



District Board
Megan Clark
Russell R. Greenfield
Larry Loder
Craig K. Murray
Judy Schriebman

District Administration
Mark R. Williams, District Mgr

SPECIAL BOARD MEETING AGENDA

Tuesday, June 24, 2008

Resolution Next in Order: No. 2008-1854 Ordinance Next in Order: No. 140

NOTE: Final Board Action May Be Taken on Any Matter

Appearing on Agenda

4:30 PM GENERAL SESSION

1. **PUBLIC COMMENT PERIOD:** This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the District Manager before the meeting.

[5 minutes]

2. **STAFF / CONSULTANT REPORTS:**
 - A. Bank of Marin change in investment of Sweep Account funds (VERBAL)
 - B. Board Training for new Audit Risk Standards
 - i. Approve case sweep investment
 - ii. Schedule Training for July 14th at 4PM.

[10 minutes]

3. **COST OF LIVING INCREASE PURSUANT TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE DISTRICT AND SEIU, LOCAL 949:**

POSSIBLE EXPENDITURE OF FUNDS: Yes, approximately \$5,000

STAFF RECOMMENDATION: Board approve proposed calculation of Cost of Living increase

[20 minutes]

4. **PROPOSAL FOR PUBLIC OUTREACH PROGRAM TO SUPPORT FUTURE SEWER SERVICE CHARGE CHANGE:** District Manager will report on Rausch Communication Consultants LLC proposal for Public Outreach Program to Support Future Sewer Service Charge Change.

POSSIBLE EXPENDITURE OF FUNDS: \$37,565

STAFF RECOMMENDATION: Board approve Rausch Communication Consultants LLC proposal for Public Outreach Program to Support Future Sewer Service Charge Change

[20 minutes]

- 5. INTRODUCTION OF 2008-09 PRELIMINARY BUDGET:** District staff presentation of Preliminary Budget:
- A. Revenue Budget and Year-end Fund Balances
 - B. District staffing and Consultant onsite staffing.
 - C. O & M Budget
 - D. CIP Budget – 2008-09

POSSIBLE EXPENDITURE OF FUNDS: Yes, approximately \$8.0 million

STAFF RECOMMENDATION: Board acknowledgement and continuance to June 26th Board meeting.

[60 minutes]

ADJOURNMENT – APPROXIMATELY 6:05 P.M. TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR THURSDAY, June 26th, 2008 @ 4:30 PM AT THE DISTRICT OFFICE.

AGENDA APPROVED: Megan Clark, Board President

Patrick M. K. Richardson, Legal Counsel

CERTIFICATION: I, Mark Williams, Secretary Pro Tem of the LGVSD, hereby declare under penalty of perjury that on or before June 20, 2008, I had District staff post the Agenda for the Special Workshop Meeting of said Board to be held Tuesday, June 24th at the District Office, located at 300 Smith Ranch Road, San Rafael, California

DATED: June 20, 2008

Mark R Williams
District Manager – Secretary Pro Tem