

MINUTES OF DECEMBER 5, 2013

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION ON DECEMBER 5, 2013, AT 3:35 PM, AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, CALIFORNIA.

BOARD MEMBERS PRESENT:

M. Clark, R. Elias (arrived at 3:51 p.m.), R. Greenfield, C. Murray (arrived at 3:38 p.m.) and J. Schriebman.

BOARD MEMBERS ABSENT:

None.

STAFF PRESENT:

Mark R. Williams, General Manager and Carolyn Memmott, District Secretary.

OTHERS PRESENT:

Dave Byers, District Counsel

ANNOUNCEMENT:

President Clark announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

ADJOURNMENT:

ACTION:

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION ON DECEMBER 5, 2013, AT 3:36 PM, AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, CALIFORNIA.

CLOSED SESSION:

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:

Significant exposure to litigation pursuant to Paragraph 2, Subdivision (d) of Government Code Section 54956.9: Three potential cases.

CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: General Manager, District Counsel; Unrepresented employee: Plant Manager.

STAFF PRESENT:

Present during part of Closed Session:

Mark R. Williams, General Manager; Susan McGuire, District Treasurer; Mike Cortez, District Engineer; and Janice Mandler, Collection System/Safety Manager.

OTHERS PRESENT:

Dave Byers, District Counsel

Present during part of Closed Session:

Gary Robards, Nute Engineering.

ADJOURNMENT:

ACTION:

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT RECONVENED THE REGULAR SESSION ON DECEMBER 5, 2013 AT 4:38 P.M.

STAFF PRESENT:

Mark R. Williams, General Manager; Susan McGuire, District Treasurer; Janice Mandler, Collection System/Safety Manager; Carolyn Memmott, District Secretary; and Mike Cortez, District Engineer.

OTHERS PRESENT:

Dave Byers, District Council; Gary Robards, Nute Engineering; Airport Representatives Lee Oberkamper, Andrew Rowley, and Bob Herbst ; and Tom Gaffney of Bartle Wells.

PUBLIC COMMENT:

None.

REPORT ON CLOSED SESSION:

President Clark reported that there were no reportable actions in Closed Session.

CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. APPROVE the Board Minutes for November 14, 2013.
- B. APPROVE Warrant List for November 26, 2013.
- C. APPROVE Application for Allocation of Capacity for 175-250-03, 350 Los Ranchitos Road, San Rafael.
- D. APPROVE Amendment No. 4 to Treated Wastewater Agreement.
- E. APPROVE Resolution No. 2013-1991 – A Resolution for Employer Paid Member Contributions.
- F. APPROVE Resolution No. 2013-1992 – A Resolution for Paying and Reporting the Value of Employer Paid member Contributions.
- G. APPROVE Resoltuion No. 2103-1993 – A Resolution Rescinding Resolutions 2013-1968 and 2013-1989.
- H. APPROVE Proposals from Sage Renewables.
- I. APPROVE Call for Bids for Slope Access and Site Fencing Phase 1.
- J. APPROVE Pump Station Panel Upgrade Design

Consent Item H was pulled for discussion.

ACTION:

Board approved (M/S Schriebman/Greenfield 5-0-0-0) Consent Calendar Items A – G, and I-J.

AYES: Clark, Elias, Greenfield, Murray and Schriebman.
NOES: None
ABSENT: None
ABSTAIN: None

There was a brief discussion of Consent Item H. This item will be brought back to the December 12, 2013 Board Meeting agenda for further discussion.

SAN RAFAEL AIRPORT SPORT COMPLEX SEWER SERVICE:

San Rafael Airport Recreational Facility Representatives Lee Overcamper, Andrew Rowley and Bob Herbst gave a presentation of the proposed San Rafael Airport Sport Complex Project. Discussion ensued. Byers and Williams also reported. Via Board consensus, a Special Board Meeting will be held on Friday, January 3, 2014 at 9:00 a.m. to discuss the Sport Complex Project and the issues regarding sewer systems located on bay mud which are in conflict with the District Ordinance Code.

STAFF / CONSULTANT REPORTS:

- A. Miscellaneous District Correspondence – Discussion ensued.
- B. Collection System Reports – October 2013 – Mandler reported. Discussion ensued.
- C. Operations Department Report – September 2103 – Williams reported. Discussion ensued.
- D. Refunding of 2005 Certificates of Participation – McGuire and Tom Gaffney of Bartel Wells reported. Discussion ensued. Via consensus, the Board authorized staff to proceed with the documentation necessary to refund the 2005 Certificates of Participation. The item will be brought back for formal adoption.
- E. SMART Miller Creek Train Bridge Replacement – Williams and Byers reported. Discussion ensued.

F. 2014 Board Meeting Schedule – Memmott and McGuire reported. Discussion ensued. Via consensus, the Board approved the following Board Meeting schedule:

| | | |
|---------------------------------------|----------------------------|---|
| Strategic Plan Update | Embassy Suites, San Rafael | Special Meeting Friday, January 31, 2014 8:30 a.m. |
| Public Hearing: Garbage Rate Increase | District Conference Room | Regular Meeting Thursday, February 13, 2014 4:30 p.m. |
| Public Workshop: Sewer Rate Charges | TBD | Special Meeting Thursday, March 6, 2014 5:00 p.m. |
| Budget Workshop | District Conference Room | Special Meeting Friday, March 28, 2014 9:00 a.m. |
| Brown Act Training | District Conference Room | Special Meeting Thursday, May 1, 2014 4:00 p.m. |

G. CASA 2014 Winter Conference – Williams and McGuire reported. Discussion ensued. Via Board consensus, the January 23, 2014 Board Meeting will be cancelled and a Special Board Meeting will be held at 4:30 p.m. on January 30, 2014.

H. CASA Washington D.C. Conference – Discussion ensued.

Byers left the meeting at 6:29. p.m.

STAFF / CONSULTANT REPORTS (continued):

I. Canada Goose Management – Williams and McGuire reported. Discussion ensued. Via Board consensus, the District will continue the Canada Goose addling program for 2014.

BOARD REPORTS:

- A. NBWA – Schriebman reported. Discussion ensued.
- B. NBWRA – Clark reported. Discussion ensued.
- C. JPA Local Task Force on Solid and Hazardous Waste – No report.
- D. Gallinas Watershed Council – No report.
- E. Miller Creek Watershed – No report.
- F. LAFCO – No report.
- G. Hamilton Trail Connection – No report.

BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Greenfield will attend the CASA Conference in Palm Springs, California from January 15-17, 2014.
- B. Board Agenda Item Requests – No requests.

VARIOUS ARTICLES & MISCELLANEOUS CORRESPONDENCE:

No discussion.

ADJOURNMENT:


ACTION:

Board approved (M/S Schriebman/Clark 5-0-0-0) the adjournment of the meeting at 6:38 p.m.

AYES: Clark, Elias, Greenfield, Murray and Schriebman.
NOES: None
ABSENT: None
ABSTAIN: None

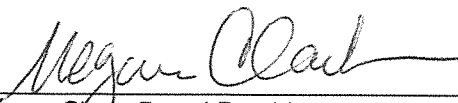
The next regular Board Meeting is scheduled for December 12, 2013 at 4:30 p.m. at the District's office.

ATTEST:



Carolyn A. Memmott, District Secretary

APPROVED:



Megan Clark, Board President

