

Wastewater Professionals  
The Las Gallinas Valley Sanitary District  
*Invites your interest for the position of*



**CIVIL ENGINEERING TECHNICIAN**



## The Location

Located in beautiful Northern California, between the cities of San Rafael and Novato, the Las Gallinas Valley Sanitary District has a career opportunity for the position of Civil Engineering Technician.

## The Role

Equivalent to completion of twelfth (12<sup>th</sup>) grade education with supplemental coursework in civil engineering, mechanical drawing, algebra, geometry, or trigonometry and three (3) years of technical experience in drafting, surveying, construction, inspections, or a related field.

Under general supervision, performs technical engineering-related work in support of District activities; prepares sewer lateral inspection reports; and performs related work as required.

The Civil Engineering Technician is responsible for performing the full range of paraprofessional engineering office and field work. Incumbents are expected to work independently and exercise judgment, discretion, and initiative within established guidelines. Positions at this level receive only occasional instruction or assistance as new or unusual situations arise and are fully aware of the operating procedures and policies of the work unit.

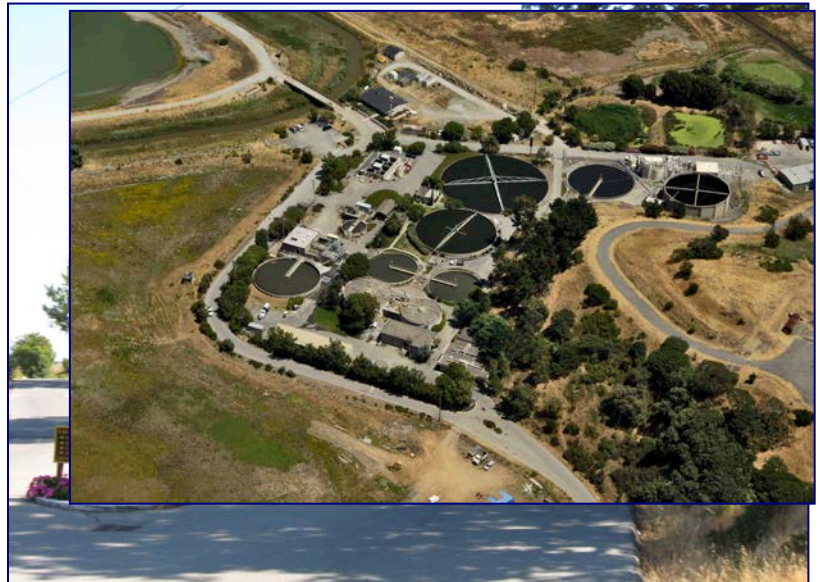
## The District

We understand and embrace our Mission to protect public health by effectively handling the sanitation needs of the community and our role in protecting the environment. Discharging directly to the San Pablo Bay presents significant and obvious challenges to do our job correctly. The District has a strong commitment to the environment in all we do, as demonstrated in our solar generation project, various recycling efforts, multi-faceted reclamation project and freshwater marsh and irrigated pastures. The District has received recognition and many awards for environmental and educational programs. We are known for being innovative, proactive, and successful at what we do. Our approach is to combine effective Pollution Prevention and Educational Programs and state-of-the-art technologies with a strong and positive relationship with our community.

We are a team dedicated to keeping our world a cleaner and safer place to live. In support of our dedication to protecting public health, continuing our progressive approach to innovative technologies and environmental education, we seek an Civil Engineering Technician who thrives on and can contribute to this efficiently run but challenging work environment.

## General Information

Founded In: 1955



Location of Service Area: San Rafael, California

**NUMBER OF FULL TIME EMPLOYEES: 23**

**NUMBER OF CUSTOMERS SERVED: 32,000**

Residential	90%
Commercial	10%

**COLLECTION SYSTEM:**

Sewer Gravity Pipelines:	105 Miles
Sewage Pumping Stations:	28

**PLANT/TREATMENT:**

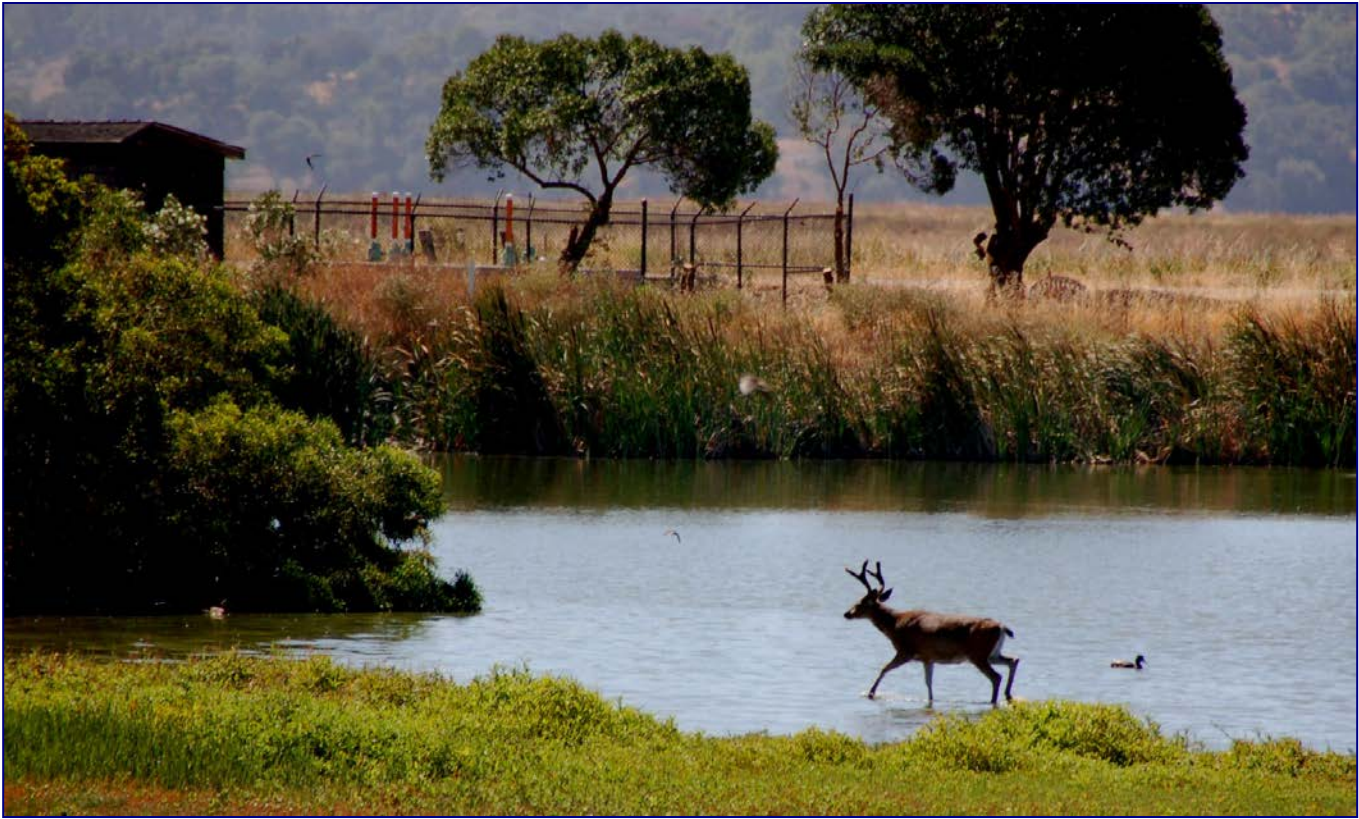
Treatment capacity	2.92 MGD
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## The Compensation

The Civil Engineering Technician salary will be dependent on qualifications, background and successful experience. Additional compensation, subject to the approval of the General Manager, for certification stipends is available pursuant to the Districts Memorandum of Understanding.

The monthly salary range is \$7,182 - \$8,730 (steps 1-5). This very competitive benefits package includes:

- ◆ **Health Insurance** — The District participates in PERS/Medical, which offers a wide range of health provider selections. The District pays the premium up to the Kaiser Family Rate.
- ◆ **Dental Insurance** — The District provides a self-insured program for employees and eligible dependents, and pays dental expenses up to \$3,000 per year per person.
- ◆ **Vision Insurance** — The District provides a comprehensive program for employees and eligible dependents, and pays for up to 50% of the premium.
- ◆ **Retirement** – The District participates in the California Public Employees Retirement System (PERS); fully vested after 5 years of service. Classic Members may be eligible for a retirement benefit of 2.7% at age 55; New Members are eligible for a retirement benefit of 2% at age 62.
- ◆ **Medical Retirement** — Benefits are available after 10 years of District service.
- ◆ **Long Term Disability Insurance** — The District provides LTD.
- ◆ **Social Security** — The District participates in the Social Security System and matches the employee's contribution.
- ◆ **Certification Pay**— Dual Certification Stipend, monthly pay of \$450.00. Triple Certification Stipend, monthly pay of \$450.00. Max of \$900.00 Certifications are for skills and training that benefit the District operationally and financially. GM approval required.
- ◆ **Holidays** — Employees receive 11 holidays per year.
- ◆ **Vacation** — Employees receive 14 vacation days per year for the first 3 years, 19 days from years 4 to 10, 22 days from years 11 to 15, 24 days for years 16+, and a one-time 5-day vacation bonus after 20 years of service.
- ◆ **Sick Leave** — Employees receive 12 days of annual sick leave
- ◆ **Life Insurance** — The District provides fully paid term life insurance in the amount of \$50,000.



## The Recruitment Schedule

Applications Accepted .....	Until Filled
Preliminary Reviews .....	February 7, 2022
Initial Interviews .....	TBD

*Submission of application early is recommended.*

## The Recruitment Process

To apply for this outstanding career opportunity, Applicants are required to fill out a Las Gallinas Valley Sanitary District Job Application ([http://www.lgvsd.org/wp-content/uploads/application\\_form-0515\\_fillable2018.pdf](http://www.lgvsd.org/wp-content/uploads/application_form-0515_fillable2018.pdf)) A resume may be included but is not an acceptable substitute for an application.

Instructions: The "Internet Job Application" is available at [www.lgvsd.org/about-us/employment-opportunities/](http://www.lgvsd.org/about-us/employment-opportunities/).

When you have completed the application please send to [jobs@lgvsd.org](mailto:jobs@lgvsd.org) as a pdf document or mail it to us. If you wish to have a paper application mailed, please call 415-472-1734, and provide your name, address, and telephone number.

Pre-employment requirements include passing a background check, physical, and drug screen. COVID-19 vaccination required for employment.

For further information please contact Amy Schultz @ 415-526-1521.