

MEETING MINUTES OF JUNE 4 2026

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION AT 4:02 PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

BOARD MEMBERS PRESENT: Megan Clark, Nicholas Lavrov, Craig Murray, Gary Robards, and Crystal Yezman.

BOARD MEMBERS ABSENT: None

STAFF PRESENT: Curtis Paxton, General Manager; Dale McDonald, Administrative Services Manager and Acting Board Secretary; Jasmine Diaz, District Engineer; Don Moore, Plant Manager

OTHERS PRESENT: Patrick Richardson, District Counsel; Gregory Ramirez, IEDA District Labor Negotiator; Karina Yap, Kennedy Jenks

ANNOUNCEMENT: President Yezman Lavrov announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

1. PUBLIC COMMENT: None

2. CLOSED SESSION:

ACTION:

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION JUNE 4, 2026, AT 4:03 PM. AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

Diaz, Moore, and Karina Yap left the meeting at 4:03 p.m.

CONFERENCE WITH LABOR NEGOTIATOR – Agency designated representative : Gregory Ramirez, IEDA; Employee organization : IUOE Local 3;pursuant to Government Code Section 54957.6

McDonald and Gregory Ramirez left the closed session at 4:16 p.m. Diaz and Moore joined the closed session at 4:17 p.m.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – (Paragraph (1) of subdivision (d) of Section 54956.9) Name of Case: Myers & Sons Construction, LLC v. Las Gallinas Valley Sanitary District et al. Marin County Superior Court Case No. CV0004963.

CONFERENCE WITH REAL PROPERTY NEGOTIATOR - Pursuant to Government Code Section 54956.8 - Two Items:

- A. 301 Smith Ranch Road (APN 155-121-16/APN 155-121-15/APN 155-121-14) : Approximately 5.0 acres of developed land, located at 301 Smith Ranch Road, San Rafael, in the County of Marin.
- B. 291 Smith Ranch Road (APN 155-011-11): Approximately 1.3 acres of developed land located at 291 Smith Ranch Road, San Rafael, in the County of Marin.

Agency negotiator: Curtis Paxton, General Manager. Negotiating parties: Silveira San Rafael Ranch, LLC/Cornish and Carey Commercial (Newmark). Under negotiation: Instruction to negotiator will concern both price and terms of payment.

ADJOURNMENT OF CLOSED SESSION:

ACTION:

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on JUNE 4, 2026 at 4:38 p.m.

BOARD MEMBERS PRESENT:

Megan Clark, Nicholas Lavrov, Craig Murray, Gary Robards, and Crystal Yezman

STAFF PRESENT:

Curtis Paxton, General Manager, Dale McDonald, Administrative Services Manager and Acting Board Secretary; Jasmine Diaz, District Engineer; Don Moore, Plant Manager

OTHERS PRESENT:

Patrick Richardson, District Counsel; Karina Yap, Kennedy Jenks

REPORT ON CLOSED SESSION:

President Yezman reported that there was nothing to report.

3. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for May 21, 2026
- B. Receive and Ratify the Check Warrant List though May 20, 2026
- C. Approve Murray attending California Natural Resources Agency (CNRA) Unveiling California's New Climate Change Projections to Guide Action virtual meeting May 26, 2026
- D. Approve Lavrov attending CASA Annual Conference August 4-7, 2026 in Napa, California
- E. CCMI Contract Amendment for Labor Compliance for Miscellaneous Capital Projects
- F. Approve Resolution 2026-2394 Accepting Final Completion of Digester MCC-2 Upgrade Project
- G. Approve Resolution 2026-2395 Accepting Final Completion of Phase 1: Plant Utilities Relocation (Multipurpose Laboratory Building)
- H. Board Meeting Schedule Modification – Cancellation of August 6, 2026 Board meeting
- I. Receive Quarterly Treasurer's and Financial Reports as of March 31, 2026

Items B, E, F, G and I were pulled for discussion.

ACTION: The Board approved (M/S Robards/Murray (5-0-0) Consent Calendar items A through I.

AYES: Clark, Lavrov, Murray, Robards and Yezman

NOES: None

ABSENT: None

ABSTAIN: None

4. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

- A. General Manager's Report – Paxton gave verbal report to the Board.
- B. Operations Department Report – Moore presented written report.
- C. Engineering Department Report – Diaz presented written report. As part of the engineering department report, Karina Yap gave an update on the draft 2026 Integrated Wastewater Master Plan Phase 3 Benefits Risk Vulnerability Assessment and presented an updated Risk Heat Map with the Board.
- D. Proposed Fiscal Year 2026-2027 Budget – McDonald presented written report and draft financial budget.

5. CREATE DISTRICT INSPECTOR CLASSIFICATION AND SET COMPENSATION

McDonald presented job classification developed and justification for establishing compensation range. Discussion ensued.

ACTION: The Board approved (M/S Yezman/Lavrov (5-0-0) establishing the District Inspector job classification and associated salary schedule as recommended by staff and authorized the addition of one Full-Time Equivalent District Inspector position to the District.

AYES: Clark, Lavrov, Murray, Robards and Yezman

NOES: None

ABSENT: None

ABSTAIN: None

6. BOARD REPORTS

- 1. CLARK
 - a. NBWA Board Committee – verbal report
 - b. CASA Workforce Committee – no report
 - c. Human Resources/Finance Committee – verbal report
 - d. Operations Control Centers Ad Hoc Committee – no report
 - e. Public Information/Public Relations Ad Hoc Committee – no report
 - f. Other Reports – no report
- 2. LAVROV
 - a. Marin Special Districts Association – no report
 - b. Human Resources/Finance Committee – no report
 - c. Myers Litigation Ad Hoc Committee – no report
 - d. Operations Control Centers Ad Hoc Committee - no report
 - e. Public Information/Public Relations Ad Hoc Committee – no report
 - f. Other Reports – no report
- 3. MURRAY
 - a. Marin LAFCO – verbal report
 - b. Flood Zone 6 – no report
 - c. Biosolids Ad Hoc Committee – verbal report, CASA biosolids notes in agenda packet
 - d. CASA Energy Workgroup – no report
 - e. Sustainability Committee – no report
 - f. Other Reports – verbal report on California Natural Resources Agency's Unveiling California's new Climate Change Projections to Guide Action, with notes included in agenda packet

4. ROBARDS
 - a. NBWRA – no report
 - b. Flood Zone 7 – no report
 - c. Planning/Engineering Committee – no report
 - d. Sustainability Committee - no report
 - e. Terra Linda/Hwy 101 Undercrossing Project Ad Hoc Committee - no report
 - f. Myers Litigation Ad Hoc Committee - no report
 - g. Other Reports – no report
5. YEZMAN
 - a. NBWA – no report
 - b. CSRMA – no report
 - c. Planning/Engineering Committee – no report
 - d. Biosolids Ad Hoc Committee – no report
 - e. Terra Linda/Hwy 101 Undercrossing Project Ad Hoc Committee – no report
 - f. Other Reports – no report

7. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Murray will submit request for CSDA webinar How Years of Federal Policy Shifts Have Impacted Your Agency's Ability to Borrow Money, to be held on July 21. Yezman will submit request for SB 827 Fiscal and Financial Oversight training by Best Best & Krieger LLP.
- B. Board Agenda Item Requests – Murray requested follow up on the District's Fats Oil Grease (FOG) program handled by Central Marin Sanitation Agency (CMSA). Yezman requested policy review for contract change orders that go over 15% of the contract amount.

8. VARIOUS INDUSTRY RELATED ARTICLES DISCUSSION

Presented via weekly emails.

9. ADJOURNMENT:

ACTION:

The Board approved (M/S Clark/Lavrov 5-0-0-0) the adjournment of the meeting at 6:55 p.m.

AYES: Clark, Lavrov, Murray, Robards, and Yezman
NOES: None.
ABSENT: None.
ABSTAIN: None.

The next Board Meeting is scheduled for Thursday, June 25, 2026 at the District office.

ATTEST:


Dale McDonald, Acting Board Secretary

APPROVED:


Nicholas Lavrov, Vice-President

