



**RULES FOR THE CONDUCT OF BUSINESS AT MEETINGS OF THE  
BOARD OF DIRECTORS OF THE  
LAS GALLINAS VALLEY SANITARY DISTRICT**

The Board of Directors ("Board") of the Las Gallinas Valley Sanitary District ("LGVSD") welcomes you to a Board Meeting, The Board conducts its meetings consistent with the requirements of the Ralph M. Brown Act ("California Open Meeting Law"), California Government Code § 54950, et

As a member of the public, you can address the Board on any Item on the Board's Agenda. Additionally, you can address the Board of Directors on any matter not on the Agenda that is within the subject matter jurisdiction of the LGVSD.

Speakers are generally allowed no more than three minutes to make their presentation to the Board unless they are an applicant for sewer service in which case they may be allowed additional time. Speakers are required to fill out a *Request to Speak Form*.

**FOR TOPICS NOT ON THE AGENDA:**

If you desire to address the Board on something not on the Board's Agenda which is within the subject matter jurisdiction of the LGVSD, please complete a *Request to Speak Form* identifying that you wish to speak on a topic not on the Agenda. You will be allowed to speak during the Public Comment period.

**FOR ITEMS ON THE AGENDA:**

If you desire to address the Board on a particular Agenda item, please complete a *Request to Speak Form* identifying the Agenda item. You will be allowed to speak when the Board President opens the item up for discussion on that matter.

If you have any information you would like to give the Board, please give it to the General Manager. If you want to have the Board members review that material, and please provide sufficient copies. Additional information concerning the Board Meeting is on the Board Meeting Agenda which is printed for each meeting.

Thank you for complying with these rules.