



The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

DISTRICT BOARD
Megan Clark
Russ Greenfield
Larry Loder
Craig K. Murray
Judy Schriebman

DISTRICT ADMINISTRATION
Mark R. Williams,
General Manager
Michael Cortez,
District Engineer
Janice Mandler,
Collection System/Safety Manager
Susan McGuire,
Administrative Services Manager
Mark Von Aspern,
Plant Manager

BOARD MEETING AGENDA

February 23, 2012

MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, DURING NORMAL BUSINESS HOURS

NOTE: Final Board Action May Be Taken on Any Matter Appearing on Agenda

4:30 P.M. GENERAL SESSION

1. PUBLIC COMMENT PERIOD:

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

[5 minutes– Approximately 4:35 p.m.]

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

2A. 1-8
2B. 1-3
2C. 1-2
2D. 1-3

- A. APPROVE the Board Minutes for February 9, 2012.
- B. APPROVE the Warrant List for February 23, 2012.
- C. APPROVE Order of the Board that Publication of Ordinance 152 has occurred.
- D. APPROVE Annual Financial Audit Engagement Award for June 30, 2012-2014.

POSSIBLE EXPENDITURE OF FUNDS: Yes, Items B and D.

STAFF RECOMMENDATION: Adopt Consent Calendar Items A through D.

[5 minutes– Approximately 4:40 p.m.]

3. ACTUARIAL VALUATION OF POSTEMPLOYMENT HEALTHCARE BENEFITS REPORT:

3.1-29

Douglas Tokerud, Nicolay Consulting Group, will report on the results of the Actuarial Valuation of Post-Employment Healthcare Benefits.

POSSIBLE EXPENDITURE OF FUNDS: Undetermined at this time.

STAFF RECOMMENDATION: A matter of Board Determination

[30 minutes– Approximately 5:10 p.m.]

4. PRIVATE SEWER LATERAL REHABILITATION ASSISTANCE PROGRAM:

4.1-17

District Board will review information regarding the District's Private Sewer Lateral Assistance Program and proposed Ordinance No. 153, An Ordinance Adding Title 2, Chapter 7, to the Ordinance Code of the Las Gallinas Valley Sanitary District, Authorizing Contractual Assessments Between the District and Private Property Owners to Add the Costs of Repairs of Upper Lateral Sewers to the Property Tax Roll for Each Individual Property for Which the Current Property Owner Enters into a Contractual Assessment Agreement with the District.

POSSIBLE EXPENDITURE OF FUNDS: \$205,000, Budgeted
STAFF RECOMMENDATION: Board schedule a public hearing on proposed Ordinance No. 153 for March 22, 2012.

[15 minutes– Approximately 5:25 p.m.]

5. NBWRA INITIATION FEE FOR NEW AGENCIES:

5.1-9

Board to consider authorizing the District Board representative or alternate to vote on the proposed initiation fee for new agencies for the NBWRA Phase 2 Project costs.

POSSIBLE EXPENDITURE OF FUNDS: No.
STAFF RECOMMENDATION: A matter of Board determination.

[10 minutes– Approximately 5:35 p.m.]

6. STAFF / CONSULTANT REPORTS:

6A. 1-25
6B. 1-35
6C. 1-13
6D. 1-4
6E. 1
6F. 1-2
6G-H.1

- A. Miscellaneous District Correspondence
- B. Collection System Reports – December 2011 and January 2012
- C. Collection System Annual Report 2011
- D. Students and Teachers Restoring a Watershed (STRAW) Update
- E. Budget Workshop
- F. Map of Lines Needing Rehabilitation
- G. Sewer Main Rehabilitation 2011 Re-Bid Project Update – Verbal
- H. Miller Creek Update - Verbal

[30 minutes– Approximately 6:05 p.m.]

7. BOARD REPORTS:

7A.1-2
7B. 1
7C. 1-3
7D. 1
7E. 1-9
7F. 1-4
7G-H. 1

- A. NBWA
- B. NBWA-Miller Creek Watershed Stewards – Verbal
- C. NBWRA
- D. JPA Local Task Force on Solid and Hazardous Waste – Verbal
- E. Gallinas Creek Watershed Council
- F. SMART Train Civic Center Station Area Plan Advisory Committee
- G. LAFCO – Verbal
- H. CASA Mid-Year Conference - Verbal

[15 minutes– Approximately 6:20 p.m.]

8. BOARD REQUESTS:

8A. 1-2
8B. 1

- A. Board Meeting Attendance Requests
- B. Board Agenda Item Requests – Verbal

[5 minutes– Approximately 6:25 p.m.]

9. VARIOUS ARTICLES & MISCELLANEOUS CORRESPONDENCE:

9. 1-12

[5 minutes– Approximately 6:30 p.m.]

ADJOURNMENT – APPROXIMATELY 6:30 P.M.

AGENDA APPROVED: Judy Schriebman, Board President

David Byers, Legal Counsel

CERTIFICATION: I, Carolyn Memmott, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before February 17, 2012 at 3:30 p.m., I posted the Agenda for the Board Meeting of said Board to be held Thursday, February 23, 2012 at the District Office, located at 300 Smith Ranch Road, San Rafael, CA.

DATED: February 17, 2012



Carolyn A. Memmott
District Secretary

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The Board of the Las Gallinas Valley Sanitary District meets regularly on the second and fourth Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 300 Smith Ranch Road, San Rafael.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.