MEETING MINUTES OF OCTOBER 15, 2026

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION AT 4:03 PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

BOARD MEMBERS PRESENT:	Megan Clark, Nicholas Lavrov, Craig Murray, Gary Robards, and Crystal Yezman
BOARD MEMBERS ABSENT:	None
STAFF PRESENT:	Curtis Paxton, General Manager; Dale McDonald, Administrative Services Manager and Acting Board Secretary; Jasmine Diaz, District Engineer
OTHERS PRESENT:	Patrick M.K. Richardson, District Counsel
ANNOUNCEMENT:	President Yezman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

1. **PUBLIC COMMENT:** None

2. **CONSENT CALENDAR:**
These items are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

   A. Approve the regular Board Minutes for October 1, 2026
   B. Receive and Ratify the Check Warrant List ending October 7, 2026
   C. Approve Board Compensation for September 2026
   D. Approve Clark attending Making Sense of AI held by the Marin Coalition at the Marin Rod & Gun Club on October 8, 2026
   E. Approve Clark attending CSDA Finance Management for Special Districts webinar on October 22, 2026
   F. Approve Lavrov attending CSDA Building Trust Through Transparency webinar on October 27, 2026
   G. Approve Lavrov attending CSDA Cyber Threats, Trends, and Safeguards webinar on October 28, 2026
   H. Approve Lavrov attending 2026 Enfinite Conference & Trade Show in Indian Wells, CA on November 11-14, 2026
   I. Award of Contract for Sanitary Sewer Inflow and Infiltration Monitoring to RH Borden and Company, LLC with a not-to-exceed amount of $382,070.40 for a two-year term
   J. Receive Capital Facilities Charge Accounting and Reporting Annual Report
   K. Adopt Resolution No. 2026-2405 Notice of Completion Secondary Treatment Plant Upgrade Recycled Water Expansion Project No. 12600-07 / 16650-07

Items I and J were pulled for discussion.

ACTION: The Board approved items A. through K. (M/S Murray /Robards 5-0-0-0)
AYES: Clark, Lavrov, Murray, Robards, and Yezman
NOES: None
ABSENT: None
ABSTAIN: None

3. INFORMATION ITEMS:
STAFF / CONSULTANT REPORTS:

A. General Manager's Report - Paxton gave a verbal report to the Board.

B. Administration Department Report – McDonald gave written report to the Board.

4. PURCHASE AND SALE AGREEMENT FOR PROPERTY ALONG SMITH RANCH ROAD:
The Board received an update on the Purchase and Sale Agreement (PSA) with Silveira San Rafael Ranch, LLC for the following properties, for the total amount of $7,560,000, and was asked to consider authorizing the General Manager to administer the agreement during the due diligence period as outlined in the PSA. The agreement was executed earlier today, October 15, 2026, beginning the due diligence period. No public comments were raised.

1. 301 Smith Ranch Road (APN 155-121-14/APN 155-121-15/APN 155-121-16) : Approximately 5.0 acres of developed land, located at 301 Smith Ranch Road, San Rafael, in the County of Marin.
2. 291 Smith Ranch Road (APN 155-011-11): Approximately 1.3 acres of developed land located at 291 Smith Ranch Road, San Rafael, in the County of Marin.
3. Smith Ranch Road (APN 155-121-17 / APN 155-121-18 / APN 155-121-30): Approximately 4.8 acres of developed roadway and adjacent frontage from McInnis Skatepark at 310 Smith Ranch Road to the LGVSD Treatment Plant at 300 Smith Ranch Road.

ACTION: The Board authorized the General Manager to administer the agreement during the due diligence period as outlined in the PSA, including providing due diligence notices, exercising the 30-day environmental review extension, and terminating the agreement during the due diligence period if warranted. (M/S Clark /Murray 5-0-0-0)
AYES: Clark, Lavrov, Murray, Robards, and Yezman
NOES: None
ABSENT: None
ABSTAIN: None

5. BOARD REPORTS

1. CLARK
   a. NBWA Board Committee – verbal report, minutes to be forwarded to Board
   b. CASA Workforce Committee – no report
   c. Human Resources/Finance Committee – no report
   d. Operations Control Centers Ad Hoc Committee – no report
   e. Public Information/Public Relations Ad Hoc Committee – no report
   f. Other Reports – verbal report, attended The Marin Coalition meeting on Making Sense of AI on October 8

2. LAVROV
   a. Marin Special Districts Association – no report
   b. Human Resources/Finance Committee – no report
   c. Operations Control Centers Ad Hoc Committee – no report
   d. Public Information/Public Relations Ad Hoc Committee – no report
   e. Other Reports – no report

3. MURRAY
   a. Marin LAFCo – conference is next week
   b. Flood Zone 6 –heard the County to hold a meeting in December
   c. Biosolids Ad Hoc Committee – no report
   d. CASA Energy Workgroup – verbal report, CASA ACE workgroup notes and presentation from October 8 workgroup included in the Board packet
   e. Sustainability Committee – meeting cancelled, no report
   f. Other Reports – verbal report, attended Santa Rosa Bay Area Biosolids Coalition where presentation was given, CSDA Surplus Land Act Developments notes and presentation from September 29 are in the Board packet

4. ROBARDS
   a. NBWRA – no report
   b. Flood Zone 7 – no report
   c. Planning/Engineering Committee – no report
   d. Sustainability Committee - no report
   e. San Rafael Meadows Pump Station Project Ad Hoc Committee – verbal report
   f. Other Reports – no report

5. YEZMAN
   a. NBWA – no report
   b. CSRMA – no report
   c. Planning/Engineering Committee – no report
   d. Biosolids Ad Hoc Committee – no report
   e. San Rafael Meadows Pump Station Project Ad Hoc Committee – verbal report, attended meeting
   f. Other Reports – no report

7. BOARD REQUESTS:

A. Board Meeting Attendance Requests – Director Yezman requested attending two CSDA webinars coming up on October 27 and October 28, written requests to follow.

B. Board Agenda Item Requests – Director Murray requested development of a Property Acquisition and Relocation Policy. Director Yezman requested an informational item on the recycled water agreements with Marin Municipal Water District and North Marin Water District.

8. VARIOUS INDUSTRY RELATED ARTICLES DISCUSSION

Presented via weekly emails. No discussion.

9. ADJOURNMENT:

ACTION:

The Board approved (M/S Clark / Lavrov 5-0-0-0) the adjournment of the meeting at 4:57 p.m.

AYES: Clark, Lavrov, Robards, Murray, and Yezman
NOES: None
ABSENT: None
ABSTAIN: None

The next Board Meeting is scheduled for Thursday, November 5, 2026, at the District office.

ATTEST:

Dale McDonald, Acting Board Secretary

APPROVED:

11/5/2026

Nicholas Lavrov, Vice-President

LAS GALLINAS VALLEY SANITARY DISTRICT INCORPORATED SEAL APRIL 6, 1954 MARIN COUNTY, CALIFORNIA