

**AMENDMENT No. 1**

**REQUEST FOR PROPOSALS  
EXECUTIVE SEARCH SERVICES**

**LAS GALLINAS VALLEY SANITARY SERVICES DISTRICT**

**Original RFP Release Date:** December 10, 2021

**Amendment No. 1 Release Date:** December 28, 2021

**Question:**

*Section II, Proposal Timeline*, on page 1 says proposals by email are encouraged and should be directed to the Administrative Services Manager, Dale McDonald at [dmcDonald@lgvSD.org](mailto:dmcDonald@lgvSD.org).

*Section IX, Proposal Submission*, on page 5 discusses providing (6) physical copies and for proposals to be in writing to be delivered to the District by 3:00 PM on Tuesday January 3, 2022.

Please clarify if email proposals will be accepted.

**Answer:**

Due to COVID-19, electronic email submissions will be accepted as a "written" proposal. The proposal must be a single PFD file that display as if printed and allow for printing as a single document.

**LAS GALLINAS VALLEY SANITARY DISTRICT**

By   
Dale McDonald, Administrative Services Manager

12/28/2021  
Date