



The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

DISTRICT BOARD
Megan Clark
Russ Greenfield
Larry Loder
Craig K. Murray
Judy Schriebman

DISTRICT ADMINISTRATION
Mark R. Williams,
General Manager
Michael Cortez,
District Engineer
Janice Mandler,
Collection System/Safety Manager
Susan McGuire,
Administrative Services Manager
Mark Von Aspern,
Plant Manager

BOARD MEETING AGENDA

February 9, 2012

MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, DURING NORMAL BUSINESS HOURS

NOTE: Final Board Action May Be Taken on Any Matter Appearing on Agenda

4:15 P.M. CLOSED SESSION

1. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:** Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9: One potential case.

4:30 P.M. GENERAL SESSION

1. PUBLIC COMMENT PERIOD:

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

[5 minutes– Approximately 4:35 p.m.]

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

2A. 1-5
2B. 1-5
2C. 1
2D. 1-12
2E. 1-5
2F. 1-5
2G. 1-9
2H. 1
2I. 1-3

- A. APPROVE the Board Minutes for January 12, 2012.
- B. APPROVE the Warrant List for January 26, and February 9, 2012.
- C. APPROVE Director's Compensation – January 2012.
- D. APPROVE Financial Statements for the Second Quarter ended December 31, 2011
- E. APPROVE Resolution No. 2012-1943 A Resolution Approving Revised Policies for Purchasing, Including Retaining Consultants F-40 and Credit Cards F-50 for the Board of Directors of the District
- F. APPROVE Notice of Completion Cathodic Protection Project - Resolution No. 2012-1944 A Resolution Accepting the Cathodic Protection System Installation – 2010
- G. APPROVE Agreement with Marin Municipal Water District for Non-Residential and Residential Consumption Data
- H. APPROVE Consolidated Reassessment and Refunding District of 2003 Bond Call
- I. APPROVE Design Services Proposal for Treatment Plant and Reclamation Areas Access Improvements

POSSIBLE EXPENDITURE OF FUNDS: Yes, Items B – C.

STAFF RECOMMENDATION: Adopt Consent Calendar Items A through H.

[5 minutes– Approximately 4:40 p.m.]

3. PUBLIC HEARING – GARBAGE AND REFUSE RATE ADJUSTMENT AND GARBAGE FRANCHISE FEE

3.1-4 Board to consider the adoption of Ordinance No. 152 representing a 4.84% adjustment in garbage and refuse rates. Representatives of Marin Sanitary Service and HF&H Consultants, LLC will be in attendance to discuss 2012 Rate Application Report.

POSSIBLE EXPENDITURE OF FUNDS: No, all costs to be paid by District (non-City of San Rafael) customers.

STAFF RECOMMENDATION: A matter of Board determination.

[10 minutes – approximately 4:50 p.m.]

4. PUBLIC HEARING – AN ORDINANCE REQUIRING THE INSPECTION OF SEWER LATERALS OF NON-DOMESTIC/COMMERCIAL PRIVATE PROPERTY SEWER LATERALS AND MAINS

4. 1-8 Board to consider the adoption of Ordinance No.153, An Ordinance Adding Title 2, Chapter 8, to the Ordinance Code Authorizing Inspection by the District of Sewer Laterals of Non-Domestic/Commercial Private Property Sewer Laterals and Mains and The Requirement to Repair or Upgrade Said Sewer Laterals and Mains Following Inspection.

POSSIBLE EXPENDITURE OF FUNDS: No.

STAFF RECOMMENDATION: A matter of Board determination.

[10 minutes – approximately 5:00 p.m.]

5. RENEWABLE ENERGY PROPOSAL:

5.1-13 Brent Johnson of Sage Renewable Energy Consulting will give a presentation of wholesale and net-metered renewable energy generation for public agencies.

POSSIBLE EXPENDITURE OF FUNDS: \$1,500 (Task 1)

STAFF RECOMMENDATION: A matter of Board determination.

[45 minutes – approximately 5:45 p.m.]

6. STAFF / CONSULTANT REPORTS:

- 6A. 1-24
 - 6B. 1-18
 - 6C. 1
 - 6D. 1-11
 - 6E. 1-4
 - 6F. 1-2
 - 6G-H.1
- A. Miscellaneous District Correspondence
 - B. Collection System Reports — December 2011
 - C. Collection System Reports — Annual 2011
 - D. Skywalker Properties, Ltd. (Grady Ranch) Precise Development Plan Update
 - E. Students and Teachers Restoring a Watershed (STRAW) Update
 - F. Map of Lines Needing Rehabilitation
 - G. Sewer Main Rehabilitation 2011 Re-Bid Project Update - Verbal
 - H. Recycled Water Facility Project Update - Verbal

[25 minutes– Approximately 6:10 p.m.]

7. BOARD REPORTS:

- 7A. 1-2
 - 7B.1
 - 7C. 1-3
 - 7D.1
 - 7E. 1-10
 - 7F. 1-4
 - 7G-H. 1
- A. NBWA
 - B. NBWA-Miller Creek Watershed Stewards – Verbal
 - C. NBWRA
 - D. JPA Local Task Force on Solid and Hazardous Waste – Verbal
 - E. Gallinas Creek Watershed Council
 - F. SMART Train Civic Center Station Area Plan Advisory Committee
 - G. LAFCO – Verbal
 - H. CASA Mid-Year Conference — Verbal

[10 minutes– Approximately 6:20 p.m.]

8. BOARD REQUESTS:

8A.1-4
8B.1

- A. Board Meeting Attendance Requests
- B. Board Agenda Item Requests – Verbal

[5 minutes– Approximately 6:25 p.m.]

9. VARIOUS ARTICLES & MISCELLANEOUS CORRESPONDENCE:

9.1-17


[5 minutes– Approximately 6:30 p.m.]

ADJOURNMENT – APPROXIMATELY 6:30 P.M.

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| AGENDA APPROVED: | Russ Greenfield, Board President | David Byers, Legal Counsel |
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CERTIFICATION: I, Carolyn A. Memmott, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before February 6, 2012 at 3:30 p.m., I posted the Agenda for the Board Meeting of said Board to be held Thursday, February 9, 2012 at the District Office, located at 300 Smith Ranch Road, San Rafael, CA.

DATED: February 6, 2012


 Carolyn A. Memmott
 District Secretary

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The Board of the Las Gallinas Valley Sanitary District meets regularly on the second and fourth Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 300 Smith Ranch Road, San Rafael.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.