

## SPECIAL MEETING MINUTES OF JANUARY 8, 2026

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION AT 4:00 PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

**BOARD MEMBERS PRESENT:** Megan Clark, Nicholas Lavrov, Craig Murray, Gary Robards and Crystal Yezman

**BOARD MEMBERS ABSENT:** None

**STAFF PRESENT:** Curtis Paxton, General Manager; Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer; Jasmine Diaz, District Engineer;

**OTHERS PRESENT:** Patrick Richardson, District Counsel;

**ANNOUNCEMENT:** President Robards announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

1. **PUBLIC COMMENT:** None

2. **CLOSED SESSION:**

**ACTION:**

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION JANUARY 8, 2025, AT 4:01 PM. AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

Lerch and McDonald left the meeting at 4:01 pm.

**CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION** – Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code § 54956.9: One case.

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** – (Paragraph (1) of subdivision (d) of Section 54956.9) Name of Case: Myers & Sons Construction, LLC v. Las Gallinas Valley Sanitary District et al. Marin County Superior Court Case No. CV0004963.

**ADJOURNMENT:**

**ACTION:**

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on January 8, 2026 at 4:35 pm.

**BOARD MEMBERS PRESENT:** Megan Clark, Nicholas Lavrov, Craig Murray, Gary Robards, Crystal Yezman

**STAFF PRESENT:** Curtis Paxton, General Manager, Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer; Jasmine Diaz, District Engineer;

**OTHERS PRESENT:** Patrick Richardson, District Counsel; Tim Holmes, Kenwood Energy;

**PUBLIC COMMENT:** None.

**REPORT ON CLOSED SESSION:** President Robards reported that there was nothing to report.

**3. CONSENT CALENDAR:**

These items are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for December 18, 2025
- B. Receive and Ratify the Check Warrant List issued between 11/4/2025 – 12/17/2025.
- C. Approve December Board Compensation
- D. Approve Clark, Lavrov, Murray, Robards and Yezman attending the NBWA April 9, 2026 conference in Novato
- E. Approve Murray attending IRWA Webinar Environmental Awareness on January 2, 2026
- F. Approve Robards attending the WateReuse Symposium Conference on March 8 -11, 2026 in Los Angeles
- G. Appoint Labor Negotiator of the District for Upcoming Negotiations
- H. Approve Change Order Phase 1 Multipurpose Lab Building
- I. Adopt Resolution No. 2026-2379 to provide for Board of Directors CalPERS Health Benefits and adopt Resolution No. 2026-2380 revising Board Member Benefits Policy B-100 to incorporate language on approved health, dental, and vision benefits offered to Board members.

Item B was pulled and discussed.

**ACTION:** The Board approved (M/S Murray/Robards (5-0-0-0) Consent Calendar items A through I.

AYES: Clark, Lavrov, Murray, Robards and Yezman

NOES: None.

ABSENT: None.

ABSTAIN: None.

**4. INFORMATION ITEMS:**

STAFF / CONSULTANT REPORTS:

- 1. Solar and BESS Update – Tim Holmes from Kenwood Energy gave the Board an update on the Solar Photovoltaic System Replacement Project and the Battery Energy Storage System. Discussion ensued.
- 2. General Manager's Report – Paxton reported. Paxton asked the Board if the Industry Articles needed to be included in the agenda packet. The Board discussed the matter and decided that the agenda item will remain but the articles will be sent out to the Board on a weekly basis and will not be included in the packet. Directors Clark and Murray requested a consolidated printed packet of the articles which will be delivered at the following Board meeting.
- 3. Annual Budget Development Timeline for FY 2026-2027 – McDonald reported. Director Yezman will not be available for the February 19 Board meeting nor for a June 17<sup>th</sup> Special Board meeting. The Board decided to have a Special Board Meeting (Budget) on June 25<sup>th</sup> replacing the June 18<sup>th</sup> Board meeting.

**5. APPROVE THE ASSISTANT/ASSOCIATE/SENIOR ENGINEER JOB DESCRIPTION**

McDonald reported and handed out an optional Senior Engineer salary pay schedule and standalone job description. He suggested the Board consider the Senior Engineer as their own classification, leaving the

Assistant / Associate Engineer job description unchanged. Board reviewed the Senior Engineer job description. Director Murray asked that maintenance of real-property interests be considered for inclusion in the job duties of the Senior Engineer. Paxton and McDonald agreed and will incorporate.

**ACTION:**

Board approved (M/S Robards/Clark 5-0-0-0) creating an advanced level Senior Engineer classification and the Senior Engineer job description, as amended.

- AYES: Clark, Lavrov, Murray, Robards and Yezman
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

**6. BOARD COMMITTEE APPOINTMENTS**

The President and Board discussed the committee appointments. The Board would like to formally establish 3 Standing Committees which will meet on a quarterly basis. Board Policy B-40 will be brought back to the Board for modification to add Standing Committees to the Board policy. Several Ad Hoc Committees were dissolved. President Yezman made the following appointments:

Committee	Member(s)	Alternate Member	Frequency
<b>Outside Committees</b>			
North Bay Watershed Association (NBWA)	Clark/Yezman		Monthly
North Bay Water Reuse Authority (NBWRA)	Robards		Quarterly
Marin LAFCo	Murray	N/A	Monthly
CASA Air, Climate & Energy (ACE) Workgroup	Murray		Monthly
CASA Workforce Committee	Clark		
Marin Special Districts Association	Lavrov		
CSRMA	Yezman		2/Year
Flood Zone 6	Murray		
Flood Zone 7	Robards	Yezman	
<b>Standing Committees</b>			
Sustainability Committee	Murray/Robards		Quarterly
Human Resources/Finance Committee	Clark/Lavrov		Quarterly
Planning/Engineering Committee	Robards/Yezman		Quarterly
<b>Ad Hoc Committees</b>			
Operations Control Centers Ad Hoc Committee	Clark/Lavrov		As Needed
Biosolids Ad Hoc Committee	Murray/Yezman		As Needed
Myers Litigation Ad Hoc Committee	Lavrov/Robards		As Needed
Public Information/Public Relations Ad Hoc Committee	Clark/Lavrov		As Needed
Terra Linda/Hwy 101 Undercrossing Project Ad Hoc Committee	Robards/Yezman		As Needed

Existing Ad Hoc Committees to be dissolved:

- Development Ad Hoc Committee
- Energy Ad Hoc Committee
- Engineering Ad Hoc Committee
- Fleet Management Ad Hoc Committee
- Human Resources Ad Hoc Committee
- McInnis Marsh Ad Hoc Committee
- SF Bay Trail Ad Hoc Committee

## 7. BOARD REPORTS

1. CLARK
  - a. NBWA Board Committee – verbal report
  - b. Operation Control Centers Ad Hoc Committee – no report
  - c. Human Resources Ad Hoc Committee – verbal report
  - d. Energy Committee Ad Hoc Committee – no report
  - e. CASA Workforce Committee – no report
  - f. Other Reports – none
  
2. LAVROV
  - a. Operation Control Centers Ad Hoc Committee – no report
  - b. Fleet Management Ad Hoc Committee – no report
  - c. McInnis Marsh Ad Hoc Committee – no report
  - d. San Francisco Bay Trail Ad Hoc Committee – no report
  - e. Other Reports – none
  
3. MURRAY
  - a. Marin LAFCO – no report
  - b. Flood Zone 6 – no report
  - c. CASA Energy Committee – no report
  - d. Biosolids Ad Hoc Committee – no report
  - e. Development Ad Hoc Committee – no report
  - f. SF Bay Trail Ad Hoc Committee – no report
  - g. Energy Ad Hoc Committee – no report
  - h. Other Reports – none
  
4. ROBARDS
  - a. Gallinas Watershed Council/Miller Creek – no report
  - b. NBWRA – no report
  - c. Engineering Ad Hoc Committee – no report
  - d. McInnis Marsh Ad Hoc Committee – no report
  - e. Development Ad Hoc Committee – no report
  - f. Human Resources Ad Hoc Committee – no report
  - g. Other Reports – none
  
5. YEZMAN
  - a. Flood Zone 7– verbal report
  - b. CSRMA – no report
  - c. Marin Special District Association – verbal report
  - d. Engineering Ad Hoc Committee – no report
  - e. Biosolids Ad Hoc Committee – no report
  - f. Fleet Management Ad Hoc Committee – no report
  - g. Other Reports – none

## 9. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Murray and Robards will be attending the MSDA February 3, 2026 meeting in Mill Valley.
- B. Board Agenda Item Requests – None.

**10. VARIOUS INDUSTRY ARTICLES**

Discussion ensued.

**ADJOURNMENT:**

**ACTION:**

The Board approved (M/S Murray/Robards 5-0-0-0) the adjournment of the meeting at 6:20 p.m.

AYES: Clark, Lavrov, Murray, Robards and Yezman

NOES: None.

ABSENT: None.

ABSTAIN: None.

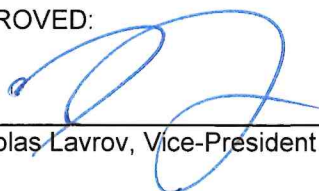
The next Board Meeting is scheduled for Thursday, February 5, 2026 at the District office.

ATTEST:



Teresa Lerch, Board Secretary

APPROVED:



Nicholas Lavrov, Vice-President

