

REGULAR MEETING MINUTES MAY 26, 2016

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION ON MAY 26, 2016, AT 3:33 P.M., AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, CALIFORNIA.

BOARD MEMBERS PRESENT: M. Clark, R. Elias, R. Greenfield, C. Murray and J. Schriebman

BOARD MEMBERS ABSENT: None.

STAFF PRESENT: **Present for Closed Sessions:**
Mark R. Williams, General Manager;

Present for a short period of time during Closed Session:
Mel Liebmann, Plant Manager; Susan McGuire, District Treasurer;

OTHERS PRESENT: Dave Byers, District Counsel;

ANNOUNCEMENT: President Schriebman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

PUBLIC COMMENT: None.

ADJOURNMENT:

ACTION:

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION ON MAY 26, 2016, AT 3:34 P.M., AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, CALIFORNIA.

CLOSED SESSION:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to Government Code § 54956.8; Property: MMWD Plant, Assessor Parcel Number 155-121-27; Agency Negotiator: General Manager and District Counsel; Negotiation parties: LGVSD and MMWD; Under negotiation: Price and Terms of Payment.

CONFERENCE WITH LEGAL COUNSEL - Anticipated Litigation – Initiation of litigation Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9: One Potential Case.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION – GENERAL MANAGER – Pursuant to California Government Code Section 54957.

ADJOURNMENT:

ACTION:

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on May 26, 2016 at 4:34 p.m.

STAFF PRESENT: Teresa Lerch, District Secretary; Mel Liebmann, Plant Manager; Susan McGuire, District Treasurer; Greg Pease, Collection/Safety Manager;

OTHERS PRESENT: None.

PUBLIC COMMENT: None.

REPORT ON CLOSED SESSION:

President Schriebman reported that there were no reportable actions in Closed Session.

CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for May 12, 2016.
- B. Approve the Warrant List for May 26, 2016.
- C. Approve Du-All Safety Contract Proposal for July 1, 2016 to June 30, 2017.
- D. Approve Univar Contract Proposal for Furnishing Liquid Sodium Hypochlorite (12.5% Concentration) during the twelve month period of July 1, 2016 to June 30, 2017.
- E. Approve Univar Contract Proposal for Furnishing Liquid Sodium Bisulfite (25% Concentration) during the twelve month period of July 1, 2016 to June 30, 2017.

Items B and C were pulled for discussion.

ACTION:

Board approved (M/S Murray/Greenfield 5-0-0-0) the Consent Calendar items A, D and E.

AYES: Clark, Elias, Greenfield, Murray and Schriebman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

Items B and C were discussed.

ACTION:

Board approved (Schriebman/Greenfield 5-0-0-0) the Consent Calendar items B and C.

AYES: Clark, Elias, Greenfield, Murray and Schriebman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

RESOLUTION NO. 2016-2063 – A RESOLUTION RESCINDING RESOLUTION 2016-2062.

McGuire presented Resolution No. 2016-2063 – A Resolution Rescinding Resolution 2016-2062. Discussion ensued.

ACTION

Board approved (M/S Murray/Schriebman 5-0-0-0) Resolution No. 2016-2063 – A Resolution Rescinding Resolution 2016-2062.

AYES: Clark, Elias, Greenfield, Murray and Schriebman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

RESOLUTION NO. 2016-2064 – A RESOLUTION OF INTENTION TO APPROVE AN AMENDMENT TO CONTRACT BETWEEN THE BOARD OF ADMINISTRATION CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM AND THE BOARD OF DIRECTORS LAS GALLINAS VALLEY SANITARY DISTRICT

McGuire presented Resolution No. 2016-2064 – A Resolution of Intention to Approve An Amendment to Contract Between the Board of Administration California Public Employees' Retirement System and the Board of Directors Las Gallinas Valley Sanitary District. Discussion ensued.

ACTION

Board approved (M/S Murray/Elias 5-0-0-0) Resolution No. 2016-2057 – A Resolution of Intention to Approve an Amendment to Contract Between the Board of Administration California Public Employees' Retirement System and the Board of Directors Las Gallinas Valley Sanitary District.

AYES: Clark, Elias, Greenfield, Murray and Schriebman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

REVIEW OF PRELIMINARY BUDGET

Staff presented the following proposed budgets for the fiscal year July 1, 2016 to June 30, 2017.

- A. Revenue Budget
- B. Operation and Maintenance Budget
- C. Capital Outlay Budget
- D. Debt Service Budget

Discussion ensued.

ACTION:

Board approved (M/S Greenfield/Murray 5-0-0-0) the Preliminary Budget for the Fiscal Year July 1, 2016 to June 30, 2017.

AYES: Clark, Elias, Greenfield, Murray and Schriebman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

ADMINISTRATION BUILDING CONSTRUCTION PLAN

Williams reported on the current version of the construction improvements for the District Administration Building. Discussion ensued. This item will be brought back for further discussion.

Byers left the meeting at 5:30 p.m.

STAFF / CONSULTANT REPORTS:

- A. Miscellaneous District Correspondence – Discussion ensued.
- B. Administrative Department Report – April 2016 – McGuire reported
- C. Collection Department Report – April 2016 – Pease reported.
- D. Operations Department Report – April 2016 – Liebmann reported.
- E. September Board Meeting Schedule Modification – McGuire and Lerch reported. Board approved via consensus that the September 22, 2016 regular Board meeting agenda will contain a Brown Act Training update and a NPDES update by Ray Goebel from EOA.

Pease left the meeting at 5:52 p.m.

- F. BERS Project Update – Williams and Liebmann reported.

G. Consideration of Floating Solar Panel Project – Liebmann reported.

Liebmann left the meeting at 6:12 p.m.

BOARD REPORTS:

- A. NBWA – Clark reported.
- B. NBWRA – Elias reported.
- C. JPA Local Task Force on Solid and Hazardous Waste – Greenfield reported.
- D. Gallinas Watershed Council – Schriebman reported.
- E. Miller Creek Watershed – Schriebman and Williams reported.
- F. LAFCO – Murray reported.
- G. Other Reports – None.

BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Via consensus, the Board approved the following meetings: 1) Murray and Clark (Energy Subcommittee) to meet with Liebmann regarding the Floating Solar Panel project. 2) Clark, Elias and Williams to meet with Jeremy Lowe regarding a Horizontal Levy. 3) Schriebman and Williams will meet with Ernest Klock regarding Miller Creek Watershed.
- B. Board Agenda Item – The Board requested a tour of the pump stations and the Reclamation area.

VARIOUS ARTICLES AND MISCELLANEOUS CORRESPONDENCE:

Discussion ensued.

ADJOURNMENT:

ACTION:

Board approved (M/S Murray/Elias 5-0-0-0) the adjournment of the meeting at 6:32 p.m.

AYES: Clark, Elias, Greenfield, Murray and Schriebman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

The next Board Meeting is scheduled for June 9, 2016 at 4:30 p.m. at the District's office.

ATTEST:



Teresa Lerch, District Secretary

APPROVED:



Judy Schriebman, Board President

