

MEETING MINUTES OF JULY 16 2026

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION AT 4:00 PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

BOARD MEMBERS PRESENT: Megan Clark, Nicholas Lavrov, and Gary Robards.

BOARD MEMBERS ABSENT: Craig Murray arrived at 4:03 p.m. Crystal Yezman arrived at 5:02 p.m.

STAFF PRESENT: Curtis Paxton, General Manager; Dale McDonald, Administrative Services Manager and Acting Board Secretary; Jasmine Diaz, District Engineer; Don Moore, Plant Manager

OTHERS PRESENT: David Byers, District Counsel

ANNOUNCEMENT: Vice President Lavrov announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

1. PUBLIC COMMENT: None

2. CLOSED SESSION:

McDonald requested that Closed Session Item 2.A. be pulled. He said it will be brought back to the Board at a future date. Vice President Lavrov pulled Item 2.A.

ACTION:

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION JULY 16, 2026, AT 4:02 PM. AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

McDonald, Diaz, and Moore left the meeting at 4:02 p.m.

2.B. CONFERENCE WITH LABOR NEGOTIATOR – Agency designated representative : Curtis Paxton, General Manager, LGVSD; Management and Unrepresented Employees classifications listed below:

1. Administrative Services Manager
2. Collection Systems / Maintenance / Safety Manager
3. District Engineer
4. Plant Manager
5. Administrative/Financial Specialist

Pursuant to Government Code Section 54957.6

Director Murray arrived at 4:03 p.m.

2.C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – (Paragraph (1) of subdivision (d) of Section 54956.9) Name of Case: Myers & Sons Construction, LLC v. Las Gallinas Valley Sanitary District et al. Marin County Superior Court Case No. CV0004963.

Diaz and Moore joined the closed session at 4:06 p.m.

2.D. CONFERENCE WITH REAL PROPERTY NEGOTIATOR - Pursuant to Government Code Section 54956.8 - Two Items:

- A. 301 Smith Ranch Road (APN 155-121-16/APN 155-121-15/APN 155-121-14) : Approximately 5.0 acres of developed land, located at 301 Smith Ranch Road, San Rafael, in the County of Marin.
- B. 291 Smith Ranch Road (APN 155-011-11): Approximately 1.3 acres of developed land located at 291 Smith Ranch Road, San Rafael, in the County of Marin.

Agency negotiator: Curtis Paxton, General Manager. Negotiating parties: Silveira San Rafael Ranch, LLC/Cornish and Carey Commercial (Newmark). Under negotiation: Instruction to negotiator will concern both price and terms of payment.

Director Yezman arrived at 5:02 p.m.

RETURN TO OPEN SESSION:

ACTION:

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on JULY 16, 2026 at 5:07 p.m.

BOARD MEMBERS PRESENT:

Megan Clark, Nicholas Lavrov, Craig Murray, Gary Robards, and Crystal Yezman

STAFF PRESENT:

Curtis Paxton, General Manager, Dale McDonald, Administrative Services Manager and Acting Board Secretary; Jasmine Diaz, District Engineer; Don Moore, Plant Manager

OTHERS PRESENT:

David Byers, District Counsel

REPORT ON CLOSED SESSION:

President Yezman reported that there was nothing to report.

3. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the regular Board Minutes for June 25, 2026
- B. Approve the special Board Minutes for July 9, 2026
- C. Receive and Ratify the Check Warrant List ending June 24, 2026
- D. Receive and Ratify the Check Warrant List ending July 7, 2026
- E. Approve Board Compensation for June 2026
- F. Approve Lavrov attending EFCN webinar Reducing Energy Costs for Small Wastewater Treatment Plants on July 7, 2026
- G. Approve Lavrov attending CSDA webinar How Years of Federal Policy Shifts Have Impacted Ability to Borrow on July 21, 2026
- H. Approve Murray attending 239i Principals of Wind Energy, Land Rights, and Acquisition online class on July 10, 2026

- I. Award of Contract with Hazen and Sawyer for On-Call Collection System Hydraulic Modeling Services
- J. Approve Hazen & Sawyer Contract Amendment 1 for Revisions to LGVSD Standard Specifications and Drawings Project
- K. Approve Noll & Tam Architects Contract Amendment No. 4 for additional services for the Multipurpose Laboratory Building Project

Items A, C, D, E, and J were pulled for discussion. The minutes from June 25 require correction to the opening announcement, correcting the name to President Yezman only. Questions were asked on various line items on the check warrant lists. McDonald reported that the Board Compensation summary cover page is incorrect, it should reflect four meetings for Director Robards in June. Question asked if revisions of Standard Specifications are for just our District and staff confirmed they are.

ACTION: The Board approved (M/S Murray/Robards (5-0-0) Consent Calendar items A through K, with correction to the June 25 minutes.

AYES: Clark, Lavrov, Murray, Robards and Yezman
 NOES: None
 ABSENT: None
 ABSTAIN: None

4. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

- A. General Manager's Report – Paxton gave verbal report to the Board.
- B. Presentation of Certificate of Achievement for Excellence in Financial Reporting – McDonald presented award to the District.

District Counsel Byers left the meeting at 5:28 p.m.

5. BOARD REPORTS

- 1. CLARK
 - a. NBWA Board Committee – no report
 - b. CASA Workforce Committee – no report
 - c. Human Resources/Finance Committee – no report
 - d. Operations Control Centers Ad Hoc Committee – no report
 - e. Public Information/Public Relations Ad Hoc Committee – no report
 - f. Other Reports – no report
- 2. LAVROV
 - a. Marin Special Districts Association – no report
 - b. Human Resources/Finance Committee – no report
 - c. Myers Litigation Ad Hoc Committee – no report
 - d. Operations Control Centers Ad Hoc Committee - no report
 - e. Public Information/Public Relations Ad Hoc Committee – no report
 - f. Other Reports – no report
- 3. MURRAY
 - a. Marin LAFCO – Executive Officer of Marin LAFCo resigned, moving on to Placer County
 - b. Flood Zone 6 – no report
 - c. Biosolids Ad Hoc Committee – no report
 - d. CASA Energy Workgroup – no report

- e. Sustainability Committee – no report, meets next week
 - f. Other Reports – CASA ACE Meeting notes from July 9 and Breaking Down Silos How Cities and Counties are Connection Project Deliver notes are in the Board packet.
4. ROBARDS
- a. NBWRA – renamed North Bay Water Resiliency no report
 - b. Flood Zone 7 – no report
 - c. Planning/Engineering Committee – no report
 - d. Sustainability Committee - no report
 - e. Terra Linda/Hwy no report
 - f. Myers Litigation Ad Hoc Committee - no report
 - g. Other Reports – no report
5. YEZMAN
- a. NBWA – no report
 - b. CSRMA – no report
 - c. Planning/Engineering Committee – verbal report on meeting of July 13
 - d. Biosolids Ad Hoc Committee – no report
 - e. Terra Linda/Hwy 101 Undercrossing Project Ad Hoc Committee – no report
 - f. Other Reports – no report

7. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – none
- B. Board Agenda Item Requests – Director Murray requested if a presentation can be provided to the Board on biosolids and what is happening with farming activity in the reclamation area.

8. VARIOUS INDUSTRY RELATED ARTICLES DISCUSSION

Presented via weekly emails. No discussion.

9. ADJOURNMENT:

ACTION:

The Board approved (M/S Robards /Murray 5-0-0-0) the adjournment of the meeting at 5:34 p.m.

AYES: Clark, Lavrov, Murray, Robards, and Yezman

NOES: None.

ABSENT: None.

ABSTAIN: None.

The next Board Meeting is scheduled for Thursday, August 20, 2026 at the District office.

ATTEST:



Dale McDonald, Acting Board Secretary

APPROVED:



Nicholas Lavrov, Vice-President

