

MEETING MINUTES OF MAY 2, 2024

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION ON MAY 2, 2024 AT 4:00 PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903.

- BOARD MEMBERS PRESENT:** Megan Clark, Craig K. Murray, Gary Robards and Crystal Yezman.
- BOARD MEMBERS ABSENT:** None.
- STAFF PRESENT:** Curtis Paxton, General Manager; Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer; Mel Liebmann, Plant Manager; Greg Pease, Collections/Safety/Maintenance Manager; Mike Cortez, District Engineer;
- OTHERS PRESENT:** Patrick Richardson, District Counsel; Tim Holmes, Kenwood Energy.
- ANNOUNCEMENT:** President Murray announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.
- 1. PUBLIC COMMENT:** None.

- 2. APPOINTMENT TO FILL THE VACANCY ON THE BOARD OF DIRECTORS PURSUANT TO GOV CODE SEC. 1780/BOARD POLICY B-90 AND ADMINISTER OATH OF OFFICE**
The Board continued deliberations on the Board Director Vacancy.

ACTION:

Board approved (M/S Clark/Robards 4-0-0-0) taking a vote to appoint a candidate to fill the vacant position on the Board.

AYES: Clark, Murray, Robards and Yezman
NOES: None
ABSENT: None
ABSTAIN: None

A vote was taken:
Clark - Nitzberg
Murray - Nitzberg
Robards - Nitzberg
Yezman - Nitzberg

ACTION:

Board approved (M/S Clark/Yezman 4-0-0-0) appointing Barry Nitzberg to fill the vacant position on the Board. Oath to be given at the next Board meeting on May 6, 2024.

AYES: Clark, Murray, Robards and Yezman
NOES: None
ABSENT: None
ABSTAIN: None

3. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for April 17 and April 18, 2024
- B. Receive and Ratify the Warrant Check Register through May 2, 2024
- C. Approve Murray attending the Residuals and Biosolids Conference June 18-21 in Oklahoma City
- D. Approve Murray attending the CASA Annual Conference July 31-Aug 2 in Monterey
- E. Approve Yezman attending the CASA Annual Conference July 31-Aug 2 in Monterey
- F. Approve Proposing an Election Resolution 2024-2327

Item A was pulled for discussion.

ACTION:

Board approved (M/S Robards/Clark (4-0-0-0) the Consent Calendar items A through F with a clerical correction to the April 17th minutes.

AYES: Clark, Murray, Robards and Yezman.

NOES: None.

ABSENT: None.

ABSTAIN: None.

4. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

- 1. General Manager's Report – Paxton reported.
- 2. Collections/Safety/Maintenance Department – Pease reported. Discussion ensued.
- 3. Operations Department – Liebmann reported. Discussion ensued.
- 4. Solar Photovoltaic System Upgrade Project Update from Tim Holmes, Kenwood Energy. Discussion ensued.

5. BOARD REPORTS:

- 1. CLARK
 - a. NBWA Board Committee – verbal report
 - b. CASA Workforce Committee – no report
 - c. Operations Control Centers Ad Hoc Committee – no report
 - d. Fleet Management Ad Hoc Committee – no report
 - e. FutureSense Ad Hoc Committee – no report
 - f. Other Reports– none
- 2. MURRAY
 - a. Marin LAFCO – no report
 - b. Flood Zone 6 – verbal report
 - c. CASA Energy Committee – no report
 - d. Biosolids Ad Hoc Committee – no report
 - e. Development Ad Hoc Committee – no report
 - f. SF Bay Trail Ad Hoc Committee – no report
 - g. Other Reports –in the packet
- 3. ROBARDS
 - a. Gallinas Watershed Council/Miller Creek – no report
 - b. STPURWE Engineering Ad Hoc Committee – no report
 - c. McInnis Marsh Ad Hoc Committee – no report

- d. Development Ad Hoc Committee – no report
 - e. FutureSense Ad Hoc Committee – no report
 - f. Other Reports – none
4. YEZMAN
- a. Flood Zone 7– no report
 - b. CSRMA – no report
 - c. Marin Special District Association – no report
 - d. STPURWE Engineering Ad Hoc Committee – no report
 - e. Biosolids Ad Hoc Committee – no report
 - f. Other Reports– none

6. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – none.
- B. Board Agenda Item Requests – none.

7. MISCELLANEOUS DISTRICT ARTICLES

Discussion ensued.

CLOSED SESSION:

ACTION:

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION ON MAY 2, 2024, AT 6:21 P.M. AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

Lerch, Liebmann, McDonald and Pease left the meeting at 6:21 pm.

8. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.8

CONFERENCE WITH REAL PROPERTY NEGOTIATOR – Two items: 1) First Property: McPhail Site (APNs 180-151-18, 180-161-10, and 180-161-09) McPhail: Approximately 9.76 acres of land (APNs 180-151-18, 180-161-10, & 180-161-09), located at 1565 Vendola Drive, San Rafael, in the County of Marin (unincorporated), that served as the location of the former McPhail Elementary School, which consists of vacant land and secured structures ("McPhail Site"). Agency negotiator: Curtis Paxton, General Manager. Negotiating parties: San Rafael City Elementary School District. Under negotiation: Instruction to negotiator will concern both price and terms of payment.

2) Second Property: Old Gallinas Site (APN 180-123-01) : Approximately 7.9 acres of developed land (APN 180-123-01), located at 251 N. San Pedro Road, San Rafael, in the County of Marin (unincorporated), consisting of classroom buildings and athletic field ("Old Gallinas Site"). Agency negotiator: Curtis Paxton, General Manager. Negotiating parties: San Rafael City Elementary School District. Under negotiation: Instruction to negotiator will concern both price and terms of payment.

ADJOURNMENT:

ACTION:

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on May 2, 2024 at 7:04 p.m.

BOARD MEMBERS PRESENT:

Megan Clark, Craig Murray, Gary Robards and Crystal Yezman

STAFF PRESENT: Curtis Paxton, General Manager, Teresa Lerch, Board Secretary;

OTHERS PRESENT: Patrick Richardson, District Counsel;

PUBLIC COMMENT: None.

REPORT ON CLOSED SESSION: President Murray reported that there was nothing to report.

9. ADJOURNMENT:

ACTION:

Board approved (M/S Clark/Robards 4-0-0-0) the adjournment of the meeting at 7:05 PM.

AYES: Clark, Murray, Robards and Yezman.


NOES: None.

ABSENT: None.

ABSTAIN: None

The next Board Meeting is scheduled for May 6, 2024 at 4:00 pm at the District office.

ATTEST:



Teresa Lerch, Board Secretary

APPROVED:



Gary E. Robards, Vice-President

