

MINUTES OF JUNE 24, 2008

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN SPECIAL SESSION ON JUNE 24, 2008, AT 4:30 PM, AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, CALIFORNIA.

BOARD MEMBERS PRESENT: M. Clark, R. Greenfield, C. Murray, L. Loder, J. Schriebman

BOARD MEMBERS ABSENT: J. Schriebman

STAFF PRESENT: Mark Williams, District Manager; District Secretary Eva Moore; District Administrative Manager Susan McGuire

OTHERS PRESENT: None

ANNOUNCEMENT: President Clark announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

PUBLIC COMMENT: None

STAFF / CONSULTANT REPORTS:

- A. Bank of Marin change in investment of Sweep Account funds
 - 1. Approve cash sweep investment - District Administrative Manager reported.

ACTION:

Board approved (M/S Loder / Greenfield 4-0-0-1) Bank of Marin change in investment of Sweep Account Funds.

AYES: Clark, Greenfield, Loder and Murray
NOES: None
ABSTAIN: None
ABSENT: Schriebman

- B. Board Training for new Audit Risk Standards – District Administrative Manager reported and Board scheduled training for July 10th at 4PM.

COST OF LIVING INCREASE PURSUANT TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE DISTRICT AND SEIU, LOCAL 949: The District Administrative Manager reported that the MOU's cost of living increase effective July 1st is to be the April 2008 increase over the April 2007, which was 2.9%. The increase last year was 3.3%, the union did chose not to re-open negotiations and take the .3%. Therefore, she and the District Manager both recommended the Board approve a 3.2% cost of living increase.

ACTION:

Board approved (M/S Greenfield / Loder 4-0-0-1) Cost of Living Increase Pursuant to the Memorandum of Understanding between the District and SEIU, Local 949 at 3.2%.

AYES: Clark, Greenfield, Loder and Murray
NOES: None
ABSTAIN: None
ABSENT: Schriebman

PROPOSAL FOR PUBLIC OUTREACH PROGRAM TO SUPPORT FUTURE SEWER SERVICE CHARGE CHANGE: The District Manager reported on the Rausch Communication Consultants

LLC proposal for Public Outreach Program to Support Future Sewer Service Charge Change. The Board questioned costs for additional newsletters and the District Manager agreed to bring back a revised proposal.

INTRODUCTION OF 2008-09 PRELIMINARY BUDGET: District staff gave a presentation of the Preliminary Budget:

- A. Revenue Budget and Year-end Fund Balances
- B. District staffing and Consultant onsite staffing
- C. O & M Budget
- D. CIP Budget – 2008-09

The Administrative Manager reported on general and property tax revenues, ERAF and LAIF funds, said the overall revenue budget is \$6,089,000.

ACTION TO EXTEND MEETING

At 6:05 p.m., the Board approved (M/S Loder / Clark 4-0-0-1) extending meeting to 6:30 p.m.

AYES: Clark, Greenfield, Loder and Murray
NOES: None
ABSTAIN: None
ABSENT: Schriebman

The Administrative Manager continued discussion on the budget and reported on operating and maintenance expenditures of \$4,372,280 as well as capital outlays of \$3,646,600. District Manager Williams said the Board can take action on adopting the budget at the regular meeting on June 26, 2008.

ADJOURNMENT:

ACTION:

Board approved (M/S Loder / Murray 4-0-0-1) the adjournment of the meeting at 6:35 p.m. to the regular meeting scheduled for Thursday, June 26, 2008 at 4:30 PM at the District Office.

AYES: Clark, Greenfield, Loder and Murray
NOES: None
ABSTAIN: None
ABSENT: Schriebman

Mark R. Williams, District Manager

APPROVED:

Megan Clark, Board President