



*District Board*

Megan Clark  
Douglas A. Colbert  
Russell R. Greenfield  
Larry Loder  
Craig Murray

*District Administration*

Mark Williams, District Manager

## BOARD MEETING AGENDA

THURSDAY, OCTOBER 25, 2007

Resolution Next in Order: No. 2007-1846. Ordinance Next in Order: No. 139

NOTE: Final Board Action May Be Taken on Any Matter Appearing on Agenda

### 4:30 P.M. GENERAL SESSION

1. **PUBLIC COMMENT PERIOD:** This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the District Manager before the meeting.

[5 minutes]

2. **CONSENT CALENDAR:** These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.
  - A. Board Minutes for August 30, 2007 (Approval)
  - B. Warrant List October 25, 2007
  - C. Marin Independent Journal - Various articles (Receive and File)

*POSSIBLE EXPENDITURE OF FUNDS: Yes, Warrants*

*STAFF RECOMMENDATION: Adopt Consent Calendar Items A through C*

[5 minutes]

3. **STAFF REPORTS:**
  - A. District Bank Fund Balances
  - B. District Manager report on the progress and current status of the recruitment for Administrative Manager - VERBAL
  - C. PG&E Power Outages
  - D. PG&E Maintenance Catwalk Installation
  - E. Re-codification of District Ordinances

[10 minutes]

4. **APPLICATION FOR ALLOCATION OF CAPACITY:** Development of 1 EDU's on 22 Leona Dr. (1 lot within Woodcliff Unit 1 Subdivision 5.27 acres) was granted collection system/treatment plant Allocation of Capacity previously on July 31, 1997. Pursuant to the August 1, 1997 Will Serve Letter, the Allocation of Capacity has expired. District staff has concluded that sufficient capacity exists in collection system and treatment plant.

*POSSIBLE EXPENDITURE OF FUNDS: No.*

*STAFF RECOMMENDATION: Board approval of the following:*

- a. *Line and Plant Capacity*
- b. *Allocation for 1 units x 200 gallons/unit = 200 gallons per day*
- c. *Connection fee: 1 units x \$6,200/unit + \$3,100/pump station fee (acreage fee previously paid) – existing fees paid for lot (\$5,400) = \$3,900 (additional fees owed to District)*
- d. *Issuance of Will Serve Letter*

[5 minutes]

5. **SECONDARY DIGESTER CLEANING AND REHABILITATION PROJECT PRESENTATION:** Matt Pierce, District Plant Supervisor, will give a presentation on the Secondary Digester Cleaning and Rehabilitation Project currently underway. The presentation will include recommended Secondary Digester component enhancements that will improve the Secondary Digester process.

*POSSIBLE EXPENDITURE OF FUNDS: Yes, not to exceed total budgeted funds \$200,000.*

*STAFF RECOMMENDATION: Board approve installing a new digester mix system to the Secondary Digester Cleaning and Rehabilitation Project*

[45 minutes]

6. **REQUEST FOR PROPOSAL FOR WASTEWATER REUSE OPTIONS EVALUATION SCOPE OF PROFESSIONAL SERVICES:** District Manager will report on Camp Dresser and McKee & Nute Engineering Proposal's for Wastewater Reuse Options related to the District's options for future water reclamation plant upgrades.

*POSSIBLE EXPENDITURE OF FUNDS (budget item): \$17,248 (first task)*

*STAFF RECOMMENDATION: Utilize Nute Engineering to perform the Water Reuse Options Evaluation*

[20 minutes]

7. **COLLECTION SYSTEM & TREATMENT PLANT DEFICIENCY STUDIES:** District Manager report on recommendation to utilize District consultants to complete Collection System and Treatment Plant Deficiency Studies to establish funding for Collection System operation, maintenance and repair / Treatment Plant operation, maintenance and repair.

*POSSIBLE EXPENDITURE OF FUNDS: Yes, estimated \$10,000.*

*STAFF RECOMMENDATION: Board approve to utilize District consultants to complete Collection System and Treatment Plant Deficiency Studies*

[20 minutes]

8. **BOARD REPORTS:**
- A. NBWA-VERBAL
  - B. NBWA-Miller Creek Watershed Stewards-VERBAL
  - C. NBWRA- VERBAL

[10 minutes]

**ADJOURNMENT – APPROXIMATELY 6:30 P.M. TO THE NEXT SPECIAL BOARD MEETING  
SCHEDULED FOR THURSDAY, NOVEMBER 8, 2007 @ 4:30 PM AT THE DISTRICT OFFICE.**

AGENDA APPROVED: Russell R Greenfield Board President

David J. Byers, Legal Counsel

***CERTIFICATION:*** I, Mark R. Williams, Secretary Pro Tem of the LGVSD, hereby declare under penalty of perjury that on or before October 22, 2007, I had District staff post the AGENDA for the regular meeting to be held on October 25, 2007 at the District Office, located at 300 Smith Ranch Road, San Rafael, CA.

DATED: October 22, 2007

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District Manager – Secretary Pro Tem