



The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

DISTRICT BOARD
Megan Clark
Rabi Elias
Craig K. Murray
Judy Schriebman
Crystal J. Yezman

DISTRICT ADMINISTRATION
Mike Prinz,
General Manager
Michael Cortez,
District Engineer
Mel Liebmann,
Plant Manager
Greg Pease,
Collection System/Safety Manager
Robert, Ruiz,
Administrative Services Manager

BOARD MEETING AGENDA

March 19, 2020

Estimated
Time

MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, SAN RAFAEL, OR ON THE DISTRICT WEBSITE WWW.LGVSD.ORG

NOTE: Final board action may be taken on any matter appearing on agenda.

LOCATION OF MEETING: DISTRICT OFFICE - 101 LUCAS VALLEY ROAD, EAST LOBBY, SUITE 301, SAN RAFAEL

4:15 PM

1. PUBLIC COMMENT

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

CLOSED SESSION:

4:20 PM

2. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION – Significant exposure to litigation pursuant to paragraph (2) of Government Code § 54956.9: One potential case.

OPEN SESSION:

4:30 PM

1. PUBLIC COMMENT

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4:35 PM

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for March 5, 2020
- B. Approve the Warrant List for March 19, 2020
- C. Approve Board Compensation for February 2020
- D. Approve Application of Allocation of Capacity for APN 180-033-07, 28 Vendola Drive

Possible expenditure of funds: Yes, Items B through C

Staff recommendation: Adopt Consent Calendar – Items A through D.

4:45 PM

3. SELECTION AND AWARD OF WASTEWATER USER RATE STUDY

Board and staff to discuss the final proposal for the Sewer Rate Study and authorize the General Manager to execute the contract.

5:05 PM

4. APPROVE RESOLUTION 2020-2181 – A RESOLUTION FIXING THE TIME AND PLACE FOR PUBLIC HEARING ON BUDGET FOR THE FISCAL YEAR 2020-2021

Board to approve Resolution 2020-2181 – Fixing the time and place for hearing on Budget – June 4, 2020.

5:10 PM

5. APPROVE RESOLUTION 2020-2182 – A RESOLUTION FIXING TIME AND PLACE FOR PUBLIC HEARING ON SEWER SERVICE CHARGE RATES FOR THE FISCAL YEAR 2020-2021

Board and staff to Resolution 2020-2182 – fixing the time and place for hearing on Sewer rates – July 16, 2020.

5:15 PM

6. APPROVAL OF MISCELLANEOUS FEES SCHEDULE AS REFERRED TO BY ORDINANCE 180 AND APPROVE RESOLUTION 2020-2183

Board and to review the Miscellaneous fee schedule and Resolution 2020-2183

5:25 PM

7. POTENTIAL TEMPORARY MODIFICATIONS OF DISTRICT PROTOCOLS RELATED TO COVID-19 EXPOSURE CONCERNS

Board and staff to discuss temporary modifications of District protocols related to COVID-19 exposure concerns.

- 5:55 PM** **8. INFORMATION ITEMS:**
A. STAFF/CONSULTANT REPORTS:
1. General Manager Report – Verbal
- 6:05 PM** **9. BOARD MEMBER REPORTS:**
1. CLARK
a. NBWA Board Committee, NBWA Conference Committee, Ad Hoc HR Sub-Committee re: 2019 GM Evaluation, Ad Hoc HR Sub-Committee re: 2019 Employee Climate Survey, Other Reports
2. ELIAS
a. NBWRA, Ad Hoc Engineering Sub-Committee re: STPURWE, Other Reports
3. MURRAY
a. Marin LAFCO, CASA Energy Committee, Ad Hoc HR Sub-Committee re: 2019 GM Evaluation Other Reports
4. SCHRIEBMAN
a. Gallinas Watershed Council/Miller Creek Watershed Council, JPA Local Task Force NBWA Tech Advisory Committee, Ad Hoc HR Sub-Committee re: 2019 Employee Climate Survey, Other Reports
5. YEZMAN
a. Gallinas Watershed Council/Miller Creek Watershed Council Flood Zone 7,CSRMA, Ad Hoc Sub- Engineering Committee re: STPURWE, Other Reports
- 6:20 PM** **10. BOARD REQUESTS:**
A. Board Meeting Attendance Requests – Verbal
B. Board Agenda Item Requests – Verbal
- 6:25 PM** **11. VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE**
- 6:30 PM** **12. ADJOURNMENT**

FUTURE BOARD MEETING DATES: APRIL 2 , APRIL 16, AND MAY 7, 2020

AGENDA APPROVED:	Rabi Elias Board President	Patrick Richardson, Legal Counsel
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CERTIFICATION: I, Teresa Lerch, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before March 16, 2020 at 4:15 p.m., I posted the Agenda for the Board Meeting of said Board to be held March 19, 2020 at the District Office, located at 101 Lucas Valley Road, Suite 300, San Rafael, CA.


Teresa L. Lerch
District Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the second and fourth Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 101 Lucas Valley Road, Suite 300, San Rafael, CA.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.