

MINUTES OF MAY 13, 2010

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION ON MAY 13, AT 4:30 PM, AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, CALIFORNIA.

BOARD MEMBERS PRESENT: M. Clark, L. Loder, C. Murray and J. Schriebman.

BOARD MEMBERS ABSENT: R. Greenfield.

STAFF PRESENT: Mark R. Williams, General Manager; Susan McGuire, District Treasurer; Carolyn Memmott, District Secretary; Mike Cortez, District Engineer; Janice Mandler, Collection System/Safety Manager; Patrick Richardson, District Counsel.

OTHERS PRESENT: Patty Garbarino and Joe Garbarino of Marin Sanitary Service (MSS); Martin Rauch of Rauch Communication Consultants Inc.; John Larson of Larson Consulting; Terry McEllistim of the Marin Association of Realtors; Carolyn Lernert.

ANNOUNCEMENT: President Murray announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

PUBLIC COMMENT:

Patty Garbarino and Joe Garbarino of MSS addressed the Board and reported on the May 1, 2010 "Marin's Own" free compost give-away event at MSS.

CONSENT CALENDAR: These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. APPROVE the Board Minutes for April 8, 2010
- B. APPROVE the Warrant List for May 5 and May 13, 2010
- C. APPROVE Director's Compensation – April 2010
- D. APPROVE Notice of Completion – 2009 Sewer Improvement Project – Resolution No. 2010-1902 - A Resolution Accepting the 2009 Sewer Improvement Project
- E. NOTICE – Call for Bids – Digester Boiler Replacement Project
- F. APPROVE Lighting Study Proposal
- G. APPROVE the Third Quarter 2009-10 Financial Statements
- H. APPROVE Resolution No. 2010-1903 – A Resolution Declaring that Certain Property is Surplus Property and May be Disposed Of.

Loder pulled Consent Item 2F for discussion.

ACTION:

Board approved (M/S Loder/Clark 4 -0-1-0) Consent Calendar Items A, B, C, D, E, G, H.

AYES: Clark, Loder, Murray and Schriebman.
NOES: None
ABSENT: Greenfield
ABSTAIN: None

There was a brief discussion on Consent Item 2F.

ACTION:

Board approved (M/S Loder/Schriebman 4 -0-1-0) Consent Calendar Item F, with a provision for Control Engineers to attend a follow-up Board Meeting.

AYES: Clark, Loder, Murray and Schriebman.
NOES: None
ABSENT: Greenfield
ABSTAIN: None

MODEL LATERAL ORDINANCE UPDATE: Martin Rauch of Rauch Communication Consultants Inc. and John Larson of Larson Consulting gave a presentation on the model lateral inspection program that was developed by the participating sewer agency members of the North Bay Watershed Association (NBWA). Discussion ensued. Carolyn Lenert also addressed the Board.

STAFF / CONSULTANT REPORTS:

1. Private Sewer Lateral Rehabilitation Loan Program – McGuire, Williams, and Richardson reported.

ACTION TO EXTEND THE MEETING:

ACTION:

At 6:28 p.m. the Board approved (M/S Schriebman/Murray 4-0-1-0) extending the meeting until 7:00 p.m.

AYES: Clark, Loder, Murray and Schriebman.
NOES: None
ABSENT: Greenfield
ABSTAIN: None

VACANT DISTRICT HOUSING UPDATE: Cortez and Williams gave an update on vacant housing located at the Caesari property and discussed the action needed for cleaning and securing the property. Discussion ensued.

ACTION:

Board approved (M/S Loder/Schriebman 4 -0-1-0) to take the following actions at the Caesari property:

1. Authorize the Caesari Trust to demolish the two mobile homes and cleanup portions of the site at no cost to the District.
2. Hire the services of a registered land surveyor to establish property lines and confirm the exact location of the fixed wooden structure.
3. Negotiate demolition of the wooden structure with a wood recycler if within District property boundaries. Otherwise, discuss alternatives with other owner or co-owner, whichever applies.

AYES: Clark, Loder, Murray and Schriebman.
NOES: None
ABSENT: Greenfield
ABSTAIN: None

MILLER CREEK SEWER EASEMENT EROSION UPDATE: Cortez gave an update of the Miller Creek Erosion Project and the Board discussed the actions needed per staff's recommendation.

ACTION:

Board approved (M/S Loder/Schriebman 4-0-1-0) to take the following actions regarding Miller Creek sewer easement erosion issues:

1. Request for Proposals to identify potential threats to District sewer lines, evaluate the trees, recommend mitigation measures, and provide expert opinion on the creek characteristics and other environmental impacts.

2. Proceed with the erosion repair project behind Juvenile Hall as a standalone project.
3. Advertise the erosion repair for public notification thru Regional Water Board meeting in May 2010.
4. Finalize the design of the erosion repair project.
5. Develop cost sharing plan with MCFCD.

AYES: Clark, Loder, Murray and Schriebman.
 NOES: None
 ABSENT: Greenfield
 ABSTAIN: None

MULTI-HOUSING SEWER SERVICE CHARGE: McGuire reviewed the findings of the sewer service charge for multi-living/occupancy units within the District. Affected property owners will be notified and staff recommended that the Board set a Public Hearing date to address the additional sewer service charges to be assessed for the 2007/08 and 2008/09 property tax billings.

ACTION:

Board approved (M/S Schriebman/Loder 4-0-1-0) May 27, 2010 as the date of Public Hearing to address additional charges to be assessed for the 2007/08 and 2008/09 property tax billings for certain affected multi-unit residential properties within the District.

STAFF / CONSULTANT REPORTS (continued):

- A. Various Articles / Miscellaneous Correspondence & Articles – No discussion.
- B. Collection System Reports – April 2010 – Mandler reported.
- C. Plant Manager Recruitment - Williams reported and will bring a succession plan for the Operators back to the Board.
- D. Sanitary Service for Proposed Recreational Facility at San Rafael Airport – No discussion.
- E. Status of Treatment Plant Discharge – Williams reported.
- F. Required Posting of District Documents – Williams and Memmott reported.

ACTION TO EXTEND THE MEETING:

ACTION:

At 6:59 p.m. the Board approved (M/S Schriebman/Clark 3-1-1-0) extending the meeting until 7:05 p.m.

AYES: Clark, Murray and Schriebman.
 NOES: Loder
 ABSENT: Greenfield
 ABSTAIN: None

STAFF / CONSULTANT REPORTS (continued):

- G. CASA 2010 Spring Conference – Williams reported.
- H. Status of Recycled Water Agreements – Williams reported.
- J. State Water Resources Control Board Funding Commitment – McGuire reported.

BOARD REPORTS:

- A. NBWA – Clark reported and asked that the Board Reports be placed at the front of the agenda for the June 10, 2010 Board Meeting.
- B. NBWA-Miller Creek Watershed Stewards – Murray reported.
- C. NBWRA – Williams reported.
- D. JPA Local Task Force on Solid and Hazardous Waste – No report.
- E. Gallinas Creek Watershed Council – No report.

BOARD REQUESTS:

- J. Board Meeting Attendance Requests – No requests.
- K. Board Agenda Item Requests – Murray requested that a certificate of appreciation from Marin Energy Authority be included in the next agenda packet.

ADJOURNMENT:


ACTION:

Board approved (M/S Schriebman/Clark 4-0-1-0) the adjournment of the meeting at 7:06 p.m.

AYES: Clark, Loder, Murray and Schriebman.
NOES: None
ABSENT: Greenfield
ABSTAIN: None


The next Board Meeting is scheduled for Thursday, June 10, 2010 at 4:30 p.m. at the District's office.

ATTEST:



Carolyn A. Memmott, District Secretary

APPROVED:



Craig K. Murray, Board President

