

Las Gallinas Valley Sanitary District

Invites your interest for the position of



Wastewater Treatment Plant Operator

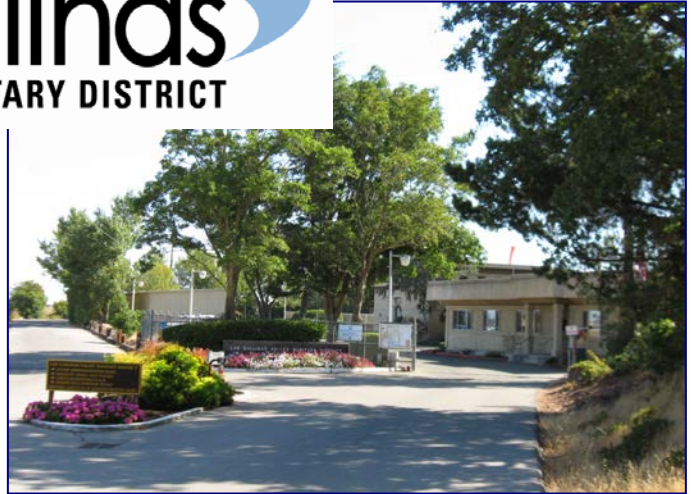
(One Position Grade III)



The Position

Located in beautiful Northern California, between the cities of San Rafael and Novato, the Las Gallinas Valley Sanitary District has a career opportunity for the position of Wastewater Treatment Plant Operator Grades III.

The candidates for the Wastewater Treatment Plant Operator position will possess a high school diploma or equivalent, along with a minimum of one year of increasingly responsible experience in wastewater treatment plant operations and maintenance. Additional compensation may be available upon satisfactory completion/substantiation of higher certification pay requirements. The successful candidate must maintain a valid California Driver's License and hold a minimum of a California State Water Resources Control Board (CASWRCB) Grade III Wastewater Treatment Plant Operator Certificate. The position also requires that the successful candidate reside within a forty-five-minute automobile driving radius of the District office, during non-commute hours, to be able to respond to the treatment plant.



Under the direction of the Plant Manager and the Treatment Plant Operations and Maintenance Supervisor, the Wastewater Treatment Plant Operator position will perform operational/maintenance/repair duties related to the District's wastewater treatment plant, pump stations, reclamation area disposal system and state-of-the-art ultrafiltration membrane recycled water facility. The District's Operators perform a variety of operational, mechanical and electrical tasks to ensure the wastewater treatment plant and other District facilities are being operated and maintained at their peak performance. Dual (5%) and triple (5%) certification pay is available for individuals who hold and maintain additional certification requirements. Work includes rotational weekend assignments, on-call duties and occasional after hour work assignments typically associated with wet weather events. The District is seeking motivated individuals who possess a strong work ethic. Ideal candidates holding CASWRCB Grade III Certification with strong mechanical and/or electrical/instrumentation abilities are highly desired. Sharing a passion and awareness for protecting public health and improving our environment for people and wildlife will be considered carefully.

The District

We understand and embrace our Mission to protect public health by effectively handling the sanitation needs of the community and our role in protecting the environment. Discharging directly to the San Pablo Bay presents significant and obvious challenges to do our job correctly. The District has a strong commitment to the environment in all that we do, as demonstrated with our photovoltaic power generation project, biogas power generation and vehicle fuel project, recycled water facility and multi-faceted reclamation area project that includes a freshwater marsh, effluent storage ponds and irrigated pastures. The District is currently in the process of constructing a \$50+ million secondary treatment plant improvement project that will include activated sludge and increased recycled water production capacity. The District has received recognition and many awards for environmental and educational programs. We are known for being innovative, proactive and successful at what we do. Our approach is to combine effective Pollution Prevention and Educational Programs and state-of-the-art technologies with a strong and positive relationship with our community.

We are a team dedicated to making our world a cleaner and safer place to live. In support of our dedication to protecting public health, continuing our progressive approach to innovative technologies and environmental education, we seek a Wastewater Treatment Plant Operator who thrives in and can contribute to this efficiently run and challenging work environment.

General Information

Founded In: 1955

Location of Service Area: San Rafael, California

NUMBER OF FULL TIME EMPLOYEES: 21

NUMBER OF CUSTOMERS SERVED: 30,000

Residential	90%
Commercial	10%

COLLECTION SYSTEM:

Sewer Gravity Pipelines:	105 Miles
Sewage Pumping Stations:	28

PLANT/TREATMENT:

Dry Weather Flow Design Capacity 2.92 MGD
(Up to 8 MGD with full Secondary Treatment)



The Compensation

The Wastewater Treatment Plant Operator salary will be dependent on qualifications, background and successful experience. Additional compensation above the base pay scale at (5% for dual certification and 5% for triple certification) is available upon approval of the General Manager. Typical certifications held by Operators have been in the disciplines of CWEA Mechanical Technologist or CWEA Electrical/Instrumentation Technologist. A limited number of certifications for CWEA Laboratory Analyst may also be considered upon availability.

The District has implemented a housing stipend for emergency response personnel, including wastewater treatment plant operators. The stipend is an incentive that compensates employees that choose to live within 7.5 miles or less from the District offices at a rate of \$500 per month and \$250 per month for those who live within 15 miles.

The monthly Base, Dual and Triple Certification pay scale ranges are:

Grade III (\$7,217 to \$8,772) Dual Certification (\$7,578 to \$9,122), Triple Certification (\$7,957 to \$9,671)

The very competitive benefits package includes:

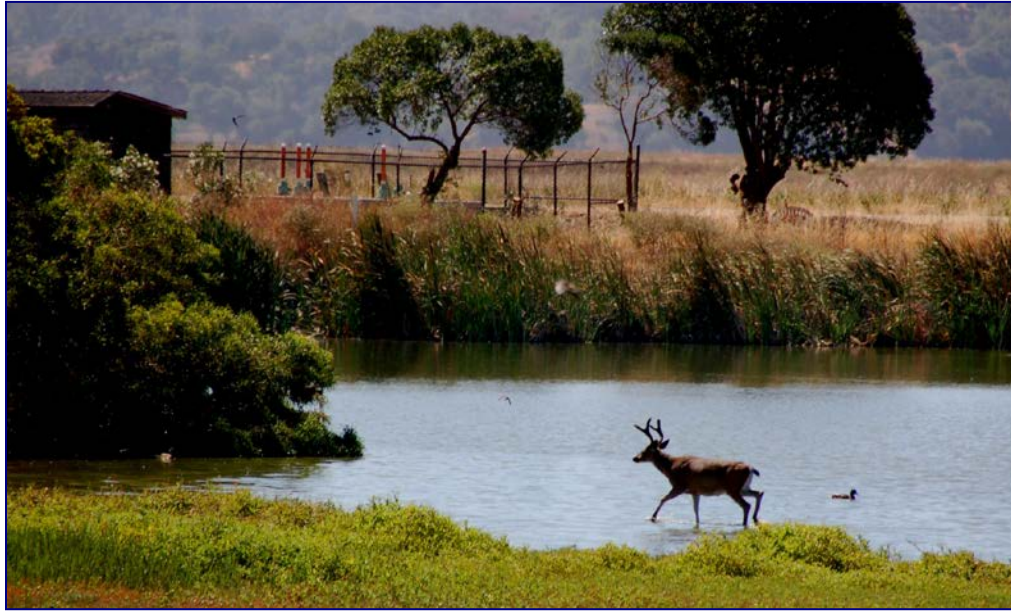
- ◆ **Certification Pay**—Dual Certification plus 5% in salary, Triple Certification plus another 5% in salary for skills and training that benefit the District operationally and financially.
- ◆ **Social Security** — The District participates in the Social Security System and matches the employee's contribution.
- ◆ **Retirement Medical** – Benefits are available after ten years of District service upon retirement from the District.
- ◆ **Long Term Disability Insurance** — The District provides LTD.
- ◆ **Deferred Compensation** — A 457 Plan is available.
- ◆ **Health Insurance** — The District participates in PERS/Medical, which offers a wide range of health
- ◆ **Longevity Pay** –Eligible for most positions at the beginning of the 7th year of continuous District employment at 5% of pay.
- ◆ **Life Insurance** — The District provides fully paid term life insurance in the amount of \$50,000.
- ◆ **Dental Insurance** — The District provides a self-insured program for employees and eligible dependents, and pays dental expenses up to \$2,000 per year per person.
- ◆ **Holidays**— Employees receive 10 holidays per year.
- ◆ **Sick Leave** — Employees receive 12 days of annual sick leave
- ◆ **Vision Insurance** — The District provides a comprehensive program for employees and

provider selections. The District pays the premium up to the Kaiser Family Rate.

- ◆ **Vacation** — Employees receive 14 vacation days per year for the first 3 years, 19 days from years 4 to 10, 22 days from years 11 to 15, 24 days for years 16+, and a one-time 5-day vacation bonus after 20 years of service.

eligible dependents, and pays for up to 50% of the premium.

- ◆ **Retirement** — The District participates in the California Public Employee Retirement System (PERS); fully vested after 5 years of service. Classic Members may be eligible for a retirement benefit of 2.7% at age 55; New Members are eligible for a retirement benefit of 2% at age 62. Employees pay 8% of salary toward the cost of PERS retirement benefits.



The Recruitment Schedule

Final Filing Date 3:00 pm on Friday, February 26, 2021 late applications will be rejected.

Initial Interviews (in Person).....TBD (but most likely the week of March 1, 2021)

The Recruitment Process

To apply for this outstanding career opportunity, Applicants need to fill out a Las Gallinas Valley Sanitary District Job Application. A resume may be included but is not an acceptable substitute for an application.

Instructions: The "Internet Job Application" is available at <http://www.lgvsd.org/about-us/employment-opportunities/applicants> must complete the job application. http://www.lgvsd.org/wp-content/uploads/application_form-0515_fillable2018.pdf. Resumes submitted without the application will be rejected. Please submit copies of Operator certification with your application. When you've completed the form, please print it as a pdf and save it to your computer. You can then either attach it to an e-mail as a pdf document, or mail/fax it to us. Please email completed application to jobs@lgvsd.org. If you wish to have a paper application mailed or faxed to you instead, please call 415-472-1734, and provide your name, address and telephone and/or fax number(s).

Pre-employment requirements include passing a background check, physical examination and drug screen. District is currently undergoing a classification and compensation study and minor job description changes are anticipated.

For further information please contact the District office at 415-472-1734 or see the District's web site at www.lgvsd.org.