



*District Board*

Megan Clark  
Douglas A. Colbert  
Russell R. Greenfield  
Larry Loder  
Craig Murray

*District Administration*

Mark Williams, District Manager

## **BOARD MEETING AGENDA**

**THURSDAY, August 23, 2007**

**Resolution Next in Order: No. 2007-1844. Ordinance Next in Order: No. 139**

NOTE: Final Board Action May Be Taken on Any Matter Appearing on Agenda

### **4:15 P.M. CLOSED SESSION**

1. Conference with Real Property Negotiators – in accordance with Government Code Section 54956.8 – portion of APN 155-010-70 – District Manager, Mark Williams – St. Vincent’s Option to Purchase.

### **4:30 P.M. GENERAL SESSION**

1. **PUBLIC COMMENT PERIOD:** This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the District Manager before the meeting.

[5 minutes]

2. **CONSENT CALENDAR:** These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.
  - (1) Board Minutes for June 28, 2007 (Approval)
  - (2) San Francisco California Regional Quality Control Board Communication – Report on unfiltered Methyl Mercury
  - (3) Notice-Call for Bids-Boom Truck. Bid closing is scheduled for 9/11/07 at 2PM.
  - (4) Warrant List for August 23, 2007 (Approval)
  - (5) Marin Independent Journal - Various articles (Receive and File)

*POSSIBLE EXPENDITURE OF FUNDS: Yes, Warrants*

*STAFF RECOMMENDATION: Adopt Consent Calendar Items 1 through 7*

[5 minutes]

3. **STAFF / CONSULTANT REPORTS:**
  - (1) Fund Balances
  - (2) August 30, 2007 Mission Statement & Strategic Plan Special Board Meeting Workshop -VERBAL

- (3) District Manager report on the progress and current status of the recruitment for Administrative Manager - VERBAL
- (4) Plant Solar System-PG&E Charges/Credits
- (5) Board Agenda Calendar (updated)
- (6) Plant Power Outages -VERBAL
- (7) Extension of Sodium Bisulfate Contract
- (8) District Newsletter

[10 minutes]

4. **RESPONSE AND IMPLEMENTATION OF 2005/2006 FINANCIAL AUDIT**

**RECOMMENDATIONS:** District Manager and Financial consultant Susan McGuire (CSM+M, an Accountancy Corporation) will report on the status and implementation on the 2005/2006 Financial Audit recommendations.

*POSSIBLE EXPENDITURE OF FUNDS: NA*

*STAFF RECOMMENDATION: NA*

[20 minutes]

5. **GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) 45 –OTHER POST EMPLOYMENT BENEFITS ACTUARIAL STUDY:**

District Manager and Financial consultant Susan McGuire will report on proceeding with a GASB- Other Post Employment Actuarial Study.

*POSSIBLE EXPENDITURE OF FUNDS: \$8,000 - \$15,000*

*STAFF RECOMMENDATION: Direct Staff to proceed with a GASB 45 Actuarial Study*

[15 minutes]

6. **DISTRICT PURCHASING AND CREDIT CARD POLICY RECOMMENDED CHANGES:**

District Manager and Financial consultant Susan McGuire will report on recommended changes to the District's purchasing and credit card policies.

*POSSIBLE EXPENDITURE OF FUNDS: NA*

*STAFF RECOMMENDATION: NA*

[15 minutes]

7. **HAMILTON RECLAMATION PROJECT (part of North Bay Water Reclamation Authority (NBWRA) reclamation project ) COST SHARING WITH NORTH MARIN WATER:**

District Manager will report on cost sharing with North Marin water on the Hamilton Reclamation Project.

*POSSIBLE EXPENDITURE OF FUNDS: NA*

*STAFF RECOMMENDATION: Board form a committee to develop a cost sharing agreement with North Marin Water for cost associated with the Hamilton Reclamation Project.*

[10 Minutes]

8. **JULY 2007 COLLECTION SYSTEM REPORT:** District Manager Mark Williams will present the July 2007 Collection System Report completed by Janice Mandler (Line Supervisor).

*POSSIBLE EXPENDITURE OF FUNDS: N/A*

*STAFF RECOMMENDATION: Board discussion and approval*

[5 minutes]

9. **CAMP DRESSER AND MCKEE'S PROPOSAL FOR WASTEWATER REUSE OPTIONS EVALUATION SCOPE OF PROFESSIONAL SERVICES PROPOSAL:** District Manager will report on Camp Dresser and McKee's Proposal for Wastewater Reuse Options related to the District's options for future water reclamation plant upgrades.

*POSSIBLE EXPENDITURE OF FUNDS: \$95,000*

*STAFF RECOMMENDATION: Direct Staff to seek additional proposals*

[20 minutes]

10. **BOARD REPORTS:**
- (1) NBWA-VERBAL
  - (2) NBWA-Miller Creek Watershed Stewards-VERBAL
  - (3) NBWRA-VERBAL
  - (4) CASA-VERBAL

[15 minutes]

**ADJOURNMENT – APPROXIMATELY 6:30 P.M. TO THE NEXT SPECIAL BOARD MEETING SCHEDULED FOR THURSDAY, AUGUST 30, 2007 @ 4:30 PM AT THE DISTRICT OFFICE.**

AGENDA APPROVED:    Russell R Greenfield Board President	David J. Byers, Legal Counsel
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***CERTIFICATION:*** I, Mark R. Williams, Secretary Pro Tem of the LGVSD, hereby declare under penalty of perjury that on or before August 20, 2007, I had District staff post the AGENDA for the regular meeting to be held on August 23, 2007 at the District Office, located at 300 Smith Ranch Road, San Rafael, CA.

DATED: August 20, 2007

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District Manager – Secretary Pro Tem