

Las Gallinas Valley Sanitation District
Warrant List 12/02/2021

Agenda Item 2 B

Date December 2, 2021

	Date	Num	Vendor	Original Amount	Addition and Adjustment	Total Amount	Description for Items
1	12/2/2021	EFT1	ADP Payroll	138,414.58		138,414.58	11/19/2021 Payroll & Processing Charges
2	12/2/2021	ACH	3T Equipment Company Inc.	0.00	3,057.32	3,057.32	Multi-Size Back Plug Series 600, Inflation Hose with Rope
3	12/2/2021	18967	Allied Fluid Products	1,200.00		1,200.00	Hoses, Cutter, Brass Shank
4	12/2/2021	18968	Aramark Uniform Service	418.51		418.51	Laundry Services for 11/08 & 11/15
5	12/2/2021	18969	ArcSine Engineering	18,779.74	6,387.39	25,167.13	SCADA Support - 7/1 through 10/31, Marin Lagoon Pump Station Engineering Services-October
6	12/2/2021	EFT2	Bank of Marin	47,335.64		47,335.64	Recycled Water Loan Payment-December
7	12/2/2021	EFT	Bank of Marin Credit Card Services	20,777.08		20,777.08	EE's Credit Card Purchases from 10/6/21 -11/3/21
8	12/2/2021	18970	Bartel Associates	1,400.00		1,400.00	Completion of GASB 68 Report
9	12/2/2021	18971	Bay City Broiler	3,519.37		3,519.37	Annual Maintenance on Burnham Boiler
10	12/2/2021	ACH	Bellecci & Associates	1,278.00	1,704.00	2,982.00	Oakmont Project Sewer Inspection Services & Plumbing Fixture Review. 496 Las Gallinas Sewer Lateral Inspection Review. Work Performed was Invoiced for Payment.
11	12/2/2021	ACH	Brown and Caldwell	677.12		677.12	Biogas Utilization Feasibility Study - 9/24-10/28
12	12/2/2021	ACH	Brown and Caldwell	3,250.69		3,250.69	STPURWE - Engineering Services during Construction - Sept 24 - Oct 28
13	12/2/2021	ACH	Byers Law Office	0.00	13,412.50	13,412.50	Legal Services- November
14	12/2/2021	EFT	CalPERS 457 Plan Deferred Comp	7,028.00		7,028.00	EE's Deferred Comp Plan -Paydate 11/19/2021
15	12/2/2021	EFT	CalPERS CERBT-OPEB	0.00	11,630.00	11,630.00	Pre-Fund GASB Payment - December
16	12/2/2021	EFT	CalPERS Health	39,025.45		39,025.45	CalPERS Health- Active & Employer Retiree Share -December
17	12/2/2021	EFT	CALPERS Retirement	20,195.29		20,195.29	EE & ER Payment to Retirement- Paydate 11/19/2021
18	12/2/2021	ACH	Cal-Steam	0.00	52.52	52.52	Headworks Supplies
19	12/2/2021	ACH	Cardenas, Manuel	210.00		210.00	Collections Systems Operator Grade III Test Reimbursement
20	12/2/2021	ACH	Clark, Megan	1,598.41		1,598.41	Office Desk & Keyboard Tray - Reimbursement
21	12/2/2021	18972	Comet Building Maintenance	1,834.27		1,834.27	Janitorial Services for November and Supplies
22	12/2/2021	ACH	Contractor Compliance Monitoring	5,521.21		5,521.21	Labor Compliance Monitoring - October
23	12/2/2021	18973	Cropper Accountancy	8,300.00		8,300.00	2021/22 Audit Billing Progress Payment
24	12/2/2021	ACH	Data Instincts	0.00	2,695.00	2,695.00	Provide Public Information & Awareness- November
25	12/2/2021	EFT	Direct Dental	265.60	26.72	292.32	EE's Dental Payments
26	12/2/2021	EFT	Discovery Health	0.00	35.00	35.00	Employee FSA Payment
27	12/2/2021	ACH	Fastenal	453.96		453.96	Misc. Supplies
28	12/2/2021	18974	Federal Express	0.00	62.68	62.68	Board Packet to R. Elias, Paperwork to BAAQMD Engineering Dept.

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	Date	Num	Vendor	Original Amount	Addition and Adjustment	Total Amount	Description for Items
29	12/2/2021	ACH	FutureSense	12,600.00		12,600.00	Employee Climate Report - Final Payment
30	12/2/2021	ACH	Gopher-It	10,000.00		10,000.00	Sewer Lateral Replacement for 668 Knocknaboul Way
31	12/2/2021	ACH	Grainger	1,548.33		1,548.33	Submersible Pump, Tubing
32	12/2/2021	ACH	HDR Engineering	0.00	4,363.08	4,363.08	Operational Planning for Biosolids Management- 9/26 -10/23
33	12/2/2021	ACH	Kennedy Jenks	891.80		891.80	Descanso Force Main Alignment Analysis- October
34	12/2/2021	18975	Liebert Cassidy Whitmore	455.50		455.50	Legal Advice- October
35	12/2/2021	18976	Marin Ace	33.81		33.81	Keys Made
36	12/2/2021	18977	Operating Engineers Local 3	578.74		578.74	Union Dues for Paydate 11/19
37	12/2/2021	ACH	Operational Technical Services	3,216.00	5,092.00	8,308.00	Additional Temp Operator for Vacancies
38	12/2/2021	ACH	Orion Protection Services	318.50		318.50	Nightly Security Patrol for 300 Smith Ranch Rd
39	12/2/2021	18978	PAC Machine	660.00	61.05	721.05	FLYGT Stand Complete
40	12/2/2021	18979	Pacific Crest Group	1,155.00		1,155.00	HR Services- Review WW Operator Applicants, Review Questions with Plant Manager, Follow-Up Emails from FutureSense Report
41	12/2/2021	18980	Piazza Construction	0.00	9,686.49	9,686.49	On-Call Construction Contract - Gate Valve Repair
42	12/2/2021	18981	Pitney Bowes	0.00	500.00	500.00	Stamp Machine Postage Refill
43	12/2/2021	ACH	Polydyne, Inc.	3,771.14		3,771.14	Purchase of Clarifloc
44	12/2/2021	ACH	Regional Government Services	5,459.36		5,459.36	On-Call HR Support for GM Salary Survey, GM Evaluation, Financial Support- Audit & RFP for AP Software
45	12/2/2021	18982	SmartCover	16,128.01		16,128.01	Purchase of 3 SmartCover Systems (Remote Sensor Monitoring)
46	12/2/2021	18983	State Water Resources Control Board	0.00	15,817.50	15,817.50	Recycled Water Review
47	12/2/2021	18984	Towne Communications	0.00	172.58	172.58	Quarterly Charge for Warranty Agreement on Phone System
48	12/2/2021	18985	United Site Services	0.00	531.80	531.80	Porta Potties for Water Stopages - November
49	12/2/2021	ACH	Univar	8,932.36		8,932.36	Sodium Bisulfite & Sodium Hypochlorite
50	12/2/2021	18986	Water Components & Building Supply	1,833.48		1,833.48	Pipe, Couplings, PVC, Adaptors, Couplings, Primer, Misc. Supplies
51	12/2/2021	ACH	WECO	1,846.15		1,846.15	Seal Kits, Sewer Hose, Leader Hose
52	12/2/2021	18987	Woodland Center Auto Supply	118.71	84.06	202.77	Batteries, Universal Lift Support for CHG Truck, Wiper Blades for Lab Van
53	12/2/2021	18988	Zee Medical	191.06		191.06	Re-Stock of First Aid Kits

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Do not change any formulas below this line.

TOTAL \$ 391,220.87 \$ 75,371.69 \$ 466,592.56

EFT1	EFT1 = Payroll (Amount Required)	138,414.58	138,414.58	
EFT2	EFT2 = Bank of Marin loan payments	47,335.64	47,335.64	
PC	Petty Cash Checking	0.00	0.00	
>1	Checks (Operating Account)	56,606.20	89,909.75	
N/A	Checks - Not issued	0.00	0.00	
EFT	EFT = Vendor initiated "pulls" from LGVSD	87,291.42	98,983.14	
ACH	ACH = LGVSD initiated "push" to Vendor	61,573.03	91,949.45	
	Total	<u>\$ 391,220.87</u>	<u>\$ 466,592.56</u>	

Approval: Finance GM Board

Difference: \$ _____

STPURWE Costs 3,250.69

Las Gallinas Valley Sanitary District Reconciliation Detail

6204 · Credit Card at Elan Financial, Period Ending 11/05/2021

Type	Date	Name	Memo	Amount	Balance
Beginning Balance					17,831.56
Cleared Transactions					
Charges and Cash Advances - 67 Items					
Credit Card C...	10/06/2021	Transene Company Inc.	Acetate Buffer, Potassium Iodide SAHAR GOLSHANI;	-489.93	-489.93
Credit Card C...	10/06/2021	ReadyRefresh	Bottled water delivery AMY SCHULTZ;	-120.35	-610.28
Credit Card C...	10/06/2021	NCH Software	Format Converter for Board Meetings TERESA LERCH;	-35.41	-645.69
Credit Card C...	10/06/2021	Sonic.net	Internet AMY SCHULTZ;	-19.95	-665.64
Credit Card C...	10/06/2021	Miscellaneous	Exchange rate for Converter Purchase T. Lerch	-1.06	-666.70
Credit Card C...	10/07/2021	Comcast	Business Internet AMY SCHULTZ;	-358.87	-1,025.57
Credit Card C...	10/07/2021	Batteries +	Replace batteries at Marinwood PS DONALD E MOORE;	-64.24	-1,089.81
Credit Card C...	10/08/2021	Fisher Scientific Company LLC	Nitrile SAHAR GOLSHANI;	-507.60	-1,597.41
Credit Card C...	10/12/2021	Amazon.com	Office Supplies PAM AMATORI;	-228.08	-1,825.49
Credit Card C...	10/12/2021	Amazon.com	Office Supplies PAM AMATORI;	-153.43	-1,978.92
Credit Card C...	10/12/2021	Zoom	Recording Board meetings AMY SCHULTZ;	-54.99	-2,033.91
Credit Card C...	10/12/2021	Shell oil	Fuel for District Vehicle MIKE D PRINZ;	-45.97	-2,079.88
Credit Card C...	10/12/2021	Call Center Sales	After Hours Answering Service AMY SCHULTZ;	-45.00	-2,124.88
Credit Card C...	10/12/2021	Amazon.com	Office Supplies PAM AMATORI;	-16.28	-2,141.16
Credit Card C...	10/12/2021	Zoom	Dale's Monthly zoom AMY SCHULTZ;	-14.99	-2,156.15
Credit Card C...	10/13/2021	Evouqua Water Technologies, LLC	Chemicals for Lab SAHAR GOLSHANI;	-259.30	-2,415.45
Credit Card C...	10/13/2021	Liebert Cassidy Whitmore	Webinar Mitigating Pension Risk DALE MCDONALD;	-100.00	-2,515.45
Credit Card C...	10/14/2021	Amazon.com	Office Supplies PAM AMATORI;	-87.34	-2,602.79
Credit Card C...	10/14/2021	ReadyRefresh	Bottled water delivery AMY SCHULTZ;	-64.42	-2,667.21
Credit Card C...	10/15/2021	Hach Company	LBOD Probe w/Cable SAHAR GOLSHANI;	-1,234.53	-3,901.74
Credit Card C...	10/15/2021	Rice Lake Weighting System	Lab Supplies SAHAR GOLSHANI;	-1,043.13	-4,944.87
Credit Card C...	10/15/2021	Hill Brothers Locksmith	Replacement keys DONALD E MOORE;	-45.79	-4,990.66
Credit Card C...	10/18/2021	Shell oil	Fuel for District Vehicle MIKE D PRINZ;	-49.11	-5,039.77
Credit Card C...	10/18/2021	Amazon.com	Office Supplies PAM AMATORI;	-16.38	-5,056.15
Credit Card C...	10/19/2021	SMARTsign	Personal Protective Equipment sign GREG PEASE;	-179.72	-5,235.87
Credit Card C...	10/20/2021	SC Barnes Buildings & Fence	Chain Link Gate Fencing GREG PEASE;	-1,772.04	-7,007.91
Credit Card C...	10/20/2021	Doodle	Board member Pollings TERESA LERCH;	-83.40	-7,091.31
Credit Card C...	10/20/2021	Miscellaneous	1:1 Breakfast meeting with Crystal MIKE D PRINZ;	-54.57	-7,145.88
Credit Card C...	10/20/2021	Amazon.com	Office Supplies PAM AMATORI;	-14.19	-7,160.07
Credit Card C...	10/20/2021	Miscellaneous	Exchange rate for Converter purchase T.Lerch	-1.66	-7,161.73
Credit Card C...	10/22/2021	Fisher Scientific Company LLC	Thiosulfat SAHAR GOLSHANI;	-210.29	-7,372.02
Credit Card C...	10/22/2021	IDEXX Distribution, Inc	25 Test Kits for HPC SAHAR GOLSHANI;	-146.56	-7,518.58
Credit Card C...	10/22/2021	Fisher Scientific Company LLC	Lab Supplies SAHAR GOLSHANI;	-29.48	-7,548.06
Credit Card C...	10/25/2021	Sportmans Warehouse	Muck Boots for OPs Crew DONALD E MOORE;	-737.39	-8,285.45
Credit Card C...	10/25/2021	Hach Company	Tubing & Pump SAHAR GOLSHANI;	-477.80	-8,763.25
Credit Card C...	10/25/2021	Fisher Scientific Company LLC	Stir Bar, Buffer Solution SAHAR GOLSHANI;	-398.15	-9,161.40
Credit Card C...	10/25/2021	Safety Signs	Fire Extinguisher Inside signs CHRISTOPHER J GILL;	-233.39	-9,394.79
Credit Card C...	10/25/2021	Fleetio	Vehicle Maintenance Software GREG PEASE;	-174.00	-9,568.79
Credit Card C...	10/25/2021	Sportmans Warehouse	Muck Boots DONALD E MOORE;	-147.48	-9,716.27
Credit Card C...	10/25/2021	California Water Environment As...	ECl Renewal SAHAR GOLSHANI;	-96.00	-9,812.27
Credit Card C...	10/25/2021	Amazon.com	Office Supplies PAM AMATORI;	-95.54	-9,907.81
Credit Card C...	10/25/2021	Amazon.com	Rubber Boots SAHAR GOLSHANI;	-58.98	-9,966.79
Credit Card C...	10/26/2021	Miscellaneous	Pizza for Wet Weather event GREG PEASE;	-134.40	-10,101.19
Credit Card C...	10/26/2021	McDonalds	Breakfast for Crew on Wet Weather Event DALE MCDONALD;	-133.43	-10,234.62
Credit Card C...	10/27/2021	Fisher Scientific Company LLC	Culture Tube SAHAR GOLSHANI;	-76.78	-10,311.40
Credit Card C...	10/28/2021	Comcast	Business internet AMY SCHULTZ;	-144.87	-10,456.27
Credit Card C...	10/28/2021	ReadyRefresh	Bottled water delivery AMY SCHULTZ;	-80.40	-10,536.67
Credit Card C...	10/28/2021	Amazon.com	Rain Pants & Jacket SAHAR GOLSHANI;	-54.63	-10,591.30
Credit Card C...	10/28/2021	Miscellaneous	Ice packs, Detergent & dish soap DONALD E MOORE;	-40.68	-10,631.98
Credit Card C...	10/28/2021	County of Marin Auditor-Controller	Recording Assessment AMY SCHULTZ;	-28.50	-10,660.48
Credit Card C...	10/28/2021	ADT Commerical Security	Front gate monitoring at 300 Smith Ranch AMY SCHULTZ;	-25.00	-10,685.48
Credit Card C...	10/29/2021	Amazon.com	Sump Pump GREG PEASE;	-1,890.60	-12,576.08
Credit Card C...	10/29/2021	SC Barnes Buildings & Fence	100 Ft Rolled Rubber WILLIAM C FRANKLIN;	-1,069.56	-13,645.64
Credit Card C...	10/29/2021	Grainger	Sterile Petri Dish SAHAR GOLSHANI;	-94.93	-13,740.57
Credit Card C...	11/01/2021	Blue Ribbon Corp.	40FT of Cable, Birdcage GREG PEASE;	-2,875.96	-16,616.53
Credit Card C...	11/01/2021	Cabela's	Parka's for Ops DONALD E MOORE;	-1,277.42	-17,893.95
Credit Card C...	11/01/2021	Hach Company	DPD Compound SAHAR GOLSHANI;	-665.71	-18,559.66
Credit Card C...	11/01/2021	Cabela's	Parka's & Bib Overalls for Ops DONALD E MOORE;	-425.82	-18,985.48
Credit Card C...	11/01/2021	Cabela's	Parka's & Bibs for OPs DONALD E MOORE;	-425.80	-19,411.28
Credit Card C...	11/01/2021	Work World	Rain Gear and Boots ROBERT J BUCHHOLTZ;	-355.03	-19,766.31
Credit Card C...	11/01/2021	Amazon.com	Office Supplies 1PAM AMATORI;	-315.57	-20,081.88
Credit Card C...	11/01/2021	Cabela's	Parka's & Bib Overalls for Ops DONALD E MOORE;	-212.91	-20,294.79
Credit Card C...	11/01/2021	Cabela's	Parka's & Bib Overalls for Ops DONALD E MOORE;	-212.91	-20,507.70
Credit Card C...	11/01/2021	MicroBiologics Inc.	Escherichia Coli & Staphylococcus SAHAR GOLSHANI;	-154.06	-20,661.76
Credit Card C...	11/01/2021	ReadyRefresh	Bottled water delivery AMY SCHULTZ;	-48.44	-20,710.20
Credit Card C...	11/01/2021	Outdoor Supply Hardware	Tubing DONALD E MOORE;	-26.93	-20,737.13
Credit Card C...	11/02/2021	Treasury Software	ACH software AMY SCHULTZ;	-39.95	-20,777.08
Total Charges and Cash Advances				-20,777.08	-20,777.08
Payments and Credits - 1 Item					
Bill	10/31/2021	Bank of Marin Cardmember Serv...	Memo:WEB AUTOMTC; 00000;	17,831.56	17,831.56
Total Cleared Transactions				-2,945.52	-2,945.52

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11/24/21

Las Gallinas Valley Sanitary District Reconciliation Detail

6204 · Credit Card at Elan Financial, Period Ending 11/05/2021

Type	Date	Name	Memo	Amount	Balance
Cleared Balance				2,945.52	20,777.08
Uncleared Transactions					
Payments and Credits - 1 item					
Bill	11/01/2021	Bank of Marin Cardmember Serv...	06/04/2021 - 7/6/21	20,777.08	20,777.08
Total Uncleared Transactions				20,777.08	20,777.08
Register Balance as of 11/05/2021				-17,831.56	0.00
Ending Balance				-17,831.56	0.00