

## MEETING MINUTES OF MARCH 2, 2023

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION ON MARCH 2, 2023 AT 4:33 PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

**BOARD MEMBERS PRESENT:** Megan Clark, Craig Murray, Gary Robards and Crystal Yezman

**BOARD MEMBERS ABSENT:** Ron Ford

**STAFF PRESENT:** Curtis Paxton, General Manager; Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer

**OTHERS PRESENT:** Patrick Richardson, District Counsel;

**ANNOUNCEMENT:** President Clark announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

**1. PUBLIC COMMENT:** None.

**2. CONSENT CALENDAR:**

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for February 16, 2023
- B. Approve the Warrant List for March 2, 2023
- C. Approve Resolution 2023-2301 Board Policy B-180 Harassment Prevention

Items B and C were pulled for discussion.

**ACTION:**

Board approved (M/S Murray/Clark (3-0-1-1) the Consent Calendar item A.

AYES: Clark, Murray and Robards  
NOES: None.  
ABSENT: Ford.  
ABSTAIN: Yezman .

**ACTION:**

Board approved (M/S Yezman/Clark (4-0-1-0) the Consent Calendar item B. Item C will be brought back to the Board as Information at a future meeting.

AYES: Clark, Murray, Robards and Yezman  
NOES: None.  
ABSENT: Ford.  
ABSTAIN: None.

**3. INFORMATION ITEMS:**

**STAFF / CONSULTANT REPORTS:**

- 1. General Manager's Report – Paxton reported.
- 2. Board Policies O-40 Customer Support and M-10 Public Involvement and Outreach – Lerch reported. Discussion ensued. Staff to revise based on Board input and bring back to Board for approval.

#### **4. AMENDMENT OF EMPLOYMENT AGREEMENT**

Board reviewed the Amendment of Employment Agreement for Mel Liebmann.

#### **ACTION:**

Board approved (M/S Robards/Yezman (4-0-1-0) the Amendment of Employment for Mel Liebmann.

AYES: Clark, Murray, Robards and Yezman

NOES: None.

ABSENT: Ford.

ABSTAIN: None.

#### **5. BOARD MEMBER REPORTS**

##### **1. CLARK**

- a. NBWA Board Committee – verbal report
- b. 2023 Operations Control Center Ad Hoc Committee – no report
- c. Other Reports–CSDA Emergency Preparedness Summit- verbal report

##### **2. FORD - Absent**

- a. NBWRA – no report
- b. 2023 Operations Control Center Ad Hoc Committee – no report
- c. 2023 McInnis Marsh Ad Hoc Committee – no report
- d. 2023 Fleet Management Ad Hoc Committee – no report
- e. Other Reports – none

##### **3. MURRAY**

- a. Marin LAFCO – no report
- b. CASA Energy Committee –verbal report
- c. 2023 Biosolids Ad Hoc Committee – no report
- d. Other Reports – NACWA Winter Conference- verbal report

##### **4. ROBARDS**

- a. Gallinas Watershed Council/Miller Creek – verbal report
- b. 2023 Engineering Ad Hoc Committee re: STPURWE – no report
- c. 2023 McInnis Marsh Ad Hoc Committee – no report
- d. Other Reports - none

##### **5. YEZMAN**

- a. Flood Zone 7– no report
- b. CSRMA – no report
- c. Marin Special District Association – verbal report
- d. 2023 STPURWE Engineering Ad Hoc Committee– no report.
- e. 2023 Biosolids Ad Hoc Committee – covered in General Manager's report
- f. Other Reports– None

#### **6. BOARD REQUESTS:**

- A. Board Meeting Attendance Requests -none.
- B. Board Agenda Item Requests – Clark would like the following agenda items: hire an additional finance person for grant research, conduct a General Manager evaluation, look into a emergency preparedness workshop for the Board and a Judy Schriebman memorial.

#### **7. MISCELLANEOUS DISTRICT CORRESPONDENCE:**

Discussion ensued.

**8. ADJOURNMENT:**

**ACTION:**

Board approved (M/S Yezman/Robards 4-0-1-0) the adjournment of the meeting at 6:52 PM.

AYES: Clark, Murray, Robards and Yezman.

NOES: None.

ABSENT: Ford.

ABSTAIN: None.

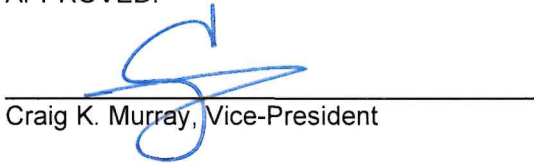
The next Board Meeting is scheduled for March 16, 2023 at 4:30 PM in person at the District Office.

ATTEST:



Teresa Lerch, Board Secretary

APPROVED:



Craig K. Murray, Vice-President

