

MEETING MINUTES OF MARCH 18, 2021

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION BY ZOOM CONFERENCE ON MARCH 18, 2021 AT 3:32 PM AND STAFF BY ZOOM CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

BOARD MEMBERS PRESENT: M. Clark, R. Elias, C. Murray, J. Schriebman and C. Yezman (arrived 4:18 pm)

BOARD MEMBERS ABSENT: None.

STAFF PRESENT: Mike Prinz, General Manager; Teresa Lerch, District Secretary; Dale McDonald, Administrative Services Manager; Greg Pease, Collections and Safety Manager; Irene Huang, Associate Engineer

OTHERS PRESENT: Pat Richardson, District Counsel, Gerald Fejarang and Adam Butler, Kennedy Jenks; Brandon Wright, Centricity;

ANNOUNCEMENT: President Yezman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law

1. **PUBLIC COMMENT:** None

2. **CONSENT CALENDAR:**

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for March 3 and March 4, 2021
- B. Approve Clark attending WateReuse Symposium March 1 to April 23, 2021
- C. Approve Murray attending Lead and Copper Rule Revision Webinar on Feb 23, 2021
- D. Approve Murray attending ICMA Webinar Response to Emergencies that Impact All Citizens on March 17, 2021
- E. Approve Board Compensation for February, 2021
- F. Approve the Warrant List for March 18, 2021
- G. Approve Application of Allocation of Capacity for APN 175-093-01 848 Tamarack Drive ADU

Items C, E, F and G were pulled for discussion. Clark and Elias forgot to add a February 26 Admin Building Ad Hoc Committee meeting to their February 2021 compensation document. This will be added to their March Compensation.

ACTION:

Board approved (M/S Schriebman/Elias 4-0-1-0) the Consent Calendar items A through G.

AYES: Clark, Elias, Murray and Schriebman
NOES: None.
ABSENT: Yezman
ABSTAIN: None.

3. AWARD OF ASSET ONBOARDING CONTRACT TO CENTRICITY GIS

Gerald Fejarang and Adam Butler from Kennedy Jenks and Brandon Wright from Centricity gave a presentation to the Board on all three Phases and four Tasks of an Asset Management Build but emphasized that only Task 1 is being considered today. The Board then discussed awarding a contract to Centricity GIS (Centricity) for Task 1 Asset Onboarding for the Secondary Treatment Plant Upgrade and Recycled Water Expansion (STPURWE) Project into the Cityworks CMMS/GIS (Computerized Maintenance Management System/Geographic Information System) platform in an amount not to exceed \$130,510.

ACTION:

Board approved (M/S Murray/Schriebman 5-0-0-0) the awarding of a contract to Centricity GIS (Centricity) for Task 1 Asset Onboarding for the Secondary Treatment Plant Upgrade and Recycled Water Expansion (STPURWE) Project into the Cityworks CMMS/GIS (Computerized Maintenance Management System/Geographic Information System) platform in an amount not to exceed \$130,510.

AYES: Clark, Elias, Murray, Schriebman and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

4. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

1. General Manager Report – Verbal – Prinz reported.
2. District Correspondence- Written
3. Mid Year FY 2020-21 Budget Report – McDonald reported

5. COVID 19 PREVENTION PROGRAM

Board discussed the LGVSD COVID-19 Prevention Program and Resolution 2021-2207.

ACTION:

Board approved (M/S Yezman/Murray 5-0-0-0) the LGVSD COVID-19 Prevention Program and Resolution 2021-2207.

AYES: Clark, Elias, Murray, Schriebman and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

6. PUBLIC COMMENT – None

7. BOARD MEMBER REPORTS:

1. CLARK
 - a. NBWA Board Committee –no report
 - b. 2021 Admin Building Ad Hoc Committee – no report
 - c. Other Reports– none
2. ELIAS
 - a. NBWRA– no report
 - b. Ad Hoc Engineering Committee—verbal report
 - c. Ad Hoc 2021 GM Evaluation Committee – no report
 - d. Other Reports– no report
3. MURRAY
 - a. Marin LAFCO – verbal report
 - b. CASA Energy Committee– verbal report
 - c. Ad Hoc 2021 GM Evaluation Committee – no report

- d. Marin County Special Districts Association – verbal report
 - e. Other Reports– Written report – Pumping Energy Efficiency for Water System Optimization
4. SCHRIEBMAN
- a. Gallinas Watershed Council/Miller Creek Watershed Council– verbal report
 - b. JPA Local Task Force– no report
 - c. NBWA Tech Advisory Committee– no report
 - d. Other Reports- verbal report- California Coast Commission Webinar
5. YEZMAN
- a. Flood Zone 7– verbal report
 - b. CSRMA– no report
 - c. Ad Hoc Engineering Committee– no report
 - d. Other reports – none

President Yezman announced per Board Policy B-40-20 Board Committees, she is appointing an Ad Hoc Committee to review Board Policy B-160 Legal Counsel and take such action as deemed necessary and appropriate for the Committee under Subsections B-160-20 Selection Process and B-160-30 Annual Review. The Chair shall be herself and the other appointed member shall be Craig Murray.

8. BOARD REQUESTS:

- A. Board Meeting Attendance Requests –Clark and Schriebman would like to attend CSDA Legislative Day May 18-19, 2021
- B. Board Agenda Item Requests- None.
- C. Board Secretary Lerch advised the Board of the upcoming Board Meeting Dates:

March 25	Special Meeting	3:30 pm
March 29	Special Meeting	2:00 pm
April 1	Regular Meeting	3:30 pm
April 9	Special Meeting	9:00 am
April 15	Regular Meeting	3:30 pm

9. VARIOUS INDUSTRY RELATED ARTICLES – Discussion ensued.

10. ADJOURNMENT:

ACTION:

Board approved (M/S Schriebman/Murray 5-0-0-0) the adjournment of the meeting at 5:59 p.m.

- AYES: Clark, Elias, Murray, Schriebman and Yezman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

The next Board Meeting is scheduled for March 25, 2021 by Zoom Electronic meeting.

ATTEST:



 Teresa Lerch, District Secretary

APPROVED:



 Megan Clark, Board Vice-President

