



101 Lucas Valley Road, Suite 300
San Rafael, CA 94903
Tel.: 415-472-1734
Fax: 415-499-7715
www.LGVSD.org

MANAGEMENT TEAM
Interim General Manager, Chris DeGabriele
Plant Operations, Mel Liebmann
Collections/Safety/Maintenance, Greg Pease
Engineering, Michael P. Cortez
Administrative Services, Dale McDonald

DISTRICT BOARD
Megan Clark
Ronald Ford
Craig K. Murray
Judy Schriebman
Crystal J. Yezman

The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

BOARD MEETING AGENDA

June 16, 2022

On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which enhances State and Local Governments' ability to respond to COVID-19 Pandemic based on Guidance for Gatherings issued by the California Department of Public Health. The Executive Order specifically allows local legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, in order to protect public health, which was due to end on September 30, 2021 (Exec. Ord. N-08-21). However, the Legislature passed AB 361 which provides local agencies with the ability to meet remotely during proclaimed state emergencies under modified Brown Act requirements, similar in many ways to the rules and procedures established by the Governor's previous Executive Orders. - In light of this – the June 16, 2022 meeting of the LGVSD Board will be held via Zoom electronic meeting. There will be NO physical location of the meeting. Due to the current circumstances, there may be limited opportunity to provide verbal comments during the meeting. Persons who wish to address the Board for public comment or on an item on the agenda are encouraged, but not required, to submit comments in writing to the Acting Board Secretary (dmcDonald@lgsd.org) by 5:00 pm on Wednesday, June 15, 2022. In addition, Persons wishing to address the Board verbally must contact the Acting Board Secretary, by email (dmcDonald@lgsd.org) and provide their Name; Address; Tel. No.; and the Item they wish to address by the same date and time deadline for submission of written comments, as indicated above. Please keep in mind that any public comments must be limited to 3 minutes due to time constraints. Any written comments will be distributed to the LGVSD Board before the meeting.*

**Prior to the meeting, participants should download the Zoom app at:
<https://zoom.us/download>.*

REMOTE CONFERENCING ONLY

Join Zoom Meeting online at: <https://us06web.zoom.us/j/82399128742>

OR

By teleconference at: +16699009128 Meeting ID: 823 9912 8742

**MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR
PUBLIC INSPECTION ON THE DISTRICT WEBSITE WWW.LGVSD.ORG**

NOTE: Final board action may be taken on any matter appearing on agenda

Estimated
Time

OPEN SESSION:

4:00 PM

1. PUBLIC COMMENT

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

4:05 PM

2 RESOLUTION NO. 2022-2259 – A RESOLUTION CERTIFYING THAT LEGAL NOTICE HAS BEEN GIVEN FOR THE HEARING ON THE BUDGET FOR THE FISCAL YEAR 2022-23 AND CONFIRMATION OF SEWER SERVICE CHARGE

Staff to present Resolution No. 2022-2259 - A Resolution Certifying that Legal Notice has been given for the Hearing on the Budget for the Fiscal Year 2022-23

Staff recommendation: Board adopt Resolution No. 2022-2259 - A Resolution Certifying that Legal Notice has been given for the Hearing on the Budget for the Fiscal Year 2022-23

4:10 PM

3. PUBLIC HEARING – BUDGET FOR THE 2022-23 FISCAL YEAR

A. OPEN PUBLIC HEARING

B. BUDGET 2022-23 PRESENTATION:

District staff to present the following proposed budgets for the fiscal year July 1, 2022 to June 30, 2023:

- a. Revenue
- b. Operating and Maintenance
- c. Reserves
- d. Debt Service
- e. Capital Outlay

C. REVIEW DISTRICT STAFF RECOMMENDATIONS:

Board consider approval of the 2022-23 Budgets as proposed.

D. PUBLIC COMMENT:

This portion of the meeting is reserved for persons desiring to address the Board regarding the proposed Budgets. Presentations are generally limited to three minutes.

E. CLOSE THE PUBLIC HEARING:

Board to close the public hearing.

F. BOARD DETERMINATION AND ACTION

Board to consider comments from public, review administrative record and make determination regarding action to approve the proposed Budgets.

- 5:10 PM 4. CONFIRM SEWER SERVICE CHARGE FOR FY 2022-23 AND APPROVE RESOLUTION 2022-2260**
Board to review and approve Resolution 2022-2260 confirming the increased Sewer Service charge for FY 2022-23 and providing for the collection of Sewer Service Charges on the tax roll.
- 5:20 PM 5. RESOLUTIONS FOR 2022-23 BUDGET:**
- A. RESOLUTION NO. 2022-2261 – A RESOLUTION FIXING AND APPROVING THE BUDGET FOR THE FISCAL YEAR 2022-23..
 - B. RESOLUTION NO. 2022-2262– A RESOLUTION DETERMINING THE 2022-23 APPROPRIATION OF TAX PROCEEDS.
 - C. RESOLUTION NO. 2022-2263 – A RESOLUTION REQUESTING ALLOCATION OF TAXES FOR THE FISCAL YEAR 2022-23
- 5:30 PM 6. CONSENT CALENDAR:**
These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.
- A. Approve the Board Minutes for June 2, June 6 and June 7, 2022
 - B. Approve the Warrant List for June 16, 2022
 - C. Approve Board Compensation for May 2022
 - D. Approve Ford attending Navigating Surplus Land Webinar June 16
 - E. Approve Resolution 2022-2264 – Remote Meetings
- Possible expenditure of funds: Yes, Items B through D.
Staff recommendation: Adopt Consent Calendar – Items A through E.
- 5:40 PM 7. INFORMATION ITEMS:**
STAFF/CONSULTANT REPORTS:
- 1. Interim General Manager’s Report – Verbal
- 5:50 PM 8. AWARD OF CONTRACT FOR FINANCIAL AUDIT**
Board to review and approve the contract for the financial audit for the fiscal years 2022 through 2024.
- 6:00 PM 9. BOARD MEMBER REPORTS:**
- 1. CLARK
 - a. NBWA Board Committee, 2022 Operations Control Center Ad Hoc Committee, Other Reports
 - 2. FORD
 - a. NBWRA, Marin Special Districts Association, 2022 Ad Hoc Engineering Committee re: STPURWE, 2022 Operations Control Center Ad Hoc Committee, 2022 Human Resources Ad Hoc Committee, Other Reports
 - 3. MURRAY
 - a. Marin LAFCO, CASA Energy Committee, Other Reports

4. SCHRIEBMAN

- a. JPA Local Task Force, Gallinas Watershed Council, 2022 Legal Services Ad Hoc committee, 2022 Biosolids Ad Hoc Committee, 2022 Human Resources Ad Hoc committee, 2022 McInnis Marsh Ad Hoc Committee, Other Reports

5. YEZMAN

- a. Flood Zone 7, CSRMA, 2022 Ad Hoc Engineering Committee re: STPURWE Engineering Subcommittee, 2022 Legal Services Ad Hoc Committee, Marin Special Districts, 2022 Biosolids Ad Hoc committee, 2022 McInnis Marsh Ad Hoc Committee, Other Reports

6:10 PM

10. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Verbal
- B. Board Agenda Item Requests – Verbal

6:15 PM

11. VARIOUS INDUSTRY RELATED ARTICLES

6:20 PM

12. ADJOURNMENT

FUTURE BOARD MEETING DATES: JULY 21 AND AUGUST 4, 2022

AGENDA APPROVED:	Judy Schriebman, Board President	David Byers, Legal Counsel
------------------	----------------------------------	----------------------------

CERTIFICATION: I, Teresa Lerch, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before June 13, 2022, 4:00 p.m., I posted the Agenda for the Board Meeting of said Board to be held June 16, 2022, at the District Office, located at 101 Lucas Valley Road, Suite 300, San Rafael, CA.

DATED: June 9, 2022



Teresa L. Lerch
District Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the first and third Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 101 Lucas Valley Road, Suite 300, San Rafael, CA.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.