Manager
Greg Pease,
Collection System/Safety Manager

BOARD MEETING AGENDA

February 22, 2018

MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, DURING NORMAL BUSINESS HOURS

NOTE: Final board action may be taken on any matter appearing on agenda.

GENERAL SESSION – 4:00 P.M.

1. PUBLIC COMMENT PERIOD:

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

5 minutes – Approximately 4:05 p.m.

CLOSED SESSION – 4:05 P.M.

2. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION: Significant exposure to litigation pursuant to subdivision (b) of Gov. Code Section 54956.9 - One potential case.

25 minutes – Approximately 4:30 p.m.

GENERAL SESSION – 4:30 P.M.

1. PUBLIC COMMENT PERIOD:

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

5 minutes – Approximately 4:35 p.m.

- 2A. 1-5
- 2B. 1
- 2C. 1
- 2D. 1
- 2E. 1-3
- 2F. 1-14
- 2G. 1-2

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for February 8, 2018
- B. Approve the Warrant List for February 22, 2018
- C. Approve meeting attendance request for Megan Clark – San Rafael City Council meetings to discuss new district based elections
- D. Approve LGVSD Reclamation Pasture Land Lease for Beneficial Use
- E. Approve Resolution 2018-2114 – A Resolution Declaring that Certain Property is Surplus Property and May Be Disposed Of
- F. Approve 2017-2018 Second Quarter Financial Statements as of December 31, 2017
- G. Approve Order of the Board that publication of Ordinance 172 has occurred.

Possible expenditure of funds: Yes, Items B - F

Staff recommendation: Adopt Consent Calendar – Items A through G.

10 minutes – Approximately 4:45 p.m.

- 3A. 1

3. ACTION CALENDAR:

- A. 15 Glenside Way Connection to the District Provided Wye

10 minutes – Approximately 4:55 p.m.

- 4A1. 1
- 4A2. 1
- 4A3. 1-2
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- 4B1-4B8. 1
- 4B8-1

4. INFORMATION ITEMS:

A. STAFF/CONSULTANT REPORTS:

- 1. Interim General Manager Report – Verbal
- 2. Staff Training Plan
- 3. Monthly Treasurer Report

B. BOARD REPORTS:

- 1. LAFCO - Verbal
- 2. Gallinas Watershed Council / Miller Creek Watershed Council– Verbal
- 3. JPA Local Task Force on Solid and Hazardous Waste – Verbal
- 4. NBWA – Verbal
- 5. NBWRA – Verbal
- 6. Engineering Subcommittee – Verbal
- 7. Human Resources Subcommittee – Verbal
- 8. Other Reports – Principles of Real Estate Engineering – Murray

20 minutes – Approximately 5:15 p.m.

- 5A. 1
- 5B. 1

5. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Verbal
- B. Board Agenda Item Requests – Verbal

5 minutes – Approximately 5:20 p.m.

- 6. 1-10

6. VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE:

5 minutes – Approximately 5:25 p.m.

7. ADJOURNMENT

5 minutes – Approximately 5:30 p.m.

AGENDA APPROVED:	Megan Clark, Board President	Patrick Richardson, Legal Counsel
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CERTIFICATION: I, Teresa Lerch, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before February 19, 2018, at 4:00 p.m., I posted the Agenda for the Board Meeting of said Board to be held February 22, 2018, at the District Office, located at 300 Smith Ranch Road, San Rafael, CA.

DATED: February 16, 2018



Teresa L. Lerch
District Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the second and fourth Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 300 Smith Ranch Road, San Rafael.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.