

SPECIAL MEETING MINUTES OF MARCH 18, 2016

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION ON MARCH 18, 2016, AT 9:05 AM, AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, CALIFORNIA.

BOARD MEMBERS PRESENT: M. Clark, R. Elias, R. Greenfield, C. Murray and J. Schriebman

BOARD MEMBERS ABSENT: None.

STAFF PRESENT: Mark R. Williams, General Manager; Susan McGuire, District Treasurer; Kristina Kempf, Administrative/Financial Specialist.

OTHERS PRESENT: Dave Byers, District Counsel.

ANNOUNCEMENT: President Schriebman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

PUBLIC COMMENT: None.

INTRODUCTION OF PRELIMINARY 2016-17 BUDGET:

McGuire and Williams presented the Preliminary 2016-2017 Revenue, Operation and Maintenance, Debt Service and Capital Outlay. McGuire reported that the budgeted revenue is based on the same number of sanitary sewer units as 2015-16 and a rate of \$819 per unit; noting this as the second year of a five year rate increase based on the capital outlay plan adopted by the Board in June 2015. The Board and staff discussed income and expense trends including: personnel costs, insurance, operating, and general and administrative expenses. Debt service amounts were discussed. The Capital Outlay projects for 2016-17 were presented. McGuire reported that for the 2016-17 budget, there is a shortfall of \$300,000. Staff will update the budget and bring it back for further review by the Board in May.

ACTION:

Board approved (M/S Greenfield/Clark 5-0-0-0) the Preliminary 2016-17 Revenue, Operation and Maintenance, Debt Service and Capital Outlay Budgets.

AYES: Clark, Elias, Greenfield, Murray and Schriebman.
NOES: None
ABSENT: None
ABSTAIN: None

RESOLUTION NO. 2016-2057 – A RESOLUTION FIXING TIME AND PLACE FOR PUBLIC HEARING ON THE BUDGET FOR THE FISCAL YEAR 2016-17.

ACTION

Board approved (M/S Murray/Elias 5-0-0-0) Resolution No. 2016-2057 A Resolution Fixing Time and Place for Public Hearing on the Budget for the Fiscal Year 2016-17 for Thursday, June 9, 2016 at 4:30 p.m. at the District's conference room located at 300 Smith Ranch Road, San Rafael, CA 94903.

AYES: Clark, Elias, Greenfield, Murray and Schriebman.
NOES: None
ABSENT: None
ABSTAIN: None

RESOLUTION NO. 2016-2058 – A RESOLUTION FIXING TIME AND PLACE FOR PUBLIC HEARING ON SEWER SERVICE CHARGE RATES FOR THE FISCAL YEAR 2016-17.

ACTION

Board approved (M/S Murray/Elias 5-0-0-0) Resolution No. 2016-2057 A Resolution Fixing Time and Place for Public Hearing on the Budget for the Fiscal Year 2016-17 for Thursday, June 9, 2016 at 4:30 p.m. at the District's conference room located at 300 Smith Ranch Road, San Rafael, CA 94903.

AYES: Clark, Elias, Greenfield, Murray and Schriebman.
NOES: None
ABSENT: None
ABSTAIN: None

Clark and Elias requested to attend the NBWRA tour of the project sites on March 30, 2016.

Murray left the meeting at 10:30 a.m.

ADJOURNMENT:

ACTION:

Board approved (M/S Greenfield/Elias 4-0-1-0) the adjournment of the meeting at 10:45 a.m.

AYES: Clark, Elias, Greenfield, and Schriebman.
NOES: None
ABSENT: Murray
ABSTAIN: None

The next Board Meeting is scheduled for Thursday, April 14, 2016 at 4:30 p.m. at the District's office.

ATTEST:



Kristina Kempf, Administrative/Financial Specialist

APPROVED:



Russell Greenfield, Board Vice President

SEAL

