



**GENERAL CONTRACTOR AND ELECTRICAL SUBCONTRACTOR'S  
PRE-QUALIFICATION SUBMITTAL PACKAGE FOR**

**SECONDARY TREATMENT PLANT UPGRADE AND  
RECYCLED WATER EXPANSION  
JOB NOS. 12600-07 & 16650-02**

**Addendum #1**

MAY 2017  
(Revised 5/1/2018)

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DISTRICT BOARD

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The District has received the following question and/or requests for clarification. Each question and/or request for clarification is followed by the **District's Response**.

1. Would you consider and accept Water Treatment plant projects completed in response Part III. Recent Construction Projects Completed?

**District's Response:** It is each contractor's responsibility to determine it's most relevant and applicable reference projects. Every project has unique features and challenges, which could make it more or less similar to the District's project.

2. The Bid Form (page 2) requires the General Contractors and Electrical Subcontractors to submit one (1) electronic copy on a CD of the contractors Statement of Qualifications to the District. Can the Statement of Qualifications be submitted to the District via email?

**District's Response:** Emailed submissions of the contractor's Statement of Qualification will not be accepted. Each General Contractor and Electrical Subcontractor must submit their Statement of Qualifications to the District in a searchable electronic PDF format. Submittals can be delivered to the District on either a CD or USB flash drive.

3. **Item B.1.f.:** Asks that respondents provide on a separate sheet(s) a complete listing of all projects of a similar nature to the proposed project together with a statement regarding total number of years of experience your company has had with similar projects. It asks our responses to be detailed in our project description. It directs the respondent to the scoring instructions Section III (page SI-12)

**District's Response:** Item B.1.f on page 3 of the Bid Form shall be modified to state:

***On a separate sheet(s),*** provide a minimum of two (2) and a maximum of five (5) projects which are similar in nature to the proposed project. Be detailed in your project description. ***See scoring instructions Section III (page SI-12)***

4. **Item B.1.g.:** Asks that respondents provide a plan, methodology and sequence for performing the proposed work and to be as specific as possible. We commend the District for providing the 60% plans to base this narrative upon. However, there are other critical pieces of information that are not available to respondents to make the narrative as complete and specific as possible:
  - What are plant operations needs for access and deliveries?
  - Is discharge of dewatering effluent able to be discharged back directly into the headworks?
  - What permits will the contractor be expected to obtain?
  - What coordination with utility companies by the contractor will be required?

Will the contractor be allowed to deviate from this plan in the preparation of our estimates and during construction, if you are the lowest responsive bidder?

**District's Response:** The General Contractors and Electrical Subcontractors shall utilize the information available as part of the Prequalification Package and observations made during the site visit to demonstrate their understanding of the project activities and sequencing requirements in order to successfully complete this project. Where inadequate information is available, please state your assumptions. The contractor's response to this question does not represent a contractual obligation.

5. **Item B.1.h.:** Asks that respondents provide a list of all current employees and their job classification for those employees who would have involvement on the proposed projects; and that respondents provide an organization chart and identify the Key Personnel anticipated to comprise the management team of the projects and to provide resumes for key personnel along with their experience.

**District's Response:** The General Contractor and Electrical Subcontractors shall submit the names and detailed resumes of the following individuals proposed for the District's project in accordance with Section IV of the Bid Forms.

- a) Full time field superintendent
- b) Office project manager
- c) Safety officer

6. **Item B.1.i.:** Asks that respondents provide a list of all equipment owned by the contractor and available for use on this project.

**District's Response:** Item B.1.i on page 3 of the Bid Form has been deleted.

7. **Item B.1.j.:** Asks to provide a list of all Responsible Managing Employees (RME) or Responsible Managing Officer (RMO)

**District's Response:** Item B.1.j on page 3 of the Bid Form has been deleted. This information is covered in Part II of the Questionnaire.

8. **Item D.3.a.:** References the priority of financial capabilities in the evaluation as very high, but does not provide the evaluation criteria.

**District's Response:** The District will not be performing a detailed analysis of the Contractor's financial statements. This requirement is simply meant to prove the Contractor has independently audited financials and has the financial viability to successfully complete the District's project. See Part I of the Questionnaire.

9. **Item D.3.b.:** References that the Contractors Resources will be highly evaluated and provides the order, equipment and key staff/personnel experience of two individuals, the Field Superintendent and Office Project Manager.

**District's Response:** It shall be noted that the numbers associated with equipment and staff does not indicated priority or importance to the District's evaluation. #1 Equipment shall be deleted from this list. The evaluation of #2 shall be per the scoring instructions on page SI-15.

10. **Item D.3.c.:** The list indicates that past performance with the District will be the highest weighted criteria.

**District's Response:** It shall be noted that the numbers associated with this item does not indicated priority or importance to the District's evaluation. The General Contractor and Electrical Subcontractor's experience will be evaluated based upon the projects submitted in reference to Section III and the scoring instruction given in SI-12 to SI-14. The reference to direct experience with the District shall be deleted.

Sincerely,



Michael P. Cortez, PE  
District Engineer