

MINUTES OF APRIL 22, 2010

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION ON APRIL 22, 2010, AT 4:31PM, AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, CALIFORNIA.

BOARD MEMBERS PRESENT: M. Clark, R. Greenfield, L. Loder, C. Murray and J. Schriebman.

BOARD MEMBERS ABSENT: None.

STAFF PRESENT: Mark R. Williams, General Manager; Susan McGuire, District Treasurer; Carolyn Memmott, District Secretary; Mike Cortez, District Engineer; Janice Mandler, Collection System/Safety Manager; Katerina Capetanos, Environmental Services Director; Patrick Richardson, District Counsel.

OTHERS PRESENT: None.

ANNOUNCEMENT: President Murray announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

PUBLIC COMMENT: None.

STAFF / CONSULTANT REPORTS:

- A. Various Articles / Miscellaneous Correspondence & Articles – Board discussion.
- B. Collection System Reports – March 2010 – Mandler reported.
- C. Wetlands Day Update – Capetanos and Williams reported.
- D. NMWD and MMWD Recycled Water Agreements – Williams reported.
- E. Miller Creek Erosion Status Update – Cortez and Williams reported. Board discussion.
- F. Update on Vacant District Housing – Cortez and Williams reported.
- G. Wastewater Treatment Plant Light Pollution Assessment – Williams reported and will bring an item back on the next agenda.
- H. CASA Legislative Report – Help Requested – McGuire reported.

RESOLUTION NO. 2010-1898: Williams and Richardson discussed the standardization of equipment purchases for District facilities equipment and reviewed Resolution No. 2010-1898 – A Resolution Finding that Certain Particular Material, Product, Thing or Service need be Designated by a Specific Brand or Trade Name in the Specifications for Bids Related to the Primary Clarification System Improvement Project, Project No. 09600-08.

ACTION:

Board approved (M/S Greenfield/Schriebman 5-0-0-0) Resolution No. 2010-1898 – A Resolution Finding that Certain Particular Material, Product, Thing or Service need be Designated by a Specific Brand or Trade Name in the Specifications for Bids Related to the Primary Clarification System Improvement Project, Project No. 09600-08.

AYES: Clark, Greenfield, Loder, Murray and Schriebman.
NOES: None
ABSENT: None
ABSTAIN: None

RESOLUTION NO. 2010-1899: McGuire reviewed Resolution No. 2010-1899 A Resolution Fixing Time and Place for Public Hearing on Budget for the Fiscal Year 2010-11.

ACTION:

Board approved (M/S Schriebman/Clark 5-0-0-0) Resolution No. 2010-1899 A Resolution Fixing Time and Place for Public Hearing on Budget for the Fiscal Year 2010-11.

AYES: Clark, Greenfield, Loder, Murray and Schriebman.
NOES: None
ABSENT: None
ABSTAIN: None

RESOLUTION NO. 2010-1900: Board to consider Resolution No. 2010-1900 A Resolution Fixing Time and Place for Public Hearing on Sewer Service Charge Report for the Fiscal Year 2010-11.

ACTION:

Board approved (M/S Greenfield/Schriebman 5-0-0-0) Resolution No. 2010-1900 A Resolution Fixing Time and Place for Public Hearing on Sewer Service Charge Report for the Fiscal Year 2010-11.

AYES: Clark, Greenfield, Loder, Murray and Schriebman.
NOES: None
ABSENT: None
ABSTAIN: None

PUBLIC HEARING: Hearing before the Board of Directors pursuant to Health and Safety Code Section 5473 to correct sewer assessment charges on certain commercial users as noticed by certified mail and allowed by Resolution No. 2009-1870 and Resolution No. 2009-1874 for Fiscal Years 2007-08 and 2008-09.

President Murray opened the Public Hearing at 6:11 p.m. and noted that there were no members from the public to speak on the item. McGuire discussed the correction of sewer assessment charges for the Contempo Marin common areas for fiscal years 2007-08 and 2008-09, which was noticed by certified mail. Board discussion ensued. Due to a conflict of interest, Clark recused herself at 6:16 p.m.

President Murray closed the Public Hearing at 6:17 p.m.

ACTION:

Board approved (M/S Schriebman/Loder 4-0-1-0) the correction of sewer assessment charges for Contempo Marin for 2007/08 and 2008/09 tax roll years based on the 2006/07 and 2007/08 consumption, respectively.

AYES: Greenfield, Loder, Murray and Schriebman.
NOES: None
ABSENT(RECUSED): Clark
ABSTAIN: None

CONSENT CALENDAR: These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. APPROVE the Board Minutes for March 25, 2010.
- B. APPROVE the Warrant List for April 22, 2010.
- C. APPROVE Bid Award for Mulligan Pump Station Generator Installation.
- D. NOTICE – Call for Bids – Primary Clarification System Improvement Project.
- E. APPROVE Resolution No. 2010-1901 – A Resolution In Support of Joining the Marin Clean Energy Leadership Program by Participating in the May 7, 2010 Launch Celebration Event to Commemorate the Beginning of Marin Clean Energy Electricity Supply to the County.

Consent Items C and E were removed for discussion.

ACTION:

Board approved (M/S Loder/Greenfield 5-0-0-0) Consent Calendar Items A, B, and D.

AYES: Clark, Greenfield, Loder, Murray and Schriebman.
NOES: None
ABSENT: None
ABSTAIN: None

Cortez reported on Consent Item C and announced the lowest responsible bidder for the Mulligan Pump Station Standby Generator Installation Project was R.A.N. Electric Inc. from San Leandro, California with a total bid price of \$44,500.

ACTION:

Board authorized (M/S Schriebman/Loder 5-0-0-0) awarding the contract for the Mulligan Pump Station Standby Generator Installation Project to the apparent low bidder, R.A.N. Electric from San Leandro, California in the amount of \$44,500.

AYES: Clark, Greenfield, Loder, Murray and Schriebman.
NOES: None
ABSENT: None
ABSTAIN: None

On Consent Item E, Murray and Schriebman requested modifications to proposed Resolution No. 2010-1901 – A Resolution In Support of Joining the Marin Clean Energy Leadership Program by Participating in the May 7, 2010 Launch Celebration Event to Commemorate the Beginning of Marin Clean Energy Electricity Supply to the County. Discussion ensued.

ACTION:

Board approved (M/S Clark/Schriebman 4 -0-0-1) Resolution No. 2010-1901 – A Resolution In Support of Joining the Marin Clean Energy Leadership Program by Participating in the May 7, 2010 Launch Celebration Event to Commemorate the Beginning of Marin Clean Energy Electricity Supply to the County as amended.

AYES: Clark, Greenfield, Murray and Schriebman.
NOES: None
ABSENT: None
ABSTAIN: Loder

ACTION TO EXTEND THE MEETING:

ACTION:

At 6:24 p.m. the Board approved (M/S Schriebman/Clark 5-0-0-0) extending the meeting until 6:45 p.m.

AYES: Clark, Greenfield, Loder, Murray and Schriebman.
NOES: None
ABSENT: None
ABSTAIN: None

REVIEW OF PRELIMINARY BUDGET: McGuire and Williams reviewed the proposed Revenue, Operation and Maintenance, and Capital Budgets for the fiscal year July 1, 2010 to June 30, 2011. Board discussion ensued.

ACTION TO EXTEND THE MEETING:

ACTION:

At 6:45 p.m. the Board approved (M/S Clark/Greenfield 5-0-0-0) extending the meeting until 6:50 p.m.

AYES: Clark, Greenfield, Loder, Murray and Schriebman.
NOES: None
ABSENT: None
ABSTAIN: None

Due to time constraints, there was a consensus of the Board to carry over the Board Reports and Board Requests to the next regular meeting.

ADJOURNMENT:

ACTION:

Board approved (M/S Clark/Greenfield 5-0-0-0) the 2010-11 Preliminary Budget.

AYES: Clark, Greenfield, Loder, Murray and Schriebman.
NOES: None
ABSENT: None
ABSTAIN: None

ADJOURNMENT:


ACTION:

Board approved (M/S Clark/Loder 5-0-0-0) the adjournment of the meeting at 6:48 p.m.

AYES: Clark, Greenfield, Loder, Murray and Schriebman.
NOES: None
ABSENT: None
ABSTAIN: None


The next Board Meeting is scheduled for May 13, 2010 at 4:30 p.m. at the District's office.

ATTEST:



Carolyn A. Memmott, District Secretary

APPROVED:



Craig K. Murray, Board President

