

## MINUTES OF JULY 18, 2008

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN A SPECIAL WORKSHOP SESSION ON JULY 18, 2008, AT 1:05 PM, AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, CALIFORNIA.

**BOARD MEMBERS PRESENT:** M. Clark, R. Greenfield, L. Loder, J. Schriebman

**BOARD MEMBERS ABSENT:** C. Murray

**STAFF PRESENT:** Mark Williams, District Manager; District Secretary Eva Moore; Confidential Secretary Tymber Cavasian, District Counsel Dave Byers; District Administrative Manager Susan McGuire.

**OTHERS PRESENT:** None

**ANNOUNCEMENT:** President Clark announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

**PUBLIC COMMENT:** None

**DISTRICT SECRETARY JOB DESCRIPTION /JOB TITLE PROPOSED MODIFICATION:** Board reviewed the Proposed District Secretary Job Description and Job Title Modification.

Administrative Manager reported staff will post the job description and advised the Board that union representatives had no objections to the revised Job Description.

**ACTION:**

Board accepted (M/S Schriebman / Loder 4-0-0-1) the proposed District Secretary job description and job title, as amended.

AYES:	Clark, Greenfield, Loder and Schriebman
NOES:	None
ABSTAIN:	None
ABSENT:	Murray

**BOARD REVIEW OF CODIFICATION OF ORDINANCES:** The Board reviewed recodification of existing LGVSD Ordinances with District Counsel Byers.

Mr. Byers discussed the need for editing work of the Code and recommended addressing Ordinance 105, 140 and 141 at a future workshop. The Board agreed to review their calendars to schedule another workshop date.

**EXCUSED/ABSENT**

Boardmember Loder was excused from the meeting at 3:04 p.m.

**ADJOURNMENT:**

**ACTION:**

Board approved (M/S Schriebman / Clark 3-0-0-1) the adjournment of the meeting at 3:05 p.m. to the next meeting scheduled for Thursday, July 24, 2008 at 4:30 PM at the District Office.

AYES: Clark, Greenfield and Schriebman  
NOES: None  
ABSTAIN: None  
ABSENT: Murray and Loder

APPROVED: Mark R. Williams, District Manager

Megan Clark, Board President