

MINUTES OF NOVEMBER 8, 2007

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN REGULAR SESSION ON NOVEMBER 8, 2007, AT 4:19 PM, AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, CALIFORNIA.

BOARD MEMBERS PRESENT: M.Clark, R. Greenfield, L. Loder (arrived 4:26PM and departed at 6:58PM), C. Murray

BOARD MEMBERS ABSENT: D. Colbert

STAFF PRESENT: M. Williams, District Manager; Dave Byers, District Counsel; Eva Moore, District Secretary; Janice Mandler, Line Crew Supervisor

OTHERS PRESENT: Mark Wilson and Ed Nute of Nute Engineering (District Engineering Con

ANNOUNCEMENT: President Greenfield announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

CLOSED SESSION : Government Code Section 54957.6, CONFERENCE WITH LABOR NEGOTIATORS, District Representative: Mark Williams, Employee Organization: Services Employees International Union

OPEN SESSION Upon return to Open Session, Board President Russ Greenfield reported the Board unanimously approved a bargaining agreement amendment that would allow staff to continue with the existing work schedule: 6:30AM to 3PM until highway construction is completed, at the discretion of District Manager.

PUBLIC COMMENT: None

BUSINESS:

CONSENT CALENDAR:

THESE ITEMS ARE CONSIDERED ROUTINE AND WILL BE ENACTED, APPROVED OR ADOPTED BY ONE MOTION UNLESS A REQUEST FOR REMOVAL FOR DISCUSSION OR EXPLANATION IS RECEIVED FROM THE STAFF OR THE BOARD.

- a) Board Minutes for September 27, 2007
- b) San Francisco Californian Regional Quality Control Board Communication Monthly Reports
- c) Environmental Protection Agency Communication – Monthly Report
- d) San Francisco California Regional Quality Control Board Communication – Modification of Operating Procedures
- e) Warrant List of October 25, 2007
- f) Directors' Meeting Compensation - October 2007
- g) Marin Independent Journal - Various articles

ACTION:

Board approved Consent Calendar (M/S Loder/Murray 4-0-0).

AYES: Clark, Greenfield, Loder, Murray
NOES: None
ABSTAIN: None
ABSENT: Colbert

ADDITIONAL AGENDA ITEM ADDED:

Board approved (M/S Loder/Clark 4-0-0) to add an item to Agenda. District Manager reported staff received a strategic plan proposal from Bret Ives in the amount of \$20,240.

ACTION:

Board approved (M/S Murray/Loder 4-0-0) the proposal from Mr. Ives.

AYES: Clark, Greenfield, Loder, Murray
NOES: None
ABSTAIN: None
ABSENT: Colbert

STAFF / CONSULTANT REPORTS:

- a) District Bank Fund Balances
- b) Administrative Manager Recruitment – VERBAL
- c) PG&E Power Outages – VERBAL
- d) Reclamation Season – VERBAL
- e) Annexation of District Property Public Hearing Date – VERBAL
- f) Solar System Payback **Mark, Board wants more info**
- g) Temporary Laboratory Help – VERBAL
- h) Transition of Bank Funds from County of Marin to Bank of Marin
- i) District Newsletter rough draft.

Board directed staff to proceed with Martin Rauch to develop the Newsletter. Board also suggested to include Board meeting dates, personal message from District Manager, LGVSD Mission Statement, District URL, Recycling Center's website, District implementation of GPS, rate increase information.

SEPTEMBER 2007 COLLECTION SYSTEM REPORT:

Janice Mandler, District Line Supervisor, presented the September 2007 Collection System Report.

UTILIZATION OF MARIN COUNTY LEGAL SERVICES FOR DISTRICT EMPLOYMENT MATTERS:

District Manager requested Board's approval to sign an agreement with the County Counsel of Marin County to provide legal advice, excluding litigation, on employment legal matters.

ACTION:

Board approved (M/S Murray/Loder 3-1-0) the utilization of Marin County Legal Services.

AYES: Greenfield, Loder, Murray
NOES: None
ABSTAIN: Clark
ABSENT: Colbert

CORRPRO COMPANIES INC PROPOSAL TO PROVIDE CORROSION ENGINEERING SERVICES:

District Manager reported on Corrpro Companies Inc Proposal to Provide Corrosion Engineering Services related to the Corrpro the Camp Dresser and McKee & Nute Engineering Proposal's for Wastewater Reuse Options related to the District's options for future water reclamation plant upgrades.

ACTION:

Board approved (M/S Loder/Clark 4-0-0) to utilize Corrpro Companies Inc. Engineering Services, Nute Engineering to perform the Water Reuse Options Evaluation.

AYES: Greenfield, Loder, Murray
NOES: None
ABSTAIN: None
ABSENT: Colbert

SALSNES FILTER PILOT TEST:

District Manager reported on recommending Salsnes Filter Pilot Test to potentially increase secondary system treatment capacity.

ACTION:

Board approved (M/S Greenfield/Clark 4-0-0) to proceed with pilot test of Salsnes filter.

AYES: Greenfield, Loder, Murray
NOES: None
ABSTAIN: None
ABSENT: Colbert

LAS GALLINAS VALLEY SANITARY DISTRICT SAN PABLO BAY LEVEE REPAIR

PRESENTATION:

Mark Wilson of Nute Engineering gave a presentation on the repair of the District's San Pablo Bay Levee, including options available.

ACTION:

None

6:40 PM BOARD MEETING EXTENDED:

Board approved (M/S Murray/Clark 4-0-0) to extend meeting for 20 minutes to 7PM.

BOARD DETERMINATION OF BOARD MEETING MINUTE FORMAT:

Board discussed the Board Meeting Minute format and agreed to Action Minutes with votes and motion included, in addition to accurate language and the motion itself. Board preferred a short format, similar to Coleta Sanitary, which was included in Agenda packet.

ACTION:

Board approved (M/S Loder/Clark 4-0-0)
AYES: Greenfield, Loder, Murray
NOES: None
ABSTAIN: None
ABSENT: Colbert

AUGUST 30, 2007 BOARD MEETING MINUTES TRANSCRIBING COSTS:

District Manager reported on the cost (\$100) of having a portion of the August 30, 2007 Board Meeting Minutes Transcribed. Board determined that Board Minute tapes should be supplied to anyone requesting such. The cost of having tapes transcribed to be paid for by the requester, including 8/30 Minutes. **Mark, Megan requested a copy of the tapes**

ACTION:

Board approved (M/S Murray/Greenfield 3-1-0)
AYES: Greenfield, Loder, Murray
NOES: Clark
ABSTAIN: None
ABSENT: Colbert

ADJOURNMENT:

ACTION:

Board approved (M/S Loder/Greenfield 4-0-0) the adjournment of the meeting at 7:01 PM to the next Board meeting scheduled for Thursday, December 29th, 2007 at 4:PM at the District Office.

AYES: Greenfield, Loder, Murray
NOES: Clark
ABSTAIN: None
ABSENT: Colbert

Mark R Williams, District Manager

APPROVED:

Russ R Greenfield, Board President