



The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

DISTRICT BOARD
Megan Clark
Rabi Elias
Russ Greenfield
Craig K. Murray
Judy Schriebman

DISTRICT ADMINISTRATION
Chris DeGabriele,
Interim General Manager
Michael Cortez,
District Engineer
Mel Liebmann,
Plant Manager
Susan McGuire,
Administrative Services Manager
Greg Pease,
Collection System/Safety Manager

SPECIAL BOARD MEETING AGENDA

In accordance with Government Code Section 54956

Megan Clark, Board President, has called for a Special Meeting as follows:

March 15, 2018 4:30 PM

**MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR
PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT
OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, OR ON THE DISTRICT
WEBSITE WWW.LGVSD.ORG**

Estimated
Time

4:30 PM

1. PUBLIC COMMENT

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

4:35 PM

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for February 22, 2018
- B. Approve the Warrant Lists for March 6 and March 15, 2018
- C. Approve Board Compensation for February 2018
- D. Approve Sexual Harassment Prevention Training for Elected Officials
- E. Approve Sponsorship of the NBWA April Conference at the \$500 Level
- F. Approve Sewer Line Maintenance Worker Hiring and Salary Negotiation
- G. Approve Interim General Manager Authority to Award Contract to ArcSine Engineering for Design Services for the Marin Lagoon Pump Station

Possible expenditure of funds: Yes, Items B - G

Staff recommendation: Adopt Consent Calendar – Items A through G.

4:40 PM

3. ACTION CALENDAR:

- A. Approve Settlement Agreement and General Release of Claims and Announce Approval of Resolution 2018-2115 – A Resolution to Express the Las Gallinas Valley Sanitary District’s Appreciation for Mark R. Williams Dedicated Service for Management of the Wastewater Collections, Treatment and Recycled Water Operations
- B. Draft Proposition 218 Public Hearing Notice regarding FY 2018/19 Sewer Service Charge Increase

4:50 PM

4. INFORMATION ITEMS:

A. STAFF/CONSULTANT REPORTS:

- 1. Interim General Manager Report – Verbal
- 2. Secondary Treatment and Recycled Water Treatment Facility Upgrade Project Path Forward – Presentation
- 3. Monthly Treasurer Report – Written

B. BOARD REPORTS:

- 1. LAFCO - Verbal
- 2. Gallinas Watershed Council / Miller Creek Watershed Council– Verbal
- 3. JPA Local Task Force on Solid and Hazardous Waste – Verbal
- 4. NBWA – Written
- 5. NBWRA – Written
- 6. Engineering Subcommittee – Verbal
- 7. Human Resources Subcommittee – Verbal
- 8. Other Reports
 - (a) San Rafael District Elections – Written (available at meeting)
 - (b) CASA Climate Change and Energy Workgroup – Written

5:20 PM

5. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Verbal
- B. Board Agenda Item Requests – Verbal

5:29 PM

6. VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE

5:30 PM

7. ADJOURNMENT

AGENDA APPROVED:	Megan Clark, Board President	Patrick Richardson, Legal Counsel
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CERTIFICATION: I, Teresa Lerch, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before March 14, 2018, at 4:30 p.m., I posted the Agenda for the Board Meeting of said Board to be held March 15, 2018, at the District Office, located at 300 Smith Ranch Road, San Rafael, CA.

DATED: March 13, 2018



Teresa L. Lerch
District Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the second and fourth Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 300 Smith Ranch Road, San Rafael.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.