

MEETING MINUTES OF AUGUST 5, 2021

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION BY ZOOM CONFERENCE ON AUGUST 5, 2021 AT 3:32 PM AND STAFF BY ZOOM CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

BOARD MEMBERS PRESENT: M. Clark, R. Elias, C. Murray, J. Schriebman and C. Yezman

BOARD MEMBERS ABSENT: None.

STAFF PRESENT: Mike Prinz, General Manager; Teresa Lerch, Mike Cortez, District Engineer, Mel Liebmann, Plant Manager;

OTHERS PRESENT: Patrick Richardson, District Counsel;

ANNOUNCEMENT: President Yezman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law

1. **PUBLIC COMMENT:** None
2. Director Schriebman requested that the Agenda item Donation Policy be moved up on the Agenda to be discussed after the Consent Calendar.

ACTION:

Board approved (M/S Yezman/Schriebman 5-0-0-0) discussing agenda item Donation Policy after the Consent Calendar.

AYES: Clark, Elias, Murray, Schriebman and Yezman .
NOES: None.
ABSENT: None.
ABSTAIN: None.

3. **CONSENT CALENDAR:**

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for July 1, July 7, July 8, July 13 and July 15, 2021
- B. Approve the Warrant List for August 5, 2021
- C. Approve Murray attending the CSDA Conference August 31-September 2 in Monterey
- D. Approve Schriebman attending the WateReuse Discussion on Desalination, Treatments, Research and the Future Webinar August 11, 2021

ACTION:

Board approved (M/S Murray/Clark 5-0-0-0) Consent Calendar items A through D.

AYES: Clark, Elias, Murray, Schriebman and Yezman .
NOES: None.
ABSENT: None.
ABSTAIN: None.

4. **DONATION POLICY**

Board reviewed a draft Donation Policy which set a maximum annual funding level per applicant. The Board suggested some revisions to the policy and asked that this item be brought back to a future Board meeting.

5. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

1. General Manager Report – Prinz reported
2. Collections and Operations Departmental Reports –Prinz and Liebman reported.

6. CPMC CONTRACT AMENDMENT 1

Board reviewed the CPMC Contract Amendment 1. Discussion ensued.

ACTION:

Board approved (M/S Clark/Schriebman 5-0-0-0) the contract amendment with CPM Construction in the amount of \$89,700 and authorized the budget reallocation from the CIP Budget.

- AYES: Clark, Elias, Murray, Schriebman and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

Director Schriebman left at 4:59 pm.

7. AWARD OF CONTRACT FOR STANDBY GENERATOR SYSTEM INSTALLATION

Board discussed the award of contract for the Standby Generator System Installation to G.D. Nielsen Construction, Inc.

ACTION:

Board approved (M/S Murray/Yezman 4-0-1-0) the Award of Contract for Standby Generator System Installation to G.D. Nielsen Construction, Inc. in the amount of \$437,041 and authorized the budget reallocation from the CIP Budget.

- AYES: Clark, Elias, Murray and Yezman.
NOES: None.
ABSENT: Schriebman
ABSTAIN: None.

8. PLACEMENT OF RESOLUTIONS ON CONSENT CALENDAR

Board discussed the placement of Resolutions on the Board Agenda. No action will be taken.

9. PUBLIC COMMENT – none.

10. BOARD MEMBER REPORTS:

1. CLARK

- a. NBWA Board Committee –no report
- b. NBWA Conference Committee – no report
- c. 2021 Employee Climate Survey Ad Hoc Committee- no report
- d. 2021 Operations Control Center Ad Hoc Committee – no report
- e. Other Reports–no report

2. ELIAS

- a. NBWRA– verbal report
- b. Ad Hoc Engineering Committee—no report
- c. Ad Hoc 2021 GM Evaluation Committee –no report
- d. 2021 Operations Control Center Ad Hoc Committee – no report
- e. Other Reports– no report

3. MURRAY

- a. Marin LAFCO – no report

- b. CASA Energy Committee– no report
- c. Ad Hoc 2021 GM Evaluation Committee – no report
- d. 2021 Legal Services Ad Hoc Committee – no report
- e. 2021 Employee Climate Survey Ad Hoc Committee- no report
- f. Marin County Special Districts Association – no report
- g. Other Reports – no report

4. SCHRIEBMAN - Absent

- a. Gallinas Watershed Council/Miller Creek Watershed Council– no report
- b. JPA Local Task Force– no report
- c. NBWA Tech Advisory Committee– no report
- d. Other Reports- no report

5. YEZMAN

- a. Flood Zone 7– no report
- b. CSRMA verbal report
- c. Ad Hoc Engineering Committee– no report
- d. 2021 Legal Services Ad Hoc Committee – no report
- e. Other Reports–no report

11. BOARD REQUESTS:

- A. Board Meeting Attendance Requests- none.
- B. Board Agenda Item Requests- Schriebman requested the agenda item Strategic Plan Workshop Planning be on the next agenda.
- C. Board Secretary Lerch advised the upcoming Board Meeting Dates:

August 11	Special Meeting	4:30 pm	Closed Session
August 19	Regular Meeting	3:30 pm	
September 2	Regular Meeting	3:30 pm	

12. VARIOUS INDUSTRY RELATED ARTICLES – discussion ensued.

13. ADJOURNMENT:

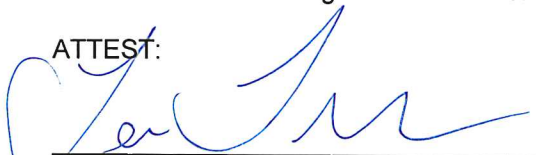
ACTION:

Board approved (M/S Elias/Murray 4-0-1-0) the adjournment of the meeting at 5:24 p.m.

- AYES: Clark, Elias, Murray and Yezman
- NOES: None.
- ABSENT: Schriebman
- ABSTAIN: None.

The next Board Meeting is scheduled for Wednesday, August 11, 2021 at 4:30 pm Zoom.

ATTEST:



 Teresa Lerch, District Secretary

APPROVED:



 Megan Clark, Board Vice-President

