



101 Lucas Valley Road, Suite 300
San Rafael, CA 94903
Tel.: 415-472-1734
Fax: 415-499-7715
www.LGVSD.org

MANAGEMENT TEAM
General Manager, Curtis Paxton
Plant Operations, Don Moore
Collections/Safety/Maintenance, Greg Pease
Engineering, Jasmine Diaz
Administrative Services, Dale McDonald

DISTRICT BOARD
Megan Clark
Nicholas Lavrov
Craig K. Murray
Gary E. Robards
Crystal J. Yezman

The Mission of the Las Gallinas Valley Sanitary District is to protect public health and our environment, providing effective wastewater collection, treatment, and resource recovery.

HUMAN RESOURCES/FINANCE COMMITTEE MEETING

MAY 28, 2026 (3:30 PM)

MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, SAN RAFAEL, OR ON THE DISTRICT WEBSITE WWW.LGVSD.ORG

1. PUBLIC COMMENT

This portion of the meeting is reserved for people desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

2. MINUTES: Receive and Approve minutes of May 4, 2026

3. AGENDA ITEMS:

A. Human Resources

- (i) Discuss Executive Assistant / Board Secretary vacancy and next steps, including potential changes to job classification and salary pay schedule
- (ii) Form recommendation on Inspector/Engineering Technician job classification and salary pay schedule
- (iii) Receive update on recruitment of Collection System Operator / CSO Grade I position
- (iv) Personnel Policy & Procedures Manual Updated

B. Finances

- (i) Proposed 2026/2027 Budget Review and Discussion

4. COMMITTEE MEMBER COMMENTS

5. ADJOURNMENT

NEXT HUMAN RESOURCES/FINANCE COMMITTEE MEETING: AUGUST 27, 2026 (3:30 PM)

CERTIFICATION: I, Dale McDonald, Acting Board Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before May 25, 2026 3:30 p.m., I posted the Agenda for the Standing Board Committee Meeting of said Committee to be held on May 28, 2026.

DATED: May 21, 2026

Dale McDonald
Acting Board Secretary

May 28, 2026

In compliance with the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), if you need special assistance to participate in this meeting, please contact the Board Secretary at the District at (415) 472-1734 at least 24 hours prior to the meeting. **Notification prior to the meeting will enable the District to make reasonable disability-related modifications or accommodations, including auxiliary aids or services, to help ensure accessibility to this meeting.**