

MINUTES OF JUNE 12, 2008

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN REGULAR SESSION ON JUNE 12, 2008, AT 4:12 PM, AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, CALIFORNIA.

BOARD MEMBERS PRESENT: M. Clark, R. Greenfield, C. Murray, L. Loder, J. Schriebman

BOARD MEMBERS ABSENT: None

STAFF PRESENT: Mark Williams, District Manager; District Secretary Eva Moore; District Counsel Patrick Richardson; District Administrative Manager Susan McGuire.

OTHERS PRESENT: Mark Wilson of Nute Engineering and Ray Goebel of EOA

ANNOUNCEMENT: President Clark announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

CLOSED SESSION:

The Board of Directors recessed to Closed Session at 4:12 p.m. regarding the following matter:

1. Public Employment – Collection System / Safety Manager – pursuant to Government Code Section 54957 – Collection System / Safety Manager vacancy

The Board of Directors reconvened the regular meeting at 4:30 p.m. and reported that the Board took action to offer a contract to Janice Mandler, which was unanimously voted on as amended, for the position of Collection System / Safety Manager in Closed Session.

PUBLIC COMMENT:

None

CONSENT CALENDAR: These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

Boardmember Schriebman referred to the Minutes for April 17, 2008, page 2, A 3, and requested the sentence indicate, "...reported on the future" conference.

Board member Murray questioned Item G, Warrant List, and asked that IEDA, Inc. amend their billing statement to replace Al Petrie with Mark Williams,

ACTION:

Board approved (M/S Loder / Greenfield 5-0-0-0) Consent Calendar Items A through I, as amended.

AYES: Clark, Greenfield, Loder, Murray and Schriebman
NOES: None
ABSTAIN: None
ABSENT: None

- A. Board Minutes for April 17, 2008, as amended.

- B. San Francisco California Regional Quality Control Board Communication – April 2008 Plant & Reclamation Monthly Reports
- C. Environmental Protection Agency Communication – April 2008 Monthly & January-June Semi-Annual Reports
- D. Resolution 2008-1853 A RESOLUTION PROVIDING FOR THE COLLECTION OF SEWER SERVICE CHARGES AND DELINQUENT SEWER SERVICE CHARGES ON THE TAX ROLL
- E. Notice -Call for Bids – Liquid Sodium Hypochlorite (12.5% concentration). Bid closing is scheduled for 6/26/08 at 2PM.
- F. Notice -Call for Bids – Liquid Sodium Bisulfite (25% concentration). Bid closing is scheduled for 6/26/08 at 2PM.
- G. Warrant Lists for June 2 & 12, 2008
- H. Marin Independent Journal Various Articles / Miscellaneous Correspondence & Articles
- I. Directors' Meeting Compensation-May, 2008

BOARD REPORTS:

- A. NBWA – Boardmember Schriebman reported.
- B. NBWA-Miller Creek Watershed Stewards – Boardmember Murray reported.
- C. NBWRA – District Manager Williams reported.
- D. CASA Conference – Board members reported.
- E. Board Agenda Item Requests – Boardmember Schriebman requested a future item regarding Tam Valley's pharmacy take-back program. President Clark requested a report be provided on the District's green certification profile. Boardmember Greenfield requested an agenda item to move forward with the NBWRA and identify how much the District intends to spend on it. Boardmember Murray said he was meeting with Renewable Energy Resources who are looking at the feasibility of wind power in Richmond and he will ask them to review the District's property for potential energy production.

BID AWARD-SMITH RANCH ROAD PUMP STATION AND MANHOLE COATING/REPAIR PROJECT: The Board considered Award of Bid for the Smith Ranch Road Pump Station and Manhole Coating/Repair Project. The Bid and references were reviewed by Mark Wilson of Nute Engineering who reported that the low bid was received by Valentine Corporation at \$139,462.

The Board discussed the lack of response to the bid and directed the District Manager to return with additional information and deferred award of the bid.

PURCHASE OF PRIMARY CLARIFIER EQUIPMENT: District Manager, Mark Williams reported on the recommendation to Purchase Primary Clarifier Equipment in advance of the start of the Primary Clarifier capacity increase project.

ACTION:

Board approved (M/S Schriebman / Loder 5-0-0-0) the purchase of primary clarifier equipment.

AYES: Clark, Greenfield, Loder, Murray and Schriebman
 NOES: None
 ABSTAIN: None
 ABSENT: None

REGULATORY UPDATE ON WASTEWATER PLANT DISCHARGE ISSUES: District consultant Ray Goebel of Eisenberg, Olivieri & Associates (EOA) gave a Regulatory Update on Wastewater Plant Discharge Issues.

ACTION TO EXTEND MEETING

At 7:10 p.m., the Board approved (M/S Greenfield / Murray 5-0-0-0) extending meeting to 7:20 p.m.

AYES: Clark, Greenfield, Loder, Murray and Schriebman

NOES: None
ABSTAIN: None
ABSENT: None

2008-09 USER CHARGE PRELIMINARY REPORT: Administrative Services Manager reported on the 2008-09 User Sewer Charge computations.

- A. Estimated 2008-09 User Sewer Charge revenue
- B. Calculation method for Strength Factor
- C. Calculation method for converting water usage to Sanitary Sewer Units
- D. Recovery of County of Marin collection fee

ACTION:

Board approved (M/S Greenfield / Loder 5-0-0-0) the \$2.00 recovery of the County of Marin Collection fee.

AYES: Clark, Greenfield, Loder, Murray and Schriebman
NOES: None
ABSTAIN: None
ABSENT: None

CALIFORNIA ASSOCIATION OF SANITATION AGENCIES (CASA) PRIVATE LATERAL LEGISLATION WORKGROUP APPOINTMENT: Ray Goebel reported on CASA legislation and the workgroup to review private laterals. The Board considered appointing a District Board member to participate in the CASA Private Lateral Workgroup.

ACTION:

Board appointed (M/S Loder / Murray 5-0-0-0) Boardmember Greenfield to participate in the CASA Private Lateral Workgroup and Boardmember Murray as Alternate member.

AYES: Clark, Greenfield, Loder, Murray and Schriebman
NOES: None
ABSTAIN: None
ABSENT: None

SELECTION OF DISTRICT ANNUAL FINANCIAL AUDITOR: Administrative Services Manager to report on the recommendation to utilize Vavrinek, Trine, Day & Company to complete the District's Annual Financial audit.

ACTION:

Board approved (M/S Clark / Greenfield 5-0-0-0) the recommendation to utilize Vavrinek Trine and Day Company to complete the District's Annual Financial Audit.

AYES: Clark, Greenfield, Loder, Murray and Schriebman
NOES: None
ABSTAIN: None
ABSENT: None

CASA AB 2986 OPPOSITION LETTER: Ray Goebel reported on the CASA AB 2986 Opposition Letter.

ACTION:

Board approved (M/S Murray / Schriebman 5-0-0-0) to direct staff to send out the CASA AB 2986 opposition letter and directed the District Manager to discuss with legal counsel that future letters be approved through adoption of a resolution in the future.

AYES: Clark, Greenfield, Loder, Murray and Schriebman
NOES: None
ABSTAIN: None

ABSENT: None

Boardmember Loder suggested Items 9, 10 and 12 be held over to a special meeting. The Board unanimously agreed to hold a Special Meeting on June 24, 2008 at 4:30 p.m. to discuss all three items as listed below:

BOARD SELECTION OF A NEW DISTRICT LOGO: District Manager will present several District Logo options developed by Rausch Communication Consultants LLC for Board consideration on June 24, 2008.

PROPOSAL FOR PUBLIC OUTREACH PROGRAM TO SUPPORT FUTURE SEWER SERVICE CHARGE CHANGE: District Manager will report on Rausch Communication Consultants LLC proposal for Public Outreach Program to Support Future Sewer Service Charge Change on June 24, 2008.

INTRODUCTION OF 2008-09 PRELIMINARY BUDGET: District staff will present the Preliminary Budget on June 24, 2008.

- (1) Revenue Budget and Year-end Fund Balances
- (2) District staffing and Consultant onsite staffing.
- (3) O & M Budget
- (4) CIP Budget – 2008-09

ADJOURNMENT:

ACTION:

Board approved (M/S Greenfield / Schriebman 5-0-0-0) the adjournment of the meeting at 7:30 p.m. to a Special Budget Board meeting scheduled for Tuesday, June 24, 2008 at 4:30 PM at the District Office.

AYES:	Clark, Greenfield, Loder, Murray and Schriebman
NOES:	None
ABSTAIN:	None
ABSENT:	None

Mark R. Williams, District Manager

APPROVED:

Megan Clark, Board President