

REGULAR MEETING MINUTES OCTOBER 13, 2016

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION ON OCTOBER 13, 2016, AT 3:32 P.M., AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, CALIFORNIA.

BOARD MEMBERS PRESENT: R. Elias, M. Clark, R. Greenfield, C. Murray and J. Schriebman

BOARD MEMBERS ABSENT: None.

STAFF PRESENT: **Present for Closed Sessions:**
Mark Williams, General Manager;
Present for Closed Session 3:
Mike Cortez, District Engineer;

OTHERS PRESENT: Dave Byers, District Counsel;

ANNOUNCEMENT: President Schriebman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

PUBLIC COMMENT: Duncan MacSwain is seeking historical data regarding the Reclamation area.

ADJOURNMENT:

ACTION:

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION ON OCTOBER 13 2016, AT 3:35 P.M., AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, CALIFORNIA.

CLOSED SESSION:

CONFERENCE WITH LEGAL COUNSEL – THREATENED LITIGATION – Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9: One potential case.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to Government Code § 54956.8 Regarding Assessor Parcel Numbers: 155-121-14, 155-121-15, 155-121-16, 155-121-17, 155-121-18, 155-121-30, 155-011-11 and 155-011-12. Real Property Negotiators are the General Manager and the District Counsel. Under negotiation: Price and Terms of Payment.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to Government Code § 54956.8; Property: MMWD Plant, Assessor Parcel Number: 155-121-27; Agency Negotiator: General Manager and District Counsel; Negotiation parties: LGVSD and MMWD; Under negotiation: Price and Terms of Payment.

ADJOURNMENT:

ACTION:

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on October 13, 2016 at 4:34 p.m.

STAFF PRESENT: Mike Cortez, District Engineer; Teresa Lerch, District Secretary; Mel Liebmann, Plant Manager; Susan McGuire, District Treasurer; Greg Pease, Collection/Safety Manager;

OTHERS PRESENT: Fani Hansen, Danadjieva Hansen Architects, Inc;

PUBLIC COMMENT: None

REPORT ON CLOSED SESSION:

President Schriebman reported that there were no reportable actions in Closed Session.

CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for September 22, 2016.
- B. Approve the Warrant List for October 13, 2016.
- C. Approve Board Member Compensation for September, 2016.
- D. Approve Call for Bids – DBF Valve 7 & 8 and Effluent Pump Box Weir Replacement.
- E. Approve Call for Bids – Primary Digester Improvements 2016.
- F. Approve Award of Contract to Jifco, Inc. – Prefabricated 316SS Primary Digester Dome.
- G. Approve Award of Contract to Jeffco Painting & Coating Inc – Primary Digester Sandblasting and Painting.
- H. Approve Application of Allocation of Capacity for APN 180-231-16, 9 Silver Oak Ct.
- I. Approve Resolution 2016-2080 - A Resolution of The Las Gallinas Valley Sanitary District Authorizing the General Manager to Enter Into Negotiations with the State Lands Commission to Amend General Lease PRC 6201.9 for the Site and Parcels 1,2 & 3 as Described in Exhibit "A" and Shown on Exhibit "B".

Board approved (M/S Murray/Greenfield 5-0-0-0) the Consent Calendar items A through I.

- AYES: Clark, Elias, Greenfield, Murray and Schriebman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

BOARD REPORTS:

- A. NBWA – written reports – Clark and Schriebman reported.
- B. NBWRA – verbal report – Elias reported.
- C. JPA Local Task Force on Solid and Hazardous Waste – verbal report – Greenfield reported.
- D. Gallinas Watershed Council – verbal report – Schriebman reported.
- E. Miller Creek Watershed – verbal report – Schriebman reported.
- F. LAFCO – verbal report– Murray reported.
- G. Other Reports – Removal of Multiple Contaminants: Biological Treatment and Combined – written report – Murray reported.
- H. Other Reports – Time to Lead on Climate – written report – Clark reported.
- I. Other Reports – Climate Ready Northbay – written report – Clark reported.
- J. Other Reports – Northern California WaterReuse – written report – Elias reported.

ADMINISTRATION BUILDING DESIGN AWARD OF CONTRACT

Board reviewed the Administration Building Design proposal from Danadjieva Hansen Architects. Fani Hansen from Danadjieva Hansen Architects answered questions from the Board. Discussion ensued.

ACTION:

Board approved (M/S Greenfield/Murray 5-0-0-0) awarding the Administration Building Design Contract to Danadjieva Hansen Architects, Inc.

- AYES: Clark, Elias, Greenfield, Murray and Schriebman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

Byers left the meeting at 5:14 p.m.

STAFF / CONSULTANT REPORTS CONTINUED:

- A. Miscellaneous District Correspondence – Discussion ensued.
- B. Collection Department Report – September 2016 – Pease reported.
- C. Engineering Department Report – September 2016 – Cortez reported.
- D. Operations Department Report – September 2016 – Liebmann reported.
- E. Cancellation of January 26, 2017 Board Meeting – Via consensus, the Board agreed to cancel the January 26, 2017 Board meeting.
- F. Marin County Department of Public Works Rain Gauge Replacement – Williams reported. Via consensus, the Board approved District payment of \$1,500 per year to participate in the financial cost for the maintenance and website upkeep of the Marin County Department of Public Works Rain Gauge.
- G. CSRMA Executive Board Vacancies – Williams reported. Via consensus, the Board approved the General Manager to serve on CSRMA Executive Board if selected.
- H. Recycled Water Distribution System Expansion to Mt. Tamalpais Cemetery – Murray reported. Murray and Schriebman will be on a subcommittee to look into this item.

Cortez, Liebmann and Pease left at 6:00 p.m.

BOARD REQUESTS:

- A. Board Meeting Attendance Requests – None.
- B. Board Agenda Item Requests – Schriebman requested Greg Griffin from Agua Inc; Williams requested a special Board meeting for Board long range planning; Murray requested DunkinWorks system analysis; Greenfield requested a tour of the Redwood Landfill facilities.

VARIOUS ARTICLES AND MISCELLANEOUS CORRESPONDENCE:

Discussion ensued.

ADJOURNMENT:


ACTION:

Board approved (M/S Schriebman/Clark 5-0-0-0) the adjournment of the meeting at 6:09 p.m.

- AYES: Elias, Clark, Greenfield, Murray and Schriebman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

The next Board Meeting is scheduled for October 27, 2016 at 4:30 p.m. at the District's office.

ATTEST:


Teresa Lerch, District Secretary

APPROVED:


Judy Schriebman, Board President

SEAL

