



101 Lucas Valley Road, Suite 300
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MANAGEMENT TEAM
General Manager, Curtis Paxton
Plant Operations, Mel Liebmann
Collections/Safety/Maintenance, Greg Pease
Engineering, Michael P. Cortez
Administrative Services, Dale McDonald

DISTRICT BOARD
Megan Clark
Craig K. Murray
Barry Nitzberg
Gary E. Robards
Crystal J. Yezman

The Mission of the Las Gallinas Valley Sanitary District is to protect public health and our environment, providing effective wastewater collection, treatment, and resource recovery.

BOARD MEETING AGENDA

June 20, 2024

MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, SAN RAFAEL, OR ON THE DISTRICT WEBSITE WWW.LGVSD.ORG

Estimated
Time

OPEN SESSION:

4:00 PM

1. PUBLIC COMMENT

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

4:05 PM

2. PUBLIC HEARING - BUDGET FOR THE 2024-2025 FISCAL YEAR

A. OPEN PUBLIC HEARING

B. BUDGET 2024-2025 PRESENTATION:

District staff to present the following proposed budgets for Fiscal Year July 1, 2024 to June 30, 2025:

- a. Revenue
- b. Operating and Maintenance
- c. Reserves
- d. Debt Service
- e. Capital Outlay

C. REVIEW DISTRICT STAFF RECOMMENDATIONS:

Board to consider staff recommendation to approve the 2024-2025 Budget as proposed.

D. PUBLIC COMMENT:

This portion of the meeting is reserved for people desiring to address the Board regarding the proposed Budget. Presentations are generally limited to three minutes.

E. CLOSE THE PUBLIC HEARING:

Board to close the public hearing.

F. BOARD DETERMINATION AND ACTION

Board to consider comments from public, review administrative record and make determination regarding action to approve the proposed Budgets.

4:35 PM

3. RESOLUTIONS

Resolutions necessary to effectuate transmittal of the District's assessment roll to and acceptance by the Marin County Tax Collector for collection pursuant to Health & Safety Code Sec. 6760.

- A. **RESOLUTION NO. 2024-2331– A RESOLUTION CONFIRMING THE ANNUAL SEWER SERVICE CHARGE AND SUPPLEMENTAL SERVICE CHARGES FOR THE LAS GALLINAS VALLEY SANITARY DISTRICT FOR THE FISCAL YEAR 2024-25 AND PROVIDING FOR THE COLLECTION OF SEWER SERVICE CHARGES ON THE TAX ROLL.**
- B. **RESOLUTION NO. 2024-2332 – A RESOLUTION FIXING AND APPROVING THE BUDGET FOR THE FISCAL YEAR 2024-2025.**
- C. **RESOLUTION NO. 2024-2333 – A RESOLUTION DETERMINING THE FISCAL YEAR 2024-2025 APPROPRIATION OF TAX PROCEEDS.**
- D. **RESOLUTION NO. 2024-2334– A RESOLUTION REQUESTING ALLOCATION OF TAXES FOR THE FISCAL YEAR 2024-2025.**

4:45 PM

4. CONSENT CALENDAR

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for May 30th and June 6, 2024
- B. Receive and Ratify the Check Warrant List
- C. Approve Board Compensation for May 2024
- D. Approve Clark attending the 2024 WateReuse Conference Sept 15-17 in Garden Grove
- E. Approve Nitzberg attending the CASA Annual Conference July 31-Aug 2 in Monterey
- F. Approve Nitzberg attending the CSDA Annual Conference September 9 -12 in Indian Wells
- G. Approve Nitzberg attending the SDLF Academy November 3-6 in San Rafael
- H. Approve Contract for Laboratory Information Management System Software
- I. Approve Award of Contract for Biosolids Application Services
- J. Approve 2024 Summer Newsletter

Possible expenditure of funds: Yes, Item B through J.

Staff recommendation: Adopt Consent Calendar – Items A through J.

4:55 PM

5. INFORMATION ITEMS:

STAFF/CONSULTANT REPORTS:

- 1. General Manager's Report – verbal

5:15 PM

6. BOARD MEMBER REPORTS:

1. CLARK

- a. NBWA Board Committee, Operations Control Centers Ad Hoc Committee, Fleet Management Ad Hoc Committee, FutureSense Ad Hoc Committee, CASA Workforce Committee, Other Reports

2. MURRAY

- a. Marin LAFCo, Flood Zone 6, Biosolids Ad Hoc Committee, CASA Energy Committee, Development Ad Hoc Committee, San Francisco Bay Trail Ad Hoc Committee, Other Reports

3. NITZBERG

- a. Operations Control Centers Ad Hoc Committee, Fleet Management Ad Hoc Committee, McInnis Marsh Ad Hoc Committee, San Francisco Bay Trail Ad Hoc Committee, Other Reports

4. ROBARDS

- a. Gallinas Watershed Council/Miller Creek, NBWRA, Engineering Ad Hoc Committee re: STPURWE, McInnis Marsh Ad Hoc Committee, Development Ad Hoc Committee, FutureSense Ad Hoc Committee, Other Reports

5. YEZMAN

- a. Flood Zone 7, CSRMA, Ad Hoc Engineering Committee re: STPURWE, Marin Special Districts, Biosolids Ad Hoc Committee, Other Reports

5:30 PM

7. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Verbal
- B. Board Agenda Item Requests – Verbal

5:35 PM

8. VARIOUS INDUSTRY RELATED ARTICLES

CLOSED SESSION:

5:45 PM

9. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION – Significant exposure to litigation pursuant to subdivision (b) of Gov. Code Section 54956.9 - One potential case.

6:15 PM

10. ADJOURNMENT

FUTURE BOARD MEETINGS JULY 18 AND AUGUST 15, 2024

AGENDA APPROVED:

Craig K. Murray, President

Patrick Richardson Legal Counsel

CERTIFICATION: I, Teresa Lerch, Board Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before June 17, 4:00 p.m., I posted the Agenda for the Board Meeting of said Board to be held on June 20, 2024 at the District Office, located at 101 Lucas Valley Road, Suite 300, San Rafael, CA.

DATED: June 13, 2024



Teresa L. Lerch
Board Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the first and third Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 101 Lucas Valley Road, Suite 300, San Rafael, CA.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.