

## **MINUTES OF JULY 26, 2007**

The Board of Directors of the Las Gallinas Valley Sanitary District met in Regular Session on Thursday, July 26, 2007, at 3:37 PM, at the District Office, 300 Smith Ranch Road, San Rafael, California.

### **DIRECTORS PRESENT**

D. Colbert (departed 5:45 PM), L. Loder (arrived 3:40 PM), M. Clark, R. Greenfield and C. Murray (arrived 3:50 PM)

### **DIRECTORS ABSENT**

None

### **STAFF PRESENT**

Mark Williams- District Manager; Eva Moore-District Secretary, Dave Byers-District Counsel

### **ANNOUNCEMENT**

President Greenfield announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

### **OTHERS PRESENT**

Ray Goebel of EOA and Paul Sellier of MMWD

### **CLOSED SESSION**

1. Conference with Legal Counsel – Anticipated Litigation - Discussion with legal counsel regarding significant exposure to litigation pursuant to subdivision (b) of Section 54956.9, where the facts and circumstances that might result in litigation against the District is believed to not yet known to a potential plaintiff.
2. Public Employee Performance Evaluation – District Manager – pursuant to Government Code Section 54957.

### **GENERAL SESSION**

Upon return to Open Session at 4:37 PM:

Closed Session Item #1 President Greenfield noted no reportable action had been taken.

Closed Session Item #2 Board completed evaluation of District Manager Mark Williams

### **CONSENT CALENDAR:**

#### **ACTION:**

Board approved (M/S Loder/Colbert 5-0-0) all items on the Consent Calendar.

- (1) SFCRWQCB Communication – Monthly Reports
- (2) EPA Communication – Monthly Report

- (3) Notice of Completion – Electrical SCADA Improvements to the Mulligan, Descanso, Duckett and Civic Center Pump Stations – District Project NO 4236
- (4) Warrant List for July 26, 2007
- (5) Directors' Meeting Compensation-June, 2007
- (6) Marin IJ - Various articles

**REPORT ON MARIN MUNICIPAL WATER DISTRICT'S (MMWD) INSTALLATION OF A NEW WATER RECLAMATION STORAGE TANK:**

Paul Sellier Associate Engineer of Water Quality at MMWD gave a presentation on MMWD's plan to install a New Water Reclamation Storage Tank that will replace the existing converted NIKE missile site reclamation storage tank located behind the District's Wastewater Treatment Plant. The MMWD project will cost \$3,500,000 to construct with a portion of the funding coming from a \$1,000,000 Sonoma County Water Agency grant.

**EXERCISE OF OPTION TO PURCHASE 10.22 ACRES OF LAND FROM ST. VINCENT CATHOLIC CHARITIES CYO:**

**ACTION:**

Board approved (M/S Loder/Colbert 5-0-0) the exercise of option to purchase 10.22 acres.

District Council recommended the staff hand deliver the "Exercise of Option to Purchase" to St. Vincent CYO the next day.

**EOA REPORT ON THE STATUS OF CURRENT AND EMERGING ISSUES RELATED TO WASTEWATER TREATMENT PLANT DISCHARGE:**

Ray Goebel of EOA reported discussed current and emerging issues related to copper limits, chronic toxicity results and plant effluent compliance. Mr. Goebel pointed out the District's perfect Acute Toxicity record in recent years. He also reported that the treatment plant improvements and effective operation of the treatment plant have resulted in no treatment plant violations in the last two years.

**BOARD REPORTS:**

- (1) NBWA-Nothing to report
- (2) Board Member Craig Murray reported the Miller Creek Watershed Stewards has formed an educational subcommittee.
- (3) NBWRA –Board member Loder reported that the approval process for additional funding for the NBWRA reclamation project continues to work through Congress.

**STAFF / CONSULTANT REPORTS:**

- (1) Fund Balances. District Manager reported total funds of \$6.56 million, including COP funds.
- (2) Injured Collection Line Worker. District Manager reported that the employee has improved and is scheduled to return to work on Monday July 29<sup>th</sup> on part time basis.
- (3) Declaration of candidacy period July 16, 2007 – August 10, 2007
- (4) Redwood Section of California Water Environment Association Tour of Las Gallinas Valley Sanitary District Solar System. District Manager reported the tour was successful.

- (5) Collection Crew Smoke Testing. Mr. Williams reported on the progress of the annual smoke testing.
- (6) July 27, 2007 Mission Statement & Strategic Plan Special Board Meeting Workshop. The Board was reminded of the Special Board Workshop Friday, July 27<sup>th</sup> at 10:30 AM.
- (7) District Large Solar System PG&E Annual True-up - Mr. Williams reported that the District's Large Solar System produced 100% of the treatment plants power needs and additional exported an additional \$22,066 to PG&E.
- (8) 2006-2007 Collection System Rehabilitation Project - Mr. Williams advised the Board of a change of conditions in a portion of the Collection Rehabilitation Project resulting in an increase of approximately \$32,000 to the project...

**ARBOR SUBDIVISION SEWER EASEMENT CORRECTION:**

**ACTION:**

Board approved the following (M/S Loder/Murray 4-0-0):

- a. Resolution 2007-1841, authorizing Execution of a Quit Claim Deed APN 180-181-30 Arbor Subdivision
- b. Recordation of Quitclaim Deed for sewer easement that was incorrectly described
- c. Resolution 2007-1842 Authorizing Execution of a Certificate of Acceptance of Easement APN 180-181-30 Arbor Subdivision
- d. Certificate of Acceptance of 15' wide sanitary sewer easement across Lots 1 and 3 of the subdivision as shown on the map to be recorded.

**ADJOURNMENT**

Board approved (M/S Loder/Murray 4-0-0) the adjournment of the meeting at 6:20 PM to the next Board meeting scheduled for Friday, July 27, 2006 at 10:30 AM at the District Office.

APPROVED:

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 Russ Greenfield, Board President

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 Mark Williams, Secretary Pro Tem

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