



DISTRICT BOARD
Megan Clark
Russell R. Greenfield
Larry Loder
Craig K. Murray
Judy Schriebman

DISTRICT ADMINISTRATION
Mark R. Williams,
General Manager
Janice Mandler,
Collection Systems/Safety Manager
Susan McGuire,
Administrative Services Manager
Matthew Pierce,
Plant Manager

BOARD MEETING AGENDA

Thursday, December 11, 2008

MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, DURING NORMAL BUSINESS HOURS

Resolution Next in Order: No. 2008-1865 Ordinance Next in Order: No. 141

NOTE: Final Board Action May Be Taken on Any Matter Appearing on Agenda

4:15 P.M. CLOSED SESSION

1. **PUBLIC EMPLOYMENT:** - Lab Analyst/Inspector Recruitment – pursuant to Government Code Section 54957 – approval for offer of employment Re: Lab Analyst/Inspector Recruitment

[15 minutes]

4:30 P.M. GENERAL SESSION

1. **PUBLIC COMMENT PERIOD:** This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

[5 minutes]

2. **STAFF / CONSULTANT REPORTS:**

2A 1-17
2B 1-4
2C.1
2D 1-15
2E.1
2F.1
2G 1-3
2H 1-3
2I.1
2J 1-9
2K.1
2L.1
2M1
2M.1
2M.2 1-6
2M.3.1
2M.4 1-2

- A. Marin Independent Journal Various Articles / Miscellaneous Correspondence & Articles
- B. San Francisco California Regional Quality Control Board Communication – October 2008 Plant and Reclamation Monthly Reports
- C. Environmental Protection Agency Communication – October 2008 Monthly Report
- D. November 2008 Collection System Reports
- E. Plant Challenges – Verbal
- F. General Manager Copier / Printer – Verbal
- G. North Bay Watershed Association Lateral Editorial
- H. North Bay Water Reuse Authority Update
- I. Second Unit Identification and Compliance Efforts
- J. California Association of Sanitation Agencies future meeting dates and locations
- K. National Pollutant Discharge Elimination System (NPDES) Permit Renewal – Verbal
- L. Board meeting schedule for December 2008 and January 2009 – Verbal
- M. Proposition 218 Projects
 1. Future Treatment Plant Upgrade Bond Debt Service
 2. Reserve Funding
 3. Hamilton Reclamation Project
 4. O&M of MMWD Plant

[60 minutes]

- 3. **CONSENT CALENDAR:** These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

3A 1-3
 3B.1
 3C 1-6
 3D 1-10
 3E.1
 3F 1-3
 3G 1-5

- A. Board Minutes for November 13, 2008 (Approval)
- B. Board Minutes for November 13, 2008 (Approval)
- C. Warrant Lists for November 25, December 2 and 11, 2008 (Approval)
- D. EOA Contract Proposal for 2009 Calendar Year
- E. Directors' Meeting Compensation – November 2008
- F. Application for Allocation of Capacity – 15 Leona Drive
- G. Application for Allocation of Capacity – 877 Patricia Way

POSSIBLE EXPENDITURE OF FUNDS: Yes, C Through E
STAFF RECOMMENDATION: Adopt Consent Calendar Items A through G

[5 minutes]

- 4. **CALL FOR BIDS - DISTRICT SEWER MAIN AND PARTIAL LATERAL REHABILITATION**
PROJECT: Board to consider Call for Bids for 2008/2009 project and the appropriate terms of agreement or notice regarding working on lower laterals owned by private parties. District budgeted (\$650,000) Sewer Main & Partial Lateral Rehabilitation project.

4 1-2

POSSIBLE EXPENDITURE OF FUNDS: Yes, budgeted at \$650,000.
STAFF RECOMMENDATION: Board approval of solicitation of bids for project and terms of agreement or notice regarding working on lower laterals on private property.

[10 minutes]

- 5. **COLLECTION SYSTEMS/SAFETY MANAGER VEHICLE PURCHASE:** Board consideration to purchase a Plant Manager vehicle (budgeted) utilizing the California Multiple Award Schedules (CMAS). The Plant Manager vehicle (4488-200) is budgeted purchase totaling \$25,000.

5.1

POSSIBLE EXPENDITURE OF FUNDS: Yes, \$18,828
STAFF RECOMMENDATION: Board approval to purchase a Collection Systems/Safety Manager vehicle utilizing the CMAS.

[5 minutes]

- 6. **2008 WASTEWATER TREATMENT PLANT IMPROVEMENT – CHANGE ORDER:** Board consideration of Pacific Infrastructure quote for Administration Area and Conference Room remodel.

6 1-3

POSSIBLE EXPENDITURE OF FUNDS: Yes, \$82,568
STAFF RECOMMENDATION: Board approval of change order.

[10 minutes]

- 7. **GARBAGE AND REFUSE RATE ADJUSTMENT:** Board review of HF&H Consultants, LLC rate review report suggesting a 7.6% rate increase in garbage and refuse rates. This matter has been set for Public Hearing on January 8, 2009 to consider adoption of a new ordinance reflecting the 7.6% increase to existing garbage and refuse rates effective January 1, 2009. Representatives of Marin Sanitary Service will be in attendance on January 8th to discuss HF&H Consultants' report.

7 1-11

POSSIBLE EXPENDITURE OF FUNDS: No.
STAFF RECOMMENDATION: Board withhold any action until after the January 8, 2009 Public Hearing.

[10 minutes]

8. **BOARD REPORTS:**

8A.1
8B.1
8C.1
8D.1

- A. NBWA – Verbal
- B. NBWA-Miller Creek Watershed Stewards – Verbal
- C. NBWRA – Verbal
- D. CASA – Lateral Committee – Verbal

[10 minutes]

9. **BOARD REQUESTS:**

9A.1
9B.1
9C 1-2

- A. Board Meeting Attendance Requests
- B. Board Agenda Item Requests – Verbal
- C. Board CASA Conference Attendance

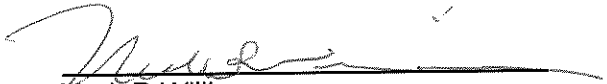
[5 minutes]

ADJOURNMENT – APPROXIMATELY 6:30 P.M. TO THE NEXT BOARD MEETING SCHEDULED FOR THURSDAY, JANUARY 8, 2009 @ 4:30 PM AT THE DISTRICT OFFICE.

AGENDA APPROVED: Megan Clark, Board President	David Byers, Legal Counsel
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CERTIFICATION: I, Mark Williams, Secretary Pro Tem of the LGVSD, hereby declare under penalty of perjury that on or before December 8, 2008 at 3:30 p.m., I had District staff post the Agenda for the Board Meeting of said Board to be held Thursday, December 11, 2008 at the District Office, located at 300 Smith Ranch Road, San Rafael, CA.

DATED: December 8, 2008



 Mark R Williams
 General Manager – Secretary Pro Tem