



The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

**DISTRICT BOARD**  
Megan Clark  
Rabi Elias  
Craig K. Murray  
Judy Schriebman  
Crystal J. Yezman

**DISTRICT ADMINISTRATION**  
Mike Prinz,  
General Manager  
Michael Cortez,  
District Engineer  
Mel Liebmann,  
Plant Manager  
Greg Pease,  
Collection System/Safety Manager  
Robert Ruiz,  
Administrative Services Manager

## BOARD MEETING AGENDA

March 5, 2020

Estimated  
Time

**MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, SAN RAFAEL, OR ON THE DISTRICT WEBSITE [WWW.LGVSD.ORG](http://WWW.LGVSD.ORG)**

NOTE: Final board action may be taken on any matter appearing on agenda.

**LOCATION OF MEETING: DISTRICT OFFICE - 101 LUCAS VALLEY ROAD, EAST LOBBY, THIRD FLOOR CONFERENCE ROOM, SAN RAFAEL**

- 4:00 PM 1. PUBLIC COMMENT**  
This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.
- CLOSED SESSION:**
- 4:05 PM 2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS –** Pursuant to Government Code § 54956.5; Regarding real property located at 405 Vendola Drive, San Rafael. Real Property Negotiator Is Mike Prinz, General Manager.
- OPEN SESSION:**
- 4:30 PM 1. PUBLIC COMMENT**  
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- 4:35 PM**      **2. CONSENT CALENDAR:**  
 These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.
- A. Approve the Board Minutes for the February 20, 2020 Special Meeting and the February 20, 2020 Regular Meeting
  - B. Approve the Warrant List for March 5, 2020
- Possible expenditure of funds: Yes, Item B.  
 Staff recommendation: Adopt Consent Calendar – Items A and B.
- 4:45 PM**      **3. ORGANIZATIONAL REVIEW STATUS UPDATE**  
 Sophia Selivanoff from Regional Government Services will present the Organizational Review status update to the Board.
- 5:15 PM**      **4. TOPICS FOR THE SPRING 2020 NEWSLETTER**  
 Board and staff to review the Spring Newsletter Topics.
- 5:25 PM**      **5. INFORMATION ITEMS:**
- A. STAFF/CONSULTANT REPORTS:
    - 1. General Manager Report – Verbal
    - 2. LGVSD Award – Historical Information - Written
    - 3. Departmental Reports July-Dec 2019– Written
    - 4. Secondary Treatment Plant Upgrade and Recycled Water Expansion Project Update - Presentation
- 6:15 PM**      **6. BOARD MEMBER REPORTS:**
- 1. CLARK
    - a. NBWA Board Committee, NBWA Conference Committee, Ad Hoc HR Committee re: 2019 GM Evaluation, Ad Hoc HR Committee re: 2019 Employee Climate Survey, Other Reports
  - 2. ELIAS
    - a. NBWRA, Ad Hoc Engineering Committee re: STPURWE, Other Reports
  - 3. MURRAY
    - a. Marin LAFCO, CASA Energy Committee, Ad Hoc HR Committee re: 2019 GM Evaluation Other Reports
  - 4. SCHRIEBMAN
    - a. JPA Local Task Force  
 NBWA Tech Advisory Committee, Ad Hoc HR Committee re: 2019 Employee Climate Survey, Other Reports

- 5. YEZMAN
  - a. Gallinas Watershed Council/Miller Creek Watershed Council, Flood Zone 7, CSRMA, Ad Hoc Engineering Committee re: STPURWE, Other Reports

- 6:30 PM 7. **BOARD REQUESTS:**
  - A. Board Meeting Attendance Requests – Verbal
  - B. Board Agenda Item Requests – Verbal

6:35 PM 8. **VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE**

6:40 PM 9. **ADJOURNMENT**

**FUTURE BOARD MEETING DATES: MARCH 19, APRIL 2 AND APRIL 16, 2020**

AGENDA APPROVED:	Rabi Elias Board President	Patrick Richardson, Legal Counsel
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**CERTIFICATION:** I, Teresa Lerch, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before March 2, 2020 at 4:00 p.m., I posted the Agenda for the Board Meeting of said Board to be held March 5, 2020 at the District Office, located at 101 Lucas Valley Road, Suite 300, San Rafael, CA.

  
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 Teresa L. Lerch  
 District Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the second and fourth Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 101 Lucas Valley Road, Suite 300, San Rafael, CA.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.