



The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

DISTRICT BOARD
Megan Clark
Rabi Elias
Craig K. Murray
Judy Schriebman
Crystal J. Yezman

DISTRICT ADMINISTRATION
Mike Prinz,
General Manager
Michael Cortez,
District Engineer
Mel Liebmann,
Plant Manager
Greg Pease,
Collection System/Safety Manager
Robert Ruiz,
Administrative Services Manager

BOARD MEETING AGENDA

September 5, 2019

MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, OR ON THE DISTRICT WEBSITE WWW.LGVSD.ORG

Estimated
Time

4:00 PM

1. PUBLIC COMMENT

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

CLOSED SESSION:

4:05 PM

2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to Government Code § 54954.5; Commercial Property (to be determined) to be leased on an interim basis.

Agency Negotiator: Mike Prinz, General Manager for the Las Gallinas Valley Sanitary District.
Negotiating parties: To be determined. Under negotiation: Board to provide instruction to Agency Negotiator concerning price and/or terms of payment.

OPEN SESSION:

4:30 PM

1. PUBLIC COMMENT

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- 4:35 PM 2. SPECIAL DISTRICT LEADERSHIP FOUNDATION DISTRICT TRANSPARENCY CERTIFICATE PRESENTATION**
Colleen Haley, CSDA Field Coordinator will present the Board with the Special District Leadership Foundation District Transparency Certificate.
- 4:50 PM 3. CONSENT CALENDAR:**
These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.
- A. Approve the Board Minutes for August 15, 2019
 - B. Approve the Warrant List for September 5, 2019
 - C. Approve meeting request for Murray to attend the Biosolids and Renewable Energy Innovation Seminar in Oakland on September 11, 2019 and the Chapter 47 Region 1 Fall Forum meeting in Santa Barbara on October 11, 2019
 - D. Approve Schriebman to attend the Marin County Special Districts Chapter Formation meeting in Novato on September 18
 - E. Approve 2018-19 Fourth Quarter Financial Statements as of June 30, 2019
 - F. Approve Resolution 2019-2176 – A Resolution Approving Projects at Multiple Sites and Making Determinations and Authorizing the Filing of a Notice of Exemption from California Environmental Quality Act– Effluent Disposal Marsh Pond Capacity Restoration
- Possible expenditure of funds: Yes, Items B through D.
Staff recommendation: Adopt Consent Calendar – Items A through F.
- 5:00 PM 4. PUBLIC HEARING –TO APPROVE THE AMENDMENT TO CONTRACT BETWEEN THE BOARD OF ADMINISTRATION CALIFORNIA PUBLIC EMPLOYEES’ RETIREMENT SYSTEM AND THE BOARD OF DIRECTORS LAS GALLINAS VALLEY SANITARY DISTRICT**
- A. OPEN PUBLIC HEARING:**
 - B. AN AMENDMENT TO CONTRACT:**
District staff to present to the LGVSD Board amendment to Contract between the Board of Administration California Public Employees’ Retirement System and the LGVSD Board of Directors
 - C. REVIEW DISTRICT STAFF RECOMMENDATIONS:**
Board to consider staff recommendations regarding the Amendment to Contract
 - D. PUBLIC COMMENT:**
This portion of the meeting is reserved for persons desiring to address the Board regarding the proposed rate increase. Presentations are generally limited to three minutes.
 - E. CLOSE THE PUBLIC HEARING:**
Board to close the public hearing.
 - F. BOARD DETERMINATION AND ACTION:**
Board to consider comments from public, review administrative record and make a determination regarding action to approve the Amendment to Contract between the Board of Administration California Public Employees’ Retirement System and the Board of Directors Las Gallinas Valley Sanitary District.


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- 5:10 PM 5. FALL 2019 NEWSLETTER TOPICS**
Board to discuss topics for the newsletter and make recommendations.
- 5:20 PM 6. INFORMATION ITEMS:**
- A. General Manager Report - Verbal
 - B. Secondary Treatment Plant Upgrade and Recycled Water Expansion September 2019 Project Update - Presentation
 - C. STAFF/CONSULTANT REPORTS:
 - 1. Administration Department Bi-annual Report – Written
 - 2. Collection Department Bi-annual Report – Written
 - 3. Engineering Department Bi-annual Report – Written
 - 4. Operations Department Bi-annual Report – Written
- 6:10 PM 7. BOARD REPORTS:**
- 1. LAFCO - Verbal
 - 2. Gallinas Watershed Council / Miller Creek Watershed Council– Verbal
 - 3. JPA Local Task Force on Solid and Hazardous Waste – Verbal
 - 4. Flood Zone 7 - Verbal
 - 5. NBWA – Verbal
 - 6. NBWRA/North Bay Water – Verbal
 - 7. Engineering Subcommittee – Verbal
 - 8. Other Reports – Verbal
- 6:20 PM 8. BOARD REQUESTS:**
- A. Board Meeting Attendance Requests – Verbal
 - B. Board Agenda Item Requests – Verbal
- 6:25 PM 9. VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE**
- 6:30 PM 10. ADJOURNMENT**

FUTURE BOARD MEETING DATES – SEPTEMBER 19, OCTOBER 3, OCTOBER 17, 2019

AGENDA APPROVED:	Craig K. Murray, Board President	David Byers, Legal Counsel
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CERTIFICATION: I, Teresa Lerch, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before September 2, 2019 at 4:00 p.m., I posted the Agenda for the Board Meeting of said Board to be held September 5, 2019 at the District Office, located at 300 Smith Ranch Road, San Rafael, CA.

DATED: August 29, 2019



Teresa L. Lerch
District Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the first and third Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 300 Smith Ranch Road, San Rafael.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.