



The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

DISTRICT BOARD
Megan Clark
Rabi Elias
Russ Greenfield
Craig K. Murray
Judy Schriebman

DISTRICT ADMINISTRATION
Chris DeGabriele,
Interim General Manager
Michael Cortez,
District Engineer
Mel Liebmann,
Plant Manager
Susan McGuire,
Administrative Services Manager
Greg Pease,
Collection System/Safety Manager

BOARD MEETING AGENDA

February 8, 2018

MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, DURING NORMAL BUSINESS HOURS

NOTE: Final board action may be taken on any matter appearing on agenda.

GENERAL SESSION – 4:00 P.M.

1. PUBLIC COMMENT PERIOD:

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

5 minutes – Approximately 4:05 p.m.

CLOSED SESSION – 4:05 P.M.

2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to Government Code § 54956.8 Regarding Assessor Parcel Numbers: 155-121-14, 155-121-15, 155-121-16, 155-121-17, 155-121-18, 155-121-30, 155-011-11 and 155-011-12. Real Property Negotiator is the District Counsel. District may negotiate with representatives of the Silveira family. Under negotiation: Price and Terms of Payment.

2. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION: Significant exposure to litigation pursuant to subdivision (b) of Gov. Code Section 54956.9 - One potential case.

25 minutes – Approximately 4:30 p.m.

GENERAL SESSION – 4:30 P.M.

1. PUBLIC COMMENT PERIOD:

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

5 minutes – Approximately 4:35 p.m.

2. 1-41

2. PUBLIC HEARING FOR ORDINANCE NO. 172 AMENDING TITLE 4, CHAPTER 1 – REGULATING SOLID WASTE, RECYCLABLE AND ORGANIC MATERIALS, AND THE COLLECTION, REMOVAL AND DISPOSAL THEREOF INCLUDING THE GARBAGE AND REFUSE RATE ADJUSTMENT FOR 2018 AND GARBAGE FRANCHISE FEE

Board to consider the adoption of Ordinance No. 172, An Ordinance amending Title 4, Chapter 1 of the District Ordinance Code and increasing the garbage and refuse rate by 5.57%. Representatives of Marin Sanitary Service and Garth Schultz of R3 Consulting Group will be in attendance to discuss the 2018 Rate Application Report.

Possible expenditure of funds: No, all costs to be paid by District (non-City of San Rafael) customers.

Staff recommendation: Board Adopt Ordinance No .172, An Ordinance Amending Title 4, Chapter 1 of the District Ordinance Code and adjusting the garbage and refuse rate by 5.57%.

30 minutes – Approximately 5:05 p.m.

3. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

3A. 1-8
3B. 1-4
3C. 1-6
3D. 1
3E. 1
3F. 1-6
3G. 1-5

- A. Approve the Board Minutes for January 11 and January 18, 2018
- B. Approve the Warrant Lists for January 26 and February 8, 2018
- C. Approve Board Compensation for January 2018
- D. Approve Interim General Manager Authority to Award Contract Amendment 16 to Cornerstone Environmental Group for Plant Process Audit and Hot Water Heat Loop Review
- E. Approve SCADA Historian Software Upgrade
- F. Approve Resolution 2018-2112 – A Resolution Approving Board Finance Policies
- G. Approve Resolution 2018-2113 – A Resolution Accepting the Primary Digester Improvements 2016

Possible expenditure of funds: Yes, Items B - E

Staff recommendation: Adopt Consent Calendar – Items A through G.

5 minutes – Approximately 5:10 p.m.

4.1-3

4. ACCESSORY DWELLING UNITS

District Counsel will update Board on legislation regarding Accessory Dwelling Units. Information only.

5 minutes – Approximately 5:15 p.m.

5. 1-2

5. BOARD PRESIDENT APPOINTMENTS FOR 2018

Board President will appoint Board Members to attend various meetings and/or committees.

Possible expenditure of Funds: No.

Staff Recommendation: A matter of Board President’s determination.

5 minutes – Approximately 5:20 p.m.

6.1

6. 2018 STRATEGIC PLAN UPDATE

2018 Strategic Plan update from the Interim General Manager. Information only – Verbal.

10 minutes – Approximately 5:30 p.m.

7A. 1
7B. 1
7C. 1

7. STAFF/CONSULTANT REPORTS:

- A. Interim General Manager Report – Verbal
- B. Board Meeting Schedule Modification
- C. General Manager Search Firms – Verbal

5 minutes – Approximately 5:35 p.m.

8A.- 8I. 1

8. BOARD REPORTS:

- A. LAFCO - Verbal
- B. Gallinas Watershed Council / Miller Creek Watershed Council– Verbal
- C. JPA Local Task Force on Solid and Hazardous Waste – Verbal
- D. NBWA – Verbal
- E. NBWRA – Verbal
- F. Engineering Subcommittee – Verbal
- G. Human Resources Subcommittee – Verbal
- H. Other Reports – CASA – Verbal

10 minutes – Approximately 5:45 p.m.

9A. 1
9B. 1

9. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Verbal
- B. Board Agenda Item Requests – Verbal

5 minutes – Approximately 5:50 p.m.

10. 1-10

10. VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE:

5 minutes – Approximately 5:55 p.m.


11. ADJOURNMENT

5 minutes – Approximately 6:00 p.m.

AGENDA APPROVED:	Megan Clark, Board President	David Byers, Legal Counsel
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CERTIFICATION: I, Teresa Lerch, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before February 5, 2018, at 4:00 p.m., I posted the Agenda for the Board Meeting of said Board to be held February 8, 2018, at the District Office, located at 300 Smith Ranch Road, San Rafael, CA.

DATED: February 5, 2018



Teresa L. Lerch
District Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the second and fourth Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 300 Smith Ranch Road, San Rafael.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.