



DISTRICT BOARD

Megan Clark
Russ Greenfield
Larry Loder
Craig K. Murray
Judy Schriebman

DISTRICT ADMINISTRATION

Mark R. Williams,
General Manager
Michael Cortez,
District Engineer
Janice Mandler,
Collection System/Safety Manager
Susan McGuire,
Administrative Services Manager
Mark Von Aspern,
Plant Manager

BOARD MEETING AGENDA

August 12, 2010

MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL DURING NORMAL BUSINESS HOURS

NOTE: Final Board Action May Be Taken on Any Matter Appearing on Agenda

3:30 P.M. CLOSED SESSION

1. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS:** Pursuant to Government Code Section 54956.8, Property: MMWD Plant at 300 Smith Ranch Road; Agency Negotiator: General Manager and District Counsel; Under Negotiation: Price and terms of payment.
2. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION:** General Manager – Pursuant to California Government Code Section 54957.
3. **CONFERENCE WITH LABOR NEGOTIATORS** - Agency designated representative: District Counsel. Unrepresented employee – General Manager – pursuant to Government Code Section 54957.6 – Contract Negotiation.

[60 minutes]

4:30 P.M. GENERAL SESSION

1. **PUBLIC COMMENT PERIOD:** This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

[5 minutes]

2. **CONSENT CALENDAR:** These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.
 - A. APPROVE the Board Minutes for June 30, 2010 and July 8, 2010.
 - B. APPROVE the Warrant List for August 4, 2010 and August 12, 2010.
 - C. APPROVE Director's Compensation – July 2010.
 - D. APPROVE 2009 Levee Capping Project Re-Bid Final Payment.
 - E. NOTICE – Call for Bids – Marin Lagoon Pump Station #1 Electrical Panel Replacement and Electrical Upgrades.
 - F. APPROVE Contract with Custom Tractor for Reclamation Area Maintenance and Repair.
 - G. APPROVE Notice of Completion – Wastewater Treatment plant Electrical Upgrades 2009-10 - Resolution No. 2010-1911 – A Resolution Accepting the Wastewater Treatment Plant Electrical Upgrades 2009-10.
 - H. APPROVE Wastewater Treatment Plant Electrical Upgrades 2009-10 Progress Payment.
 - I. AWARD Bid Award for Digester Boiler Replacement Project.

2A. 1-4
2B. 1-3
2C. 1
2D. 1
2E. 1
2F. 1-2
2G. 1-5
2H. 1
2I. 1
2J. 1

J. NOTICE – Call for Bids – Miller Creek Sanitary Sewer Easement Restoration

POSSIBLE EXPENDITURE OF FUNDS: Yes, Items B – F and H – J.
STAFF RECOMMENDATION: Adopt Consent Calendar Items A through J.

[5 minutes]

3. **PUBLIC OUTREACH PROPOSAL:** Martin Rauch of Rauch Communication Consultants will propose District public outreach activities for the 2010-11 Fiscal Year.

3.1-2

POSSIBLE EXPENDITURE OF FUNDS: Yes, \$39,900.
STAFF RECOMMENDATION: Board approve the Rauch Communication Consultants proposal

[30 minutes]

4. **MULTI-HOUSING PRIOR YEAR SEWER CHARGE BILLING DISCREPANCY:** District Staff will present to the Board of Directors the correction of sewer assessment charges on Drake Terrace, APN 175-060-63, for Fiscal Years 2007-08, 2008-09, and 2009-10.

4.1-2

POSSIBLE EXPENDITURE OF FUNDS: No.
STAFF RECOMMENDATION: Board approve retroactive sewer service charges for Drake Terrace Retirement based on the motel unit method for 2007/08, 2008/09 and 2009/10 tax roll years as outlined in staff report.

[10 minutes]

5. **GARBAGE FRANCHISE REVIEW:** Board to discuss possible changes in the garbage franchise agreement.

5.1-2

POSSIBLE EXPENDITURE OF FUNDS: N/A.
STAFF RECOMMENDATION: A matter of Board determination.

[20 minutes]

6. **PROPOSED STOCKPILING OF FILL MATERIAL:** Board to consider allowing Team Ghilotti Engineering Contractor to stockpile clean fill material for future District levee maintenance and construction projects.

6.1

POSSIBLE EXPENDITURE OF FUNDS: \$5,000.
STAFF RECOMMENDATION: Board approve Team Ghilotti Engineering Contractor to stockpile clean fill material for future District levee maintenance and construction projects.

[10 minutes]

7. **NORTH BAY WATER REUSE AUTHORITY (NBWRA) AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) FUNDS AUTHORIZATION:** Board to consider approving the District's portion (Hamilton Reclamation Project) of the NBWRA / ARRA application.

7.1-32

POSSIBLE EXPENDITURE OF FUNDS: \$4,447,000.
STAFF RECOMMENDATION: Board approve the District's portion of NBWRA ARRA application.

[10 minutes]

8. **STAFF / CONSULTANT REPORTS:**

8A. 1-15
8B. 1-10
8C. 1
8D. 1

- A. Various Articles / Miscellaneous Correspondence & Articles
- B. Collection System Reports – July 2010
- C. Strategic Plan Update Workshop Location
- D. Assembly Bill 2182 Update (contractual assessment for onsite sewer and septic improvements)

[15 minutes]

9. **BOARD REPORTS:**

9A-F. 1

- A. NBWA – Verbal
- B. NBWA-Miller Creek Watershed Stewards – Verbal
- C. NBWRA – Verbal
- D. JPA Local Task Force on Solid and Hazardous Waste – Verbal
- E. Gallinas Creek Watershed Council – Verbal
- F. Smart Train Civic Center Station Area Plan Advisory Committee - Verbal

[10 minutes]

10. **BOARD REQUESTS:**

10A. 1
10B. 1

- A. Board Meeting Attendance Requests
- B. Board Agenda Item Requests – Verbal

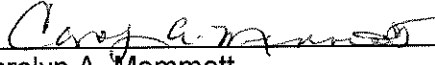
[5 minutes]

ADJOURNMENT – APPROXIMATELY 6:30 P.M.

AGENDA APPROVED: Craig K. Murray, Board President	David Byers, Legal Counsel
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CERTIFICATION: I, Carolyn A. Memmott, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before August 9, 2010 at 3:30 p.m., I posted the Agenda for the Board Meeting of said Board to be held Thursday, August 12, 2010 at the District Office, located at 300 Smith Ranch Road, San Rafael, California.

DATED: August 9, 2010



 Carolyn A. Memmott
 District Secretary

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The Board of the Las Gallinas Valley Sanitary District meets regularly on the second and fourth Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 300 Smith Ranch Road, San Rafael.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.