



101 Lucas Valley Road, Suite 300  
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www.LGVSD.org

**MANAGEMENT TEAM**  
General Manager, Curtis Paxton  
Plant Operations, Don Moore  
Collections/Safety/Maintenance, Greg Pease  
Engineering, Jasmine Diaz  
Administrative Services, Dale McDonald

**DISTRICT BOARD**  
Megan Clark  
Nicholas Lavrov  
Craig K. Murray  
Gary E. Robards  
Crystal J. Yezman

The Mission of the Las Gallinas Valley Sanitary District is to protect public health and our environment, providing effective wastewater collection, treatment, and resource recovery.

## SPECIAL BOARD MEETING AGENDA

### JUNE 25, 2026

In accordance with Government Code Section 54956  
Crystal J. Yezman, Board President, has called for a Special Meeting

**MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, SAN RAFAEL, OR ON THE DISTRICT WEBSITE [WWW.LGVSD.ORG](http://WWW.LGVSD.ORG)**

Estimated Time

**OPEN SESSION:**

4:00 PM

**1. PUBLIC COMMENT**

This portion of the meeting is reserved for people desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

4:05 PM

**2. PUBLIC HEARING - BUDGET FOR THE 2026-2027 FISCAL YEAR**

**A. OPEN PUBLIC HEARING**

**B. BUDGET 2026-2027 PRESENTATION:**

District staff to present the following proposed budgets for Fiscal Year July 1, 2026, to June 30, 2027:

- a. Revenue
- b. Operating and Maintenance
- c. Reserves
- d. Debt Service
- e. Capital Outlay

**C. REVIEW DISTRICT STAFF RECOMMENDATIONS:**

Board to consider staff recommendation to approve the 2026-2027 Budget as proposed.

**D. PUBLIC COMMENT:**

This portion of the meeting is reserved for people desiring to address the Board regarding the proposed Budget. Presentations are generally limited to three minutes.

**E. CLOSE THE PUBLIC HEARING:**

Board to close the public hearing.

**F. BOARD DETERMINATION AND ACTION**

Board to consider comments from public, review administrative record and make determination regarding action to approve the proposed Budgets.

4:35 PM

**3. RESOLUTIONS**

Resolutions necessary to effectuate transmittal of the District's assessment roll to and acceptance by the Marin County Tax Collector for collection pursuant to Health & Safety Code Sec. 6760.

- A. RESOLUTION NO. 2026-2396** – Reconfirming the Annual Sewer Service Charge and Supplemental Service Charges for the Las Galinlas Valley Sanitary District for the Fiscal Year 2026-2027 and Providing for the Collection of Sewer Service Charges on the Tax Roll.
- B. RESOLUTION NO. 2026-2397** – Fixing and Approving the Budget for the Fiscal Year 2026-2027.
- C. RESOLUTION NO. 2026-2398** – Determining the Fiscal Year 2026-2027 Appropriation of Tax Proceeds.
- D. RESOLUTION NO. 2026-2399** – Requesting Allocation of Taxes for the Fiscal Year 2026-2027.

4:40 PM

**4. CONSENT CALENDAR:**

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for June 4, 2026
- B. Receive and Ratify the Check Warrant List through June 4, 2026
- C. Approve Board Compensation for May 2026
- D. Approve Lavrov attending CSDA webinar How Federal Policy Shifts Have Impacted Agencies on June 21, 2026
- E. Approve Lavrov attending SB 827 Fiscal and Financial Training webinar on June 17, 2026
- F. Approve Murray attending CSDA Annual Conference August 24-27, 2026 in Palm Desert, CA
- G. Approve Yezman attending Best Best & Krieger LLP / Regional Government Services SB 827 Fiscal and Financial Oversight On-Demand training
- H. Approve Change Order for Biosolids Land Application Services 2024 Contract with Custom Tractor Services
- I. Appoint General Manager Paxton as Labor Negotiator of the District for Negotiations with Management and Unrepresented Employee Groups
- J. Approve Resolution 2026-2400 Adopting Salary Pay Schedule, adding recently established District Inspector position

Possible expenditure of funds: Yes, Item B through H.

Staff recommendation: Adopt Consent Calendar – Items A through J.

5:00 PM

**5. INFORMATION ITEMS:**

STAFF/CONSULTANT REPORTS:

- A. General Manager's Report – verbal
- B. Administration Department Report – written

5:30 PM

**6. BOARD MEMBER REPORTS:**

1. CLARK

NBWA Board Committee, CASA Workforce Committee, Human Resources/Finance Committee, Operations Control Centers Ad Hoc Committee, Public Information/Public Relations Ad Hoc Committee, Other Reports

2. LAVROV

Marin Special Districts Association, Human Resources/Finance Committee, Myers Litigation Ad Hoc Committee, Operations Control Centers Ad Hoc Committee, Public Information/Public Relations Ad Hoc Committee, Other Reports

3. MURRAY

Marin LAFCo, Flood Zone 6, Biosolids Ad Hoc Committee, CASA Energy Committee, Sustainability Committee, Other Reports

4. ROBARDS

NBWRA, Flood Zone 7, Planning and Engineering Committee, Sustainability Committee, Terra Linda/Hwy 101 Undercrossing Project Ad Hoc Committee, Myers Litigation Ad Hoc Committee, Other Reports

5. YEZMAN

NBWA, CSRMA, Planning and Engineering Committee, Biosolids Ad Hoc Committee, Terra Linda/Hwy 101 Undercrossing Project Ad hoc Committee, Other Reports

5:50 PM

**7. BOARD REQUESTS:**

- A. Board Meeting Attendance Requests – Verbal
- B. Board Agenda Item Requests – Verbal

5:55 PM

**8. VARIOUS INDUSTRY RELATED ARTICLES AND CORRESPONDENCE**

**CLOSED SESSION:**

6:00 PM

**9. CONFERENCE WITH LEGAL COUNSEL— EXISTING LITIGATION**

**(Paragraph (1) of subdivision (d) of Section 54956.9)** Name of Case: Myers & Sons Construction, LLC v. Las Gallinas Valley Sanitary District et al. Marin County Superior Court Case No. CV0004963.

**CONFERENCE WITH REAL PROPERTY NEGOTIATOR - Pursuant to Government Code Section 54956.8 - Three Items:**

- A. 301 Smith Ranch Road (APN 155-121-16/APN 155-121-15/APN 155-121-14) : Approximately 5.0 acres of developed land, located at 301 Smith Ranch Road, San Rafael, in the County of Marin.
- B. 291 Smith Ranch Road (APN 155-011-11): Approximately 1.3 acres of developed land located at 291 Smith Ranch Road, San Rafael, in the County of Marin.

Agency negotiator: Curtis Paxton, General Manager. Negotiating parties: Silveira San Rafael Ranch, LLC/Cornish and Carey Commercial (Newmark). Under negotiation: Instruction to negotiator will concern both price and terms of payment.

**RETURN TO OPEN SESSION:** Report on actions taken during closed session.

**6:25 PM 10. ADJOURNMENT**

**FUTURE BOARD MEETING DATES: JULY 9, 2026 AND JULY 16, 2026**

AGENDA APPROVED:	Crystal J. Yezman, President	Patrick Richardson, Legal Counsel
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**CERTIFICATION:** I, Dale McDonald, of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before June 22, 2026 4:00 p.m., I posted the Agenda for the Special Board Meeting of said Board to be held on June 25, 2026.

DATED: June 22, 2026



Dale McDonald  
Acting Board Secretary

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The Board of the Las Gallinas Valley Sanitary District meets regularly on the first and third Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study sessions. Regular meetings are held at the District Office, 101 Lucas Valley Road, Suite 300, San Rafael, CA. Board meetings may be recorded for transcribing purposes.

In compliance with the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), if you need special assistance to participate in this meeting, please contact the Board Secretary at the District at (415) 472-1734 at least 24 hours prior to the meeting. **Notification prior to the meeting will enable the District to make reasonable disability-related modifications or accommodations, including auxiliary aids or services, to help ensure accessibility to this meeting.**

AGENDA ITEM 1

**6/25/2026**

**PUBLIC COMMENT**


**This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.**



Item Number 2

GM Review CP

# Agenda Summary Report

**To:** Board of Directors  
**From:** Dale McDonald, Administrative Services Manager   
 (415) 526-1519 [dmcdonald@lqvsd.org](mailto:dmcdonald@lqvsd.org)  
**Meeting Date:** June 25, 2026  
**Re:** Public Hearing - Proposed FY 2026-2027 Budget  
**Item Type:** Consent  Action  Information  Other   
**Standard Contract:** Yes  No  (See attached) Not Applicable

## STAFF RECOMMENDATION

Staff recommends that the Board hold a public hearing on the Fiscal Year 2026-2027 Budget and consider adopting the proposed budget as presented.

## BACKGROUND

Staff have been meeting since February 2026 to develop the budget for FY 2026-2027. The Board held a workshop on May 7 and provided feedback to staff. A comprehensive list of capital projects was presented, and the District's designated Reserve Fund policy was reviewed. A draft of the proposed budget was reviewed at the Board meeting of June 4, 2025.

The Las Gallinas Valley Sanitary District's proposed budget is \$57.5 million. This substantial budget reflects the ongoing multiple major capital projects funded by a combination of debt financing, unrestricted general operating funds, and strategic use of reserves. The District remains focused on core service delivery while navigating inflationary pressures, aging infrastructure needs, and workforce costs.

Operating revenues are projected at \$25.3 million, with Sewer Service Charge ("SSC") revenue accounting for the majority of revenue. Non-operating revenues increased to \$5.6 million, while capital-related revenues, including intergovernmental transfers and loan proceeds, are projected to be \$3.9 million. Utilization of restricted funds and reserves, including prior year loan proceeds, completes the funding for fiscal year 2026-2027.

	FY 2025-26 Current Budget	FY 2025-26 12-Month Projected	FY 2025-26 % of PY Budget	FY 2026-27 Proposed Budget
Operating Revenue	22,772,999	23,046,343	101.20%	25,272,218
Non-Operating Revenue	2,883,960	3,234,254	112.15%	5,609,193
Capital Contributions / Capacity Related	1,747,963	1,096,705	62.74%	3,910,518
Loan Proceeds	25,600,000	36,438,119	142.34%	0
Utilization of Reserves and Restricted Funds	18,813,267	6,239,750	33.17%	22,753,600
	<b>71,818,189</b>	<b>70,055,170</b>	<b>97.55%</b>	<b>57,545,529</b>



Effective July 1, 2026, the annual SSC for Single Family Residential (“SFR”) users will increase \$149 to \$1,641 per sanitary unit, as approved by a 4-year rate increase adopted in 2023. Multi-Family SSC rate will be discounted 10% to \$1,476. Non-residential SSC vary based on water use of the customer and the estimated sewer strength of their wastewater. The rate increase is projected to provide \$2,203,876 in additional revenue over last year’s SSC rate.

### Operations & Maintenance Expenses

Total operating expenses are budgeted at \$17.3 million, up 10.9% from the prior year. Increases are largely attributed to rising labor costs, increasing repair and maintenance costs, and outside services, including cybersecurity and engineering support. Operations & Maintenance (“O&M”) expenses, excluding salary and benefits, comprise approximately 16% of the current budget.

Review of O&M expenses by function shows the breakdown between operating departments at the District.

O&M Expenses By Function	Adopted 2025-2026 Budget	12-Month Projected As of June 30,2026	% of O&M	Proposed 2026-2027 Budget
Collection System and Pump Stations	3,077,900	3,027,675	20%	3,415,280
Wastewater Treatment	5,681,000	5,166,489	33%	5,769,800
Sewage and Solid Waste Disposal	731,122	568,210	5%	917,050
Laboratory	594,700	520,515	4%	620,400
Engineering	1,235,100	965,204	9%	1,505,490
Recycled Water Production	194,700	190,188	2%	286,640
Administration and Board	3,516,550	3,281,486	24%	4,166,431
Non-Departmental OPEB and PERS UAL	612,272	576,016	4%	658,483
	<b>15,643,344</b>	<b>14,295,782</b>	<b>100%</b>	<b>17,339,574</b>

### Reserves and Restricted Funds

The District maintains reserve and restricted funds to support long-term financial stability, effective budgeting, and prudent management of operations and capital assets. These funds provide important financial safeguards by helping manage cash flow needs, addressing unexpected or extraordinary expenses, and ensuring resources are available for future capital improvements and infrastructure investments. Reserve and restricted fund accounts strengthen the District’s financial position and support responsible stewardship of public resources.

Included in the budget are two new Restricted Funds, the 2026 Wastewater Revenue Bond Escrow Account and the 2025 Equipment Lease Escrow Account, which were established to receive and hold loan financing proceeds to support Board-approved capital projects and equipment acquisitions. Use of \$18.6 million from these two reserves is included in the budget.



## **Debt Service**

Debt service obligations will rise due to loans acquired in FY 2025-2026 for capital projects. The District maintains a strong Debt Service Coverage Ratio (“DSCR”) of 2.17, exceeding all policy and bond covenant requirements, buoyed by one-time Solar PV and Battery Energy Storage System PG&E rebate and IRS Inflation Reduction Act (IRA) tax credit anticipated in 2026-2027. .

## **Capital Outlay Budget**

The District’s Capital Improvement Program (“CIP”) requires the District to identify adequate funding to support the acquisition, construction and replacement of assets identified in the program. In addition, the plan requires projects the District believes beneficial to the system, but funding has not yet been identified, be included in the plan. The District has updated its 5-Year CIP; however, anticipated price escalations and procurement challenges may impact project phasing and total funding requirements.

Capital outlay is the largest expenditure category at \$28.9 million. Debt financing is funding the construction of four major projects: the Multipurpose Laboratory building, the John Duckett Pump Station electrical upgrade and Terra Linda Highway 101 Undercrossing, and either one or two critical pump station capacity upgrades at Raphael Meadows and Civic Center pump stations.

Reserve use of \$5.0 million is necessary to support these efforts, reducing the year-end Capital Reserve balance to \$10.9 million which is being held for the Corporation Yard project planned for fiscal year 2027-2028. Beginning with this fiscal year, the District is moving to a Single-Year Capital Outlay funding model as part of the annual budget process. As part of this migration, the District no longer will have a Prior Year Capital Carryover fund. Capital projects in progress will be funded from unrestricted general funds or undesignated Capital Reserves shown in the Capital Improvement Program.

## **Conclusion**

The 2026–2027 budget sets the stage for major infrastructure investment while maintaining fiscal discipline. Although reserve levels have declined, debt coverage remains strong, and the District will be looking into structuring financing to avoid undue strain on operations. The District will monitor long-term reserve replenishment and consider rate or revenue adjustments in the future.

The attached budget provides information on anticipated revenue, proposed expenditures, financials, and a comprehensive list of CIP projects with refined estimates and updated projections since the budget workshop was held.

Board policy requires the District to maintain a balanced budget and to disclose deviations from a balanced budget when it occurs. Policy also requires that the District estimate revenues conservatively when forecasting the budget. Staff recommends close monitoring of reserve levels, cost trends, and construction timing throughout the year, with future attention to long-term reserve rebuilding and financial sustainability.



The proposed 2026–2027 budget is balanced and designed to keep essential wastewater and recycled water services running safely, reliably, and efficiently. The budget reflects the District’s commitment to being financially responsible while continuing to protect public health, the environment, and the long-term needs of the community.

A major focus of this year's budget is investing in infrastructure. More than half of the District's spending is dedicated to upgrading and replacing aging facilities and equipment. These improvements will help ensure reliable service, meet environmental regulations, improve efficiency, and prepare the system for future growth and challenges.

The budget also provides funding for daily operations, including employee training, routine maintenance, emergency preparedness, and system repairs. While costs for labor, materials, and maintenance continue to rise, the District remains committed to delivering quality service at a reasonable cost.

**PREVIOUS BOARD ACTION**

On June 20, 2023, the Board approved Ordinance No. 192 establishing annual sewer services charges for fiscal years 2023-2024 through 2026-2027.

On June 18, 2025, the Board approved the budget for fiscal year 2025-2026.

Resolution No. 2026-2392, approved on May 21, 2026, set the public hearing for the Fiscal Year 2026-2027 Budget on June 25, 2026.

**ENVIRONMENTAL REVIEW**

N/A

**FISCAL IMPACT**

Revenue of \$34,791,929 along with utilization of restricted and reserve funds of \$22,753,600 provide sufficient revenue to fund the budget for the upcoming fiscal year. The total funds available for expenditures in FY 2026-2027 is \$57,545,529.

Budgeted expenditures, including capital outlay and debt service, is projected to be \$57,494,165.

**Attachment:**

- A. Las Gallinas Valley Sanitary District Proposed Final Budget for Fiscal Year 2026-2027, dated June 25, 2026

# Las Gallinas Valley Sanitary District Proposed Final Budget

Fiscal Year 2026-2027

June 25, 2026





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Crystal J. Yezman

June 25, 2026

To the Board of Directors of the Las Gallinas Valley Sanitary District,

The management staff of the Las Gallinas Valley Sanitary District (“District or LGVSD”) is pleased to present the Proposed Final LGVSD Budget for the upcoming 2026-2027 fiscal year. The Proposed budget includes the latest data on revenue projections, expense forecasts, debt service requirements, reserve funding, and capital outlay expenditures.

District Policy F-40-10, Budget Preparation), requires that the General Manager and Administrative Services Manager prepare an annual budget proposal. The proposed annual budget, as amended by the Board during its review, is historically adopted at the second regular meeting in June. As the regular meeting date landed on a District observed holiday, Juneteenth, the Board set the public hearing on the budget for the week later, on June 25, 2026.

## **SUMMARY**

The District must provide enough revenue to cover the cost of providing sanitary sewer collection, treatment, and recycled water service including the costs of acquisition, construction, reconstruction, maintenance, repairs, replacement and operation of the sanitary sewer systems and the payment of principal and interest on bonds or other debt instruments issued for the construction or reconstruction of the sanitary sewer systems. Operating revenue includes sewer service charges collected, revenue from the production of recycled water, and revenue from permit and inspection fees related to development-related sewer system improvements of the collection system. Non-operating revenue, which supplements operating revenue, includes property taxes, interest, franchise fees, and other pass-thru reimbursement revenue. Capital contributions, grants, and the utilization of bond funds and reserves round out the revenue sources for the District. The District is anticipating \$57,545,529 in total funding for 2026-2027 with \$30,881,411 coming from revenue, \$3,910,518 from capital contributions and capacity related revenue, and \$22,573,600 from restricted and reserve funds including prior year loan proceeds.

Operations and Maintenance (“O&M”) expenses will increase over the prior year budget by \$1,696,230, or 10.8%. O&M expenses means the reasonable and necessary expenses paid or incurred for maintaining and operating the collection, treatment, and recycled water systems (“Systems”) of the District, determined in accordance with generally accepted accounting principles (“GAAP”) that the Governmental Accounting Standards Board (“GASB”) established for and is used by state and local governments in the United States. O&M expenses include all reasonable expenses of management and repair and all other expenses necessary to maintain and preserve the systems of the District in good repair and working order. These include all administrative costs of the District that are charged directly or apportioned to the operation of the systems, such as salaries and wages of employees, overhead, the cost of permits, licenses, and charges to operate the system and insurance premiums. Excluded from O&M expenses are depreciation, replacement, obsolescence charges, reserves, and amortization of intangibles. O&M expenses, including employee salaries and wages, comprise 30% of the budget. Historically O&M expenses are closer to 35-40% of the budget but because of the size of the capital budget for fiscal year 2026-2027, the percentage is lower.

Debt service requirements are up over last year to \$6,235,150 and include the 2017 Revenue Bonds, 2019 IBank loan, 2025 Lease Financing, and 2026 Revenue Bonds. Debt service comprises 11% of the budget.

New Reserve funding of \$4,090,443 is proposed and set aside to cover scheduled, routine, and unscheduled expenses that would otherwise be drawn from the General Fund. Reserve funds may also be used for large-scale projects and improvements. The District maintains four reserve funds and seven restricted funds. In addition to the 2026 Wastewater Revenue Bond Escrow and 2025 Equipment Lease Escrow funds established to hold bond and loan proceeds for identified capital projects, a new Restricted Development Agreement Fee Fund will be established in fiscal year 2026-2027. Restricted funds are monies set aside for a particular purpose and \$2,549,898 in additional funding is proposed with the budget and includes funding for the Recycled Water Capital Repair and Replacement fund required under agreement with Marin Municipal Water District ("MMWD"). Reserve funds are permanently restricted to that purpose and cannot be used for other expenses. Reserves Policy F-50 establishes and explains the purpose and reasons for each of the reserves established, along with target thresholds. Both the reserve funds and restricted funds are included in the reserve funding total, but they are different in that while the board can reallocate funds from reserves, while the restricted funds, such as Captains Cove and Marin Lagoon, serve a specific purpose and therefore their use is controlled by State law and agreements in place for providing service. Reserve and restricted funding comprise 5% of the budget.

The Capital Outlay effort for 2026-2027 remains the primary driver of expenditures for the District comprising 50% of the total budget. The total capital outlay for the Capital Improvement Program ("CIP") for Fiscal Year 2026-2027 is \$28,879,100. During the development of the CIP, review of strategic initiatives established by the Board, along with anticipated implementation of studies based on findings of the Integrated Wastewater Master Plan indicate that capital improvements will remain the primary expense driver for the District for at least the next 10-15 years. By adding to or improving District facilities the public materially benefits from the value and useful life of the assets of the District.

Loan proceeds of \$18,639,000 are the primary funding source for four large capital projects including the Multipurpose Lab Building currently under construction. Use of \$4,640,100 in unrestricted funds is the secondary source for the majority of capital projects in Fiscal Year 2026-2027.

Sincerely,



**Curtis Paxton**  
General Manager



**Dale McDonald**  
Administrative Services Manager

# Las Gallinas Valley Sanitary District

## Proposed Final Budget – 2026-2027

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The Las Gallinas Valley Sanitary District is pleased to present its proposed Annual Budget for the upcoming fiscal year. This budget reflects the District's continued commitment to responsible financial stewardship, transparency, and the efficient delivery of services to the community. It outlines the anticipated revenues, planned expenditures, and debt service obligations, providing a comprehensive financial plan that supports the District's operational goals and long-term priorities. The Las Gallinas Valley Sanitary District adopts its budget annually.

The Government Accounting Standards Board ("GASB"), which is recognized as the official source of Generally Accepted Accounting Principles ("GAAP") for state and local governments, establishes modified accrual accounting standards. Modified accrual accounting is used and accepted by governmental agencies because they focus on current-year obligations. Las Gallinas Valley Sanitary District Policy F-40-20, Basis of Budgeting, required that all budgetary procedures conform to state regulations and generally accepted accounting principles. As such, the District uses a modified accrual basis of accounting for reporting on budgeted versus actual expenditures, with the following exceptions:

- Grant revenues are budgeted on a modified cash basis rather than an accrual basis.
- Fixed assets are depreciated for some financial reporting but are fully expensed in the year acquired for budgetary purposes.

Modified accrual accounting is an alternative bookkeeping method that combines accrual-basis accounting with cash-basis accounting. It recognizes revenues when they become available and measurable and, with a few exceptions, records expenditures when liabilities are incurred.

The General Manager and Administrative Services Manager are responsible for development of internal accounting policies and procedures necessary to implement financial policies and to ensure that internal controls, processes, and procedures follow the California State Controller's Office Internal Control Guidelines pursuant to CGC section 12422.5 and are adequate to protect the finances of the District.

## REVENUE

### Operating Revenue

The District is entering its fourth and final year of a four-year Sewer Service Charge ("SSC") rate plan. SSC revenue is the primary source of revenue the District receives. A rate increase of \$149 annually for Single Family Residential ("SFR") users is factored into the budget. Multi-Family SSC rate is discounted 10% to \$1,476 and Non-residential SSC varies based on water use of the customer and the estimated sewer strength of their wastewater. The rate increase will provide \$2,203,876 in additional revenue over last year and remains the primary driver of operating revenue growth.

Recycled water revenue is the estimated cost of providing water to Marin Municipal Water District ("MMWD") and North Marin Water District ("NMWD") based on the projected recoverable costs for the year. Projections for revenue are based on the percentage of actual recycled water provided to MMWD and NMWD. Water consumption data indicates a decline in non-residential usage (approximately 4.6%), which is expected to reduce realized SSC revenue slightly below the full rate increase. As a result, effective revenue growth is projected to be closer to 9%.

# Las Gallinas Valley Sanitary District

## Proposed Final Budget – 2026-2027

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Inspections, permits, and application fees reflect projected revenue from fees related to the Private Sewer Lateral Inspection program, lateral repairs and replacement, and applications for engineering review. Revenue is based on historical home sales and permit data for properties within the District between 2019 and 2025. A slight increase is anticipated.

The Miscellaneous revenue account allows various incidental or one-off payments to be deposited into the District's operating account. Staff do not forecast a budget in this category, as they are difficult to project, but have included a small placeholder based on last year's budget to assist with future accounting if needed.

### **Non-Operating Revenue**

Property tax revenues, which comprise a relatively small portion of total revenue, approximately 4.85%, are projected to grow at a slower pace of approximately 4.0%, reflecting continued uncertainty in the housing and lending markets. This represents a departure from the historical average growth rate of approximately 5%. Secured property taxes are calculated based on the value of real property, land, and personal property, such as structures, located upon real property. Secured property is taxed at a general rate of 1% of the assessed value. Property tax accounts for approximately 2% of the District's revenue. For 2026-2027, property tax revenue is expected to be \$1,383,600. Both the 1% annual Ad-Valorem tax increase for most property owners and the reassessment of property value upon sale of homes are factored in the revenue assumptions.

The District has historically identified secured property taxes as general fund revenue since the State puts no limitations on its use. It can, therefore, be considered a general fund that can be used for any legal purpose allowed by District Code and State law. The Low-Income Sewer Rate Assistance Program is funded from secured property tax revenue, and a total of \$25,000 has been allocated to the program in 2026-2027.

Prior Secured taxes, Supplemental Property Tax Assessments, and Home-Owner Property Tax Relief ("HOPTR") funds are projected to rise 6.6% over last year. These are collected by the County with and at the same time as the secured property taxes and SSC assessment. They are reported separately as required by the State Controller's Office and auditing standards.

Educational Revenue Augmentation Funds ("ERAF") are determined by State statute. Special districts are allocated a certain amount of property tax revenues; however, a portion is shifted from counties, cities, special districts, and redevelopment agencies to K-12 schools and community colleges. The District is subject to ERAF I and II tax shifts, which are specified by the State, using population and other factors. These factors are adjusted annually per the incremental growth rate in assessed property tax values. Staff have budgeted \$537,600 for 2026-2027, a 2.9% increase over using the foundational basis from the ERAF revenue received in 2025-2026.

The Solid Waste Franchise fee revenue is forecast based on the anticipated Marin Sanitary Service rate increase Proposed in January of each year. The revenue is based on the agreement with the solid waste franchisee, Marin Sanitary Service. Higher rates due to costs related to implementation of SB 1383, the State's organics recycling law, adopted January 2025, has increased both revenue and pass thru expenses related to the solids waste collection, recycling, and organic waste programs. An incremental increase in Franchise Fee revenue is forecast for January 2027 and is in alignment with the cost-of-service Franchise Agreement study completed in March 2024.

Interest income, which is invested in the California Cooperative Liquid Assets Security System ("California CLASS") and California Asset Management Program ("CAMP") investment pools, the Local Agency Investment

# Las Gallinas Valley Sanitary District

## Proposed Final Budget – 2026-2027

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Fund with the State of California, and Bank of Marin has remained strong due to elevated rates and higher reserve balances in recent years; however, investment yields are beginning to decline and are expected to continue trending downward as reserves are drawn down to support capital expenditures. Reserve investment rates are currently at 3.8%. The District will utilize \$3.8 million in capital reserve funds held in CAMP for construction projects, which will reduce the amount of interest income received in 2026-2027.

The Private Sewer Lateral (“PSL”) Assistance Program has continued to collect reimbursement payments through the County from property owners participating in the program. The program is self-funded, with sufficient revenue coming from repayment by property owners to fund assistance to new property owners wishing to take advantage of the program. The balance in this program as of June 30, 2026 is anticipated to be \$411,000.

Anticipated revenue of \$95,400 will help offset the \$74,900 in expenses for related new assistance program issuance in 2026-2027. The District experienced a spike in property owners taking advantage of the program this year as homeowners took advantage of having the contractor performing the District’s Sewer Main Collection System Rehabilitation Program of 2024 replace their private upper sewer lateral, at the property owners cost, at the same time work was done on the public main sewer. It is anticipated that a similar program spike will occur towards the end of fiscal year 2026-2027 when property owners affected by the Sewer Main Collection System Rehabilitation Program of 2027 are notified of the program.

The Low-Income Sewer Assistance Program currently provides a 10% reduction in SSC to qualified homeowners. Operating revenue is reduced slightly, with \$25K set aside in the budget for 2026-2027. Management proposes continuing the program at its current rate.

The Reimbursements / Pass-thru / IRA Tax Credits / Rebates revenue account reports non-operational revenue such as the anticipated rebate from the California Energy Design Assistance (“CEDA”) program, administered by PG&E, as a financial incentive to offset the cost of decarbonization for the energy efficiency options to be included in the Multi-purpose Lab Building project. IRS Inflation Reduction Act (“IRA”) \$979,524 tax credit and PG&E SGIP rebate of \$1,073,969 are one-time revenue items being pursued for the Solar PV and Battery Energy Storage System Projects completed in 2026.

### **Capital Contributions / Capacity Related Revenue**

Additional revenue in FY 2026–27 will be supported by one-time sources, including capacity-related fees from new development and the final IBank loan retention payment. While future development has been identified, revenue from these sources are not recurring and should be viewed as supplemental to the District’s core revenue base.

Annexation, Capital Facilities Charges (“CFC”), and Connections Fee activity for remodel permits and Accessory Dwelling Units (“ADUs”) has decreased from prior years. While the District is substantially built out and the pace of development is difficult to predict, staff are aware of a few large-scale development projects which are anticipated to be approved for connecting to the sewer system in 2026-2027. Staff are budgeting \$856,699 in receipts for capital facility charges for 2026-2027 primarily based on two larger known projects issued Will-Serve letters. Annexation and development fees are separate from the CFC connection fees and are determined by engineering review.

There are multiple land development projects currently in the works within the District boundaries. Some development will require upgrades to the District’s collection system and/or pump station facilities, requiring capital projects that would otherwise not be needed by the District. Development Agreements will allow

# Las Gallinas Valley Sanitary District

## Proposed Final Budget – 2026-2027

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developers pay the full amount, or their proportionate share, in the cost for the improvements needed for their development projects without burdening ratepayers. These estimated fees are shown on the revenue page of the budget as well as being identified as a funding source on the Capital Improvement Program (“CIP”) for budgeted expenditures in fiscal year 2026-2027.

State and local governments have passed laws that allow additional expansion of ADUs to create more affordable housing and provide flexibility for families who wish to build a second unit on their property. ADUs are normally not subject to capacity or connection fees but can be billed a SSC depending on the size and number of units. The interest income for this category is for existing CFC funds held on deposit, which must be expended only for capital projects that increase capacity to either the collection system or treatment plant.

Marin Municipal Water District (“MMWD”) entered into an agreement in March 2017, to buy into the existing capacity of the Recycled Water Treatment Facility as well as participating in the debt service of the 2017 Revenue Bonds associated with the estimated cost for the expansion of the facility. Since project completion, the buy-in and debt service payments received from MMWD have historically been allocated to the undesignated Capital Reserves for future use by the District. This practice stopped in 2024-2025 when the District chose to deposit the MMWD payments into the operating account for use to pay their share of debt service which resulted in the District’s debt obligation being lower. In addition, according to the agreement, MMWD and LGVSD are required to meet and review the construction costs of the expansion project and adjust the buy-in amount based on the actual final costs of the project. The Marin Municipal Water District Inter-Governmental capital contribution revenue line item includes \$350,000 of buy-in and \$250,000 for anticipated revenue from the buy-in adjustment.

There is only one pending disbursement of \$567,760 from the IBank loan remaining, which will be disbursed once the Notice of Completion for the Secondary Treatment Plant Upgrade and Recycled Water (“STPURWE”) project is filed. The remaining funds will be returned to the general fund as STPURWE expenditures have already occurred.

No new grant funding has been identified for the 2026-2027 budget. Staff continues to investigate and pursue grant funding and can revise the budget if a significant grant is awarded that would impact the budget.

### Financing / Loan Proceeds

Four major projects, primarily funded through debt service, are under construction in 2026–2027. Approximately \$18.6 Million in construction costs are financed through loan proceeds and other forms of debt obtained in 2025-2026. Proceeds are held un restricted escrow accounts for their designated purpose.

	FY 2025-26 Current Budget	FY 2025-26 12-Month Projected	FY 2025-26 % of PY Budget	FY 2026-27 Proposed Budget
Operating Revenue	22,772,999	23,046,343	101.20%	25,272,218
Non-Operating Revenue	2,883,960	3,234,254	112.15%	5,609,193
Capital Contributions / Capacity Related	1,747,963	1,096,705	62.74%	3,910,518
Loan Proceeds	25,600,000	36,438,119	142.34%	0
Utilization of Reserves and Restricted Funds	18,813,267	6,239,750	33.17%	22,753,600
	<b>71,818,189</b>	<b>70,055,170</b>	<b>97.55%</b>	<b>57,545,529</b>

# Las Gallinas Valley Sanitary District

## Proposed Final Budget – 2026-2027

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### Utilization of Reserves and Restricted Funds

In addition to the revenue the District receives, reserves and restricted funds are available for specific Board approved purposes. The District is projected to have approximately \$19,765,549 in reserves as of June 30, 2026. The budget includes utilizing \$3,925,000 of reserves in 2026-2027 towards capital projects.

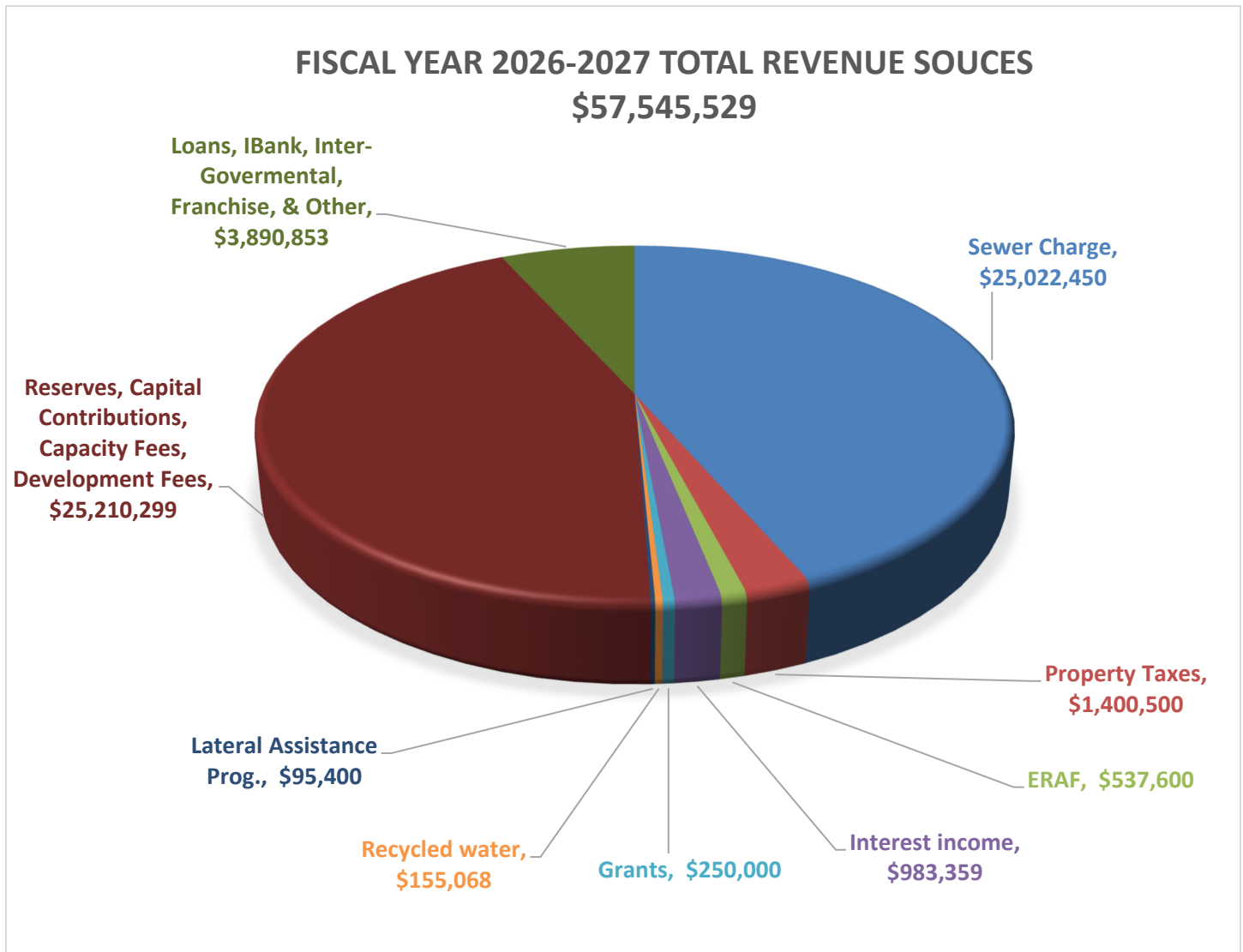
- Capital Reserves are established for major capital projects that span two or more years, including upgrades and expansions. A designated reserve was established with a balance of \$9,000,000 for the acquisition, design, and construction of a Corporation Yard and costs above the loan amount for the Multipurpose Lab building. In addition, a second designated capital reserve fund for the Sewer Main Collection System Rehabilitation and Inflow & Infiltration Reduction Program, was established with a balance of \$1,500,000.
- Use of the undesignated Capital Reserves balance can be approved by the Board to be used for Capital Outlay projects as part of the budget process. Beginning with this fiscal year, the District is moving to a Single-Year Capital Outlay funding model as part of the annual budget process. As part of this migration, the District no longer will have a Prior Year Capital Carryover fund. Capital projects in progress will be funded from unrestricted general funds or undesignated Capital Reserves as shown in the Capital Improvement Program.
- Transfers from the Capacity / Connection Fee Facilities Fund, which has been growing as fees for new or additional connections to the system are paid by developers, can be used to pay for collection system and plant capacity improvements necessary to serve those connections.
- The Recycled Water Capital Repair and Replacement fund, established in May 2023, is expected to have an ending balance of \$43,968 as of June 30, 2026. The District is required to contribute 10% of their portion of recycled water operating and maintenance expenses to this fund annually.
- Two new Restricted Funds, the 2026 Wastewater Revenue Bond Escrow account and the 2025 Equipment Lease Escrow account, were established to receive and hold debt proceeds to support Board-approved capital projects and equipment acquisitions. The ending balance of the 2026 Wastewater Revenue Bond Escrow account as of June 30, 2026 is expected to be \$28,043,994. The ending balance of the 2025 Equipment Lease Escrow account as of June 30, 2026 is expected to be \$200,000.

### Total Revenue Summary

Overall, operating revenue is projected to increase approximately 11% over the prior budget, primarily driven by the approved rate increase. However, this growth is partially offset by moderating economic conditions and reduced non-residential demand, reinforcing the importance of long-term financial planning beyond the current rate cycle. Total revenue, excluding the use of reserves and capital funding, for 2026-2027 is forecast to be \$30,881,411.

If there is a shortfall, it can be covered by identifying new revenue sources, reducing expenditures, reducing funding to the Operating & Rate Stabilization Reserve or other reserves, drawing down the District's unrestricted working cash capital balance, or a combination of the above.

# Las Gallinas Valley Sanitary District Proposed Final Budget – 2026-2027



## EXPENDITURES

Expenditures in a sanitary district reflect the planned use of public funds to support core services such as wastewater collection, treatment, and disposal, along with the management and maintenance of the District facilities such as the reclamation area. As part of the annual budget, these expenditures typically cover personnel costs, facility operations, regulatory compliance, and capital improvements. Budget allocations are designed to ensure efficient service delivery, to provide for the protection of public health and the environment, and to support the long-term sustainability of district operations through measured capital improvement.

Expenditures of the District are reported under the following categories:

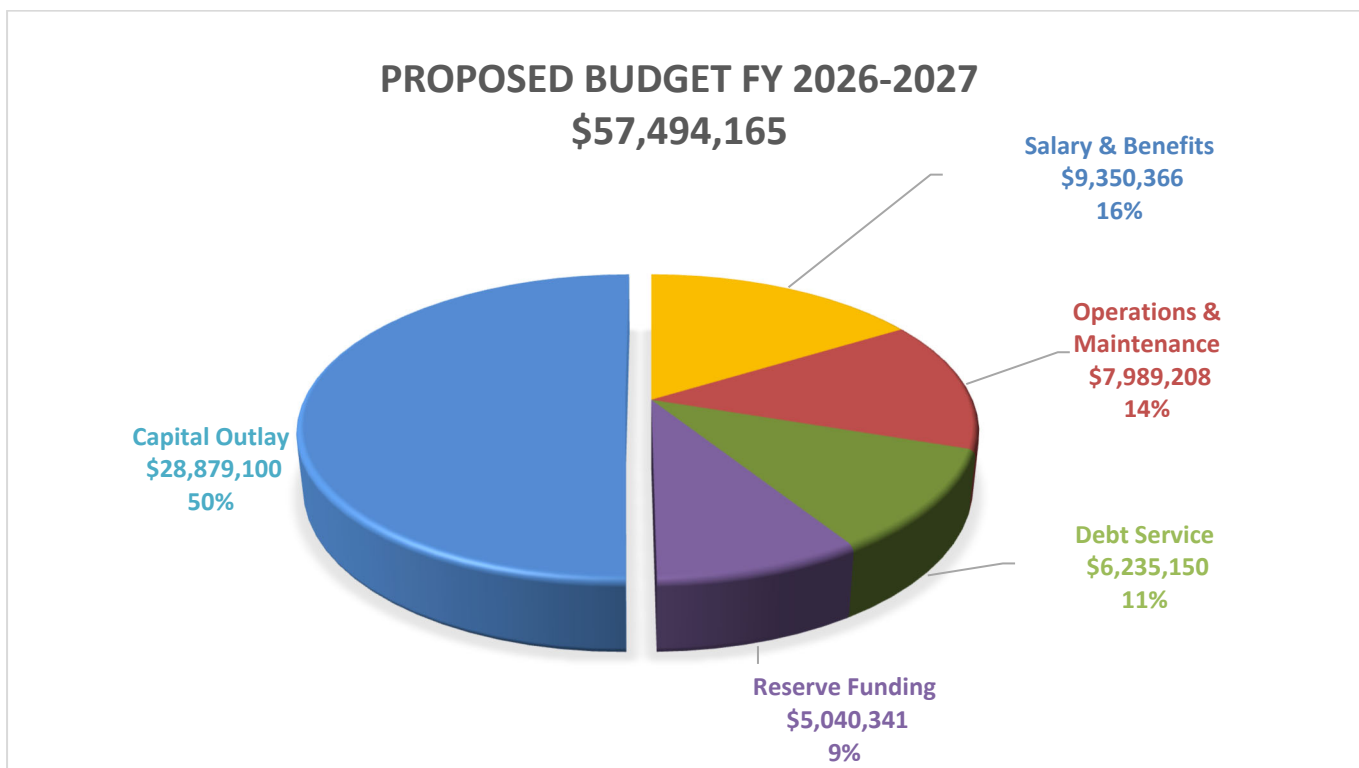
1. Operations and Maintenance Expenses (*including salary & benefits*)
2. Debt Service

# Las Gallinas Valley Sanitary District Proposed Final Budget – 2026-2027

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- 3. Reserve Funding
- 4. Capital Outlay

The District's largest expenditure category is Capital Outlay followed by Operations and Maintenance. The operations and maintenance expense, debt service, reserve and restricted funding, and capital outlay financials were analyzed, and key items of interest are noted in this report. The District's reserve policy and reserve funding targets for the Operating & Rate Stabilization Reserve, Emergency Repair, Capital Reserves, and Vehicle and Equipment Reserve were reviewed and are included as part the budget process.



## Operations & Maintenance Expenses

Operations and Maintenance (“O&M”) expenses, including salaries and benefits, represent a significant portion of the District’s operating budget and O&M expenses are projected to increase over the current year. The draft budget includes a 10.8% increase for 2026–2027 operating costs. This modest increase reflects a combination of ongoing maintenance requirements for critical infrastructure, anticipated increases in payroll costs, and slight increases in general & administrative costs balanced with cost saving measures where feasible.

Approximately 70% of O&M expenditures are considered essential and non-discretionary, limiting the District’s ability to achieve material reductions without affecting service levels.

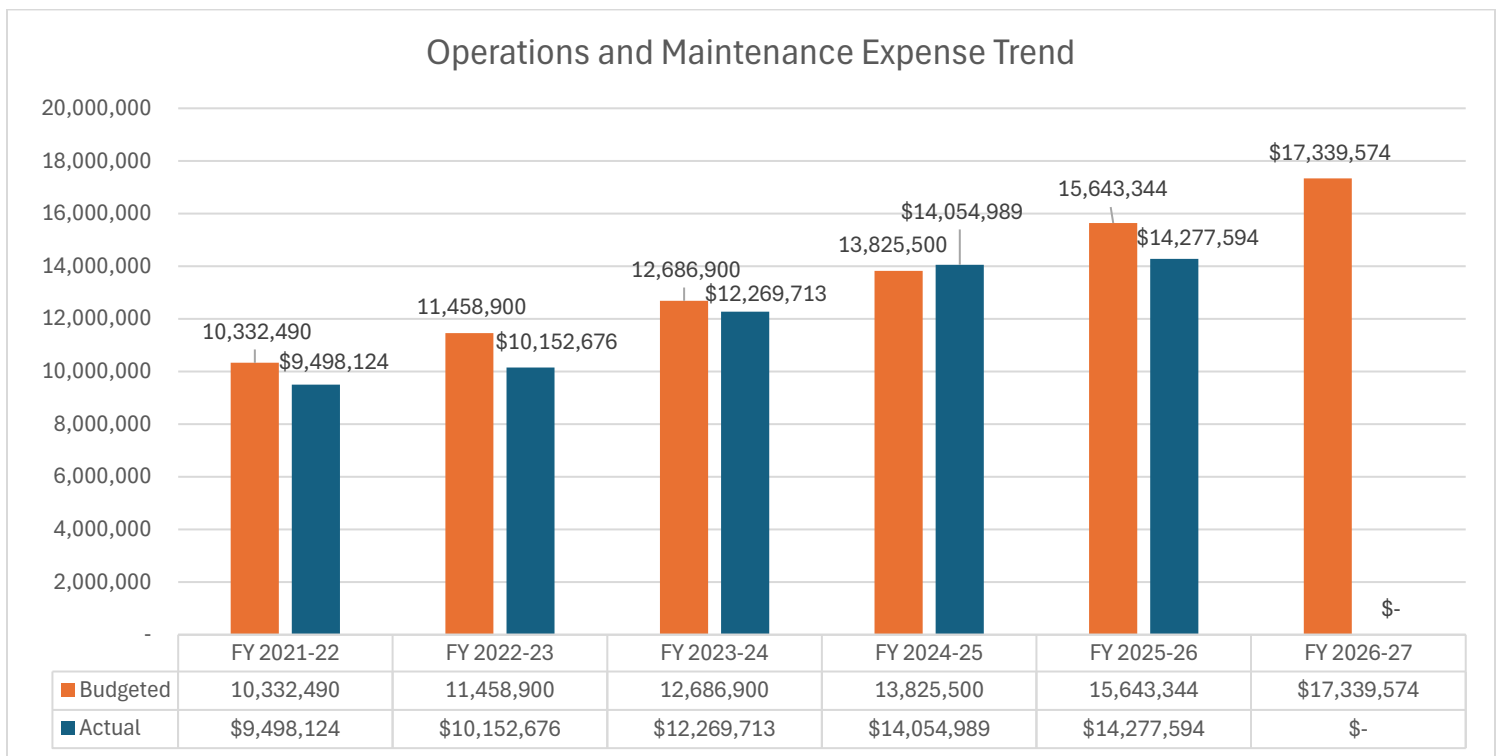
No significant operational changes are proposed for 2026–2027, with the exception of a District Inspector, a new Full-Time Equivalent (“FTE”) position in the Engineering Department. This position will reduce reliance on outside consultants and improve efficiency in inspection and permitting functions. The position will support

# Las Gallinas Valley Sanitary District

## Proposed Final Budget – 2026-2027

normal sewer main construction project inspections, currently being performed under contract with outside service consultants, and private-sewer lateral inspections, currently performed by Collection Systems Operators.

Inflation projections using California Department of Finance SF Metropolitan Statistical Area CPI and Moody’s SF Metropolitan Area CPI, both forecasted at 3.3% in 2026-2027, were used in setting the budget for the majority of accounts (for example; general office supplies, utilities, and outside services). On top of the base CPI, it is prudent to budget an additional 5% for equipment and maintenance costs related to wastewater treatment plant and pump stations motors, gears, parts and supplies primarily dependent on overseas manufacturing.



Details of department financials were reviewed to develop the proposed budget. Minor adjustments will be made in developing the final budget.

### Salary and Benefits:

Labor costs remain the largest component of O&M expenses, with salary and benefit costs making up 54% of the O&M expenses at the District. Negotiations with Operating Engineers Local 3 are ongoing, and a 3.3% Cost-of-Living Adjustment placeholder has been included in the proposed budget pending final agreement. Competitive labor market conditions continue to place upward pressure on both direct staffing costs and contracted services.

The Operator-in-Training (“OIT”) program has been successful, and management will continue the program into next fiscal year with Board support. The program term would remain at 6 months per OIT, rotating primarily between Operations, Collections, and Lab departments.

# Las Gallinas Valley Sanitary District

## Proposed Final Budget – 2026-2027

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The Operations and Maintenance expense trend, with budget and actual expenses reported, shows that the District is managing its expenses well. Projected expenses for 2025-2026 are trending lower primarily because fewer contracted services and repair and maintenance expenses have been incurred to date.

Workers' Compensation insurance will increase 3.2% shadowing increased salary costs. California Sanitation Risk Management Authority's actuary developed funding requirements for the Workers' Compensation Program renewal for 2026-2027. The experience modification factor, used in the computation of the premium, increased from 0.91 to 0.94, with only a slight impact in rates.

### **Repairs and Maintenance:**

Most repairs and maintenance activity is coordinated by the Maintenance Department, but actual expenses related to assets are allocated to the respective financial cost center (Collection System, Pump Station, Treatment Plant, or Recycled Water) for proper accounting. The Repair and Maintenance proposed budget for 2026-2027 is lower than last year's budget. The primary drivers of maintenance costs in 2026-2027 are:

- Equipment Maintenance & Repair expenses are projected to increase 3.1% over last year's budget.
- BioWheel Maintenance, Service, and Capital Repair is projected to cost less than what was budgeted for in 2025-2026 as the District has enough chains, sprocket units, and gears on-hand for repair of the drive trains.
- Reclamation pasture and pond maintenance expenses are expected to be about the same.
- Capital Repairs and Replacements is expected to increase, with equipment replacement at the lab being driven by the new Multipurpose Lab building, ongoing regular replacement of pumps at the treatment plant and pump stations, and other various wastewater treatment components replaced as needed.

### **Other Operating Expenses:**

Other operating expenses include supplies and contracted services to support the operations at the treatment plant, pump stations, and administration of the District. The District must budget for peak-weather events, such as heavy storms, which are increasing in intensity from historical events. These events cannot be planned for but the District can prepare for them by addressing funding for additional treatment plant and collection system expenses expected during these events.

- Chemical Supplies make up the largest percentage of supplies required by the District. The amount budgeted for supplies is \$1,047,480, and of that \$843,300 is for chemicals. The District is a member of the Bay Area Chemical Consortium ("BACC") which assists the District in obtaining the most competitive unit pricing. Chemical costs are budgeted for based on historical wet-weather flow.
- Contract Personnel is funding set aside for potential vacancies at the District which may require short-term assistance from outside professionals while recruitment is underway or for emergency operator assistance if there is an employee staffing shortage. If unspent the funds remain in the general fund.
- Biosolids Management, Compliance, Sampling and Reporting was added to the 2024-2025 revised budget. Expenses for the program will continue into 2026-2027 at a projected cost of \$153,000.

# Las Gallinas Valley Sanitary District

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- Outside contracted services include services related to personnel and HR services, guard service, labor relations, janitorial services, security patrols and alarm monitoring, portable restroom rentals, grant funding support, and other incidental outside operating expenses.
- Sludge injection and land disposal of biosolids is normally an operational expense of the wastewater treatment process. During the first year of the Biosolids Program Monitoring Research project, land application was performed as part of the biosolids feasibility study and sludge was injected into the District's dedicated disposal site. The associated costs related to land disposal of solids, required as part of the ongoing study, was charged to the Biosolids Program Monitoring Research project. As we enter the fourth year of the study, the proposed operating budget includes \$236,250 towards biosolids direct land disposal. The full cost of sludge injection and/or land disposal will remain an operating expense going forward.
- Consultants include costs for climate assessments, reporting to NPDES, MMWD water data review and rate setting assistance, recruitment, labor relations, and for organizational and Board development.
- Feasibility studies that are not capital improvement or capacity related are treated as an operational expense. The General Manager and District Engineer can approve feasibility studies up to their purchasing authority. Board approval for any study over \$75,000 is required.
- Financial Services includes funding for an independent financial advisor, actuarial valuations, arbitrage compliance services, and accounting support from Regional Government Services. In addition to the regular annual support, a 5-year Sewer Rate Study and separate 5-year Capacity Charge Study will be undertaken in the fall of 2026.

### **General and Administrative:**

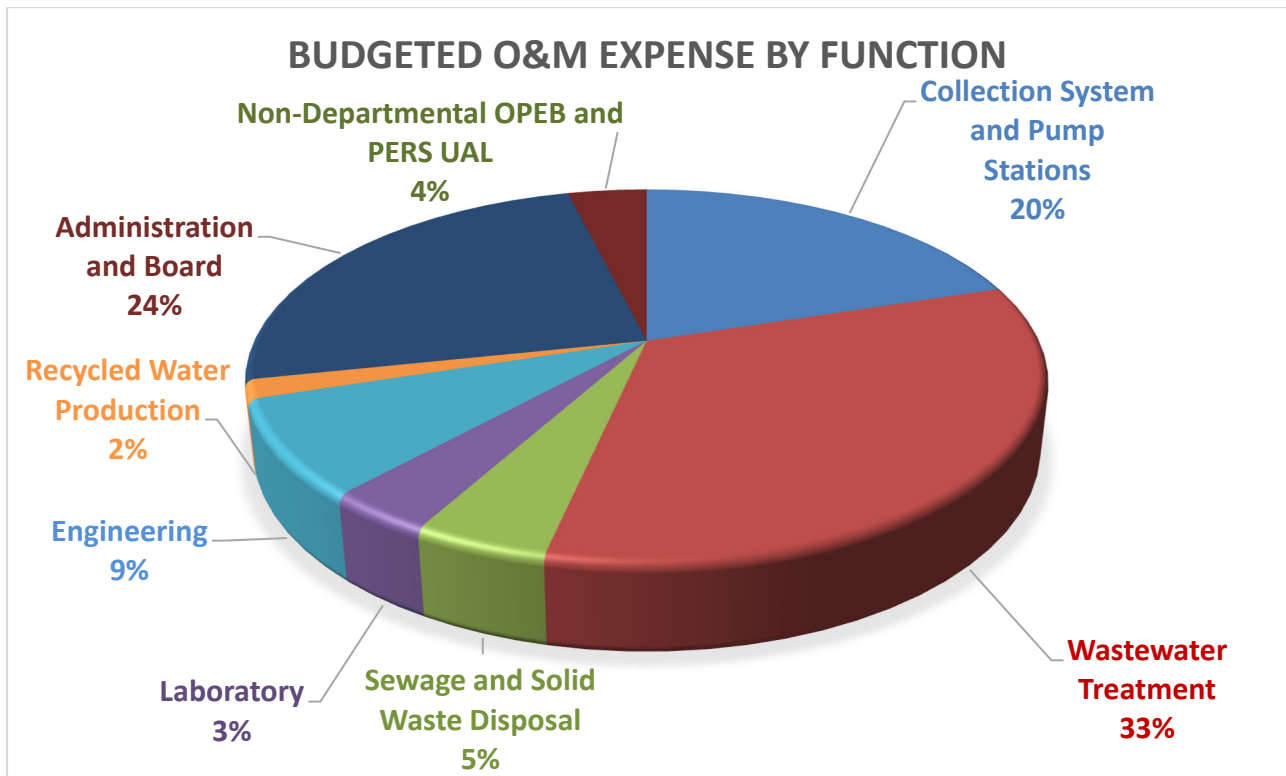
General and Administrative expenses round out the Operations and Maintenance expenses of the District. The expenses under this category are District wide and benefit all departments.

- Legal expenses related to ongoing settlement talks and potential litigation regarding the close out of the Secondary Treatment Plant Upgrade and Recycled Water Expansion ("STPURWE") project continue. The budget includes \$582,225 in legal fees and includes \$300,000 if the case were to go to trial.
- Computer Services and Software includes annual software renewals, outside computer network support, and other incidental computer software products. As software companies move away from providing owned software licenses and switch to a Software-as-a-Service ("SaaS") licensing and delivery model, in which software is licensed on a subscription basis and is centrally hosted, the District will see these expenses rise. CityWorks and ArcGIS follow the multi-year SaaS licensing models. Other software such as SCADA, Caselle, and Microsoft Office which have software license agreements for one year or less are treated as incidental software licenses. Computer equipment below the capital asset threshold is replaced as needed under the Office Supplies & Equipment cost center.
- The District's donation policy establishes a formal procedure for allocating funds to non-profit community groups requesting contributions from the District. As part of the policy, the Board funds the program from property tax revenue as part of the budget process. Donation funding for 2026-2027 is set at \$15,000.
- Rents and leases include the annual administration office lease at 101 Lucas Valley Road (\$125,324), lease of the postage machine, off-site records storage, railroad easements and copiers.

# Las Gallinas Valley Sanitary District Proposed Final Budget – 2026-2027

- Employee training and education includes the cost for the District to participate in the Liebert Cassidy Whitmore employment relations consortium and other offsite training. Management training and coaching is included in the budget for all managers and supervisors following the 2024 FutureSense climate assessment report.

Operations & Maintenance expense details by department were analyzed and rolled up into the proposed budget. Wastewater treatment remains the largest expense by function.



## DEBT SERVICE

The District has five issuances of debt outstanding. They are as follows:

- State Revolving Fund Loan (“SRF”) was a construction loan which originated in 2010 and was completely drawn down in 2012. The original principal amount was \$4,314,750 with annual principal and interest payments through June 2032. The interest rate is 2.7%. The principal balance remaining is scheduled to be \$1,561,910 as of July 1, 2026.
- Bank of Marin Loan #1 which originated in 2011 with a principal amount of \$4,600,000. Monthly principal and interest payments are due through June 2031. The interest rate is 3.88%. The principal balance remaining is scheduled to be \$1,507,647 as of July 1, 2026.
- 2017 Revenue Bonds were issued in April 2017 with a principal amount of \$38,365,000. The true interest rate to maturity is 3.2984%. Annual principal and interest payments are due through April 2042. The principal balance remaining is scheduled to be \$28,655,000 as of July 1, 2026.

# Las Gallinas Valley Sanitary District

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- The District entered into an agreement with California Infrastructure and Economic Development Bank (IBank) in May 2019 for a loan of \$12,000,000. The loan has a maturity date ranging from August 1, 2019 through August 1, 2043. The interest rate on the loan is 3.0% per annum. The principal balance remaining is scheduled to be \$9,478,020 as of July 1, 2026. An annual service fee, \$28,434 for 2026-2027, is treated as an Operating & Maintenance expense but recognized as debt service for budget purposes. The annual fee is not reported as a long-term obligation in audited financials.
- Solar PV and Battery Energy Storage System (BESS) 2025 Lease Financing agreement with Banc of America Public Capital Corp. The contract rate is 3.850% per annum. Annual principal and interest payments are due through September 2035. The principal balance remaining is scheduled to be \$5,854,426 as of July 1, 2026.
- 2026 Wastewater Revenue Bonds with a par amount of \$28,500,000 were issued on February 26, 2026 with net premium of \$30,338,119. The true interest rate to maturity is 3.767%. Annual principal and interest payments are due through April 2056. The first installment payment of \$747,140 is due October 1, 2026. The annual debt service for 2026-2027 is \$1,717,652.

The debt service does not reflect the reimbursement to be received from MMWD for buying into the existing recycled water treatment facility or their portion of the 2017 Revenue Bonds. The payments received from MMWD are deposited into the operating account for use to pay their share of debt service for the recycled water treatment facility improvements. Choosing to recognize debt service payments from MMWD as a reimbursement to the general operating account for debt service payments, rather than funding of the capital reserve, results in the District's 2017 Revenue Bonds debt obligation being lower.

The Debt Service Coverage Ratio ("DSCR") for the District projected for 2026-2027, based on the presented budget and debt service, is determined by dividing the Net Operating Income (\$13,541,837) by Total Debt Service (\$6,235,150). The calculated DSCR for 2026-2027 is therefore 2.17. The District is required to maintain a DSCR of 1.25 or higher due to bond covenants and we are above this minimum. The District includes both its operating income and non-operating income, primarily guaranteed property taxes, in determining its Net Operating Income which is used in the calculation of DSCR. For 2026-2027, the DSCR is buoyed by a one-time Solar PV and Battery Energy Storage System PG&E rebate and IRS Inflation Reduction Act (IRA) tax credit anticipated in 2026-2027. When specifically included in a utility's bond indenture, rate stabilization reserves can be used to help meet debt service coverage requirements during times of revenue shortfalls.

## RESERVES

Reserve Policy F-50 requires periodic review of reserve targets as part of the budget process. Staff have evaluated current reserve levels and recommend maintaining and strengthening reserves to support financial stability during a period of increased capital investment. Maintaining adequate reserves remains critical to managing financial risk, supporting cash flow needs, and preserving long-term financial flexibility.

The total reserve target is currently \$25.3 million, with the Operating and Rate Stabilization Reserve comprising the largest share. Management recommends increasing the Operating and Rate Stabilization Reserve target from \$11.8 million to \$16.3 million to support seven months of operating cash flow and the full annual debt service requirements of the District. Management further recommends increasing the Capital Reserve target from \$11 million to \$13 million. These changes will increase the overall total reserve target to \$31.8 million.

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Any additional increase in target goals will require revenue to be set aside for this purpose by reducing operating costs, pushing back capital projects, or identifying other sources of revenue. The District does not currently fully fund for depreciation of assets. The Capital Reserve policy does allow for accumulated depreciation to be reviewed and factored into setting the target goal, with the intent to have current ratepayers pay their share for the use of the District's assets.

Reserve funds are held in California Asset Management Program ("CAMP"). The interest earned in CAMP increases the balance of reserves and offsets the need to transfer funds from the District's operating account to meet the budgeted reserve targets.

The 2026–2027 budget proposes utilizing approximately \$3.9 million in reserves to support capital expenditures. While this approach reduces near-term reliance on additional rate increases or borrowing, it will decrease investment income and require future replenishment through operating revenues and other funding sources.

- Operating & Rate Stabilization Reserve has a target of a minimum balance equal to 7 months of average annual budgeted expenses. Based on reserve fund policy the reserve target for 2026-2027 should be \$16,300,000. The reserve will have a balance of \$5,529,795 at the beginning of the upcoming fiscal year. The budget includes adding \$1,695,034 to the budget for 2026-2027. The reserve was established to fund unexpected expense increases and can be used to help stabilize sewer service charge rate swings.
- Emergency repair reserve target is \$1,500,000 and can be used to fund emergency repairs. Any shortfall in the reserve is to be built up over 2-3 years. The budget is proposing \$74,074 be added to the reserve.
- Capital Reserves contains both designated and undesignated funds for capital projects. The target of \$13,000,000 includes \$9,000,000 designated for the acquisition of land and/or construction for the Corporation Yard project and for costs above the loan amount for the Multipurpose Lab building. The MMWD buy-in and debt service payments are no longer deposited into the reserve account. The budget for 2026-2027 authorizes \$3,795,000 for use towards projects on the 5-year Capital Improvement Plan.
- Vehicle and Equipment Reserve ("VERF") was established in Fiscal Year 2019-2020 to fund vehicle and equipment replacements. The reserve target was set at \$1,000,000. A total of \$267,842 will be added to replenish the VERF and \$130,000 will be used to purchase vehicles and equipment listed on the Capital Outlay budget in 2026-2027.
- Capacity Connection Fee reserve fund is restricted for the use of collection system and plant capacity improvements to serve the new connections that contributed to the fund through fees collected. The budget includes the addition of \$892,748 to the reserve and use of \$75,000 towards design of Upper Terra Linda Siphon Improvements.
- Captains Cove and Marin Lagoon are restricted reserves built up when there is an excess of special assessments over projected operations, maintenance and capital expenditures which are collected for these developments. Both funds will be drawn down to pay for operational expenses in 2026-2027. As the balance of the restricted funds is low, no capital projects are budgeted to use the restricted reserves in the upcoming fiscal year. A rate surcharge rate study will be undertaken in late 2026 to determine the surcharge amounts required to continue the ongoing operations and maintenance needs as well as capital improvement needs of the pump stations serving Captains Cove and Marin Lagoon communities.
- Recycled Water Capital Repair and Replacement restricted reserve fund was created in May 2023. The District is required to contribute 10% of their portion of annual recycled water O&M costs into this restricted fund for future capital expenditures to the Recycled Water Treatment Facility. A total of \$16,000 is estimated to be added to the restricted fund in 2026-2027.

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## Proposed Final Budget – 2026-2027

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### **CAPITAL OUTLAY**

The District's Capital Improvement Program ("CIP") reflects a significant investment in infrastructure to maintain system reliability, meet regulatory requirements, and address long-term service needs.

Total capital outlay for 2026–2027 is approximately \$28.9 million, representing the largest component of the District's overall budget. Of this amount, approximately \$18.6 million will be debt financed, with the remainder funded through reserves and available cash.

The proposed 2026-2027 budget only includes funding approval for projects identified in the first year of the CIP and contains the list of projects to be funded with the adoption of this budget. The additional projects listed in the CIP are proposed for future years and they will require their own funding approval as part of their respective yearly budget.

The District budgets for Single-Year Capital Outlay funding as part of the annual budget process. During the budget development process, encumbered contract amounts will be identified, and funding will be included in the budget to cover the cost for projects in progress. Any unspent capital funding in the current year will be reallocated to the unrestricted general fund as of June 30, 2026. Funding sources and reauthorization of funds will be included in the 2026-2027 Capital Outlay budget that will be presented for final adoption and be effective July 1, 2026.

A substantial portion of the capital budget is dedicated to continuing multi-year projects, including the Multipurpose Laboratory Building and other previously approved infrastructure improvements. The proposed budget includes \$25,954,100 to fund ongoing and continuing projects with most of the funding coming from the 2026 Wastewater Revenue Bond Escrow Reserve being held by US Bank.

### **New Capital Projects Identified**

New projects have been identified and added to the CIP. The list of projects proposed in the 2026-2027 budget are identified on the CIP Worksheets. Many of the new projects are for planning and assessment studies identified by the soon to be completed Integrated Wastewater Master Plan. Having these studies and assessments done could result in the District being in a better position for grant awards that require a project be "shovel ready." Some new projects identified are tied to development and will only move forward if a development agreement exists and funding is secured.

A total of \$2,925,000 is being allocated for new projects in the proposed 2026-2027 CIP Budget.

Authorization to proceed with financing projects is dependent on obtaining financing with acceptable terms. Projects may proceed in phases if funded from multiple sources if feasible.

*\*\* Supporting Budget Financial Statements are attached to this report on the following pages \*\**

**LAS GALLINAS VALLEY SANITARY DISTRICT  
REVENUE  
PROPOSED BUDGET FY 2026-2027 - JUNE 25, 2026**

Revenue Description	2024-25 Final Actuals	2025-26 Current Year Budget	2025-26 Projected End of Year	2026-27 Proposed Budget
<b>OPERATING REVENUE</b>				
Sewer Service User Charges	\$ 20,502,459	\$ 22,443,570	\$ 22,818,574	\$ 25,022,450
Recycled Water (MMWD / NMWD)	185,819	234,729	140,971	155,068
Inspections/Permits/Application Fee	56,725	57,400	62,470	65,400
Miscellaneous Operating Revenue	19,029	37,300	24,329	29,300
<b>Total Operating Revenue</b>	<b>20,764,033</b>	<b>22,772,999</b>	<b>23,046,343</b>	<b>25,272,218</b>
<b>NON-OPERATING REVENUE</b>				
Property Tax and Supplemental Assessments	1,292,247	1,342,000	1,343,010	1,396,600
Educational Revenue Augmentation Fund	609,785	572,900	521,887	537,600
Homeowner Property Tax Relief	4,116	4,300	3,660	3,900
Franchise Fees Marin Sanitary Service	184,372	191,700	200,840	208,700
Private Sewer Lateral Assistance Program	104,211	103,700	87,332	95,400
Interest Income	1,249,414	595,860	953,446	947,300
Reimbursements / Pass thru / IRA / Rebates	408	73,500	124,080	2,419,693
<b>Total Non-Operating Revenue</b>	<b>3,444,553</b>	<b>2,883,960</b>	<b>3,234,254</b>	<b>5,609,193</b>
<b>CAPITAL CONTRIBUTIONS / CAPACITY RELATED</b>				
Annex, Capital Facility Charges, Connection Fees	63,939	278,501	701,698	856,699
Development Agreement Fees	-	-	-	1,600,000
Interest on Connection Fee Fund	39,408	37,582	34,998	36,049
Interest on Bond Funds	12	9	8	10
Marin Municipal Water District Inter-Governmental	364,447	614,111	360,000	600,000
IBank Loan Disbursements	-	567,760	-	567,760
Federal and State Grants	-	250,000	-	250,000
Bond and Loan Proceeds for Capital Projects	-	25,600,000	36,438,119	-
<b>Total Capital / Capacity Related Revenue</b>	<b>467,805</b>	<b>27,347,963</b>	<b>37,534,824</b>	<b>3,910,518</b>
<b>TOTAL REVENUES</b>	<b>\$ 24,676,391</b>	<b>\$ 53,004,922</b>	<b>\$ 63,815,420</b>	<b>\$ 34,791,929</b>
<i>Total Revenue excluding loan proceeds</i>		\$ 27,404,922	\$ 27,377,302	
<b>UTILIZATION OF RESTRICTED FUNDS AND RESERVES</b>				
	<i>2024-25 Actual Use</i>	<i>Adopted Available</i>	<i>2025-26 Projected Use</i>	<i>2026-27 Proposed Budget</i>
Operating Reserves / Rate Stabilization	-	-	-	-
Private Sewer Lateral Assistance Funds	79,735	134,000	14,400	74,900
Capital Outlay Carryover Utilized	5,400,227	8,309,567	5,600,590	-
Capital Reserves	1,318,529	9,400,000	159,968	3,795,000
Vehicle and Equipment Reserve	573,743	430,000	421,000	130,000
Transfers from Marin Lagoon Restricted Fund	28,245	29,100	33,781	25,100
Transfers from Captains Cove Restricted Fund	4,684	10,600	10,011	14,600
Transfers from Capacity Connection Fee Fund	-	500,000	-	75,000
2026 Wastewater Bond Restricted Escrow	-	-	-	18,439,000
2025 Equipment Lease Restricted Escrow	-	-	-	200,000
<b>SUB TOTAL</b>	<b>7,405,163</b>	<b>18,813,267</b>	<b>6,239,750</b>	<b>22,753,600</b>
<b>TOTAL FUNDS AVAILABLE FOR EXPENDITURES</b>	<b>\$ 32,081,554</b>	<b>\$ 71,818,189</b>	<b>\$ 70,055,170</b>	<b>\$ 57,545,529</b>

**LAS GALLINAS VALLEY SANITARY DISTRICT  
BUDGET SUMMARY  
PROPOSED BUDGET FY 2026-2027 - JUNE 25, 2026**

	2024-25 Final Actual	2025-26 Current Year Budget	2025-26 Projected End of Year	2026-27 Proposed Budget
<b>OPERATING EXPENSES</b>				
EMPLOYEE WAGES	5,341,473	5,686,600	5,720,372	6,274,690
EMPLOYEE BENEFITS	2,442,346	2,718,272	2,569,227	3,075,676
INSURANCE EXPENSE	430,907	519,700	521,164	582,000
REPAIRS AND MAINTENANCE	1,150,075	1,463,700	1,116,182	1,509,500
SUPPLIES	989,370	1,060,100	888,298	1,047,480
CONTRACTED SERVICES	1,621,165	2,227,472	1,307,098	2,800,128
UTILITIES	1,285,766	1,004,000	1,147,519	865,400
GENERAL & ADMINISTRATIVE	793,888	963,500	1,007,733	1,184,700
<b>OPERATING EXPENSE TOTALS</b> <i>(including operational adjustment)</i>	<b>\$ 14,054,989</b>	<b>\$ 15,643,344</b>	<b>\$ 14,277,594</b>	<b>\$ 17,339,574</b>
<b>DEBT SERVICE</b>				
<b>DEBT SERVICE TOTALS</b>	<b>\$ 4,375,144</b>	<b>\$ 4,507,858</b>	<b>\$ 4,878,685</b>	<b>\$ 6,235,150</b>
<b>RESERVE FUNDING</b>				
OPERATING & RATE STABILIZATION	585,211	696,690	696,690	1,695,034
EMERGENCY REPAIR	111,111	74,074	74,074	74,074
CAPITAL RESERVES	3,000,000	2,100,000	2,100,000	2,053,493
VEHICLE & EQUIPMENT (VERF)	100,000	100,000	100,000	267,842
CAPACITY (RESTRICTED FUND)	93,355	316,083	736,697	892,748
CAPTAINS COVE (RESTRICTED FUND)	16,297	16,140	16,209	16,200
MARIN LAGOON (RESTRICTED FUND)	25,348	25,270	24,989	24,950
RECYCLED WATER (RESTRICTED FUND)	15,773	16,000	13,759	16,000
<b>RESERVE FUNDING TOTALS</b>	<b>\$ 3,947,095</b>	<b>\$ 3,344,257</b>	<b>\$ 3,762,417</b>	<b>\$ 5,040,341</b>
<b>CAPITAL OUTLAY</b>				
<b>CAPITAL OUTLAY</b>	<b>\$ 12,093,060</b>	<b>\$ 47,568,544</b>	<b>\$ 11,805,188</b>	<b>\$ 28,879,100</b>
<b>TOTAL BUDGET</b>				
<b>TOTAL BUDGET</b>	<b>\$ 34,470,288</b>	<b>\$ 71,064,003</b>	<b>\$ 34,723,886</b>	<b>\$ 57,494,165</b>

**LAS GALLINAS VALLEY SANITARY DISTRICT  
OPERATIONS AND MAINTENANCE EXPENSE  
PROPOSED BUDGET FY 2026-2027 - JUNE 25, 2026**

Acct. Num.	Expense Description	2024-25 Final Actual	2025-26 Current Year Budget	2025-26 Projected End of Year	2026-27 Proposed Budget
<b>EMPLOYEE WAGES</b>					
5000	Regular Staff Salaries (5033)	\$ 4,600,737	\$ 4,872,500	\$ 4,894,192	\$ 5,468,690
5010	Over Time (5020)	165,266	186,100	222,155	205,800
5030	Stand By	124,695	144,300	158,306	148,400
5050	Directors Fees	67,062	85,600	74,572	108,000
5073	Emergency Response Stipend	62,618	68,600	69,614	64,600
5075	Certification Stipend	161,167	179,100	165,119	165,400
5077	Longevity Pay	159,927	150,400	136,415	113,800
	<b>TOTAL EMPLOYEE WAGES</b>	<u>5,341,473</u>	<u>5,686,600</u>	<u>5,720,372</u>	<u>6,274,690</u>
<b>EMPLOYEE BENEFITS</b>					
5060	Auto Allowance	15,953	16,400	12,598	29,300
5090	Vacation and Sick Accrual	87,539	125,500	64,000	137,500
5110	Health Insurance & Wellness Prog. (5111-5113, 5170)	951,178	1,042,772	963,250	1,081,044
5115	Directors Benefits	9,174	28,900	27,098	76,393
5117	Dental and Vision Insurance (5119)	52,443	141,400	91,127	171,700
5120	Public Employee Retirement System	864,944	900,200	926,375	1,059,839
5130	Payroll Taxes (SSI)	370,681	370,900	392,572	423,300
5150	Group Life Insurance / Long Term Disability (5160)	51,782	55,000	55,006	59,400
5180	Employer Match 457 Plan	38,652	37,200	37,200	37,200
	<b>TOTAL EMPLOYEE BENEFITS</b>	<u>2,442,346</u>	<u>2,718,272</u>	<u>2,569,227</u>	<u>3,075,676</u>
<b>INSURANCE</b>					
5140	Workers' Comp Insurance	72,057	98,000	94,932	98,000
5411	Pooled Liability & Property Insurance	357,634	420,300	424,693	482,400
5496	Fidelity Bond	1,216	1,400	1,540	1,600
	<b>TOTAL INSURANCE EXPENSE</b>	<u>430,907</u>	<u>519,700</u>	<u>521,164</u>	<u>582,000</u>

**LAS GALLINAS VALLEY SANITARY DISTRICT  
OPERATIONS AND MAINTENANCE EXPENSE  
PROPOSED BUDGET FY 2026-2027 - JUNE 25, 2026**

Acct. Num.	Expense Description	2024-25 Final Actual	2025-26 Current Year Budget	2025-26 Projected End of Year	2026-27 Proposed Budget
<b>REPAIRS AND MAINTENANCE</b>					
5310	Vehicle Parts & Maintenance	74,646	73,800	50,286	78,000
5311	Building and Ground Maintenance (5312)	172,258	163,700	144,708	163,400
5315	Equipment Maintenance & Repair (5313, 5317)	287,732	472,300	438,737	518,700
5318	Biowheel Maint., Service, & Capital Repair (5338)	252,641	330,500	71,163	185,900
5319	Capital Repairs/Replacements	35,698	133,900	139,122	293,500
5321	Reclamation Pasture & Pond Maint. (5323, 5326,580-5)	327,101	289,500	272,167	270,000
	<b>TOTAL REPAIRS AND MAINTENANCE</b>	<u>1,150,075</u>	<u>1,463,700</u>	<u>1,116,182</u>	<u>1,509,500</u>
<b>SUPPLIES</b>					
5211	General Operating & Lab Supplies (5284, )	64,329	60,500	43,340	68,100
5222	Small Tools	38,204	38,000	21,315	22,400
5231	Fuel, Oil, and CNG for Vehicles (5232-5235)	43,965	48,700	57,574	70,980
5243	Safety Equipment & Supplies	25,090	40,000	32,997	42,700
5281	Hypochlorite	576,456	627,300	508,628	600,000
5282	Bisulfite	138,093	152,300	145,212	150,000
5283	Miscellaneous Chemicals	103,232	93,300	79,233	93,300
	<b>TOTAL SUPPLIES</b>	<u>989,370</u>	<u>1,060,100</u>	<u>888,298</u>	<u>1,047,480</u>
<b>CONTRACTED SERVICES</b>					
5241	Safety Services	59,612	64,500	61,022	62,600
5301	Contract Personnel	-	120,000.00	-	60,000.00
5324	Biosolids Mgmt, Compliance, Sampling & Reporting	20,164	62,222	19,572	153,000
5325	Sludge Disposal Inject / Land Application	233,044	165,000	175,000	236,250
5327	Pollution Prevention Program	24,818	11,700	14,080	15,000
5329	Lab Contract Services (560-5329)	96,760	81,000	53,571	55,400
5331	Outside Services (5337, 5335,5339)	120,904	262,900	137,798	325,900
5333	Janitorial	24,971	18,200	23,979	24,800

**LAS GALLINAS VALLEY SANITARY DISTRICT  
OPERATIONS AND MAINTENANCE EXPENSE  
PROPOSED BUDGET FY 2026-2027 - JUNE 25, 2026**

Acct. Num.	Expense Description	2024-25 Final Actual	2025-26 Current Year Budget	2025-26 Projected End of Year	2026-27 Proposed Budget
5334	Uniform Service	33,340	31,900	39,527	40,900
5341	Regulatory Consultant	116,541	171,600	141,975	172,800
5342	Consultants - Other	245,351	138,500	52,319	145,503
5345	SCADA Engineering Support	127,736	95,500	82,522	117,600
5346	Cybersercurity	54,068	172,000	3,548	248,000
5351	Legal (5352)	199,376	298,150	223,985	582,225
5353	Audit	34,000	22,600	22,600	22,750
5355	Financial Services	31,388	112,500	63,526	120,700
5415	Pass-thru & Gen. Small Projects (5344)	35,090	69,200	39,332	116,800
5417	Feasibility Studies	84,267	225,000	138,341	225,000
5441	Private Lateral Rehab Assist. Program	79,735	105,000	14,400	74,900
	<b>TOTAL CONTRACTED SERVICES</b>	<u>1,621,165</u>	<u>2,227,472</u>	<u>1,307,098</u>	<u>2,800,128</u>
<b>UTILITIES</b>					
5421	Internet	13,483	12,500	11,869	11,000
5423	Telephone	47,957	44,500	45,232	47,300
5425	Utility Power	1,183,174	914,300	1,056,298	771,800
5427	Water	41,153	32,700	34,121	35,300
	<b>TOTAL UTILITIES</b>	<u>1,285,766</u>	<u>1,004,000</u>	<u>1,147,519</u>	<u>865,400</u>
<b>GENERAL &amp; ADMINISTRATIVE</b>					
5221	Office Supplies & Equipment (5230)	61,931	105,800	102,020	128,100
5223	Meeting Supplies	13,176	18,900	15,121	16,400
5224	Damage Claims	168	500	-	500
5229	Employee Recognition	3,061	2,700	2,271	2,300
5303	Payroll Processing	29,198	25,100	25,633	26,500
5347	Public Education and Outreach	49,853	47,500	52,755	54,500
5359	Election	28,266	-	-	32,000

**LAS GALLINAS VALLEY SANITARY DISTRICT  
OPERATIONS AND MAINTENANCE EXPENSE  
PROPOSED BUDGET FY 2026-2027 - JUNE 25, 2026**

Acct. Num.	Expense Description	2024-25 Final Actual	2025-26 Current Year Budget	2025-26 Projected End of Year	2026-27 Proposed Budget
5361	Computer Services and Software (5362, 5363)	213,604	206,400	257,558	299,300
5431	Bank Charges	2,417	2,300	5,633	6,000
5433	Publication and Legal Ads	11,818	17,100	11,301	14,800
5439	Donations Non-Profits	10,000	15,000	15,000	15,000
5451	Rents and Leases	20,503	140,900	134,989	139,500
5453	Taxes Other	569	700	-	-
5455	Permits (NPDES, Biosolids, BAAQCD)	132,092	139,900	165,193	148,700
5457	User Charge Collection Fee	34,729	23,500	36,704	38,000
5461	Memberships (CASA, CSDA, NBWRA)	67,644	73,300	69,763	79,800
5465	Conferences	26,477	34,100	31,438	43,400
5467	Mileage and Travel	41,020	53,100	54,252	78,200
5469	Employee Training and Education	23,205	29,400	13,319	43,500
5498	Penalties & Fines	-	-	-	-
5999	Miscellaneous expense (5225, 5997, 5998)	<u>24,158</u>	<u>27,300</u>	<u>14,784</u>	<u>18,200</u>
	<b>TOTAL GENERAL &amp; ADMINISTRATIVE</b>	<u>793,888</u>	<u>963,500</u>	<u>1,007,733</u>	<u>1,184,700</u>
	Operational Adjustment				
	<b>OPERATING EXPENSE TOTALS</b>	<u><b>\$ 14,054,989</b></u>	<u><b>\$ 15,643,344</b></u>	<u><b>\$ 14,277,594</b></u>	<u><b>\$ 17,339,574</b></u>

**LAS GALLINAS VALLEY SANITARY DISTRICT  
RESERVES  
PROPOSED BUDGET FY 2026-2027 - JUNE 25, 2026**

	2024-25 Actual	2025-26 Current Year Budget	2025-26 Projected End of Year	2026-27 Proposed Budget
<b>Beginning Reserve Balance</b>	<b>\$ 15,471,703</b>	<b>\$ 17,375,753</b>	<b>\$ 17,375,753</b>	<b>\$ 19,765,549</b>
<b>Operating &amp; Rate Stabilization Reserve</b>				
Beginning Balance	\$ 4,247,894	\$ 4,833,105	\$ 4,833,105	\$ 5,529,795
<i>Plus: Additions</i>	585,211	696,690	696,690	1,695,034
<i>Less: Use of Funds</i>	-	-	-	-
Ending Balance	\$ 4,833,105	\$ 5,529,795	\$ 5,529,795	\$ 7,224,829
			<i>Purpose: Insure minimum of 7 months of O&amp;M + Debt Service is available</i>	<i>Target: \$ 16,300,000</i>
<b>Emergency Repair</b>				
Beginning Balance	\$ 1,166,667	\$ 1,277,778	\$ 1,277,778	\$ 1,351,852
<i>Plus: Additions</i>	111,111	74,074	74,074	74,074
<i>Less: Use of Funds</i>	-	-	-	-
Ending Balance	\$ 1,277,778	\$ 1,351,852	\$ 1,351,852	\$ 1,425,926
			<i>Purpose: Fund emergency repairs, replenish over 2 to 3 year period.</i>	<i>Target: \$ 1,500,000</i>
<b>Capital Reserves (STPURWE, OCC, and other CIP)</b>				
Beginning Balance	\$ 9,065,924	\$ 10,747,395	\$ 10,747,395	\$ 12,687,427
<i>Plus: Undesignated</i>	-	-	-	2,053,493
<i>Plus: Lab Multipurpose Buildings Designated Reserve</i>	3,000,000	-	-	-
<i>Plus: OCC / Admin / Corp Yard Buildings Designated Reserve</i>	-	600,000	600,000	-
<i>Plus: Sewer Main Rehab and I&amp;I Reduction Reserve</i>	-	1,500,000	1,500,000	-
<i>Less: Authorized Use / Transfer of Funds <sup>(1)</sup></i>	(1,318,529)	(9,400,000)	(159,968)	(3,795,000)
Ending Balance	\$ 10,747,395	\$ 3,447,395	\$ 12,687,427	\$ 10,945,920
			<i>Purpose: To provide capital for major capital projects.</i>	<i>Target: \$ 13,000,000</i>
<b>Breakdown of Capital Reserves Balance</b>				
	<i>EOY 2024-25</i>	<i>CUR 2025-26</i>	<i>PRJ 2025-26</i>	<i>DRA 2026-27</i>
<i>Undesignated Ending Balance</i>	\$ 1,747,395	\$ 1,347,395	\$ 2,347,427	\$ 2,605,920
<i>Designated Ending Balance Buildings (Corp Yard, Multipurpose Lab)</i>	\$ 9,000,000	\$ 600,000	\$ 8,840,000	\$ 6,840,000
<i>Designated Ending Balance (Sewer Main Rehab and I&amp;I Reduction)</i>	\$ -	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000
<b>Vehicle and Equipment Reserve (VERF)</b>				
Beginning Balance	\$ 991,218	\$ 517,475	\$ 517,475	\$ 196,475
<i>Plus: Additions</i>	100,000	100,000	100,000	267,842
<i>Less: Authorized Use of Funds</i>	(573,743)	(430,000)	(421,000)	(130,000)
Ending Balance	\$ 517,475	\$ 187,475	\$ 196,475	\$ 334,317
			<i>Purpose: To fund large vehicle and equipment replacements, replenish over 2 to 3 years.</i>	<i>Target: \$ 1,000,000</i>
<b>Ending Reserve Balance</b>	<b>\$ 17,375,753</b>	<b>\$ 10,516,517</b>	<b>\$ 19,765,549</b>	<b>\$ 19,930,991</b>
				<i>Target Total \$ 31,800,000</i>

(1) In FY 24-25, \$1,318,529 was transferred from "Undesignated" to "Designated Lab Multipurpose Building" as part of the \$3M funding.

**Total Budgeted New Reserve Funding: \$ 4,090,443**  
**Total Use of Reserve Funding: \$ (3,925,000)**

**LAS GALLINAS VALLEY SANITARY DISTRICT  
RESTRICTED FUNDS  
PROPOSED BUDGET FY 2026-2027 - JUNE 25, 2026**

	2024-25 Actual	2025-26 Current Year Budget	2025-26 Projected End of Year	2026-27 Proposed Budget
<b>2026 Wastewater Revenue Bonds - US Bank Escrow (#xxxx)</b>				
Beginning Balance	\$ -	\$ -	\$ -	\$ 28,043,994
Plus: Additions	-	19,500,000	30,338,119	-
Less: Use of Funds	-	(19,500,000)	(2,294,124)	(18,439,000)
Ending Balance	\$ -	\$ -	\$ 28,043,994	\$ 9,604,994

*Purpose: Debt financing to pay for Multipurpose Lab Building, John Duckett PS, Terra Linda Crossing, Rafael Meadows and Civic Center PS*

<b>2025 Equipment Lease (Solar PV / BESS) - UMB BofA Escrow (#xxxx)</b>				
Beginning Balance	\$ -	\$ -	\$ -	\$ 200,000
Plus: Additions	-	6,100,000	6,100,000	-
Less: Use of Funds ( Solar PV / BESS Capital Projects)	-	(6,100,000)	(5,900,000)	(200,000)
Ending Balance	\$ -	\$ -	\$ 200,000	\$ -

*Purpose: To finance Solar PV and Battery Energy Storage System Projects*

<b>Capacity / Capital Facilities / Connection Fee Fund (#5025)</b>				
Beginning Balance	\$ 1,066,776	\$ 1,160,131	\$ 1,160,131	\$ 1,896,828
Plus: Additions	93,355	316,083	736,697	892,748
Less: Use of Funds (Upper Terra Linda Siphon)	-	(500,000)	-	(75,000)
Ending Balance	\$ 1,160,131	\$ 976,214	\$ 1,896,828	\$ 2,714,576

*Purpose: To pay for collection system and plant capacity improvements to serve new connections.*

<b>Development Agreement Fee Fund (#xxxx)</b>				
Beginning Balance	\$ -	\$ -	\$ -	\$ -
Plus: Additions	-	-	-	1,600,000
Less: Use of Funds to Development Capital Projects	-	-	-	(1,600,000)
Ending Balance	\$ -	\$ -	\$ -	\$ -

*Purpose: To pay for collection system and pump station improvements required for new development, paid for by developer.*

<b>Captains Cove Fund (#5019)</b>				
Beginning Balance	\$ 2,403	\$ 14,016	\$ 14,016	\$ 20,214
Plus: Additions	16,297	16,140	16,209	16,200
Less: Use of Funds	(4,684)	(10,600)	(10,011)	(14,600)
Ending Balance	\$ 14,016	\$ 19,556	\$ 20,214	\$ 21,814

*Purpose: Special assessment fees in and class account 350 expenses out.*

<b>Marin Lagoon Fund (#5005)</b>				
Beginning Balance	\$ 13,009	\$ 10,112	\$ 10,112	\$ 1,321
Plus: Additions	25,348	25,270	24,989	24,950
Less: Use of Funds <sup>(1)</sup>	(28,245)	(37,200)	(33,781)	(25,100)
Ending Balance	\$ 10,112	\$ (1,818)	\$ 1,321	\$ 1,171

*Purpose: Special assessment fees in and class account 360 expenses out.*

<sup>(1)</sup> Prior Year Capital Expenditures for Marin Lagoon Pump Station #1 to be recovered over multiple years as balance insufficient to cover entire cost of project.

<b>Recycled Water Capital Repair and Replacement Fund (#5028) <sup>(2)</sup></b>				
Beginning Balance	\$ 14,437	\$ 30,210	\$ 30,210	\$ 43,968
Plus: Additions	15,773	16,000	13,759	16,000
Less: Use of Funds	-	-	-	-
Ending Balance	\$ 30,210	\$ 46,210	\$ 43,968	\$ 59,968

*Purpose: Capital repair or replacement costs at the Recycled Water Treatment Facility. Fund shall not exceed \$500K.*

<sup>(2)</sup> Established May 2023 with initial contribution by LGVSD made in 2023-24 covering multiple years since recycled water facilities came on-line. To be funded by LGVSD by multiplying the total annual recycled water Operating & Maintenance producing costs by 10%.

**Total Restricted Fund Reserve Funding: \$ 2,549,898**

**LAS GALLINAS VALLEY SANITARY DISTRICT  
DEBT SERVICE  
PROPOSED BUDGET FY 2026-2027 - JUNE 25, 2026**

Expenditure	2024-25 Total Actual	2025-26 Current Year Budget	2025-26 Projected End of Year	2026-27 Proposed Budget
2005 Certificates of Participation/ Refunded 2014	\$ 611,322	\$ 730,660	\$ 730,660	\$ -
2010 State Revolving Fund Loan	284,945	285,464	285,464	\$ 285,464
2011 Bank of Marin Loan	332,127	332,681	332,681	\$ 332,681
2017 Revenue Bonds	2,437,350	2,446,200	2,446,200	\$ 2,446,200
2019 IBank Loan	709,399	712,853	712,853	711,497
2025 Banc of America PCC Lease	-	-	370,828	\$ 741,655
2026 Revenue Bond	-	-	-	\$ 1,717,652
	<b>\$ 4,375,144</b>	<b>\$ 4,507,858</b>	<b>\$ 4,878,685</b>	<b>\$ 6,235,150</b>

**Debt Service Breakdown FY 2026-27**

Expenditure	Principal	Interest	Annual Fee
2010 State Revolving Fund Loan	243,293	42,172	-
2011 Bank of Marin Loan	278,345	54,337	-
2017 Revenue Bonds	1,300,000	1,146,200	-
2019 IBank Loan <sup>(1)</sup>	404,794	278,269	28,434
2025 Banc of America PCC Lease	521,229	220,426	-
2026 Revenue Bonds	345,000	1,372,652	-
	<b>\$ 3,092,661</b>	<b>\$ 3,114,056</b>	<b>\$ 28,434</b>

<sup>(1)</sup> Annual IBank fee treated as Operation & Maintenance Expense but recognized as debt service for budget purposes. Only principal and interest is reported on audit as long-term obligations.

	2024-25 Final Actuals	2025-26 Current Year Budget	2025-26 Projected Actuals	2026-27 Draft Budget
<b>DEBT SERVICE COVERAGE RATIO (DSCR)</b>				
Net Operating Income (NOI) = <sup>(4)</sup> - <sup>(5)</sup>	\$ 10,153,596	\$ 10,013,615	\$ 12,003,002	\$ 13,541,837
Total Debt Service = <sup>(6)</sup>	\$ 4,375,144	\$ 4,507,858	\$ 4,878,685	\$ 6,235,150
<b>DSCR = NOI / Debt Service (Estimate *)</b>	<b>2.32</b>	<b>2.22</b>	<b>2.46</b>	<b>2.17</b>

<sup>(4)</sup> Operating and Non Operating Revenue

<sup>(5)</sup> Operating Expense

<sup>(6)</sup> Debt Service

**Note:** Excluding the one-time IRA tax credit and PG&E Rebate revenue in FY 2026-27 the DSCR would be **1.84**

\* Actual DSCR will be determined at the end of the fiscal year based on actual revenue and expenditures. Meets or exceeds Debt Service covenant requirements of 1.25 DSCR.

5-Year Capital Improvement Program (CIP) - Proposed Budget June 25, 2026

Ref No.	Mgr.	Project No.	Project Name	BUDGET	FUNDING SOURCES FY 2026-27					FUTURE YEARS				TOTAL 5-YEARS		
				Proposed Budget 2026-27	Unrestricted Funds	Capital Reserves	Vehicle Replacement Fund	Capacity Connection Fees	Development Agreement Fees	Debt Financed and Bonds	Total Funding Sources	Year 2 2027-28	Year 3 2028-29	Year 4 2029-30	Year 5 2030-31	Total 5-Year Expenditures
<b>PLANNING, SOFTWARE, ADMINISTRATION &amp; OTHER ENGINEERING</b>																
1	JD/DM	21500-08	Biosolids Program Monitoring Research Support & Flood Protection	162,500	162,500						162,500	-	-	-	-	162,500
2	JD	26420-01	On-Call Construction Contract 2025-2027 (2-year bid-contract)	273,000	273,000						273,000	282,000	291,000	300,000	309,000	1,455,000
3	JD	26420-04	On-Call Engineering Contract 2026-2028 (extended project term)	217,000	217,000						217,000	224,000	231,000	238,000	246,000	1,156,000
4	JD	Ongoing	On-Call Inspection Capital Projects 2026-2027 (annual RFP bid, Project # to be assigned)	78,000	78,000						78,000	81,000	84,000	87,000	90,000	420,000
5	JD	Ongoing	Hydraulic and Continued Flow Modeling of Collection System (Development Reimbursed)	100,000	-				100,000		100,000	100,000	100,000	100,000	100,001	500,001
6	JD	Ongoing	Labor Compliance for Miscellaneous CIP (CCMI 2026-2027 Project# to be assigned)	100,000	100,000						100,000	100,000	100,000	100,000	100,000	500,000
7	JD	Ongoing	Capital Outlay Prior Year Miscellaneous Closeout (Project # to be assigned)	50,000	50,000						50,000	50,000	50,000	50,000	50,000	250,000
8	DM	24560-01	Lab Software LIMS for TNI Standards Reporting	39,000	39,000						39,000	-	-	-	-	39,000
9	JD	22125-02	Standard Specifications and Drawings Update Project	70,000	70,000						70,000	-	-	-	-	70,000
10	JD	New	Sea Level Rise Adaption Program Planning Phase 2 (NBWRA)	40,000	40,000						40,000	100,000	-	-	-	140,000
11	JD	New	Engineering Department Project Management Software Implementation	75,000	75,000						75,000	-	-	-	-	75,000
12	JD/DM	New	WWTP Site Planning Study	-	-						-	500,000	500,000	-	-	1,000,000
13	JD/DM	New	WWTP & Pump Station Structural Condition Assessment	75,000	75,000						75,000	75,000	-	-	-	150,000
14	JD/DM	New	WWTP & Pump Station Electrical Condition Assessment	125,000	125,000						125,000	125,000	-	-	-	250,000
15	JD/DM	New	Heat Management Study (Heating, Cooling, and Gas)	100,000	100,000						100,000	100,000	-	-	-	200,000
16	JD/DM	New	WWTP Instrumentation As-built Updates	150,000	150,000						150,000	-	-	-	-	150,000
17	JD	New	WWTP & Collection System As-Built Updates (pipelines, equipment, etc.)	80,000	80,000						80,000	80,000	80,000	80,000	80,000	400,000
18	JD	New	Local Limit Study	200,000	200,000						200,000	-	-	-	-	200,000
19	JD	New	Undercrossing Redundancy Feasibility Study	-	-						-	-	100,000	-	-	100,000
<b>Subtotal:</b>				<b>1,934,500</b>	<b>1,834,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100,000</b>	<b>-</b>	<b>1,934,500</b>	<b>1,817,000</b>	<b>1,536,000</b>	<b>955,000</b>	<b>975,001</b>	<b>7,217,501</b>

<b>FLEET &amp; EQUIPMENT (To be procured through Vehicle Replacement Fund)</b>																
20	GP	Ongoing	Equipment for Collection System Response (trailers, hoses - Project # to be assigned)	10,000	-	-	10,000				10,000	10,700	11,100	11,500	12,000	55,300
21	GP	New	Fleet Vehicles for District Management	60,000	-		60,000				60,000	-	-	-	-	60,000
22	GP	New	Fleet Vehicle for Engineering Department	60,000	-		60,000				60,000	-	-	-	-	60,000
23	GP	VERF	Future Year Fleet Replacement Vehicles and Utility Collection System Trucks	-	-		-				-	580,000	109,000	112,000	160,000	961,000
<b>Subtotal:</b>				<b>130,000</b>	<b>-</b>	<b>-</b>	<b>130,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>130,000</b>	<b>590,700</b>	<b>120,100</b>	<b>123,500</b>	<b>172,000</b>	<b>1,136,300</b>

<b>COLLECTION SYSTEM (INCL. PUMP STATIONS "PS" &amp; FORCE MAINS )</b>																
24	JD/GP	11200-03	John Duckett PS Electrical	1,000,000	-	300,000				700,000	1,000,000	1,100,000	-	-	-	2,100,000
25	JD/GP	25460-01	Terra Linda Highway 101 Undercrossings, Creek Crossing, Sewer Lining, and TS 18" (Design and Construction)	500,000	-	350,000				150,000	500,000	1,500,000	-	-	-	2,000,000
26	JD/GP	20300-09	Smith Ranch Pump Station Electrical Upgrades and Generator Conversion	200,000	-	200,000					200,000	-	-	-	-	200,000
27	JD/GP	25500-01	SCADA Integration for Pump Stations	500,000	-	500,000					500,000	200,000	-	-	-	700,000
28	JD/GP	Ongoing	Annual Site Improvement PS - Paving, Fencing, Lighting (Project # to be assigned)	75,000	75,000						75,000	75,000	75,000	75,000	75,000	375,000
29	JD/GP	26500-01	Rafael Meadows / Civic Center Pump Station Capacity Upgrade (Design and Construction)	1,000,000	-				650,000	350,000	1,000,000	1,000,000	4,000,000	3,000,000	-	9,000,000
30	JD/GP	24500-05	Hawthorn Waterproofing Drywell & Investigation	100,000	100,000						100,000	-	-	-	-	100,000
31	JD/GP	New	Minor Pump Station Rehabilitation Program (Design and Construction)	-	-						-	150,000	150,000	150,000	150,000	600,000

5-Year Capital Improvement Program (CIP) - Proposed Budget June 25, 2026

Ref No.	Mgr.	Project No.	Project Name	BUDGET	FUNDING SOURCES FY 2026-27					FUTURE YEARS				TOTAL 5-YEARS		
				Proposed Budget 2026-27	Unrestricted Funds	Capital Reserves	Vehicle Replacement Fund	Capacity Connection Fees	Development Agreement Fees	Debt Financed and Bonds	Total Funding Sources	Year 2 2027-28	Year 3 2028-29	Year 4 2029-30	Year 5 2030-31	Total 5-Year Expenditures
32	JD/GP	New	Descanso and Hawthorne Pump Station Electrical and I/C Improvements	-	-						-	-	1,000,000	1,000,000	1,000,000	3,000,000
33	JD/GP	New	Mulligan TS Upgrade to 24" and Hwy 101 Undercrossing Capacity Upgrades	-	-						-	-	-	800,000	1,000,000	1,800,000
34	JD/GP	New	Northgate Trunk Sewer Upsizing to 18" w/ Terra Linda #2 South Highway Undercrossing (Existing)	-	-						-	-	400,000	400,000	1,000,000	1,800,000
35	JD/GP	20200-01	Force Main Assessment, Install Ports, Cleaning, Location Marking, & Mapping	450,000	450,000						450,000	600,000	600,000	150,000	150,000	1,950,000
36	JD/GP	New	Marinwood Apartments Development Manhole Installation	50,000	-				50,000		50,000	-	-	-	-	50,000
37	JD/GP	Ongoing	Sewer Main Collection System Rehabilitation Program (Project # to be assigned)	190,000	190,000						190,000	1,860,000	288,000	1,920,000	297,000	4,555,000
38	JD/GP	Ongoing	Sewer I&I Reduction Program (Project # to be assigned)	275,000	275,000						275,000	760,000	80,000	960,000	80,000	2,155,000
39	JD/GP	Ongoing	Manhole Frame & Cover Adjustment Allowance (Project # to be assigned)	54,000	54,000						54,000	56,000	58,000	60,000	62,000	290,000
40	JD/GP	Planned CIP	Upper Terra Linda Siphon Design and Improvements (capacity)	75,000	-			75,000			75,000	400,000	58,800	58,800	58,800	651,400
41	JD/GP	New	Northgate Branch (east side of 101) Upsize to 10" - 10-yr storm (Existing)	300,000	300,000						300,000	550,000	2,000,000	-	-	2,850,000
42	JD/GP	New	4040 Civic Center Development Pipeline Improvements	600,000	-				600,000		600,000	1,000,000	-	-	-	1,600,000
43	JD/GP	New	The Oaks Development Pipeline Improvements (Marinwood Ave)	200,000	-				200,000		200,000	800,000	-	-	-	1,000,000
44	JD/GP	25600-02	Corporation Yard Design and Construction	1,000,000	-	1,000,000					1,000,000	6,000,000	6,000,000	-	-	13,000,000
				<b>6,569,000</b>	<b>1,444,000</b>	<b>2,350,000</b>	<b>-</b>	<b>75,000</b>	<b>1,500,000</b>	<b>1,200,000</b>	<b>6,569,000</b>	<b>16,051,000</b>	<b>14,709,800</b>	<b>8,573,800</b>	<b>3,872,800</b>	<b>49,776,400</b>

Collection System Project Type Color Index

Pump Stations	Force Main	Sewers	Other
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RECLAMATION																
45	JD/DM	25580-03	Levee Road Restoration	75,000	75,000						75,000	75,000	75,000	75,000	75,000	375,000
46	JD/DM	25580-04	Cattail Dredging in Ponds	250,000	250,000						250,000	250,000	-	250,000	-	750,000
47	JD/DM	11500-09	Miller Creek Rock Vane Repair & Watershed Program (WRA permitting )	50,000	50,000						50,000	100,000	-	-	-	150,000
48	JD/DM	Planned CIP	Storage Pond 1 Transfer Pipe Repair	50,000	50,000						50,000	250,000	-	-	-	300,000
49	JD/DM	New	Transfer Boxes Replacement Design and Construction	250,000	250,000						250,000	250,000	250,000	-	-	750,000
50	JD/DM	New	St. Vincent's Pump Station Improvements	200,000	200,000						200,000	357,500	1,060,000	1,060,000	-	2,677,500
51	JD/DM	25580-06	Catwalk Replacements in Reclamation Pond	-	-						-	75,000	-	-	-	75,000
52	JD/DM	26580-01	Center Pivot No. 5, Replacement	-	-						-	-	250,000	-	-	250,000
53	JD/DM	21500-01	Reclamation Pump Station Improvements - Pump Replacements, Wet Well Rehabilitation	-	-						-	-	-	350,000	-	350,000
<b>Subtotal:</b>				<b>875,000</b>	<b>875,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>875,000</b>	<b>1,357,500</b>	<b>1,635,000</b>	<b>1,735,000</b>	<b>75,000</b>	<b>5,677,500</b>

TREATMENT PLANT (INCL. RECYCLED WATER)																
54	JD/DM	24600-01	Laboratory Building Design (Lab / Education Center / Boardroom)	84,000	-					84,000	84,000	-	-	-	-	84,000
55	JD	24600-01	Laboratory Building Construction - (Lab / Education Center / Boardroom)	18,155,000	-	1,000,000				17,155,000	18,155,000	3,000,000	-	-	-	21,155,000
56	JD	24600-14	Battery Energy Storage System (BESS)	200,000	-					200,000	200,000	-	-	-	-	200,000
57	JD/DM	24600-08	Treatment Plant Standby Generator Rehab	225,000	-	225,000					225,000	-	-	-	-	225,000
58	JD/DM	21600-11	Annual Site Improvement TP - Paving, Fencing, Lighting	75,000	75,000						75,000	75,000	75,000	75,000	-	300,000
59	DM	25560-01	Lab Equipment, Miscellaneous	25,800	25,800						25,800	26,600	27,400	28,300	-	108,100
60	DM	25600-03	Plant Equipment, Miscellaneous	25,800	25,800						25,800	26,600	27,400	28,300	-	108,100
61	JD/DM	24600-11	Anoxic Basin Coating and Waterproofing	220,000	-	220,000					220,000	-	-	-	-	220,000
62	JD/DM	New	As-Needed WWTP Electrical Improvements Design and Construction	100,000	100,000						100,000	200,000	200,000	200,000	200,000	900,000

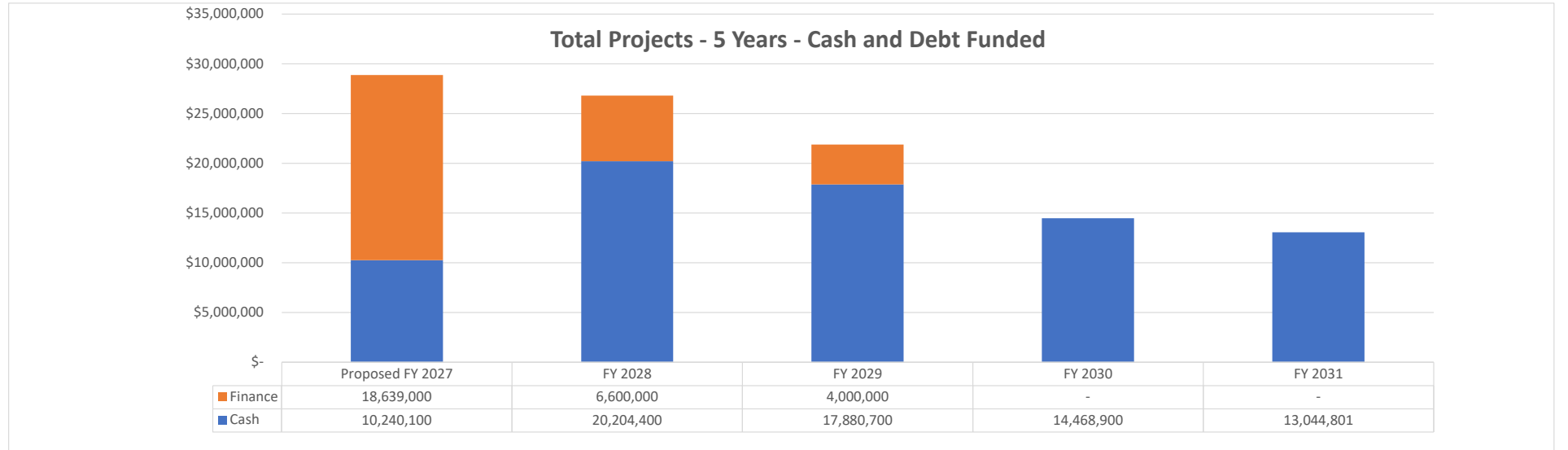
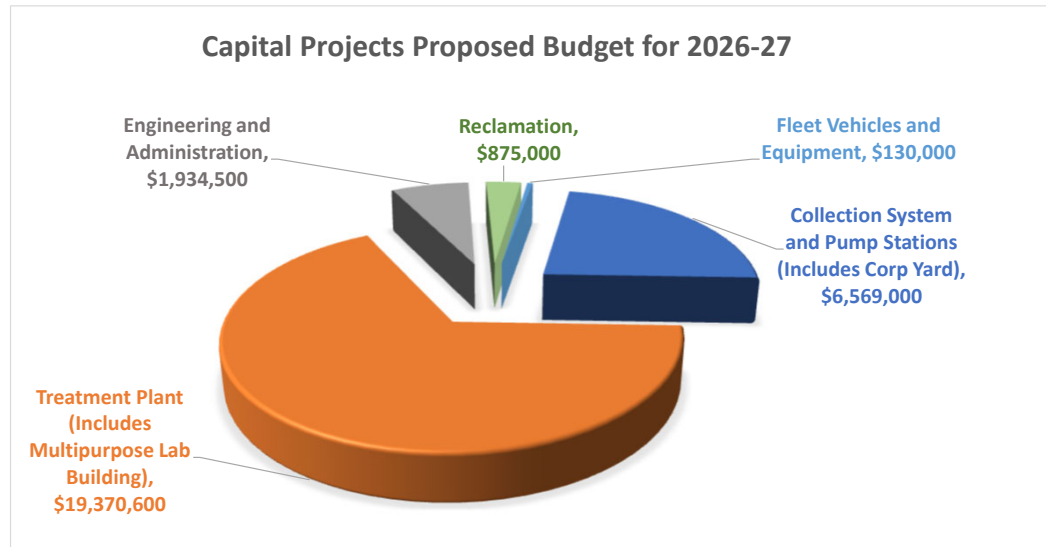
5-Year Capital Improvement Program (CIP) - Proposed Budget June 25, 2026

Ref No.	Mgr.	Project No.	Project Name	BUDGET	FUNDING SOURCES FY 2026-27					FUTURE YEARS				TOTAL 5-YEARS		
				Proposed Budget 2026-27	Unrestricted Funds	Capital Reserves	Vehicle Replacement Fund	Capacity Connection Fees	Development Agreement Fees	Debt Financed and Bonds	Total Funding Sources	Year 2 2027-28	Year 3 2028-29	Year 4 2029-30	Year 5 2030-31	Total 5-Year Expenditures
63	JD/DM	New	Major WWTP Electrical Improvements Design and Construction	-	-	-	-	-	-	-	-	-	1,000,000	1,000,000	2,000,000	
64	JD/DM	New	Headworks Rehabilitation (Electrical, Equipment, Structural) Design and Construction	-	-	-	-	-	-	-	500,000	3,000,000	-	-	3,500,000	
65	JD/DM	New	Wet Weather Flow Stabilization & Nutrient Reduction Program (Flow EQ-focused/PC2/SC)	-	-	-	-	-	-	-	-	-	1,000,000	3,000,000	4,000,000	
66	JD/DM	New	Replacement of Recycled Water Membranes (Skids 1 and 2) Design and Construction	-	-	-	-	-	-	-	100,000	350,000	-	-	450,000	
67	JD/DM	New	Interim Bayfront and Miller Creek Levee Improvements	-	-	-	-	-	-	-	200,000	-	-	-	200,000	
68	JD/DM	New	EV Chargers at WWTP	60,000	60,000	-	-	-	-	60,000	60,000	-	-	-	120,000	
69	JD/DM	New	WWTP Admin Bldg Roof Replacement	200,000	200,000	-	-	-	-	200,000	-	-	-	-	200,000	
70	JD/DM	Future	Recycled Water Master Plan	-	-	-	-	-	-	-	200,000	200,000	-	-	400,000	
71	JD/DM	Future	Recycled Water System Improvements (Resulting from RWMP) Design and Construction	-	-	-	-	-	-	-	-	-	250,000	750,000	1,000,000	
72	JD/DM	Future	Digester Improvements Design and Construction (Heating/Gas)	-	-	-	-	-	-	-	-	-	500,000	1,000,000	1,500,000	
73	JD/DM	21100-01	Operations & Administration Building Design	-	-	-	-	-	-	-	-	-	-	2,000,000	2,000,000	
<b>Subtotal:</b>				<b>19,370,600</b>	<b>486,600</b>	<b>1,445,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>17,439,000</b>	<b>19,370,600</b>	<b>4,388,200</b>	<b>3,879,800</b>	<b>3,081,600</b>	<b>7,950,000</b>	<b>38,670,200</b>

Estimated Expenditures

<b>GRAND TOTAL CAPITAL OUTLAY: PLANNING, FLEET, COLLECTION, RECLAMATION, &amp; TREATMENT PROJECTS</b>	<b>28,879,100</b>	<b>4,640,100</b>	<b>3,795,000</b>	<b>130,000</b>	<b>75,000</b>	<b>1,600,000</b>	<b>18,639,000</b>	<b>28,879,100</b>	<b>24,204,400</b>	<b>21,880,700</b>	<b>14,468,900</b>	<b>13,044,801</b>	<b>102,477,901</b>
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<b>Total (Non-Financed):</b>	<b>10,240,100</b>	<b>20,204,400</b>	<b>17,880,700</b>	<b>14,468,900</b>	<b>13,044,801</b>	<b>54,240,001</b>
<b>Total Debt Funded</b>	<b>18,639,000</b>	<b>6,600,000</b>	<b>4,000,000</b>	<b>-</b>	<b>-</b>	<b>29,239,000</b>
<b>CIP Program Forecasted by Ridgeline to S&amp;P Rating - Dec 2025</b>	<b>28,803,000</b>	<b>6,647,000</b>	<b>9,041,000</b>	<b>10,299,000</b>	<b>34,107,000</b>	<b>88,897,000</b>
<b>Difference between Proposed Budget and forecast from December 2025</b>	<b>76,100</b>	<b>17,557,400</b>	<b>12,839,700</b>	<b>4,169,900</b>	<b>(21,062,199)</b>	<b>13,580,901</b>






Item Number 3

GM Review CP

# Agenda Summary Report

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**To:** Board of Directors  
**From:** Dale McDonald, Administrative Services Manager   
(415) 526-1519 [dmcdonald@lqvsd.org](mailto:dmcdonald@lqvsd.org)  
**Meeting Date:** June 25, 2026  
**Re:** Resolutions for Collection of Fiscal Year 2026-2027 Sewer Service Charges and Fiscal Year 2026-2027 Budget Related Actions

**Item Type:** Consent \_\_\_\_\_ Action X Information \_\_\_\_\_ Other \_\_\_\_\_  
**Standard Contract:** Yes \_\_\_\_\_ No \_\_\_\_\_ (See attached) Not Applicable \_\_\_\_\_

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## STAFF RECOMMENDATION

Board to approve the four resolutions summarized below.

## BACKGROUND

Each year at this time, the Board is presented with several budget-related resolutions for review and approval. These resolutions are required by the State and Marin County as part of the budget process pursuant to Health & Safety Code Sec. 6760 to request billing services and to request funds due the District. These resolutions are as follows:

- A. Resolution No. 2026-2396 – Reconfirming the annual sewer service charge and supplemental service charges and authorizing Marin County to bill sewer service charges on the tax roll.
- B. Resolution No. 2026-2397 – Fixing and Approving the Fiscal Year 2026-2027 Budget. Exhibit A, the Las Gallinas Valley Sanitary District 2026-2027 Budget, will be attached to the resolution after Board approval of the budget.
- C. Resolution No. 2026-2398 – Determining the maximum appropriation limit of tax proceeds per state law of \$3,919,850.
- D. Resolution No. 2026-2399 – Requesting allocation of taxes from Marin County for the Fiscal Year 2026-2027 (\$1,396,600).

## PREVIOUS BOARD ACTION

N/A

## ENVIRONMENTAL REVIEW

N/A

## FISCAL IMPACT

None.

**RESOLUTION NO. 2026-2396**

**A RESOLUTION RECONFIRMING THE ANNUAL SEWER SERVICE CHARGE  
AND SUPPLEMENTAL SERVICE CHARGES FOR THE  
LAS GALLINAS VALLEY SANITARY DISTRICT  
FOR THE FISCAL YEAR 2026-2027 AND PROVIDING FOR THE COLLECTION OF SEWER  
SERVICE CHARGES ON THE TAX ROLL**

**RESOLVED**, by the Sanitary Board of the Las Gallinas Valley Sanitary District, Marin County, California, as follows:

**WHEREAS**, the District did on June 30, 2023 have a Public Hearing on the Proposed Increase in Sewer Service Charges; and

**WHEREAS**, the Board did on June 30, 2023 adopt Ordinance No. 192, which adopted the annual rate increases as outlined in the Proposition 218 Notification incorporated into Resolution No. 2023-2310 as Exhibit A; and

**WHEREAS**, the Board pursuant to the adoption of Ordinance No. 192 desires to affirm that the maximum basic annual sewer service charge rate for the Fiscal Year 2026-2027 is \$1,641 per year starting on July 1, 2026, as indicated in the Proposition 218 Notification referred to above; and

**WHEREAS**, the Board finds that the annual sewer service charge is supported by evidence in the study commissioned by the District staff and the charge meets the legal requirements of the California Constitution, Article XIII D, § 6 and Government Code §§ 53750 et seq., and

**WHEREAS**, on June 4, 2009, the Board approved Ordinance No. 142, An Ordinance Amending Title 5, Chapter 2, of the Ordinance Code of the Las Gallinas Valley Sanitary District, Regarding the Marin Lagoon Sewer Service Surcharge that the following sanitary sewer service surcharge, in addition to the annual sewer service charge, shall be:

Marin Lagoon Homeowners Association      \$110 per annum; and

**WHEREAS**, on June 4, 2009, the Board approved Ordinance No.143, An Ordinance Adding Title 5, Chapter 3, of the Ordinance Code of the Las Gallinas Valley Sanitary District, Regarding the Captains Cove Sewer Service Surcharge that the following sanitary sewer service surcharge, in addition to the annual sewer service charge, shall be:

Captains Cove Homeowners Association      \$100 per annum.

**NOW THEREFORE**, the Sanitary Board of the Las Gallinas Valley Sanitary District, Marin County, California, hereby resolves that,

1. The annual basic sewer service charge of \$1,641 per residential Single Family dwelling unit, Mobile Home dwelling unit, and non-residential sanitary unit shall be the rate for the Fiscal Year 2026-2027.
2. The annual basic sewer service charge of \$1,476 per residential Multi-Family dwelling unit shall be the rate for the Fiscal Year 2026-2027.
3. The annual sanitary sewer service surcharge for the Marin Lagoon HOA of \$110 per annum and Captains Cove HOA of \$100 per annum will be added to the sewer service charge above for the Fiscal Years 2026-2027.

**BE IT FURTHER RESOLVED**, that the Las Gallinas Valley Sanitary District, Marin County does hereby elect, pursuant to Section 5473 of the Health and Safety Code of the State of California, to have those certain sewer charges established by said District for services and facilities furnished by it, pursuant to ordinances thereof duly passed and adopted by the Sanitary Board of the District, collected on the tax roll of the County of Marin, State of California, in the manner provided pursuant to Sections 5470 through 5473.11 of the Health and Safety Code of the State of California and said ordinances of said District.

\* \* \* \* \*

I hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly passed and adopted by the Sanitary Board of the Las Gallinas Valley Sanitary District, Marin County, California, at a meeting thereof held on June 25, 2026, by the following vote of the members thereof:

- AYES, and in favor thereof, Members:
- NOES, Members:
- ABSENT, Members:
- ABSTAIN, Members:

\_\_\_\_\_  
Dale McDonald, Acting Board Secretary  
Las Gallinas Valley Sanitary District

APPROVE:

(seal)

\_\_\_\_\_  
Crystal Yezman, President  
Las Gallinas Valley Sanitary District

**RESOLUTION No. 2026-2397**

**A RESOLUTION FIXING AND APPROVING THE BUDGET  
FOR THE FISCAL YEAR 2026-2027**

**LAS GALLINAS VALLEY SANITARY DISTRICT**

**WHEREAS**, the General Manager and Administrative Services Manager have prepared the proposed budget for the Fiscal Year 2026-2027; and,

**WHEREAS**, the members of the Sanitary Board of Directors of the Las Gallinas Valley Sanitary District have studied that proposed budget and made amendments thereto;

**NOW, THEREFORE BE IT RESOLVED** by the Sanitary Board of the Las Gallinas Valley Sanitary District that the general fund allocation approved for Fiscal Year 2026-2027 is \$57,494,165 including an allocation of \$28,879,100 for capital improvements and \$6,235,150 for debt service.

**BE IT FURTHER RESOLVED**, by the Sanitary Board of the Las Gallinas Valley Sanitary District, Marin County, California, as follows:

1. That balances on hand as of June 30, 2026, and in the funds of the District, shall be reserved for use by the District during the Fiscal Year 2026-2027.
2. That the budget for said District for the Fiscal Year 2026-2027 heretofore presented to this Board, a copy of which is hereto attached as Exhibit A and by reference incorporated herein, be hereby approved.
3. That the General Manager of this District shall be, and is hereby, authorized and directed to file a certified copy of this resolution with the budget of this District thereto attached, with the Board of Supervisors and the Treasurer of Marin County.

\* \* \* \* \*

I hereby certify that the foregoing is a full, true and correct copy of a resolution duly and regularly passed and adopted by the Sanitary Board of the Las Gallinas Valley Sanitary District, Marin County, California, at a meeting thereof held on June 25, 2026, by the following vote of the members thereof:

AYES, and in the favor thereof, Members:

NOES, Members:

ABSENT, Members:

ABSTAIN, Members:

---

Dale McDonald, Acting Board Secretary  
Las Gallinas Valley Sanitary District

APPROVED:

(seal)

---

Crystal Yezman, President  
Las Gallinas Valley Sanitary District

# Exhibit A

Las Gallinas Valley Sanitary District  
2026-2027 Budget

**RESOLUTION No. 2026-2398**

**A RESOLUTION DETERMINING THE FISCAL YEAR 2026-2027  
APPROPRIATION OF TAX PROCEEDS**

**LAS GALLINAS VALLEY SANITARY DISTRICT**

**RESOLVED**, by the Sanitary Board of the Las Gallinas Valley Sanitary District, Marin County, California, that the calculated maximum limit applicable to the Fiscal Year 2026-2027 appropriations of tax proceeds is \$3,919,850 in accordance with Article XIII B of the Constitution of the State of California. The Board selects the change in California per capita income as the cost of living factor to be used in the calculation of the appropriation limit. The Board selects the change in population of Marin County as the change of population factor to be used in the calculation of the appropriations limit. The District's Fiscal Year 2026-2027 appropriations subject to tax proceeds limitations are \$2,345,208. Detailed schedules are hereto attached as Exhibit A and by reference incorporated herein.

\* \* \* \* \*

I hereby certify that the foregoing is a full, true and correct copy of a Resolution duly and regularly passed and adopted by the Sanitary Board of the Las Gallinas Valley Sanitary District, Marin County, California, at a meeting thereof held on June 25, 2026 by the following vote of the members thereof:

AYES, and in the favor thereof, Members:

NOES, Members:

ABSENT, Members:

ABSTAIN, Members:

\_\_\_\_\_  
Dale McDonald, Acting Board Secretary  
Las Gallinas Valley Sanitary District

APPROVED:

(seal)

\_\_\_\_\_  
Crystal Yezman, President  
Las Gallinas Valley Sanitary District

# EXHIBIT A

## CALCULATION OF APPROPRIATION LIMIT FOR 2026-27 PROCEEDS OF TAXES

Appropriations Adjustment Limit Factors	Calculated Maximum Limit
CPI 2026-27	1.0495
Population 2025-26	x 0.9850
Combined Factor	1.0338
	Growth for Marin County
	\$3,791,847 x 1.0338 = <span style="border: 1px solid black; padding: 2px;">\$3,919,850</span>

### Appropriations Subject to Limitation 2026-27

	Amount
Proceeds of Taxes	\$2,345,208
Exclusions	\$0
Appropriations Subject to Limitation	\$2,345,208

Appropriations Adjustment Limit Factors	Calculated Maximum Limit
CPI 2025-26	1.0644
Population 2024-25	x 1.0014
Combined Factor	1.0659
	Growth for Marin County
	\$3,557,446 x 1.0659 = \$3,791,847

Appropriations Adjustment Limit Factors	Calculated Maximum Limit
CPI 2024-25	1.0362
Population 2023-24	x 0.9947
Combined Factor	1.0307
	Growth for Marin County
	\$3,451,458 x 1.0307 = \$3,557,446

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**RESOLUTION No. 2026-2399**

**A RESOLUTION REQUESTING ALLOCATION OF TAXES  
FOR THE FISCAL YEAR 2026-2027**

**LAS GALLINAS VALLEY SANITARY DISTRICT**

**RESOLVED**, by the Sanitary Board of the Las Gallinas Valley Sanitary District, Marin County, California, as follows:

1. That the minimum amount of money required by said District to be raised by taxes during the fiscal year ending June 30, 2026 for the purpose of paying the maintenance and operation expense of said District, as it comes due, is the amount of \$1,396,600.

2. That it is hereby estimated that said sum is the minimum amount of money required by said District for such purposes during said ensuing fiscal year.

3. That said Sanitary Board further respectfully requests the Honorable Board of Supervisors of the County of Marin to direct the County Auditor to allocate to the Las Gallinas Valley Sanitary District the amount of \$1,396,600 or such other amount as shall be determined to be said District's share of the Fiscal Year 2026-2027 property tax revenue generated pursuant to Section 93 of the Revenue and Taxation Code and allocated pursuant to Section 97 of said Code.

\* \* \* \* \*

I hereby certify that the foregoing is a full, true and correct copy of a resolution duly and regularly passed and adopted by the Sanitary Board of the Las Gallinas Valley Sanitary District, Marin County, California, at a meeting thereof held on June 25, 2026, by the following vote of the members thereof:

AYES, and in the favor thereof, Members:

NOES, Members:

ABSENT, Members:

ABSTAIN, Members:

\_\_\_\_\_  
Dale McDonald, Acting Board Secretary  
Las Gallinas Valley Sanitary District

APPROVED:

(seal)

\_\_\_\_\_  
Crystal Yezman, President  
Las Gallinas Valley Sanitary District

## MEETING MINUTES OF JUNE 4 2026

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION AT 4:02 PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

- BOARD MEMBERS PRESENT:** Megan Clark, Nicholas Lavrov, Craig Murray, Gary Robards, and Crystal Yezman.
- BOARD MEMBERS ABSENT:** None
- STAFF PRESENT:** Curtis Paxton, General Manager; Dale McDonald, Administrative Services Manager and Acting Board Secretary; Jasmine Diaz, District Engineer; Don Moore, Plant Manager
- OTHERS PRESENT:** Patrick Richardson, District Counsel; Gregory Ramirez, IEDA District Labor Negotiator; Karina Yap, Kennedy Jenks
- ANNOUNCEMENT:** President Yezman Lavrov announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.
- 1. PUBLIC COMMENT:** None

### 2. CLOSED SESSION:

#### ACTION:

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION JUNE 4, 2026, AT 4:03 PM. AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

Diaz, Moore, and Karina Yap left the meeting at 4:03 p.m.

**CONFERENCE WITH LABOR NEGOTIATOR** – Agency designated representative : Gregory Ramirez, IEDA; Employee organization : IUOE Local 3;pursuant to Government Code Section 54957.6

McDonald and Gregory Ramirez left the closed session at 4:16 p.m. Diaz and Moore joined the closed session at 4:17 p.m.

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** – (Paragraph (1) of subdivision (d) of Section 54956.9) Name of Case: Myers & Sons Construction, LLC v. Las Gallinas Valley Sanitary District et al. Marin County Superior Court Case No. CV0004963.

#### **CONFERENCE WITH REAL PROPERTY NEGOTIATOR - Pursuant to Government Code Section 54956.8 - Two Items:**

- A. 301 Smith Ranch Road (APN 155-121-16/APN 155-121-15/APN 155-121-14) : Approximately 5.0 acres of developed land, located at 301 Smith Ranch Road, San Rafael, in the County of Marin.
- B. 291 Smith Ranch Road (APN 155-011-11): Approximately 1.3 acres of developed land located at 291 Smith Ranch Road, San Rafael, in the County of Marin.

Agency negotiator: Curtis Paxton, General Manager. Negotiating parties: Silveira San Rafael Ranch, LLC/Cornish and Carey Commercial (Newmark). Under negotiation: Instruction to negotiator will concern both price and terms of payment.

**ADJOURNMENT OF CLOSED SESSION:**

**ACTION:**

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on JUNE 4, 2026 at 4:38 p.m.

**BOARD MEMBERS PRESENT:** Megan Clark, Nicholas Lavrov, Craig Murray, Gary Robards, and Crystal Yezman

**STAFF PRESENT:** Curtis Paxton, General Manager, Dale McDonald, Administrative Services Manager and Acting Board Secretary; Jasmine Diaz, District Engineer; Don Moore, Plant Manager

**OTHERS PRESENT:** Patrick Richardson, District Counsel; Karina Yap, Kennedy Jenks

**REPORT ON CLOSED SESSION:** President Yezman reported that there was nothing to report.

**3. CONSENT CALENDAR:**

These items are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for May 21, 2026
- B. Receive and Ratify the Check Warrant List though May 20, 2026
- C. Approve Murray attending California Natural Resources Agency (CNRA) Unveiling California's New Climate Change Projections to Guide Action virtual meeting May 26, 2026
- D. Approve Lavrov attending CASA Annual Conference August 4-7, 2026 in Napa, California
- E. CCMI Contract Amendment for Labor Compliance for Miscellaneous Capital Projects
- F. Approve Resolution 2026-2394 Accepting Final Completion of Digester MCC-2 Upgrade Project
- G. Approve Resolution 2026-2395 Accepting Final Completion of Phase 1: Plant Utilities Relocation (Multipurpose Laboratory Building)
- H. Board Meeting Schedule Modification – Cancellation of August 6, 2026 Board meeting
- I. Receive Quarterly Treasurer's and Financial Reports as of March 31, 2026

Items B, E, F, G and I were pulled for discussion.

**ACTION:** The Board approved (M/S Robards/Murray (5-0-0) Consent Calendar items A through I.

AYES: Clark, Lavrov, Murray, Robards and Yezman

NOES: None

ABSENT: None

ABSTAIN: None

#### 4. INFORMATION ITEMS:

##### STAFF / CONSULTANT REPORTS:

- A. General Manager's Report – Paxton gave verbal report to the Board.
- B. Operations Department Report – Moore presented written report.
- C. Engineering Department Report – Diaz presented written report. As part of the engineering department report, Karina Yap gave an update on the draft 2026 Integrated Wastewater Master Plan Phase 3 Benefits Risk Vulnerability Assessment and presented an updated Risk Heat Map with the Board.
- D. Proposed Fiscal Year 2026-2027 Budget – McDonald presented written report and draft financial budget.

#### 5. CREATE DISTRICT INSPECTOR CLASSIFICATION AND SET COMPENSATION

McDonald presented job classification developed and justification for establishing compensation range. Discussion ensued.

**ACTION:** The Board approved (M/S Yezman/Lavrov (5-0-0) establishing the District Inspector job classification and associated salary schedule as recommended by staff and authorized the addition of one Full-Time Equivalent District Inspector position to the District.

AYES: Clark, Lavrov, Murray, Robards and Yezman  
NOES: None  
ABSENT: None  
ABSTAIN: None

#### 6. BOARD REPORTS

##### 1. CLARK

- a. NBWA Board Committee – verbal report
- b. CASA Workforce Committee – no report
- c. Human Resources/Finance Committee – verbal report
- d. Operations Control Centers Ad Hoc Committee – no report
- e. Public Information/Public Relations Ad Hoc Committee – no report
- f. Other Reports – no report

##### 2. LAVROV

- a. Marin Special Districts Association – no report
- b. Human Resources/Finance Committee – no report
- c. Myers Litigation Ad Hoc Committee – no report
- d. Operations Control Centers Ad Hoc Committee - no report
- e. Public Information/Public Relations Ad Hoc Committee – no report
- f. Other Reports – no report

##### 3. MURRAY

- a. Marin LAFCO – verbal report
- b. Flood Zone 6 – no report
- c. Biosolids Ad Hoc Committee – verbal report, CASA biosolids notes in agenda packet
- d. CASA Energy Workgroup – no report
- e. Sustainability Committee – no report
- f. Other Reports – verbal report on California Natural Resources Agency's Unveiling California's new Climate Change Projections to Guide Action, with notes included in agenda packet

4. **ROBARDS**
  - a. NBWRA – no report
  - b. Flood Zone 7 – no report
  - c. Planning/Engineering Committee – no report
  - d. Sustainability Committee - no report
  - e. Terra Linda/Hwy 101 Undercrossing Project Ad Hoc Committee - no report
  - f. Myers Litigation Ad Hoc Committee - no report
  - g. Other Reports – no report
  
5. **YEZMAN**
  - a. NBWA – no report
  - b. CSRMA – no report
  - c. Planning/Engineering Committee – no report
  - d. Biosolids Ad Hoc Committee – no report
  - e. Terra Linda/Hwy 101 Undercrossing Project Ad Hoc Committee – no report
  - f. Other Reports – no report

**7. BOARD REQUESTS:**

- A. Board Meeting Attendance Requests – Murray will submit request for CSDA webinar How Years of Federal Policy Shifts Have Impacted Your Agency’s Ability to Borrow Money, to be held on July 21. Yezman will submit request for SB 827 Fiscal and Financial Oversight training by Best Best & Krieger LLP.
  
- B. Board Agenda Item Requests – Murray requested follow up on the District’s Fats Oil Grease (FOG) program handled by Central Marin Sanitation Agency (CMSA). Yezman requested policy review for contract change orders that go over 15% of the contract amount.

**8. VARIOUS INDUSTRY RELATED ARTICLES DISCUSSION**

Presented via weekly emails.

**9. ADJOURNMENT:**

**ACTION:**

The Board approved (M/S Clark/Lavrov 5-0-0-0) the adjournment of the meeting at 6:55 p.m.

AYES: Clark, Lavrov, Murray, Robards, and Yezman

NOES: None.

ABSENT: None.

ABSTAIN: None.

The next Board Meeting is scheduled for Thursday, June 25, 2026 at the District office.

ATTEST:

\_\_\_\_\_  
Dale McDonald, Acting Board Secretary

APPROVED:

\_\_\_\_\_  
Nicholas Lavrov, Vice-President

Report Criteria:

Report type: GL detail

Check Detail.Input date = 06/03/2026,06/04/2026

GL Period	Check Issue Date	Invoice Number	Description	Invoice GL Account	Invoice Amount	Amount
<b>ADP Inc</b>						
<b>20260515</b>						
05/26	05/15/2026	720767613	Payroll processing fees Comprehensive Services Bundle - March 26	10-400-5303	2,287.34	2,287.34 M
<b>202605151</b>						
05/26	05/15/2026	720767986	Payroll processing fees ezLabor Manager and Timehseet software	10-400-5303	73.95	73.95 M
Total ADP Inc:						2,361.29
<b>Albireo Energy LLC</b>						
<b>22471</b>						
06/26	06/04/2026	PO 20960 NO.	SCADA Eng Support Pump Stations	10-500-5345	2,097.60	2,097.60
06/26	06/04/2026	PO 20960 NO.	SCADA Eng Support Pump Stations	10-500-5345	2,884.20	2,884.20
Total Albireo Energy LLC:						4,981.80
<b>Aries Industries Inc</b>						
<b>22472</b>						
06/26	06/04/2026	446783	Termination Kit PR400	10-460-5310	1,733.21	1,733.21
Total Aries Industries Inc:						1,733.21
<b>AT&amp;T</b>						
<b>22473</b>						
06/26	06/04/2026	5.7.26 - 6.6.26	Phone Lines at Pump Station - May 2026	10-500-5423	697.19	697.19
Total AT&T:						697.19
<b>Bank of Marin</b>						
<b>202604141</b>						
04/26	04/14/2026	MARCH 26 MA	Monthly Maintenance Fee Analysis Activity - March 2026	10-400-5431	178.26	178.26 M
Total Bank of Marin:						178.26
<b>Bank of Marin Cardmember Services</b>						
<b>202605111</b>						
05/26	05/11/2026	CC 05-6-26 Apr	Internet services for 101 LVR - HUNT,BRANDON G	10-400-5421	690.86	690.86 M
05/26	05/11/2026	CC 05-6-26 Apr	Adobe Licenses monthly for 9 staff - ANGELA BERAN	10-400-5362	215.91	215.91 M
05/26	05/11/2026	CC 05-6-26 Apr	Postage camera to Aries for repair - WILLIAM C FRANKLIN	10-460-5317	299.29	299.29 M
05/26	05/11/2026	CC 05-6-26 Apr	CWEA Conference meal - JEFFREY A WATERS	10-600-5467	13.55	13.55 M
05/26	05/11/2026	CC 05-6-26 Apr	CWEA Conference hotel - JEFFREY A WATERS	10-600-5467	187.91	187.91 M
05/26	05/11/2026	CC 05-6-26 Apr	CWEA Conference meal - JEFFREY A WATERS	10-600-5467	31.10	31.10 M
05/26	05/11/2026	CC 05-6-26 Apr	Bleach - SAHAR GOLSHANI	10-560-5221	20.75	20.75 M
05/26	05/11/2026	CC 05-6-26 Apr	Waters and coffee creamer - PAM AMATORI	10-400-5221	81.57	81.57 M
05/26	05/11/2026	CC 05-6-26 Apr	Water Service 101 LVR - HUNT,BRANDON G	10-400-5221	101.44	101.44 M
05/26	05/11/2026	CC 05-6-26 Apr	Water Service 300 SRR - HUNT,BRANDON G	10-400-5221	144.40	144.40 M
05/26	05/11/2026	CC 05-6-26 Apr	Local Priority Terminal Access 50 G Data - MOORE,DONALD E	10-600-5421	65.00	65.00 M
05/26	05/11/2026	CC 05-6-26 Apr	CWEA Conference meal - ERIN BORRIS	10-600-5467	25.96	25.96 M
05/26	05/11/2026	CC 05-6-26 Apr	CWEA Conference meal - JEFFREY A WATERS	10-600-5467	12.19	12.19 M
05/26	05/11/2026	CC 05-6-26 Apr	Pens - SAHAR GOLSHANI	10-560-5221	50.40	50.40 M
05/26	05/11/2026	CC 05-6-26 Apr	CWEA Conference parking - ERIN BORRIS	10-600-5467	23.00	23.00 M
05/26	05/11/2026	CC 05-6-26 Apr	Monthly Microsoft Azure Networking fee - DALE MCDONALD	10-400-5362	.64	.64 M
05/26	05/11/2026	CC 05-6-26 Apr	CWEA Conference meal - ERIN BORRIS	10-600-5467	36.27	36.27 M
05/26	05/11/2026	CC 05-6-26 Apr	Black toner cartridge 2 pack - SAHAR GOLSHANI	10-560-5221	184.79	184.79 M

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Invoice Number	Description	Invoice GL Account	Invoice Amount	Amount	
05/26	05/11/2026	CC 05-6-26 Apr	4 Color toner cartridge set for lab printer - SAHAR GOLSHANI	10-560-5221	388.92	388.92	M
05/26	05/11/2026	CC 05-6-26 Apr	CWEA Conference parking - ERIN BORRIS	10-600-5467	25.00	25.00	M
05/26	05/11/2026	CC 05-6-26 Apr	Monthly unlimited car wash sub GM vehicle - PAXTON,CURTIS D	10-400-5310	40.00	40.00	M
05/26	05/11/2026	CC 05-6-26 Apr	Monthly lease payment - BRANDON G HUNT	10-400-5421	49.04	49.04	M
05/26	05/11/2026	CC 05-6-26 Apr	Conference parking - JASMINE DIAZ	10-420-5465	48.00	48.00	M
05/26	05/11/2026	CC 05-6-26 Apr	Parking for CWEA Annual Conf Awards Cerm - DONALD E MOORE	10-600-5465	24.00	24.00	M
05/26	05/11/2026	CC 05-6-26 Apr	CWEA Conference hotel - ERIN BORRIS	10-600-5467	510.14	510.14	M
05/26	05/11/2026	CC 05-6-26 Apr	Conference Meal - JASMINE DIAZ	10-420-5465	61.57	61.57	M
05/26	05/11/2026	CC 05-6-26 Apr	Conference Meal - JASMINE DIAZ	10-420-5465	42.04	42.04	M
05/26	05/11/2026	CC 05-6-26 Apr	CWEA Mech Tech 1 and WEF Pro memb renewal - RALPH LOVELE	10-480-5461	513.00	513.00	M
05/26	05/11/2026	CC 05-6-26 Apr	CASA Annual Conf Reg Paxton - CURTIS D PAXTON	10-400-5465	875.00	875.00	M
05/26	05/11/2026	CC 05-6-26 Apr	Parking CSDA GM Summit - CURTIS D PAXTON	10-400-5465	55.16	55.16	M
05/26	05/11/2026	CC 05-6-26 Apr	Ergonomic wireless mouse and webcam - JASMINE DIAZ	10-420-5221	147.47	147.47	M
05/26	05/11/2026	CC 05-6-26 Apr	DisplayPort to HDMI for 2nd monitor - DALE MCDONALD	10-400-5221	21.84	21.84	M
05/26	05/11/2026	CC 05-6-26 Apr	CWEA membership , local section, PM1 - CHRISTOPHER CAMPBE	10-600-5461	385.00	385.00	M
05/26	05/11/2026	CC 05-6-26 Apr	Small motor coupler 5/8 with complete kit - RALPH LOVELESS	10-480-5222	72.01	72.01	M
05/26	05/11/2026	CC 05-6-26 Apr	Amber LED Strobe Lights Emergency Flash Beacon - GREG PEASE	10-460-5310	27.30	27.30	M
05/26	05/11/2026	CC 05-6-26 Apr	Anti-fatigue mat - DALE MCDONALD	10-400-5221	56.53	56.53	M
05/26	05/11/2026	CC 05-6-26 Apr	CASA Annual Conf Reg Clark - CURTIS D PAXTON	10-440-5465	875.00	875.00	M
05/26	05/11/2026	CC 05-6-26 Apr	Monthly Exchange online x2 - HUNT,BRANDON G	10-400-5362	16.80	16.80	M
05/26	05/11/2026	CC 05-6-26 Apr	Collection Manager truck oil change - GREG PEASE	10-460-5310	78.61	78.61	M
05/26	05/11/2026	CC 05-6-26 Apr	Board meeting food - PAM AMATORI	10-440-5223	259.39	259.39	M
05/26	05/11/2026	CC 05-6-26 Apr	Annual federal filing mailing online x 21 - BRANDON G HUNT	10-400-5331	134.19	134.19	M
05/26	05/11/2026	CC 05-6-26 Apr	Recycling can - PAM AMATORI	10-400-5221	16.14	16.14	M
05/26	05/11/2026	CC 05-6-26 Apr	Pone charger for new camera van - ROBERT B FERNANDES	10-460-5222	37.73	37.73	M
05/26	05/11/2026	CC 05-6-26 Apr	Hose rack, tool hanger, fasteners - GLENN R COOK	10-600-5315	49.13	49.13	M
05/26	05/11/2026	CC 05-6-26 Apr	Super glue, clipboards, binder clips, pens - PAM AMATORI	10-400-5221	151.38	151.38	M
05/26	05/11/2026	CC 05-6-26 Apr	4 pack batteries - PAM AMATORI	10-400-5221	4.80	4.80	M
05/26	05/11/2026	CC 05-6-26 Apr	Meeting Director Clark - CURTIS D PAXTON	10-400-5223	83.92	83.92	M
05/26	05/11/2026	CC 05-6-26 Apr	Dry cleaners for sweatshirts - RUSSELL GONDOLI	10-480-5211	51.80	51.80	M
05/26	05/11/2026	CC 05-6-26 Apr	Answering service - PAM AMATORI	10-400-5421	46.34	46.34	M
05/26	05/11/2026	CC 05-6-26 Apr	SWRCB Credit Card Fee - NORMAN ROGERS	10-600-5461	7.54	7.54	M
05/26	05/11/2026	CC 05-6-26 Apr	SWRCB Operator Certificate Application Fee - NORMAN ROGERS	10-600-5461	274.00	274.00	M
05/26	05/11/2026	CC 05-6-26 Apr	Drum feed for RWF CIP - NORMAN ROGERS	60-620-5315	22.39	22.39	M
05/26	05/11/2026	CC 05-6-26 Apr	Foot rest - JASMINE DIAZ	10-420-5243	67.99	67.99	M
05/26	05/11/2026	CC 05-6-26 Apr	Meeting DeGabriele - CURTIS D PAXTON	10-400-5223	63.20	63.20	M
05/26	05/11/2026	CC 05-6-26 Apr	Water Service 101 LVR - HUNT,BRANDON G	10-400-5221	86.13	86.13	M
05/26	05/11/2026	CC 05-6-26 Apr	Water Service 300 SRR - HUNT,BRANDON G	10-400-5221	163.02	163.02	M
05/26	05/11/2026	CC 05-6-26 Apr	CASA Annual Conference Registration - JASMINE DIAZ	10-420-5465	875.00	875.00	M
05/26	05/11/2026	CC 05-6-26 Apr	Meeting Director Robards - CURTIS D PAXTON	10-400-5223	50.35	50.35	M
05/26	05/11/2026	CC 05-6-26 Apr	Sure-flex sleeve coupling flange and insert - RALPH LOVELESS	10-480-5317	52.96	52.96	M
05/26	05/11/2026	CC 05-6-26 Apr	Fleet management software subscription - GREG PEASE	10-460-5362	275.62	275.62	M
05/26	05/11/2026	CC 05-6-26 Apr	Monthly License - BRANDON G HUNT	10-400-5362	2.00	2.00	M
05/26	05/11/2026	CC 05-6-26 Apr	Internet Serv Hawthorne Way Pump Station - BRANDON G HUNT	10-500-5421	398.76	398.76	M
05/26	05/11/2026	CC 05-6-26 Apr	Transportation Bridge Tolls - HUNT,BRANDON G	10-400-5467	95.00	95.00	M
05/26	05/11/2026	CC 05-6-26 Apr	QC sample for enterococci test x6 - SAHAR GOLSHANI	10-560-5284	957.95	957.95	M
05/26	05/11/2026	CC 05-6-26 Apr	Gate keypad for Plant - RALPH LOVELESS	10-480-5317	169.75	169.75	M
05/26	05/11/2026	CC 05-6-26 Apr	Coffee - SAHAR GOLSHANI	10-560-5221	121.08	121.08	M
05/26	05/11/2026	CC 05-6-26 Apr	QC coliform sample - SAHAR GOLSHANI	10-560-5284	642.63	642.63	M
05/26	05/11/2026	CC 05-6-26 Apr	Mouse pad and chair covers - BRANDON G HUNT	10-400-5221	34.07	34.07	M
05/26	05/11/2026	CC 05-6-26 Apr	Camera van chair casters - WILLIAM C FRANKLIN	10-460-5222	30.72	30.72	M
05/26	05/11/2026	CC 05-6-26 Apr	Ergonomic wireless mouse - BRANDON G HUNT	10-400-5221	81.93	81.93	M
05/26	05/11/2026	CC 05-6-26 Apr	QC coliform samples - SAHAR GOLSHANI	10-560-5284	1,115.60	1,115.60	M
05/26	05/11/2026	CC 05-6-26 Apr	Meter, base, and scale - BRANDON G HUNT	10-400-5451	378.41	378.41	M
<b>202605112</b>							
05/26	05/11/2026	CC 05-6-26 Ma	Dish soap, sponges, binder - PAM AMATORI	10-400-5221	51.72	51.72	M
05/26	05/11/2026	CC 05-6-26 Ma	CWEA Association Membership - ROGELIO TAPIA	10-460-5461	251.00	251.00	M

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Invoice Number	Description	Invoice GL Account	Invoice Amount	Amount	
05/26	05/11/2026	CC 05-6-26 Ma	Monthly fee Microsoft 365 Business x1 BRANDON G HUNT	10-400-5362	10.68	10.68	M
05/26	05/11/2026	CC 05-6-26 Ma	Webinar reg activated sludge ops train - SAHAR GOLSHANI	10-560-5469	500.00	500.00	M
05/26	05/11/2026	CC 05-6-26 Ma	Pest control nontoxic at 300 SRR - HUNT,BRANDON G	10-600-5337	241.35	241.35	M
05/26	05/11/2026	CC 05-6-26 Ma	Gate keypad San Rafael Meadows pump station - RALPH LOVELES	10-480-5317	246.64	246.64	M
05/26	05/11/2026	CC 05-6-26 Ma	Plastic cups and hot chocolate - PAM AMATORI	10-400-5221	53.96	53.96	M
05/26	05/11/2026	CC 05-6-26 Ma	Large annual wall calendar - RALPH LOVELESS	10-480-5221	43.69	43.69	M
Total Bank of Marin Cardmember Services:						14,697.42	
<b>Brenntag Pacific Inc</b>							
<b>22474</b>							
06/26	06/04/2026	BPI604855	Sodium Bicarbonate	10-600-5283	2,111.50	2,111.50	
Total Brenntag Pacific Inc:						2,111.50	
<b>Buck's Saw Service Inc</b>							
<b>30002261</b>							
06/26	06/04/2026	150408	Battery Cables and Switch Ignitiion	10-480-5317	109.16	109.16	
Total Buck's Saw Service Inc:						109.16	
<b>CalPERS 457 Plan Deferred Comp</b>							
<b>20260529</b>							
05/26	05/29/2026	5.29.26 457	457 Deferred Comp Paydate 5.29.26	10-000-2127	11,916.38	11,916.38	M
<b>20261519</b>							
05/26	05/19/2026	5.15.26 457	457 Deferred Comp Paydate 5.15.26	10-000-2127	11,916.38	11,916.38	M
Total CalPERS 457 Plan Deferred Comp:						23,832.76	
<b>CalPERS CERBT-OPEB</b>							
<b>202605291</b>							
05/26	05/29/2026	MAY 2026 CER	CERBT-OPEB Payment - May 2026	10-670-5113	11,630.00	11,630.00	M
Total CalPERS CERBT-OPEB:						11,630.00	
<b>CALPERS Retirement</b>							
<b>202605192</b>							
05/26	05/19/2026	5.15.26 RETIR	EE & ER Retirement- Plant	10-600-5120	10,501.53	10,501.53	M
05/26	05/19/2026	5.15.26 RETIR	EE & ER Retirement- Laboratory	10-560-5120	1,881.52	1,881.52	M
05/26	05/19/2026	5.15.26 RETIR	EE & ER Retirement- Maintenance	10-480-5120	3,022.56	3,022.56	M
05/26	05/19/2026	5.15.26 RETIR	EE & ER Retirement- Collections	10-460-5120	8,667.94	8,667.94	M
05/26	05/19/2026	5.15.26 RETIR	EE & ER Retirement- Engineering	10-420-5120	2,724.20	2,724.20	M
05/26	05/19/2026	5.15.26 RETIR	EE & ER Retirement- Administration	10-400-5120	6,984.11	6,984.11	M
<b>202605292</b>							
05/26	05/29/2026	5.29.26 RETIR	EE & ER Retirement- Plant	10-600-5120	10,501.53	10,501.53	M
05/26	05/29/2026	5.29.26 RETIR	EE & ER Retirement- Collections	10-460-5120	8,667.94	8,667.94	M
05/26	05/29/2026	5.29.26 RETIR	EE & ER Retirement- Maintenance	10-480-5120	3,022.56	3,022.56	M
05/26	05/29/2026	5.29.26 RETIR	EE & ER Retirement- Laboratory	10-560-5120	1,881.52	1,881.52	M
05/26	05/29/2026	5.29.26 RETIR	EE & ER Retirement- Administration	10-400-5120	6,984.11	6,984.11	M
05/26	05/29/2026	5.29.26 RETIR	EE & ER Retirement- Engineering	10-420-5120	2,662.38	2,662.38	M
Total CALPERS Retirement:						67,501.90	
<b>Cal-West Rentals</b>							
<b>30002262</b>							
06/26	06/04/2026	464399	Excavator Rental	10-480-5312	2,255.84	2,255.84	

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Invoice Number	Description	Invoice GL Account	Invoice Amount	Amount
Total Cal-West Rentals:						2,255.84
<b>Cintas Corporation 2</b>						
<b>22475</b>						
06/26	06/04/2026	5338936808	First Aid Kid Refill	10-460-5243	234.40	234.40
Total Cintas Corporation 2:						234.40
<b>Comet Building Maintenance</b>						
<b>22476</b>						
06/26	06/04/2026	184449	Janitorial Services - May 2026	10-400-5333	2,236.96	2,236.96
Total Comet Building Maintenance:						2,236.96
<b>Contractor Compliance and Monitoring, In</b>						
<b>30002263</b>						
06/26	06/04/2026	32214	STPURWE Labor Compliance Services - Myers & Sons - April 2026	10-600-8506	36.25	36.25
06/26	06/04/2026	32215	STPURWE Labor Compliance Services - DAC - April 2026	10-600-8506	29.00	29.00
06/26	06/04/2026	32214	STPURWE Labor Compliance Services - Myers & Sons - April 2026	10-600-8506	36.25-	36.25- V
06/26	06/04/2026	32215	STPURWE Labor Compliance Services - DAC - April 2026	10-600-8506	29.00-	29.00- V
Total Contractor Compliance and Monitoring, In:						.00
<b>CPS HR Consulting</b>						
<b>30002264</b>						
06/26	06/04/2026	0020462	Human Resources Consulting Services	10-400-5331	1,117.50	1,117.50
Total CPS HR Consulting:						1,117.50
<b>Data Instincts</b>						
<b>30002265</b>						
06/26	06/04/2026	3447	Provide Public Information & Awareness May 2026	10-400-5347	1,515.00	1,515.00
Total Data Instincts:						1,515.00
<b>Direct Dental Administrators LLC</b>						
<b>20260430</b>						
04/26	04/30/2026	D20260501-28	Dental Payment - Director	10-420-5117	224.28	224.28 M
04/26	04/30/2026	D20260501-28	Dental Payment - Admin	10-400-5117	359.64	359.64 M
04/26	04/30/2026	D20260501-28	Dental Payment - Collections	10-460-5117	1,600.72	1,600.72 M
Total Direct Dental Administrators LLC:						2,184.64
<b>EOA Inc</b>						
<b>30002266</b>						
06/26	06/04/2026	LG36-0426	EOA Support FY 2025 2026 Task 5 Support for Sewer System Mana	10-460-5341	320.00	320.00
06/26	06/04/2026	LG36-0426	EOA Support FY 2025 2026 Task 1 Support for NPDES, Reclamatio	10-600-5341	3,506.25	3,506.25
06/26	06/04/2026	LG36-0426	EOA Support FY 2025 2026 Task 1 Support for NPDES, Reclamatio	60-620-5341	618.75	618.75
06/26	06/04/2026	LG36-0426	EOA Support FY 2025 2026 Task 6 Support for Recycled Water Per	60-620-5341	4,640.00	4,640.00
06/26	06/04/2026	LG36-0426	EOA Support FY 2025 2026 Task 7 NPDES Permit Reissuance	10-600-5341	1,920.00	1,920.00
Total EOA Inc:						11,005.00
<b>Gardeners Guild</b>						
<b>30002267</b>						
06/26	06/04/2026	125664	Maintenance for June 2026	10-600-5312	2,285.00	2,285.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Invoice Number	Description	Invoice GL Account	Invoice Amount	Amount
Total Gardeners Guild:						2,285.00
<b>Grainger</b>						
<b>30002268</b>						
06/26	06/04/2026	9927064940	Gasket Cutter	10-480-5317	1,259.61	1,259.61
06/26	06/04/2026	9930001988	PVC 90 Elbow, 0.5"X0.5" - QTY 10	10-600-5317	16.39	16.39
06/26	06/04/2026	9930474409	Gasket Sheet	10-480-5317	461.95	461.95
06/26	06/04/2026	9930652665	Gasket Sheet	10-480-5317	1,579.04	1,579.04
Total Grainger:						3,316.99
<b>Hach Company</b>						
<b>30002269</b>						
06/26	06/04/2026	15007296	Various Training Manuals	10-600-5469	455.59	455.59
Total Hach Company:						455.59
<b>Jackson's Hardware Inc</b>						
<b>22477</b>						
06/26	06/04/2026	201193	Misc. Tools	10-600-5317	144.01	144.01
Total Jackson's Hardware Inc:						144.01
<b>Jefferson Security Systems</b>						
<b>30002270</b>						
06/26	06/04/2026	05090	Alarm Service - Removal of several employees	10-480-5311	90.00	90.00
06/26	06/04/2026	05094	Alarm Service - Add employees	10-480-5311	90.00	90.00
Total Jefferson Security Systems:						180.00
<b>Kyocera Document Solutions</b>						
<b>22478</b>						
06/26	06/04/2026	55E1876174	Lease for Copiers	10-400-5221	1,455.99	1,455.99
Total Kyocera Document Solutions:						1,455.99
<b>Kyocera Lease Agreement</b>						
<b>20260527</b>						
05/26	05/27/2026	20427320	Copier lease payment	10-400-5451	1,491.26	1,491.26 M
Total Kyocera Lease Agreement:						1,491.26
<b>Liebert Cassidy Whitmore</b>						
<b>22479</b>						
06/26	06/04/2026	323120	Professional service rendered through April 30, 2026	10-400-5351	3,608.50	3,608.50
Total Liebert Cassidy Whitmore:						3,608.50
<b>Lingo Telecom Inc</b>						
<b>20260521</b>						
05/26	05/21/2026	57245118	Trunk Lines - 101 LVR - May 2026	10-400-5423	321.45	321.45 M
Total Lingo Telecom Inc:						321.45
<b>Marin Ace</b>						

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Invoice Number	Description	Invoice GL Account	Invoice Amount	Amount
<b>22480</b>						
06/26	06/04/2026	84376	Misc Supplies	10-460-5315	19.64	19.64
06/26	06/04/2026	84597	Motor Oil	10-460-5315	8.84	8.84
Total Marin Ace:						28.48
<b>Marin Water</b>						
<b>22481</b>						
06/26	06/04/2026	300 SRR 2.18.	Water Service - 300 Smith Ranch Road	10-600-5427	6,575.48	6,575.48
06/26	06/04/2026	DESCANSO W	Water Service - Descanso Way	10-500-5427	87.69	87.69
06/26	06/04/2026	HAWTHORNE	Water Service - Hawthorne	10-500-5427	87.69	87.69
06/26	06/04/2026	MCINNIS 2.18.	Water Service - McInnis Pwy	10-500-5427	197.49	197.49
06/26	06/04/2026	MCPHAILS - 2.	Water Service - McPhails	10-500-5427	87.69	87.69
06/26	06/04/2026	MEADOW 2.18	Water Service - Meadow Drive	10-500-5427	99.57	99.57
06/26	06/04/2026	PAUL DRIVE -	Water Service - Paul Way	10-500-5427	87.69	87.69
06/26	06/04/2026	REDWOOD H	Water Service - Redwood Hwy	10-500-5427	328.17	328.17
06/26	06/04/2026	SMITH RR 2.1	Water Service - Smith Ranch Road	10-500-5427	87.69	87.69
06/26	06/04/2026	VENDOLA 2.18	Water Service - Vendola	10-500-5427	87.69	87.69
06/26	06/04/2026	MERRYDALE -	Water Service - Merrydale	10-500-5427	94.17	94.17
Total Marin Water:						7,821.02
<b>McMaster-Carr</b>						
<b>22482</b>						
06/26	06/04/2026	64510589	Misc. Supplies	10-600-5315	42.74	42.74
Total McMaster-Carr:						42.74
<b>Motion Industries Inc.</b>						
<b>22483</b>						
06/26	06/04/2026	CA38-0084410	8in Rubber S&D MXF Bauer 16FT	10-480-5317	4,739.05	4,739.05
Total Motion Industries Inc.:						4,739.05
<b>Novato Toyota</b>						
<b>22484</b>						
06/26	06/04/2026	TOCS143285	2021 Toyota RAV 4 Service	10-600-5310	486.33	486.33
Total Novato Toyota:						486.33
<b>Orion Protection Services Group Inc</b>						
<b>30002271</b>						
06/26	06/04/2026	16032	Nightly Patrol- Smith Ranch June 2026	10-600-5337	408.64	408.64
Total Orion Protection Services Group Inc:						408.64
<b>PACE Supply</b>						
<b>22485</b>						
06/26	06/04/2026	0111438045	16" 1/8 Rubber Ring Gaskets - QTY 8	10-480-5317	255.02	255.02
Total PACE Supply:						255.02
<b>Rathlin Properties LLC</b>						
<b>30002272</b>						
06/26	06/04/2026	JUNE 2026	Monthly Rent	10-400-5451	10,264.00	10,264.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Invoice Number	Description	Invoice GL Account	Invoice Amount	Amount
Total Rathlin Properties LLC:						10,264.00
<b>Regional Government Services</b>						
<b>30002273</b>						
06/26	06/04/2026	21220	Contract financial services for April 2026	10-400-5355	1,576.80	1,576.80
Total Regional Government Services:						1,576.80
<b>Royal Wholesale Electric</b>						
<b>22486</b>						
06/26	06/04/2026	7914-1132942	Electrical Wiring	10-480-5317	241.58	241.58
Total Royal Wholesale Electric:						241.58
<b>Shamrock Building Materials LLC</b>						
<b>22487</b>						
06/26	06/04/2026	2605-168546	3/4" Crushed Rock Double Washed	10-480-5312	1,620.40	1,620.40
Total Shamrock Building Materials LLC:						1,620.40
<b>Uline</b>						
<b>22488</b>						
06/26	06/04/2026	208154311	Delineator Post - QTY 8, Traffic Cones - QTY 10, and Digital Thermo	10-600-5243	530.20	530.20
Total Uline:						530.20
<b>Unicorn Group</b>						
<b>30002274</b>						
06/26	06/04/2026	INVOICE 5206	Newsletter Printing and Mailing - Final Payment - June 2026	10-400-5347	5,887.90	5,887.90
Total Unicorn Group:						5,887.90
<b>United Parcel Service</b>						
<b>22489</b>						
06/26	06/04/2026	000001JH3921	Shipment - Late Fee	10-400-5221	10.32	10.32
Total United Parcel Service:						10.32
<b>United Site Services</b>						
<b>22490</b>						
06/26	06/04/2026	INV-6102764	Porta Potties at plant - June 2026	10-600-5339	1,584.76	1,584.76
Total United Site Services:						1,584.76
<b>US Bank (bond fees)</b>						
<b>30002275</b>						
06/26	06/04/2026	8196061	2017 Revenue Bonds: Admin fees	10-400-5431	2,225.00	2,225.00
Total US Bank (bond fees):						2,225.00
<b>Verizon Wireless</b>						
<b>22491</b>						
06/26	06/04/2026	6142061966	District Cell Phones	10-440-5423	20.02	20.02
06/26	06/04/2026	6142061966	District Cell Phones	10-600-5423	708.67	708.67
06/26	06/04/2026	6142061966	District Cell Phones	10-460-5423	637.00	637.00
06/26	06/04/2026	6142061966	District Cell Phones	10-480-5423	191.85	191.85

M = Manual Check, V = Void Check



Directors' Meeting Attendance Recap

<u>Name</u>	<u>Total Meetings</u>
Megan Clark	5
Nicholas Lavrov	6
Craig Murray	5
Gary Robards	1
Crystal Yezman	2
<b>Total</b>	<b><u>19</u></b>

Meeting Date: 6/25/2026  
Paydate: 6/12/2026



101 Lucas Valley Road, Suite 300, San Rafael, CA 94903

Office: 415.472.1734 Fax: 415.499.7715

**BOARD MEMBER ATTENDANCE FORM**

Director's Name: MEGAN CLARK Month: MAY 2026

Board Members shall be compensated for up to the legal limit of six (6) meetings per month and one (1) per day. Board members are limited to four (4) conferences or seminars per year. For multi-day conferences, compensation shall be at a maximum of one (1) meeting per day.

REGULAR and SPECIAL MEETINGS		CHARGING DISTRICT	
Date	Description of meeting	Yes	No
7 <sup>th</sup>	REG.	X	
21 <sup>st</sup>	REG.	X	
<b>TOTAL</b>		<b>2</b>	

OTHER MEETINGS		CHARGING DISTRICT	
Date	Description of meeting	Yes	No
4 <sup>th</sup>	HR/ FINANCE	X	
12 <sup>th</sup>	OCCS	X	
28 <sup>th</sup>	HR/ FINANCE	X	
<b>TOTAL</b>		<b>3</b>	

**Total Meetings for which I am Requesting Payment:**  
**Max of six (6) per Health & Safety Code §4733** **5**

I hereby certify that the meetings as set forth above are true and correct and are for the purpose of conducting official business for the Las Gallinas Valley Sanitary District.

Megan Clark  
 Director Signature

5-19-26  
 Date

[Signature]  
 Administrative Services Manager Approved

6/8/26 ✓  
 Date

[Signature]  
 Board Secretary Received

5/21/26  
 Date



101 Lucas Valley Road, Suite 300, San Rafael, CA 94903

Office: 415.472.1734 Fax: 415.499.7715

**BOARD MEMBER ATTENDANCE FORM**

Director's Name: NICHOLAS LAVROV Month: MAY 2026

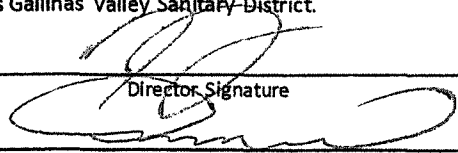
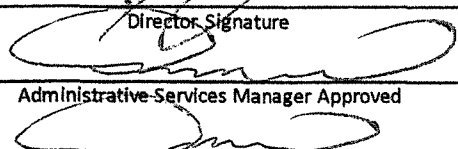
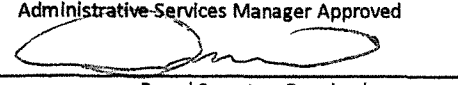
Board Members shall be compensated for up to the legal limit of six (6) meetings per month and one (1) per day. Board members are limited to four (4) conferences or seminars per year. For multi-day conferences, compensation shall be at a maximum of one (1) meeting per day.

REGULAR and SPECIAL MEETINGS		CHARGING DISTRICT	
Date	Description of meeting	Yes	No
5/7	REG BOARD MEETING	X	
5/21	REG BOARD MEETING	X	
5/4	HR/FINANCE COMMITTEE MEETING	X	
5/12	AD HOC OLL MEETING	X	
<b>TOTAL</b>		4	

OTHER MEETINGS		CHARGING DISTRICT	
Date	Description of meeting	Yes	No
5/19	WEBINAR: SPECIAL DISTRICT PLANNING FOR IMPACT	X	
5/27	WEBINAR PUMPS 101 - WASTEWATER	X	
<b>TOTAL</b>		2	

<b>Total Meetings for which I am Requesting Payment:</b> <b>Max of six (6) per Health &amp; Safety Code §4733</b>	6
--	---

I hereby certify that the meetings as set forth above are true and correct and are for the purpose of conducting official business for the Las Gallinas Valley Sanitary District.

  
 Director Signature  
  
 Administrative Services Manager Approved  
  
 Board Secretary Received

5/27/2026  
 Date  
 6/8/26  
 Date  
 6/4/26  
 Date



101 Lucas Valley Road, Suite 300, San Rafael, CA 94903

Office: 415.472.1734 Fax: 415.499.7715

**BOARD MEMBER ATTENDANCE FORM**

Director's Name: MURRAY, Craig K. Month: May 2026

Board Members shall be compensated for up to the legal limit of six (6) meeting per month and one (1) per day. Board members are limited to four (4) conferences or seminars per year. For multi-day conferences, compensation shall be at a maximum of one (1) meeting per day.

REGULAR and SPECIAL MEETINGS		CHARGING DISTRICT	
Date	Description of meeting	Yes	No
5/7/26	Board Meeting	X	
5/21/26	Board Meeting		X
<b>TOTAL</b>		1/2	

OTHER MEETINGS		CHARGING DISTRICT	
Date	Description of meeting	Yes	No
5/14/26	Bike to Wherever Day		X
5/14/26	San Francisco Bay Living Shorelines Collaborative – Estuarine Beaches as Living Shorelines in the San Francisco Bay – SFEI, Coastal Conservancy	X	
5/14/26	CASA Air Quality, Climate Change & Energy (ACE) Workgroup Meeting	X	
5/20/26	Wastewater Surveillance: What It Is and Why It Matters – CDPH, CWEA, CASA		X
5/21/26	CASA Regulatory Workgroup – Biosolids Meeting	X	
5/26/26	CNRA – California Natural Resources Agency : Preparing For Impact Convening: Unveiling California’s New Climate Change Projections to Guide Action Confirmation	X	
5/28/26	CASA Law Symposium – San Francisco	X	
<b>TOTAL</b>		4/6	

Total Meetings for which I am Requesting Payment:  
Max of six (6) per Health & Safety Code 54733

**5/8**

I hereby certify that the meetings as set forth above are true and correct and are for the purpose of conducting official business for the Las Gallinas Valley Sanitary District.



101 Lucas Valley Road, Suite 300, San Rafael, CA 94903

Office: 415.472.1734 Fax: 415.499.7715

**BOARD MEMBER ATTENDANCE FORM**

Director's Name: Gary Roberts Month: MAY 2026

Board Members shall be compensated for up to the legal limit of six (6) meetings per month and one (1) per day. Board members are limited to four (4) conferences or seminars per year. For multi-day conferences, compensation shall be at a maximum of one (1) meeting per day.

REGULAR and SPECIAL MEETINGS		CHARGING DISTRICT	
Date	Description of meeting	Yes	No
5/21	BOARD MTG	1	
<b>TOTAL</b>		1	

OTHER MEETINGS		CHARGING DISTRICT	
Date	Description of meeting	Yes	No
<b>TOTAL</b>			

<b>Total Meetings for which I am Requesting Payment:</b> <b>Max of six (6) per Health &amp; Safety Code §4733</b>	1
--	---

I hereby certify that the meetings as set forth above are true and correct and are for the purpose of conducting official business for the Las Gallinas Valley Sanitary District.

[Signature]  
Director Signature

5/9/26  
Date

[Signature]  
Administrative Services Manager Approved

6/8/26  
Date

[Signature]  
Board Secretary Received

6/4/26  
Date



101 Lucas Valley Road, Suite 300, San Rafael, CA 94903

Office: 415.472.1734 Fax: 415.499.7715

**BOARD MEMBER ATTENDANCE FORM**

Director's Name: Crystal Yezman Month: May 2026

Board Members shall be compensated for up to the legal limit of six (6) meetings per month and one (1) per day. Board members are limited to four (4) conferences or seminars per year. For multi-day conferences, compensation shall be at a maximum of one (1) meeting per day.

REGULAR and SPECIAL MEETINGS		CHARGING DISTRICT	
Date	Description of meeting	Yes	No
5/21/26	Regular Board Mtg	X	
5/27/26	Regular Board Mtg	X	
<b>TOTAL</b>			2

OTHER MEETINGS		CHARGING DISTRICT	
Date	Description of meeting	Yes	No
<b>TOTAL</b>			—

<b>Total Meetings for which I am Requesting Payment:</b> <b>Max of six (6) per Health &amp; Safety Code §4733</b>	2
--	---

I hereby certify that the meetings as set forth above are true and correct and are for the purpose of conducting official business for the Las Gallinas Valley Sanitary District.

\_\_\_\_\_  
 Director Signature  
 \_\_\_\_\_  
 Administrative Services Manager Approved  
 \_\_\_\_\_  
 Board Secretary Received

\_\_\_\_\_  
 5/4/2026  
 Date  
 \_\_\_\_\_  
 6/8/26  
 Date  
 \_\_\_\_\_  
 6/4/26  
 Date



Date: 5/10/2026 Name: NICHOLAS LAUROV

I would like to attend the CSDA Meeting  
of HOW YEARS OF FEDERAL POLICY SHIFTS HAVE IMPACTED  
AGENCIES

To be held on the 21 day of JUNE from 10 a.m. / p.m. to  
21 day of JUNE from 12:30 a.m. / p.m.

Location of meeting: WEBINAR

Actual meeting date(s): 6/21/2026

Meeting Type: (In person/Webinar/Conference) WEBINAR

Purpose of Meeting: SELF KNOWLEDGE

Meeting relevance to District: DIRECT

Request assistance from Board Secretary to register for Conference: YES  NO

Frequency of Meeting: 1x

Estimated Costs of Travel (if applicable): 0

Date submitted to Board Secretary: 5/10/2026

Board approval obtained on Date: \_\_\_\_\_



Date: 5/10/2026 Name: NICHOLAS LAVROV

I would like to attend the CSDA Meeting  
of SB 827 Required fiscal & financial training

To be held on the 17<sup>th</sup> day of JUNE from 1 a.m. / p.m. to  
17<sup>th</sup> day of JUNE from 3:30 a.m. / p.m.

Location of meeting: WEBINAR

Actual meeting date(s): 6/17/26

Meeting Type: (In person/Webinar/Conference) WEBINAR

Purpose of Meeting: SELF KNOWLEDGE

Meeting relevance to District: DIRECT

Request assistance from Board Secretary to register for Conference: YES  NO

Frequency of Meeting: 1x

Estimated Costs of Travel (if applicable): 0

Date submitted to Board Secretary: 5/10/2026

Board approval obtained on Date: \_\_\_\_\_



## BOARD MEMBER CONFERENCE/ MEETING/WEBINAR ATTENDANCE REQUEST

Date: 6/18/26 Name: MURRAY, Craig K.

I would like to attend the Annual Conference Meeting of CSDA

To be held on the 24th day of August from 8:00am

a.m. / p.m. to 27th day of August ~~from~~ to 5:00pm a.m. / p.m.

Location of meeting: Palm Desert

Actual meeting date(s): August 24-27, 2026

Meeting Type: (In person/Webinar/Conference) In Person

Purpose of Meeting: 2026 Updates re Special Districts

Meeting relevance to District: Special District Mgt.

Request assistance from Board Secretary to register for Conference: YES  NO

**Board Directors to make their own Hotel Reservations and book their own transportation including airfare, taxi and/or shuttles.**

Frequency of Meeting: 1x

Estimated Costs of Travel (if applicable): \$ 2,500.

Date submitted to Board Secretary: 6/18/26

Board approval obtained on Date: \_\_\_\_\_

**Please submit this form to the Board Secretary no later than 1 week prior to the Board Meeting.**



BOARD MEMBER CONFERENCE/  
MEETING/WEBINAR ATTENDANCE REQUEST

Date: 6/4/26 Name: Crystal Yezman

I would like to attend the SB 827 Compliance Training Meeting  
of Best, Best, & Krieger / RAS

To be held on the \_\_\_\_\_ day of \_\_\_\_\_ from \_\_\_\_\_ a.m. / p.m. to  
\_\_\_\_\_ day of \_\_\_\_\_ from \_\_\_\_\_ a.m. / p.m. on demand

Location of meeting: Webinar

Actual meeting date(s): on demand 6/4 June 30, 2026

Meeting Type: (In person/Webinar/Conference) Webinar

Purpose of Meeting: Regulatory Required Training

Meeting relevance to District: Compliance

Board Directors to register themselves for webinars and meetings and can submit proof of registration to District for reimbursement.

Request assistance from Board Secretary to register for Conference: YES  NO  already registered

Board Directors to make their own Hotel Reservations and book their own transportation including airfare, taxi and/or shuttles.

Frequency of Meeting: 1X

Estimated Costs of Travel (if applicable): \$75

Date submitted to Board Secretary: 6/4/2025

Board approval obtained on Date: \_\_\_\_\_

Please submit this form to the Board Secretary no later than 1 week prior to the Board Meeting.



Item Number 4H  
GM Review CP

# Agenda Summary Report

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To: Board of Directors  
From: Jasmine Diaz, PE, District Engineer  
(415) 526-1529; [jdiaz@lqvsd.org](mailto:jdiaz@lqvsd.org)  
Mtg. Date: June 25, 2026  
Re: Approve Change Order for Biosolids Land Application Services 2024 Contract  
Item Type: Consent  Action  Information  Other   
Standard Contract: Yes  X No  (See attached) Not Applicable

---

## STAFF RECOMMENDATION

Board to approve a change order in the amount of \$162,500 to Custom Tractor Service (CTS) for an additional one-year extension for the Biosolids Land Application Services 2024 project.

## BACKGROUND

In 2024 and 2025, CTS completed Year 2 and Year 3 of the three-year biosolids land application program. The project provided the application of biosolids for agricultural purposes in the reclamation area and preparation of reports to satisfy the conditions outlined in the Notice of Applicability (NOA) permit issued by the Regional Water Board. Also included in the contract with CTS was assisting Purdue University with miscellaneous tasks for the USEPA PFAS research program.

The Year 3 services provided by CTS was approved by the Board in the amount of \$225,000 on February 20, 2025. The basis of extending the existing contract was to avoid the risk of not finishing the land application process by the deadline of October 31 of each year set by the Regional Water Board. As experienced during Year 1 and Year 2, there was a considerable amount of time needed before and after the land application process for sampling, reporting, and monitoring by the same contractor as required in the NOA permit.

The initial three-year conditional period has concluded, but the permit remains in effect and the District’s land application, monitoring, and reporting obligations continue, including the land application window that closes October 31 and the annual report to the Regional Water Board. Continuing this work into a fourth year requires extending the term of the CTS agreement and a corresponding change order. Because the Year 4 scope is limited to land application in the reclamation area and the associated NOA monitoring and reporting, and does not include the work previously performed at the dedicated land disposal (DLD) site, the requested amount is lower than the \$225,000 approved for Year 3. Staff recommends continuing with CTS rather than initiating a new procurement, which would risk the District’s ability to complete the 2026 land application within the required window and would disrupt the continuity of the monitoring record and reporting history established over the prior three years.

Extending the contract with CTS for an additional year guarantees the timely completion of the biosolids land application and ensures consistent sampling collection by one contractor for the PFAS research program.



**PREVIOUS BOARD ACTION**

On June 20, 2024, the District Board awarded the contract to CTS for the Biosolids Land Application Services 2024 project for Year 2 of the biosolids land application program.

On February 20, 2025, The District Board approved a change order in the amount of \$225,000 to CTS for a one-year extension (Year 3 of the biosolids land application program).

**ENVIRONMENTAL REVIEW**

N/A

**FISCAL IMPACT**

District staff has allocated \$162,500 for biosolids land application (beneficial reuse) as part of the solids disposal expense under the reclamation area Operations & Maintenance budget in FY 2026/2027.



Item Number 41

GM Review CP

# Agenda Summary Report

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**To:** Board of Directors

**From:** Dale McDonald, Administrative Services Manager *DM*  
(415) 526-1519 [dmcDonald@lqvsd.org](mailto:dmcDonald@lqvsd.org)

**Meeting Date:** June 25, 2026

**Re:** Identify General Manager Paxton as Labor Negotiator of the District for Negotiations with Management and Unrepresented Employee Groups

**Item Type:** Consent X Action \_\_\_\_\_ Information \_\_\_\_\_ Other \_\_\_\_\_.

**Standard Contract:** Yes \_\_\_\_\_ No \_\_\_\_\_ (See attached) Not Applicable X .

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## STAFF RECOMMENDATION

Board to identify Curtis Paxton, General Manager, as the Agency Designated Representative for labor relations consulting and labor negotiations with management and unrepresented employee groups at the District.

## BACKGROUND

The Las Gallinas Valley Sanitary District (District) began bargaining negotiations with Operating Engineers Local 3 (OE3) in April 2026 for a new labor agreement between the District and OE3. Employment agreements with management and one unrepresented employee are set to expire on June 30, 2026. Management supports the District completing its negotiations with OE3 for its represented members before considering modifications to their contracts. As negotiations continued, it became clear a successor Memorandum of Understanding (MOU) between the District and OE3 would not be completed before June 30.

Under Government Code section 54957.6, the Board must identify its designated representative in open session before conducting closed-session labor negotiations. Identifying the designated representative will allow the Board to discuss negotiations regarding management and unrepresented employee employment agreements in closed session.

Staff recommends the Board identify Curtis Paxton, General Manager, as the Agency Designated Representative for labor relations as he previously served as the District's designated representative during labor negotiations and is familiar with the District's compensation structure, personnel policies, and bargaining history.

## PREVIOUS BOARD ACTION

None

## ENVIRONMENTAL REVIEW

N/A

## FISCAL IMPACT

None. There may be a fiscal impact as the result of negotiations with management and unrepresented employee groups.




Item Number 4J

GM Review CP

# Agenda Summary Report

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**To:** Board of Directors

**From:** Dale McDonald, Administrative Services Manager   
(415) 526-1519 [dmcdonald@lgvsd.org](mailto:dmcdonald@lgvsd.org)

**Meeting Date:** June 25, 2026

**Re:** Resolution No. 2026-2400 - Approving Salary Pay Schedule, Pursuant to the California Code of Regulations, Subchapter 1, Employees' Retirement System Regulations Section 570.5.

**Item Type:** Consent X Action        Information        Other       .

**Standard Contract:** Yes        No        (See attached) Not Applicable X .

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## STAFF RECOMMENDATION

Staff requests that the Board approve the attached Resolution No. 2026-2400 and associated Salary Pay Schedule.

## BACKGROUND

When the District adds or modifies compensable employee wages, a new Salary Pay Schedule must be adopted to meet California Code of Regulations, Subchapter 1, Employees' Retirement System Regulations Section 570.5 (2 CCR § 570.5).

The Salary Pay Schedule has been updated, adding the recently established District Inspector position. Salary Ranges are displayed on the Salary Pay Schedule. No other changes have been made to the Salary Pay Schedule.

## PREVIOUS BOARD ACTION

On June 4, 2026, the Board approved adding a District Inspector classification with its own job description and monthly salary pay schedule range of \$9,772 and \$12,471.

## ENVIRONMENTAL REVIEW

N/A

## FISCAL IMPACT

None. Approving the Pay Schedule is administrative.

**RESOLUTION NO. 2026-2400**

**A RESOLUTION ADOPTING THE PAY SCHEDULES EFFECTIVE JUNE 25, 2026  
PURSUANT TO THE CALIFORNIA CODE OF REGULATIONS, SUBCHAPTER 1,  
EMPLOYEES' RETIREMENT SYSTEM REGULATIONS SECTION 570.5**

**LAS GALLINAS VALLEY SANITARY DISTRICT**

**WHEREAS**, the Las Gallinas Valley Sanitary District ("District") adopted a Salary Pay Schedule for all employees on February 2, 2026; and

**WHEREAS**, the Board of Directors approved establishing a new Full-Time Equivalent District Inspector job classification at its regular Board meeting on June 4, 2026; and

**WHEREAS**, the salary schedule for this position was established based on the District's Salary Range 29, with beginning Step 1 set at \$9,772 and ending with Step 5 at \$12,471; and

**WHEREAS**, the Las Gallinas Valley Sanitary District has contracted with CalPERS to provide certain retirement benefits to its employees; and

**WHEREAS**, the governance of retirement benefits provided to public employees in the state of California is governed by California Government Code Title 2, Division 5, Part 3 Public Employees' Retirement System; and

**WHEREAS**, the Board of Administration of the Public Employees' Retirement System has promulgated regulations to implement requirements of the governing law; and

**WHEREAS**, the California Code of Regulations, Subchapter 1, Employees' Retirement System Regulations section 570.5 (2 CCR § 570.5) states that

"(a) For purposes of determining the amount of "compensation earnable" pursuant to Government Code Sections 20630, 20636, and 20636.1, payrate shall be limited to the amount listed on a pay schedule that meets all of the following requirements:

- (1) Has been duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meeting laws;
- (2) Identifies the position title for every employee position;
- (3) Shows the payrate for each identified position, which may be stated as a single amount or as multiple amounts within a range;
- (4) Indicates the time base, including, but not limited to, whether the time base is hourly, daily, bi-weekly, monthly, bi-monthly, or annually;

(5) Is posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's internet website;

(6) Indicates an effective date and date of any revisions;

(7) Is retained by the employer and available for public inspection for not less than five years; and

(8) Does not reference another document in lieu of disclosing the payrate”.

**THEREFORE, BE IT RESOLVED** that the Board of Directors of the Las Gallinas Valley Sanitary District does hereby adopt the Salary Pay Schedule Effective June 25, 2026, which is attached as Exhibit A and is included by reference, in accordance with the requirements of the California Code of Regulations, Subchapter 1, Employees’ Retirement System Regulations section 570.5 (2 CCRs § 570.5).

\* \* \* \* \*

I hereby certify that the foregoing is a full, true and correct copy of a resolution duly and regularly passed and adopted by the Sanitary Board of the Las Gallinas Valley Sanitary District, Marin County, California, at a regular meeting thereof held on the 25<sup>th</sup> day of June, 2026, by the following vote of the members thereof:

AYES, and in favor thereof, Members:

NOES, Members:

ABSENT, Members:

ABSTAIN, Members:

---

Dale McDonald, Acting Board Secretary  
Las Gallinas Valley Sanitary District

APPROVED:

(seal)

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Crystal Yezman, Board President



**Las Gallinas Valley Sanitary District**  
**Salary Pay Schedule as of June 25, 2026**

EXHIBIT A

Full Time Positions	Salary Range	Monthly Salary					
		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Administrative Assistant	14	6,747	7,084	7,439	7,811	8,201	8,611
Administrative/Financial Specialist	27	9,301	9,766	10,254	10,767	11,305	11,871
Administrative Services Manager	50	16,412	17,233	18,095	18,999	19,949	20,947
Assistant Engineer	31	10,266	10,780	11,319	11,885	12,479	13,103
Associate Engineer	39	12,509	13,134	13,791	14,480	15,204	15,965
Civil Engineering Technician	22	8,221	8,632	9,063	9,516	9,992	10,492
Collection System/Maintenance/Safety Manager	49	16,012	16,813	17,653	18,536	19,463	20,436
Collection System Operator <sup>(1)</sup>	12	6,422	6,743	7,080	7,434	7,806	8,196
Collection System Operator I <sup>(1)</sup>	14	6,747	7,084	7,439	7,811	8,201	8,611
Collection System Operator II	16	7,089	7,443	7,815	8,206	8,616	9,047
Collection System Operator III	19	7,634	8,015	8,416	8,837	9,279	9,743
Collection System Operator Lead	22	8,221	8,632	9,063	9,516	9,992	10,492
CMMS Technician	22	8,221	8,632	9,063	9,516	9,992	10,492
District Engineer	51	16,823	17,664	18,547	19,474	20,448	21,471
District Inspector	29	9,772	10,260	10,773	11,312	11,878	12,471
Executive Assistant / Board Secretary	43	13,901	14,596	15,326	16,092	16,897	17,741
Electrical Instrumentation Technician	29	9,772	10,260	10,773	11,312	11,878	12,471
Environmental Services Supervisor	37	11,906	12,501	13,126	13,783	14,472	15,195
Grant Management and Procurement Specialist	27	9,301	9,766	10,254	10,767	11,305	11,871
Laboratory Analyst-in-Training <sup>(1)</sup>	20	7,825	8,216	8,627	9,058	9,511	9,986
Laboratory Analyst I <sup>(1)</sup>	22	8,221	8,632	9,063	9,516	9,992	10,492
Laboratory Analyst II	26	9,074	9,528	10,004	10,504	11,030	11,581
Laboratory Analyst III	32	10,523	11,049	11,602	12,182	12,791	13,430
Maintenance Supervisor	37	11,906	12,501	13,126	13,783	14,472	15,195
Plant Manager	50	16,412	17,233	18,095	18,999	19,949	20,947
Plant Operator-in-Training <sup>(1)</sup>	16	7,089	7,443	7,815	8,206	8,616	9,047
Plant Operator I <sup>(1)</sup>	18	7,447	7,820	8,211	8,621	9,052	9,505
Plant Operator II	22	8,221	8,632	9,063	9,516	9,992	10,492
Plant Operator III	26	9,074	9,528	10,004	10,504	11,030	11,581
Plant Operator Lead	29	9,772	10,260	10,773	11,312	11,878	12,471
Plant Operations Supervisor	37	11,906	12,501	13,126	13,783	14,472	15,195
Senior Engineer	45	14,506	15,232	15,993	16,793	17,632	18,514
Skilled Maintenance Worker I <sup>(1)</sup>	16	7,089	7,443	7,815	8,206	8,616	9,047
Skilled Maintenance Worker II	22	8,221	8,632	9,063	9,516	9,992	10,492
General Manager <sup>(2)</sup>		27,838					

**How to Use this Pay Scale:** Steps 1 through 6 are the regular base wage levels for all positions. Longevity Pay is available to eligible represented employees hired prior to 9/7/2023. Represented employees hired after 9/7/2023 are not eligible. Longevity Pay is available to eligible management employees hired prior to 7/1/2016. Management employees hired after 7/1/2016 are not eligible. Longevity Pay equal to 5% of employee's base wage rate is given beginning on the 7th year of employment for eligible employees. Additional Longevity Pay of 3% is given beginning on the 11th year of employment for eligible employees. Additional Longevity Pay equal to 2% is given beginning on the 16th year of employment for eligible management employees.

<sup>(1)</sup> Employees in entry level classifications are not eligible for longevity pay.

<sup>(2)</sup> The General Manager position is an executive contract position.

Resolution No. 2026-2400

Revised / Adopted \_\_\_\_\_

**6/25/2026**

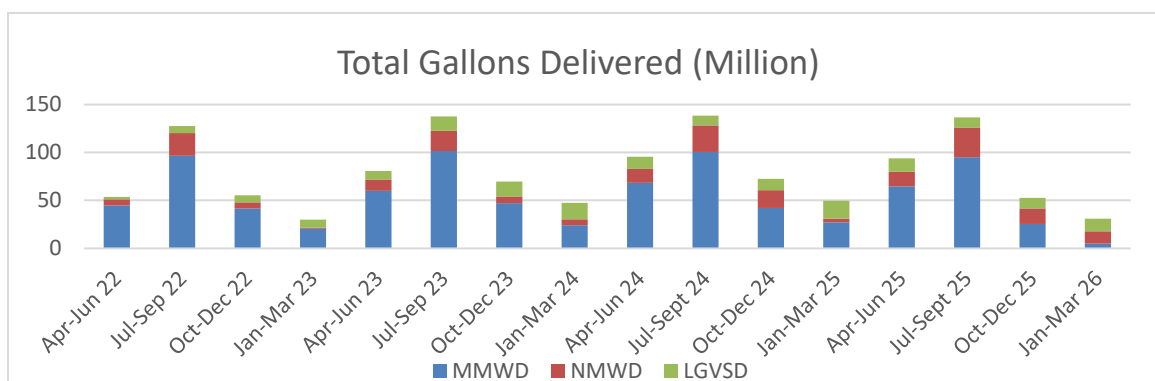
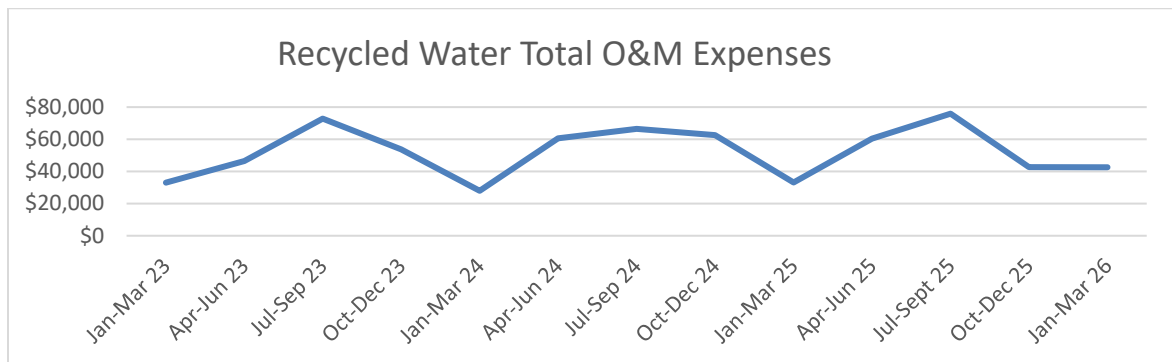
**General Manager Report**

- Separate Item to be distributed at Board Meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Presentation



**FINANCE**

- Marin Public Financing Authority (MPFA) meetings held on January 8 and February 5.
- 2026 Revenue Bond of \$28.5 million closed on February 26, 2026.
- State Controllers’ Office (SCO) Financial Transaction Report (FTR) for LGVSD filed by January 31 deadline.
- Mid-Year Budget Report for FY 2025-2026 completed, no revised budget required.
- Budget process for FY 2026-2027 began in February and has continued through public hearing and presentation of proposed final budget on June 25.
- Engaged with Foster & Foster to complete the 2026 GASB 68 Actuarial Information for CalPERS Cost-Sharing (Risk Pool) plans.
- Audit of FY 2025-2026 underway. Engagement letter with Nigro & Nigro approved by the Board on May 7. Interim audit testing took place at the District office on May 20.
- Sewer Service Charge (SSC) review began with receipt of MMWD water data in April. Staff working with HF&H Consultants to submit SSCs on the Marin County Property Tax roll.
- Recycled water billing through March completed in April. Billing through June will be completed in July. Recycled water Operation & Maintenance expenses are billed quarterly to Marin Water (MMWD) and North Marin Water District (NMWD) based on their proportional share of recycled water received from LGVSD. For the quarter ending March 31, recycled water expenditures of \$17,599 was recovered from MMWD and \$6,800 was recovered from NMWD. LGVSD used 42.7% of the recycled water produced this quarter.



## ADMINISTRATION

- Registry of Public Agencies (SF-405) (*Gov Code 53051*) filed with the State of California
- Use Tax (*sales tax*) Reporting filed with the State of California
- Form 700 Statement of Economic Interest for LGVSD and MPFA filed by April 1 deadline.
- Alliant Mobile Vehicle Program renewal for 2026-2027 submitted February 12.
- Alliant Crime Insurance renewal for 2026-2027 submitted February 12.
- Insured property Schedule of Values completed and submitted to Alliant as part of the Property Insurance renewal application.
- Negotiations with Operating Engineers Local 3 on successor Memorandum of Understanding is underway. Seven bargaining sessions have been held since April 8.
- Elections Notice and Resolution calling for candidate election provided to County of Marin Elections Department on May 12. Candidate filing period begins July 13 through August 7.
- There were 8 pending Low-Income Sewer Rate Assistance Program (LISRAP) program applications received over this reporting period, most arriving after the LISRAP notice was posted in the spring newsletter. The total number of participants remains at 48 while pending applications are processed. A total of 16 participants must renew for 2026-2027.
- CalPERS Amendment to Contract executed with effective date of May 25, 2026.

## HUMAN RESOURCES

- Senior Engineer position was created and approved by the Board on January 8 and recruitment began in February. Richela Maeda joined the District on June 22.
- Open recruitment for Assistant Engineer was completed in February. Sumeet Shastri was hired and joined the District on March 16.
- Ad Hoc HR Committee met on January 7. HR / Finance Committee met on February 26, May 4, and May 28.
- The Executive Assistant / Board Secretary position became vacant due to retirement on March 31. Management is covering the duties of the vacant position while modification of job classification duties and the reclassification of the position is being investigated.
- Promotional opportunity for Collection System Operator (CSO) Grade III to Collection System Operator Lead was announced May 27. A second CSO Lead vacancy opened with the retirement of Rob Fernandes. Manny Cardenas and Chris Gill were promoted to fill the two CSO Lead positions.
- Collection System Operator recruitment is underway to fill the vacant entry level position.
- District Inspector position created and recruitment is underway.
- CPS HR Consulting, Cheri Fairchild, continues to provide HR support to the District.

## GRANT MANAGEMENT

### Awarded Grants

- Cybersecurity Grant Program FY 2024 (see attached Grant Overview and Status Update). Met with staff from Woodard Curran who work with Oro Loma Sanitary District on February 12 about our experience applying for and managing the CalOES Cybersecurity Grant.
- SB 1383 Local Assistance 2022-23 Local Assistance Grant ORW4 Regional Grant managed by Tamalpais Community Services District (see Solid Waste and SB 1383 Organic Recycling section below for updates).

### Submitted Applications

- EPA San Francisco Bay Program Region 9 for Fiscal Year 2025 Water Quality Restoration grant was submitted on February 26, but on May 5 the District received notice that our proposal was not selected for funding (see attached).

### Other Grant Related Activity

- Met with staff from Mt. View Sanitary District on January 8 who are also focused on grants and contracts, sharing and discussing a variety of grant opportunities relevant to Sanitary Districts.
- Attended Witt O'Brien webinar on January 21 covering Grant Application Strategies.
- Attended a webinar event hosted by So Cal Grants Network Meeting on January 28.
- Attended a webinar hosted by Regional Government Services on February 5 on being a Grant Ready agency.
- Researched and signed up for mailing list for California Coastal Commission Whale Tail Grants with the next opportunity anticipated to open in Winter 2026.
- Attended a webinar hosted by Google on March 16 where they shared details about the Water Replenishment Request for Information opportunity. Given the low dollar value and LGVSD not being in the priority area elected not to pursue.
- Attended a Regional Government Services Analyst Boot Camp session on March 17 that was a pilot session of Grant Essentials.
- West Yost meeting was held on March 19 to discuss status of current grants, projects and their alignment with future funding opportunities.
- Researched program details and guidelines for the CSRMA Health & Wellness Grant reimbursement and shared results with staff.
- Met with District Engineer and Plant Manager to discuss utilization of funds from the Cybersecurity Grant.

- Received proposal from West Yost to prepare a Water Recycling Grant Application that is being reviewed by the District Engineer who will discuss with partners Marin Municipal Water District and North Marin Water District before decision of moving forward.
- Attended a webinar on EV Charging Grants and Rebates hosted by Blink Charging on June 17.
- Attended West Yost meeting held on June 25 to discuss status of current grants, projects and their alignment with future funding opportunities.
- Renewing annual registration on SAM.gov so that LGVSD remains eligible for receiving grant funds.

### **SOLID WASTE and SB 1383 ORGANIC RECYCLING**

- Zero Waste Marin (ZWM) Local Task Force (LTF) meeting was attended on January 8.
- Staff collaborated with R3 staff and District staff on ordering in-door recycling and organics containers for use at the Wastewater Treatment Plant using SB 1383 grant funds shared with other Special Districts.
- North Bay Zero Waste Symposium attended on May 7.
- Attended the Zero Waste Marin (ZWM) Local Task Force (LTF) meeting on May 14.
- Attended the Annual Franchiser Group Meeting hosted by Marin Sanitary on May 26.
- Attended a webinar SB 1383 and SB 54 Chat with CalRecycle on June 17.
- Attended the 2025 Electronic Annual Report (EAR) Webinar hosted by CalRecycle on June 24 to review how to complete the report that outlines LGVSD's progress and compliance with state's solid waste regulations.

### **TRAINING / CONFERENCES / OUTSIDE MEETINGS**

- Liebert Cassidy Whitmore (LCW) Public Sector Employment Law Update on January 29.
- Advanced Fair Labor Standards Act (FLSA) webinar hosted by CSRMA on February 11 attended by HR staff.
- California Society of Municipal Finance Officers (CSMFO) workshop on Managing Information Risk in an AI-Enabled Workplace was attended by management staff on April 9.
- Labor Relations Roundtable presented by LCW attended by HR staff on April 27.
- Managing the Marginal Employee presented by Sonoma/Marin Employment Relations Consortium (ERC) / LCW attended by management and supervisors on May 6.
- Special District HR Forum held at Dublin San Ramon Services District and attended by HR staff on May 27.

**CONTRACTS / REQUEST FOR PROPOSALS**

The following contracts were / will be processed by procurement between January 1 and June 30.

<b>Vendor Name</b>	<b>Description</b>	<b>Manager</b>	<b>Date of Agreement</b>	<b>Term End Date</b>	<b>Contract Amount</b>
Daniel Edelstein	Canada Goose and NPDES Permit	Moore	1/22/2026	9/30/2026	\$23,045
CPS HR	Human Resources Consulting Amendment No. 3	McDonald	1/21/2026	12/31/2026	No change - extension of contract only
HF&H Consultants	2026-27 Sewer Service Charges on Tax Rolls	McDonald	3/30/2026	4/1/2027	\$30,000
Ridgeline Municipal Strategies	2017 and 2026 Bond Compliance Reporting	McDonald	4/14/2026	6/30/2029	\$25,000
FutureSense, LLC (Alliant)	Five Dysfunctions of a Team	Paxton	4/27/2026	N/A	\$12,000
Custom Tractor Service	Reclamation Pastureland Irrigation Operations and Maintenance	Moore	7/1/2026	6/30/2027	\$257,788
West Yost	Grant Funding Support Services Amendment 1	McDonald	5/20/2026	6/30/2027	No change - extension of contract only
Jaycox Construction CNG	Fuelmaker Preventive Maintenance additional 3 years and increased quarterly pricing Amendment 2 to original Contract	Pease	6/16/26	6/30/2029	\$73,980
EOA INC	Technical Support for Regulatory Permits and NPDES Permit Reissuance 2023-2026 Contract Amendment 1	Moore	5/19/26	6/30/2027	\$499,600
Regional Government Services	Financial Management Services Amendment 2	McDonald	6/15/26	6/30/2027	No change - extension of contract only
Data Instincts	Public Information and Awareness Amendment #2	McDonald	6/3/2026	6/30/2027	\$92,500
Affordable Painting Services One, Inc.	Primary Digester and Secondary Digester Exterior Painting Services	Moore	6/3/2026	6/30/2027	\$55,800
Ethosoft	LAB Software LIMS for TNI Standards Reporting Amendment 1	Moore	6/9/2026	6/30/2027	\$50,400

**PENDING AGENDA ITEM REQUESTS – STATUS REPORT**

#	Item Description	Date	Responsible	Status / Notes
1	Public Use of Reclamation Area	1/6/2022	Dale	Revise Ordinance
2	Electrical Vehicle Study	6/16/2022	Curtis	Develop Scope of Work
3	Real Property Administration - Easements	9/21/2023	Jasmine	Develop with Senior Engineer
4	Accessory Dwelling Units sq. ft. limitation review	10/3/2024	Jasmine	Review Ordinance
5	Ordinance 180 Sewer Lateral Program	4/16/2026	Pease	Review Ordinance



101 Lucas Valley Road, Suite 300  
 San Rafael, CA 94903  
 Tel.: 415-472-1734  
 Fax: 415-499-7715  
 www.LGVSD.org

**MANAGEMENT TEAM**  
 General Manager, Curtis Paxton  
 Plant Operations, Don Moore  
 Collections/Safety/Maintenance, Greg Pease  
 Engineering, Jasmine Diaz  
 Administrative Services, Dale McDonald

**DISTRICT BOARD**  
 Megan Clark  
 Nicholas Lavrov  
 Craig K. Murray  
 Gary E. Robards  
 Crystal J. Yezman

**LGVSD Awarded Grant Overview**

<b>Grant Title</b>	Fiscal Year 2024 State & Local Cybersecurity Grant Program for Local & Tribal Governments (SL)
<b>Awarding Agency</b>	California Governor’s Office of Emergency Services (Cal OES)
<b>Date Awarded</b>	December 24, 2024
<b>Grant Performance Period</b>	December 1, 2024, to December 31, 2026
<b>Amount Awarded</b>	\$250,000.00 <ul style="list-style-type: none"> <li>• FY22 SLCG Funds \$82,500</li> <li>• FY23 SLCG Funds \$167,500</li> </ul>
<b>Project Title</b>	State & Local Cybersecurity Grant Program
<b>Projects Supported</b>	<p>A. <i>Cybersecurity Planning and Continuity of Operations</i> Improve capabilities to respond to cyber incidents and continuity of operations</p> <p>B. <i>Policy and Planning Development</i> Policy and planning development to provide Incident Response, Vendor Risk Assessment, best practices for Security Policies for staff, and SLA contract language pertaining to cybersecurity</p> <p>C. <i>Cybersecurity Training</i> Training staff on cybersecurity</p> <p>D. <i>Management and Administration</i> Management and administration costs associated with projects A- C</p>

**Deliverables Schedule**

Item	Description	Due Date	Status
1st Report	Activities from December 1, 2024 – November 30, 2025	December 31, 2025	Complete
Expenditures	FY22 SLCG Funds Deadline FY23 SLCG Funds Ongoing	August 31, 2026	In Progress
Reimbursement Request	FY22 SLCG Funds Deadline FY23 SLCG Funds Ongoing	September 20, 2026	Not Started
Expenditures	FY23 SLCG Funds Deadline	December 31, 2026	Not Started
Final Report	Activities from December 1, 2025 – December 31, 2026	January 15, 2027	Not Started
Reimbursement Request	FY23 SLCG Funds only	January 20, 2027	Not Started

**Status Update**

Administration continues supporting collaboration with Operations and Engineering staff on projects. Operations and Engineering staff are in communication with key partners to advance the projects. Operations began a three-year SCADA/PLC network monitoring subscription with 500 sensors. District Engineer Jasmine Diaz and Plant Manager Don Moore have monitored progress from consultant and worked with Administration to adjust Purchase Orders accordingly.



**REGION 9**

SAN FRANCISCO, CA 94105

May 5, 2026

Dale McDonald  
Las Gallinas Valley Sanitary District  
101 Lucas Valley Road, Suite 300  
San Rafael, California 94903  
Dmcdonald@lgvsd.org

Re: Notification of EPA Funding Status (EPA-R9-SFBay-26-01)

Dear Mr. McDonald:

I am writing regarding the status of your application “Wet Weather Flow Stabilization and Nutrient Reduction Project.” We regret to inform you that the application was not selected for funding this year. We thank you for the effort that went into developing the proposal and the time spent coordinating with project partners. We received over \$197.8 million in project requests under this year's solicitation to support San Francisco Bay water quality improvements.

You may obtain a more detailed debriefing on the basis for our decision by making a request to Lyndsey Tu at [Tu.Lyndsey@epa.gov](mailto:Tu.Lyndsey@epa.gov), within 15 calendar days of the date this letter is electronically sent. Upon receipt of a timely debrief request, Lyndsey Tu will contact you to schedule a debriefing at a mutually agreeable time. More information about the debriefing process and your dispute rights with respect to competition related issues can be found on EPA's [Grant Competition Dispute Resolution Procedures](#) webpage.

Sincerely,

Tomás Torres  
Director, Water Division

6/25/2026

## **BOARD MEMBER REPORTS**

### **CLARK**

**NBWA Board Committee, CASA Workforce Committee, Human Resources/Finance Committee, Operations Control Centers Ad Hoc Committee, Public Information/Public Relations Ad Hoc Committee, Other Reports**

### **LAVROV**

**Marin Special Districts Association, Human Resources/Finance Committee, Myers Litigation Ad Hoc Committee, Operations Control Centers Ad Hoc Committee, Public Information/Public Relations Ad Hoc Committee, Other Reports**

### **MURRAY**

**Marin LAFCo, Flood Zone 6, Biosolids Ad Hoc Committee, CASA Energy Workgroup, Sustainability Committee, Other Reports**

### **ROBARDS**

**NBWRA, Flood Zone 7, Planning and Engineering Committee, Sustainability Committee, Terra Linda/HWY 101 Undercrossing Project Ad Hoc Committee, Myers Litigation Ad Hoc Committee, Other Reports**

### **YEZMAN**

**NBWA, CSRMA, Planning and Engineering Committee, Biosolids Ad Hoc Committee, Terra Linda/HWY 101 Undercrossing Project Ad Hoc Committee, Other Reports**



## BOARD MEMBER CONFERENCE/ MEETING/WEBINAR ATTENDANCE REQUEST

Date: \_\_\_\_\_ Name: \_\_\_\_\_

I would like to attend the \_\_\_\_\_ Meeting  
of \_\_\_\_\_

To be held on the \_\_\_\_\_ day of \_\_\_\_\_ from \_\_\_\_\_ a.m. / p.m. to  
\_\_\_\_\_ day of \_\_\_\_\_ from \_\_\_\_\_ a.m. / p.m.

Location of meeting: \_\_\_\_\_

Actual meeting date(s): \_\_\_\_\_

Meeting Type: (In person/Webinar/Conference) \_\_\_\_\_

Purpose of Meeting: \_\_\_\_\_

Meeting relevance to District: \_\_\_\_\_

Board Directors to register themselves for webinars and meetings and can submit proof of registration to District for reimbursement.

Request assistance from Board Secretary to register for Conference: YES NO

Board Directors to make their own Hotel Reservations and book their own transportation including airfare, taxi and/or shuttles.

Frequency of Meeting: \_\_\_\_\_

Estimated Costs of Travel (if applicable): \_\_\_\_\_

Date submitted to Board Secretary: \_\_\_\_\_

Board approval obtained on Date: \_\_\_\_\_

Please submit this form to the Board Secretary no later than 1 week prior to the Board Meeting.

**6/25/2026**

**BOARD AGENDA ITEM REQUESTS**

**Agenda Item 7B**

- Separate Item to be distributed at Board Meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Presentation

**6/25/2026**

**Various Industry Articles Discussion**

- Separate Item to be distributed at Board Meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Discussion

AGENDA ITEM 9

**6/25/2026**

**CLOSED SESSION**

- Separate Item to be distributed at Board Meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Reports – *2 items*
- Presentation